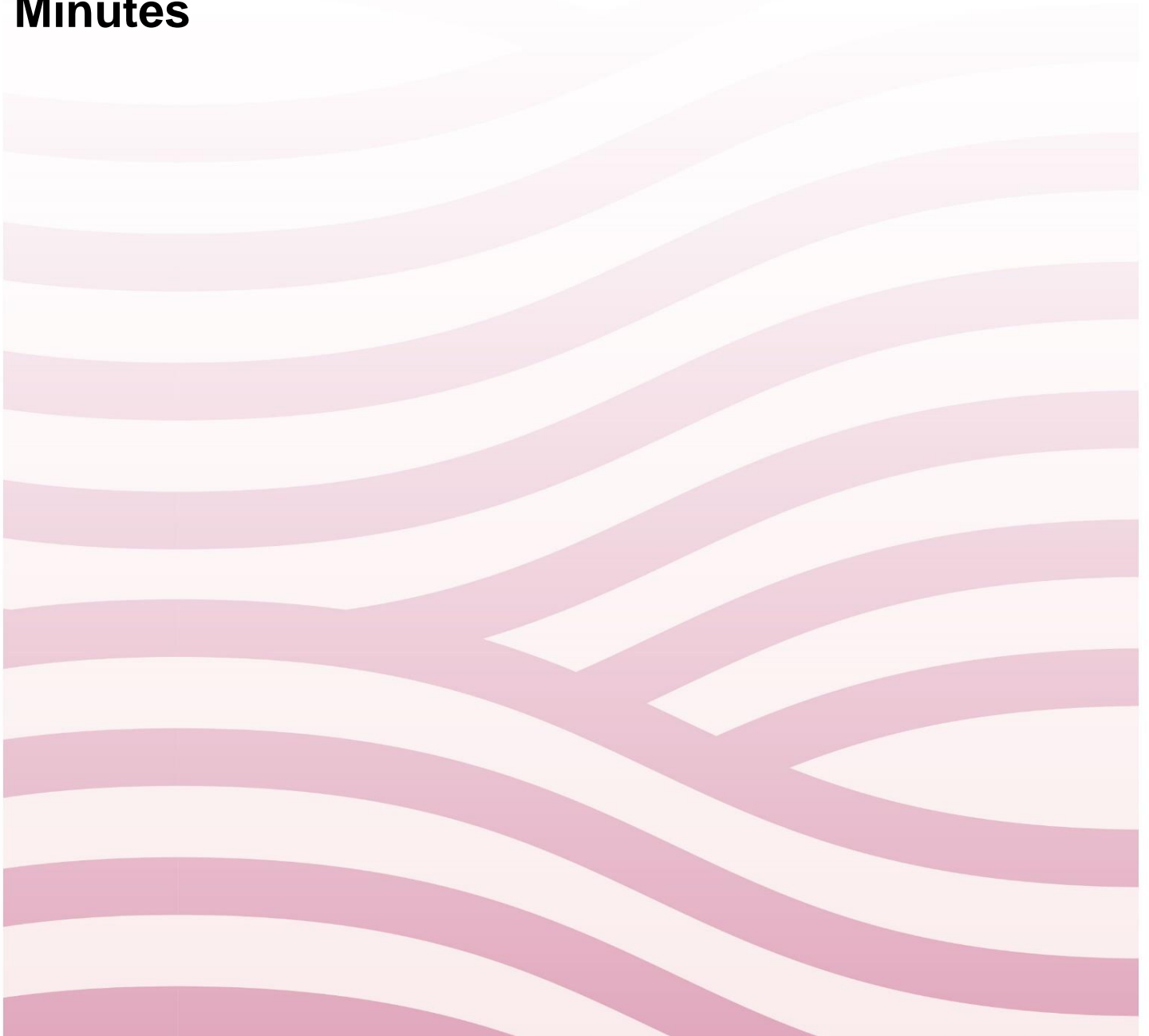




# Finance, Community & Services Committee

Monday 1 July 2024  
6.30pm

## Minutes





# Finance, Community & Services Minutes

Monday 1 July 2024

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## Finance, Community & Services

### Minutes of the Meeting held on 1 July 2024 at 6.30pm

Present: His Worship the Mayor, Councillor Richard Shields ex-officio

Councillors: Toni Zeltzer (Chair)

Mary-Lou Jarvis

Luise Elsing

Mark Silcocks

Staff	Emilio Andari	(Manager – Engineering Services)
	Jennifer Chenhall	(Manager – Governance & Risk)
	James Granter	(Coordinator - Economic Development)
	Rhys Johnson	(Governance Coordinator)
	Zubin Marolia	(Manager – Property & Projects)
	Vicki Munro	(Acting Director – Community & Customer Experience)
	Sue Meekin	(Director – Corporate Performance)
	Tom O’Hanlon	(Director – Infrastructure & Sustainability)

Also in Attendance: Nil

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## 1. Opening

The Chair declared the Finance, Community & Services Committee of 1 July 2024 open and welcomed Councillors, staff and members of the public who are watching and listening to this evenings meeting.

## 2. Acknowledgement of Country (Gadigal People and Birrabirragal People)

The Chair read the following Acknowledgement of Country:

*I would like to acknowledge that we are here today on the land of the Gadigal and Birrabirragal people, the traditional custodians of the land. On behalf of Woollahra Council, I acknowledge Aboriginal or Torres Strait Islander people attending today and I pay my respects to Elders past, present and emerging.*

## 3. Acknowledgement of the Sovereign of the Day (King Charles III)

The Chair read the following Acknowledgement of the Sovereign of the Day (King Charles III):

*I also acknowledge King of Australia King Charles III.*

## 4. Leave of Absence, Apologies and Attendance by Audio-Visual Link by Councillors

Apologies were received and accepted from Councillor Price and Councillor Grieve and leave of absence granted.

### 4.1 Attendance by Audio-Visual Link

(Jarvis/Elsing)

**Resolved:**

THAT in accordance with clause 5.23 of Council's Code of Meeting Practice, the Committee approves the following Councillors participation in the Finance, Community & Services Committee Meeting of 1 July 2024 via Audio-Visual Link:

- Councillor Cavanagh

*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

**For the Motion**

Councillor Elsing  
Councillor Jarvis  
Councillor Shields  
Councillor Silcocks  
Councillor Zeltzer

**Against the Motion**

Nil

**5/0**

## **5. Late Correspondence**

Late correspondence was submitted to the committee in relation to item R1

## **6. Disclosures of Interest**

Councillor Jarvis declared a Non-Significant, Non-Pecuniary Interest in Item R4 (Proposed Double Bay Christmas Fair and Organic Food Markets - Grant Funding ) as Councillor Jarvis is professionally associated with the Director of the Organic Food Markets. Councillor Jarvis remained in the meeting, participated in debate and voted on the matter.

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**Items to be Decided by this Committee using its Delegated Authority**

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**Item No:** D1 Delegated to Committee  
**Subject:** **CONFIRMATION OF MINUTES OF MEETING HELD ON 3 JUNE 2024**  
**Author:** Sue O'Connor, Governance Officer  
**File No:** 24/95961  
**Purpose of the Report:** The Minutes of the Finance, Community & Services Committee of 3 June 2024 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.  
**Alignment to Delivery Program:** Strategy 11.3: Ensure effective and efficient governance and risk management.

**(Silcocks/Jarvis)**

**Resolved:**

THAT the Minutes of the Finance, Community & Services Committee Meeting of 3 June 2024 be taken as read and confirmed.

*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

**For the Motion**

Councillor Elsing  
Councillor Jarvis  
Councillor Shields  
Councillor Silcocks  
Councillor Zeltzer

**Against the Motion**

Nil

**5/0**

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**Item No:** D2 Delegated to Committee  
**Subject:** **WOOLLAHRA LOCAL TRAFFIC COMMITTEE MINUTES - 4 JUNE 2024**  
**Author:** Emilio Andari, Manager Engineering Services  
**Approver:** Tom O'Hanlon, Director Infrastructure & Sustainability  
**File No:** 24/109706  
**Purpose of the Report:** For the Committee to consider the recommendations of the Woollahra Local Traffic Committee.  
**Alignment to Delivery Program:** Strategy 11.3: Ensure effective and efficient governance and risk management.

**(Jarvis/Elsing)**

**Resolved:**

THAT the Recommendations Y1-Y5 contained in the minutes of the Woollahra Local Traffic Committee held on Tuesday 4 June 2024 be adopted.

*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

**For the Motion**

**Against the Motion**

Councillor Elsing  
Councillor Jarvis  
Councillor Shields  
Councillor Silcocks  
Councillor Zeltzer

Nil

**5/0**

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**Item No:** Y1  
**Subject:** **ROSE BAY AVENUE, BELLEVUE HILL – TIMED PARKING RESTRICTIONS**  
**Author:** Frank Rotta, Traffic & Transport Engineer  
**Approvers:** Ever Fang, Traffic & Transport Team Leader  
Emilio Andari, Manager Engineering Services  
**File No:** 24/85542  
**Purpose of the Report:** To respond to requests from the local community.  
**Alignment to Delivery Program:** Strategy 6.2: Management of public parking on-street and off-street.

**(Jarvis/Elsing)**

**Resolved:**

THAT '2P 7.30am-4pm, Mon-Fri, School Days Only' parking restrictions be installed on the southern side of Rose Bay Avenue, Bellevue Hill, immediately east of the timed 'No Stopping' restrictions in front of No.9 Rose Bay Avenue for a section of 16.8 metres (3 parking spaces), as indicated in Attachment 1, to increase parking opportunities and improve parking conditions in this area.

*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

**For the Motion**

**Against the Motion**

Councillor Elsing  
Councillor Jarvis  
Councillor Shields  
Councillor Silcocks  
Councillor Zeltzer

Nil

**5/0**



**Item No:** Y2  
**Subject:** **FLINTON STREET, PADDINGTON - MOTOR BIKE ONLY PARKING RESTRICTIONS**  
**Author:** Ever Fang, Traffic & Transport Team Leader  
**Approver:** Emilio Andari, Manager Engineering Services  
**File No:** 24/90013  
**Purpose of the Report:** To respond to requests from the local community.  
**Alignment to Delivery Program:** Strategy 6.2: Management of public parking on-street and off-street.

**(Elsing/Shields)**

**Resolved:**

THAT 'Motor Bike Only' parking restrictions be introduced at the following locations, as shown in Attachment 1, to improve access, sightline and traffic safety at these locations, including:

- A. On the western side of Flinton Street, immediately north of the existing landscaped kerb blister island in front of No.29 Flinton Street, Paddington for a section of 3.6 metres; and
- B. On the southern side of Flinton Street, immediately east of the existing landscaped kerb blister island in front of No.28 Flinton Street, Paddington for a section of 3.2 metres.

*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

**For the Motion**

**Against the Motion**

Councillor Elsing  
Councillor Jarvis  
Councillor Shields  
Councillor Silcocks  
Councillor Zeltzer

Nil

5/0

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**Item No:** Y3  
**Subject:** **BROUGHTON STREET, PADDINGTON - MOBILITY PARKING SPACE**  
**Author:** Ever Fang, Traffic & Transport Team Leader  
**Approver:** Emilio Andari, Manager Engineering Services  
**File No:** 24/90314  
**Purpose of the Report:** To create reasonable access for a Mobility Permit holder to their residence.  
**Alignment to Delivery Program:** Strategy 6.2: Management of public parking on-street and off-street.

**(Elsing/Shields)**

**Resolved:**

THAT:

- A. A 'Mobility Parking' space be installed on the northern side of Broughton Street, Paddington, for a length of 6 metres adjacent to property No.21 Broughton Street, as shown in Attachment 1; and
- B. The applicant be advised of Council's Procedure and conditions for 'Mobility Parking' zones, including the requirement to renew these zones annually.

*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

**For the Motion**

**Against the Motion**

Councillor Elsing  
Councillor Jarvis  
Councillor Shields  
Councillor Silcocks  
Councillor Zeltzer

Nil

**5/0**

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**Item No:** Y4  
**Subject:** **TRELAWNEY STREET, WOOLLAHRA - PARKING CHANGES**  
**Author:** Ever Fang, Traffic & Transport Team Leader  
**Approver:** Emilio Andari, Manager Engineering Services  
**File No:** 24/90316  
**Purpose of the Report:** To respond to a request from Consulate General of Poland.  
**Alignment to Delivery Program:** Strategy 6.2: Management of public parking on-street and off-street.

**(Elsing/Shields)**

**Resolved:**

THAT the existing 6 metre 'No Parking Diplomatic and Consular Vehicles Excepted' restrictions on the southern side of Trelawney Street, adjacent to property No.10 Trelawney Street (also known as No.20 Fullerton Street), Woollahra, be relocated to the parking space immediately east of the vehicular crossing of this site and extended to 11.4 metres to allow dedicated parking for two (2) diplomatic and consular vehicles.

*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

**For the Motion**

**Against the Motion**

Councillor Elsing  
Councillor Jarvis  
Councillor Shields  
Councillor Silcocks  
Councillor Zeltzer

Nil

**5/0**

**Item No:** Y5  
**Subject:** **SUTTIE ROAD, WOOLLAHRA - INVESTIGATION FOR INTERSECTION IMPROVEMENTS AT MANNING ROAD AND ATTUNGA STREET**  
**Author:** Ever Fang, Traffic & Transport Team Leader  
**Approver:** Emilio Andari, Manager Engineering Services  
**File No:** 24/90717  
**Purpose of the Report:** To respond to concerns raised by local community.  
**Alignment to Delivery Program:** Strategy 6.1: Facilitate an improved network of accessible and safe active transport options.

**(Elsing/Silcocks)**

**Resolved:**

THAT:

- A. The following traffic calming measures at the intersection of Suttie Road, Manning Road, Attunga Street and Edward Street, as shown in the Concept Plan in Attachment 1, be approved in principle, subject to funding being sought in a future Traffic Capital Works Program or funding opportunities through State and Federal Government Grants:
- a. Install kerb extensions on the southern and northern side of Suttie Road with additional new kerb ramps;
  - b. Install 'Give Way' control intersection treatment with associated signs and line markings in Suttie Road at Manning Road;
  - c. Upgrade the existing 'Give Way' to 'Stop' control intersection treatment with associated signs and line markings for Attunga Street at Manning Road; and
  - d. Install double dividing line (BB line) in Manning Road on approach to the intersection for a section of 10 metres.
- B. A detailed design for the proposed traffic calming measures, together with community consultation feedback, be presented to a future local traffic committee meeting for consideration and approval.

*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

***For the Motion***

Councillor Elsing  
Councillor Jarvis  
Councillor Shields  
Councillor Silcocks  
Councillor Zeltzer

***Against the Motion***

Nil

**5/0**

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**Items to be Submitted to the Council for Decision with Recommendations from this Committee**

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**Item No:** R1 Recommendation to Council  
**Subject:** **MONTHLY FINANCIAL REPORT - 31 MAY 2024  
INVESTMENT HELD AS AT 30 JUNE 2024**  
**Author:** Abdullah Rayhan, Team Leader Financial Services  
**Approvers:** Paul Ryan, Chief Financial Officer  
Sue Meekin, Director Corporate Performance  
**File No:** 24/109079  
**Purpose of the Report:** To present the monthly financial report for May 2024 and to present a list of investments held as of 30 June 2024.  
**Alignment to Delivery Program:** Strategy 11.2: Secure Council's financial position.

**Note:** Late correspondence was tabled by Paul Ryan, Council's Chief Financial Officer.

**(Jarvis/Elsing)**

**Recommendation:**

THAT Council:

- A. Receive and note the Monthly Financial Report – May 2024.
- B. Note that the Council's 12-month weighted average return for May 2024 on its direct investment portfolio of 5.26% (LM: 5.26%, LY: 4.21%) exceeds the benchmark 90-day AusBond Bank Bill Index of 4.43%.
- C. Note that the interest revenue for the year to date May 2024 is \$4.78M, exceeding our revised year to date budget of \$3.89M for the same period.
- D. Receive and note the list of Council's investments held as of 30 June 2024 (provided as late correspondence).

**Note:** *In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

***For the Motion***

Councillor Elsing  
Councillor Jarvis  
Councillor Shields  
Councillor Silcocks  
Councillor Zeltzer

***Against the Motion***

Nil

**5/0**

**Item No:** R2 Recommendation to Council  
**Subject:** **REQUEST FOR FEE WAIVER FOR THE UNIVERSITY OF THE THIRD AGE TO HOLD WEEKLY CLASSES AT EJ WARD PADDINGTON COMMUNITY CENTRE**  
**Author:** Susan Murray, Venue Coordinator  
**Approver:** Vicki Munro, Manager Community & Culture  
**File No:** 24/92485  
**Purpose of the Report:** To request Council to waive the venue hire fees for the hire of EJ Ward Paddington Community Centre for The University of the Third Age (U3A) for ongoing weekly classes during school terms during the 2024/25 financial year.  
**Alignment to Delivery Program:** Strategy 1.1: Provide, promote and facilitate a range of community projects, programs and events that support an inclusive, thriving and sustainable community.

**Note:** The Committee amended Parts A and B of the Recommendation.

**Recommendation:**

THAT Council:

- A. Approve a reduction of the venue hire fees at EJ Ward Paddington Community Centre for the University of the Third Age (U3A), from \$1,537.50 per annum to \$615.00 per annum, being the not-for-profit rate for a small-size venue for the 2024/25 financial year.
- B. Advise the University of the Third Age (U3A) that they must apply under Council's Grants Program for any future waiving of Council's community venue hire fees.

*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

**For the Motion**

Councillor Elsing  
Councillor Jarvis  
Councillor Shields  
Councillor Silcocks  
Councillor Zeltzer

**Against the Motion**

Nil

**5/0**

**Item No:** R3 Recommendation to Council  
**Subject:** **REQUESTS FOR TENDER FOR THE LICENCE AND OPERATION OF THE KAYAK HIRE, STORAGE AND COACHING FACILITY IN ROSE BAY PARK AND FOR THE NON MOTORISED WATERCRAFT HIRE AND STORAGE FACILITY LOCATED AT TINGIRA MEMORIAL PARK, ROSE BAY**

**Author:** Michelle Perez, Senior Property Officer  
**Approvers:** Zubin Marolia, Manager Property & Projects  
Tom O'Hanlon, Director Infrastructure & Sustainability

**File No:** 24/108263  
**Purpose of the Report:** To inform Council of Officers' intention to invite Tenders for the licence and operation of the kayak storage and coaching facility in Rose Bay Park and the for the non motorised watercraft hire and storage facility at Tingira Memorial Park, Rose Bay.

**Alignment to Delivery Program:** Strategy 11.2: Secure Council's financial position.

**(Jarvis/Shields)**

**Recommendation:**

THAT Council resolves to initiate Requests for Tender for:

- A. The licence and operation of the kayak hire, storage and coaching facility situated on a 48m<sup>2</sup> portion of Rose Bay Park.
- B. The licence and operation of the non motorised watercraft hire and storage facility situated on a 114m<sup>2</sup> portion of Tingira Memorial Park, Rose Bay.

*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

***For the Motion***

Councillor Elsing  
Councillor Jarvis  
Councillor Shields  
Councillor Silcocks  
Councillor Zeltzer

***Against the Motion***

Nil

**5/0**

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**Item No:** R4 Recommendation to Council  
**Subject:** **PROPOSED DOUBLE BAY CHRISTMAS FAIR AND ORGANIC FOOD MARKETS - GRANT FUNDING**

**Author:** James Granter, Coordinator Economic Development  
**Approvers:** Anne White, Manager Strategic Planning & Place  
Vicki Munro, Manager Community & Culture  
Scott Pedder, Director Planning & Place

**File No:** 24/103983  
**Purpose of the Report:** To respond to a Council resolution requesting a further report on the Double Bay Christmas Fair.

**Alignment to Delivery Program:** Strategy 2.1: Build strong and respectful connections with partners so that we can enhance and protect our local area and quality of life.

**Note:** Councillor Jarvis declared a Non-Significant, Non-Pecuniary Interest in this item as Councillor Jarvis is professionally associated with the Director of the Organic Food Markets. Councillor Jarvis remained in the meeting, participated in debate and voted on the matter.

**Note:** The Committee amended Part B of the Recommendation.

**(Jarvis/Silcocks)**

**Recommendation:**

THAT Council:

- A. Approve the staff recommendation to support the Double Bay Christmas Fair 2024 with a grant allocation of \$7,500 from the Placemaking Grant stream.
- B. Approve a grant application to the value of \$4,006.25 to the Organic Food Markets for financial support in the 2024/25 annual grants round, subject to them holding their event in the first half of 2025.

*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

***For the Motion***

***Against the Motion***

Councillor Elsing  
Councillor Jarvis  
Councillor Shields  
Councillor Silcocks  
Councillor Zeltzer

Nil

***5/0***

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There being no further business the meeting concluded at 7.05pm.

**We certify that the pages numbered 375 to 387 inclusive are the Minutes of the Finance, Community & Services Committee Meeting held on 1 July 2024 and confirmed by the Finance, Community & Services Committee on 5 August 2024 as correct.**

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**Chairperson**

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**Secretary of Committee**