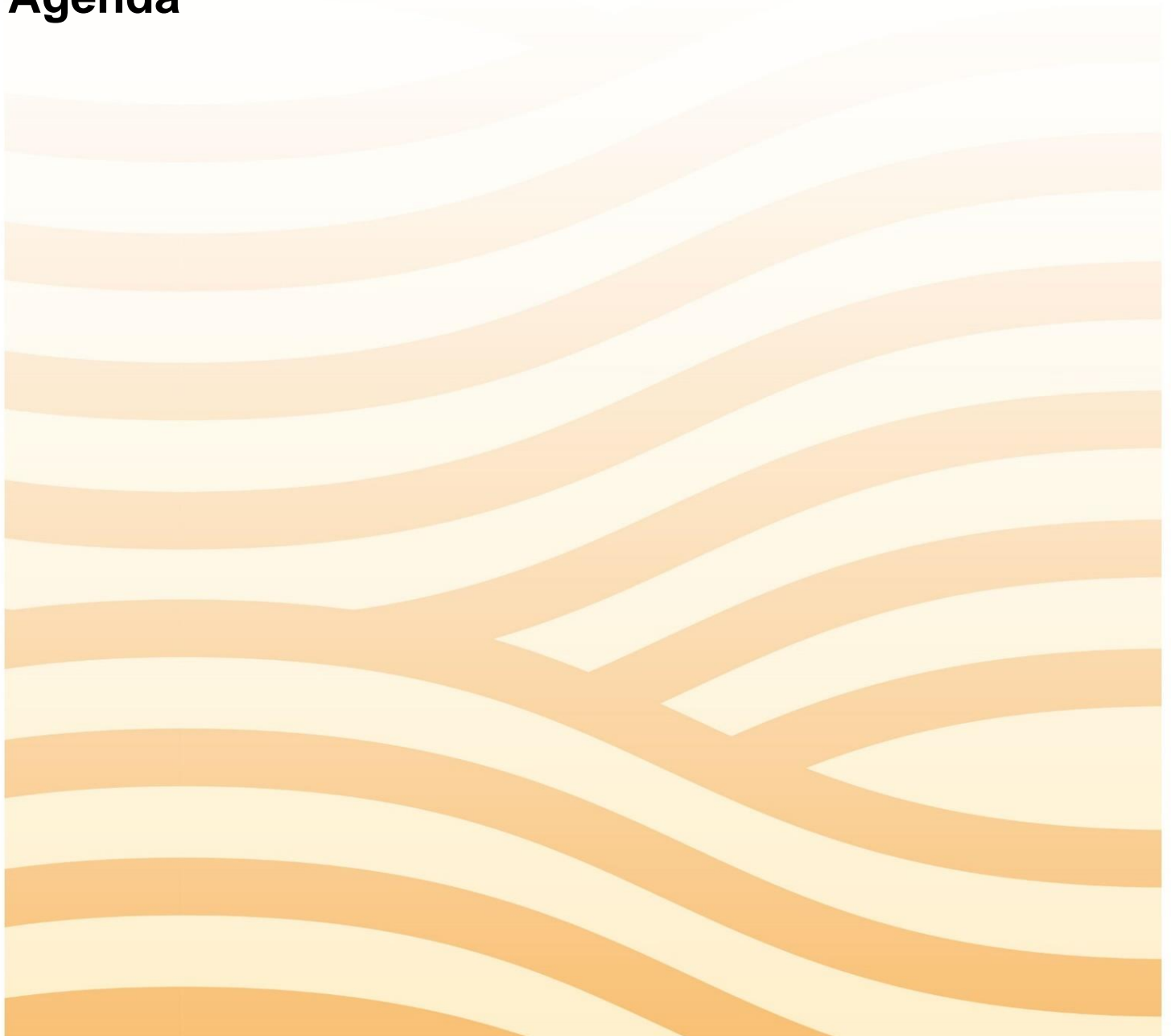




Strategic & Corporate Committee

Monday 17 June 2024
6.30pm

Agenda



Strategic & Corporate Committee (S&C)

Woollahra Council will be holding Committee meetings (i.e. Environmental Planning (EP), Finance, Community & Services (FC&S) and Strategic & Corporate (S&C) with The Mayor, Councillors and staff will be participating in person. Members of the public are invited to attend the Committee meeting in person or watch and/or listen to meetings live (via Council's website).

Members of the public may also submit late correspondence. Instructions on how to do this are provided below:

- **To watch and/or listen to the meeting live (from 6.30pm)**
Details on how to watch and listen to the meeting live will be available at Council Agendas, Audio Recordings and Minutes.
<https://www.youtube.com/@woollahracouncil5355/streams>
- **To request to address the Committee (pre-register by 10.00am on the day of the meeting)**
Pre-register to address the Committee by 10.00am on the day of the meeting by using the relevant registration form on Council's website - www.woollahra.nsw.gov.au
- **To submit late written correspondence (submit by 10.00am on the day of the meeting)**
Members of the public may submit late written correspondence on an agenda item being considered at the Committee meeting. If you wish to make a written submission on an item on the agenda, please email your submission to records@woollahra.nsw.gov.au by 10.00am on the day of the meeting.

Once registered you will be forwarded information on how to join the meeting via email.

The audio recording and late correspondence considered at the meeting will be uploaded to Council's website by 5.00pm on the next business day.

Outline of Meeting Protocol & Procedure:

- The Chairperson will call the Meeting to order and ask the Committee Members and/or Staff to present apologies and/or late correspondence.
- The Chairperson will commence the Order of Business as shown in the Index to the Agenda.
- At the beginning of each item the Chairperson will invite member(s) of the public who registered to speak to address the Committee.
- Members of the public who have registered to address the Committee, will be allowed four (4) minutes in which to address the Committee. One (1) warning bell will be rung at the conclusion of three (3) minutes and two (2) warning bells rung at the conclusion of four (4) minutes. Please direct comments to the issues at hand.
- If there are persons representing both sides of a matter (e.g. applicant/objector), the person(s) against the recommendation speak first.
- At the conclusion of the allocated four (4) minutes, the speaker will take no further part in the debate unless specifically called to do so by the Chairperson.
- If there is more than one (1) person wishing to address the Committee from the same side of the debate, the Chairperson will request that where possible a spokesperson be nominated to represent the parties.
- The Chairperson has the discretion whether to continue to accept speakers from the floor.
- After considering any submissions the Committee will debate the matter (if necessary), and arrive at a recommendation (R items which proceed to Full Council).

Disclaimer:

By using conferencing technology or by teleconference, listening and/or speaking at Council or Committee Meeting members of the public consent to their voice and personal information (including name and address) being recorded and publicly available on Council's website. Councillors, staff and members of the public are advised that meeting are being lived streamed, accessible via a link from Council's website.

By addressing and/or listening to a Council or Committee meeting, members of the public consent to their voice and personal information (including name and address) being recorded and publicly available on Council's website.

Accordingly, please ensure your address to Council is respectful and that you use appropriate language and refrain from making any defamatory statements or discriminatory comments. Woollahra Council does not accept any liability for statements, comments or actions taken by individuals during a Council or Committee meeting.

Any part of the meeting that is held in closed session will not be recorded.

People connecting to this meeting by conferencing technology or teleconference are reminded that under the *Local Government Act 1993*, the recording of meetings by a member of the public using any electronic recording device including a mobile phone or video camera is not permitted. Any person found recording without the permission of Council may be expelled from the meeting.

The audio recording of each meeting will be retained on Council's website for a minimum period of 6 months. After that period has passed, recordings of meetings may be disposed of in accordance with the *State Records Act 1998*.

For further information please visit www.woollahra.nsw.gov.au

Recommendation **only** to the Full Council ("R" Items):

Note: This Committee to function on the basis of referral with considerations to encompass functions and responsibilities from any other Committee.

Principal Considerations:

Municipal Strategy

- Objectives Setting
- Policies and Codes Development
- Corporate Management
- Corporate Planning
- Woollahra Planning
- Community Services

Delegated Authority ("D" Items):

Nil

Strategic & Corporate Committee Membership:

All Councillors

Quorum:

The quorum for a Committee meeting is 8 Councillors

Woollahra Municipal Council

Notice of Meeting

13 June 2024

To: His Worship the Mayor, Councillor Richard Shields ex-officio
Councillors Sarah Swan (Deputy Mayor)
Sean Carmichael
Peter Cavanagh
Luise Elsing
Nicola Grieve
Mary-Lou Jarvis
Harriet Price
Lucinda Regan
Matthew Robertson
Isabelle Shapiro
Mark Silcocks
Merrill Witt
Susan Wynne
Toni Zeltzer

Dear Councillors,

Strategic & Corporate Committee – 17 June 2024

In accordance with the provisions of the Local Government Act 1993, I request your attendance at Council's **Strategic & Corporate Committee** meeting to be held in the **Council Chambers, 536 New South Head Road, Double Bay, on Monday 17 June 2024 at 6.30pm.**

Members of the Public may:

- Register to address the meeting (via Zoom or in Person) by completing the relevant form available on Council's website: <https://www.woollahra.nsw.gov.au/files/assets/public/v/2/forms/registration-form-to-address-council-committee-2023-2024.pdf> and email the completed form to records@woollahra.nsw.gov.au by **10.00am on the day of the meeting.**
- Submit late correspondence for consideration by Councillors by emailing records@woollahra.nsw.gov.au by **10.00am on the day of the meeting.**

Watch and listen to the meeting live via Council's website:

https://www.woollahra.nsw.gov.au/council/meetings_and_committees/committees/s_and_c/s_and_c_agendas_and_minutes

An audio recording of the meeting will be uploaded to Council's website following the meeting by 5.00pm on the next business day.

If you have any difficulties accessing the meeting please contact (02) 9391 7001.

Regards,

Craig Swift-McNair
General Manager

Strategic & Corporate Committee

Agenda

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R1	Post-Exhibition Report - Draft Woollahra Section 7.12 Development Contributions Plan 2022 (Amendment 2) - 24/89804	7
R2	Operational Plan 2024-25, Long Term Financial Plan 2024-25 - 2033-34, Rating Structure and Workforce Management Strategy 2024-25 – 2027-28 - 24/83407.....	39

Item No:	R1 Recommendation to Council
Subject:	POST-EXHIBITION REPORT - DRAFT WOOLLAHRA SECTION 7.12 DEVELOPMENT CONTRIBUTIONS PLAN 2022 (AMENDMENT 2)
Authors:	Wai Wai Liang, Strategic Planner Lyle Tamlyn, Acting Team Leader Strategic Planning
Approvers:	Anne White, Manager Strategic Planning & Place Scott Pedder, Director Planning & Place
File No:	24/89804
Purpose of the Report:	To report on the exhibition of the Draft Woollahra Section 7.12 Development Contributions Plan 2022 (Amendment 2) and seek Council's approval for finalisation.
Alignment to Delivery Program:	Strategy 5.2: Provide and maintain safe, clean, serviceable public infrastructure including roads, footpaths, bicycle facilities, parks, open spaces, stormwater drains and seawalls.

Recommendation:

THAT Council approve the *Draft Woollahra Section 7.12 Development Contributions Plan 2022 (Amendment 2)* as at **Attachment 1** of the report to the Strategic and Corporate Committee of 17 June 2024.

Executive Summary:

The purpose of this report is to seek Council's approval of the *Draft Woollahra Section 7.12 Development Contributions Plan 2022 (Amendment 2)* (the Draft Plan) at **Attachment 1**.

The Draft Plan includes new projects budgeted for the 2024/25 financial year in its updated work schedule, and contains amendments to improve the way section 7.12 development contributions are collected. The Draft Plan was publically exhibited from 8 May to 9 June 2024 and two submissions were received. Staff recommend that Council approve the Draft Plan with no amendments.

Discussion:

Background

Section 7.12 (previously s94A) of the *Environmental Planning and Assessment Act 1979* ('the Act') allows councils to impose, as a condition of consent, a requirement that the applicant pay a contributions levy. This is calculated as a percentage of the cost of works.

For Council to impose a condition that complies with the requirements of the *Environmental Planning and Assessment Regulation 2021* ('the Regulations'), a section 7.12 plan must be in place.

The existing *Woollahra Section 7.12 Development Contributions Plan 2022 (Amendment 1)* ('the Current Plan') commenced on 12 July 2023. This plan authorises Council to impose conditions on development consents that require the applicant to pay a maximum levy of 1% of the proposed cost of works.

The Regulations direct the maximum percentage of the levy, based on the range of the development cost:

- up to \$100,000 the maximum percentage of the levy is nil
- \$100,001 - \$200,000 the maximum percentage of the levy is 0.5%
- more than \$200,001 the maximum percentage of the levy is 1.0%

Funds obtained through the section 7.12 levy are applied towards the provision, extension or augmentation of public amenities or towards the recouping associated costs.

The demand for public facilities is related to expected residential, commercial, retail and other non-residential development across the local government area (LGA).

In preparing a section 7.12 plan, Council must show the public amenities or public services in a schedule and also on a map. The funds from levies paid may be pooled and used progressively, and indicative priorities for expenditure should be set out in the plan.

Section 7.12 funds are only one source of revenue available to Council for expenditure on projects. As such, the section 7.12 plan is not the mechanism for approving expenditure on projects, nor does it approve the carrying out of the works. Expenditure of section 7.12 funds is facilitated through the approval of Council's annual budget, which is contained in Council's annual operational plan.

Draft Plan and the Draft 2024/25 Budget

Also included on the agenda of the Strategic and Corporate Committee of 17 June 2024 is Council's *Draft 2024/25 Operation Plan (including the Draft Budget, Draft Rating Structure, Draft Fees and Charges)*.

Consistent with the *Draft 2024/25 Budget*, the Draft Plan contains an up to date list of infrastructure works in 'Schedule 1 – Works Schedule and Map'. New projects have been included in the table and the map has been updated to show the relevant locations of each project.

Staff recommend that Council concurrently approves the Draft Plan and the *Draft Operational Plan 2024/25*.

Proposed improvements to calculations of section 7.12 levies

On 27 June 2022, Council resolved (in part):

THAT Council:

...

- C. *Request the General Manager to provide a report to Council by end of 2022 on the:*
- i. *accuracy of cost of works amount and including subsequent s4.55 and s4.56 amendments and retrospective assessment with respect to section 7.12 contributions; and*
 - ii. *ability to include in the next Draft Woollahra Section 7.12 Development Contributions Plan the cumulative effect of multiple Development Applications in respect to one site and the ability to capture the entire amount in the section 7.12 contribution levy calculation.*

Further, on the same subject, on 26 June 2023, Council resolved (in part):

THAT:

...

- B. *Council request that staff prepare a further report on the way development contributions are dealt with in relation to Section 4.55 and Section 4.56 and that this report be presented to Council within the next few months.*

In a report to the Council meeting of 11 September 2023, staff recommended ways to enhance the accuracy of cost estimates (via suitably qualified persons) and to capture changes in section 7.12 levies associated with modification applications. Subsequently, Council resolved to incorporate the proposed amendments into the Draft Plan on 11 September 2023 as below:

THAT Council:

- A. *Incorporate into the next amendment of the Woollahra Section 7.12 Development Contributions Plan 2022 a requirement for a 'suitably qualified person' (as defined in the Environmental Planning Committee report dated 4 September 2023) to provide cost estimates for works between \$150,000 and \$749,999, and new text to explicitly state that the plan applies to modification applications.*

The amendments incorporated into the Draft Plan at **Attachment 1** include a new requirement that a 'suitably qualified person' is to provide cost estimates for works valued between \$150,000 and \$749,999. The purpose of having a suitably qualified person is to ensure that accurate cost estimates are submitted to calculate section 7.12 levies. We note that within the proposed amendments, the definition of a suitably qualified person is:

A suitably qualified person would include:

- *Builder licensed to undertake the proposed building works;*
- *Certified quantity surveyor;*
- *Registered land surveyor;*
- *Registered architect;*
- *Practicing qualified building estimator;*
- *Qualified and accredited building designer; or*
- *Person who is licensed, has the relevant qualifications and proven experience in costing development works similar to the proposal.*

On 29 April 2024, Council considered a report on the Draft Plan and resolved:

THAT Council:

- A. *Receive and note the report on the Draft Woollahra Section 7.12 Development Contributions Plan 2022 (Amendment 2)*
- B. *Resolve to exhibit the Draft Woollahra Section 7.12 Development Contributions Plan 2022 (Amendment 2) as contained in **Attachment 1** of the report to the Strategic & Corporate Committee of 15 April 2024, subject to inserting a new item at Schedule 1 Works Schedule and Map at item 53 (map number 32) being Robertson Park Playground renewal, with a cost of \$476,054 as a short term item, and renumbering the remaining items accordingly.*

In response to Part B of the resolution, staff inserted the new item in the Draft Plan and made the relevant administrative changes prior to placing the Draft Plan on exhibition.

Public exhibition

The Draft Plan and supporting material were publically exhibited for 33 days from Wednesday 8 May 2024 to Sunday 9 June 2024, consistent with the requirements of the Act, the Regulations, the *Woollahra Community Participation Plan 2019* and relevant guidelines.

The exhibition included the following:

1. Five notices in the Wentworth Courier newspaper, appearing on 8, 15, 22, 29 May and 5 June 2024;
2. A page on Council's Your Say Woollahra webpage;
3. Notification letters or emails sent to the following community groups:
 - Darling Point Society;
 - Double Bay Residents Association;
 - Paddington Society;
 - Rose Bay Residents Association;

- Woollahra History and Heritage Society Inc;
- Vacluse Progress Association;
- Queen Street & West Woollahra Association;
- Point Piper Residents;
- HarbourView Neighbourhood Watch and Residents Group; and
- Holdsworth Community

The Your Say webpage was viewed by 11 individuals.

Submissions

Two submissions were received during the exhibition period, with both raising objections. A redacted copy of the submissions is included at **Attachment 2**.

The issues raised in the submissions are summarised in **Table 1** below.

Table 1: Summary of issues raised in the submissions

Issue	Comments	Council staff response
Unnecessary community engagement	Consulting the general community for feedback on technical planning matters is unnecessary and inappropriate.	Council is required to consult the community on any draft contributions plan pursuant to the Regulations and the <i>Woollahra Community Participation Plan 2019</i> .
Levies should be used to offset construction impacts	Section 7.12 levies collected should be given to properties affected by construction to undertake noise and light mitigation measures.	The Regulations provide that the levies must only be used for the provision, extension or augmentation of public amenities or towards recouping associated costs.
Unnecessary projects	Works carried out using the levies are not well conceived. Kerb remodelling and street landscaping works undertaken recently excessive.	The projects listed in the Draft Plan are derived from the <i>Draft Operational Plan 2024/25</i> . These are planned by staff, and seek to deliver high quality public spaces and facilities.
Issue of lack of affordable housing	Additional funds should be made available for homeless people in the LGA, and a refuge centre should be considered as a component of future development around Edgecliff station.	Council agree that further work is required in this space, particularly in the context of the current housing crisis. As part of the adopted <i>Edgecliff Commercial Centre Planning and Urban Design Strategy</i> , staff are separately investigating means of providing more affordable housing for the local population.

Recommendation

Having considered the matters raised in the submissions, staff recommend that Council approve the Draft Plan as exhibited at **Attachment 1**, with no changes.

Options:

The process for preparing a contributions plan is set out in the Act and the Regulations. Should Council support the Draft Plan, the next step is to approve it.

In accordance with section 214 of the Regulations, a notice of Council's decision would be published on Council's website. The Draft Plan would then come into effect on the date that the public notice appears, or on a later date specified in the notice.

Should the Council decide not to proceed with the Draft Plan, the notice must set out the reasons for the decision.

Community Engagement and / or Internal Consultation:

Refer above to the previous 'Discussion' section of this report.

Policy Implications:

If Council resolve to adopt the Draft Plan, the Current Plan will be repealed and replaced by the Draft Plan.

Financial Implications:

If Council resolve to adopt the Draft Plan, funds will be available for use on items identified in the *Draft Operational Plan 2024/25*.

Resourcing Implications:

Staff resources will be associated with the finalisation of the Draft Plan if it is approved.

Conclusion:

The Current Plan includes work budgeted for the 2023/24 financial year. Accordingly, we have prepared the Draft Plan, which includes projects consistent with Council's 2024/25 financial year budget. The Draft Plan also contains provisions that will improve Council's ability to collect accurate contribution amounts.

The Draft Plan was placed on exhibition in accordance with relevant requirements and two submissions were received. Staff recommend no changes to the Draft Plan.

Staff recommend that Council resolve to approve the *Draft Woollahra Section 7.12 Contributions Plan 2022 (Amendment 2)* without changes as contained in **Attachment 1**.

Attachments

1. Draft Woollahra Section 7.12 Development Contributions Plan (Amendment 2) as Exhibited [!\[\]\(5a0d662075632df1b39c9e3427a70093_img.jpg\)](#) 
2. Submissions (Redacted) - June 2024 [!\[\]\(7985cfc9ac20c5a67d1a49b8edd9370c_img.jpg\)](#) 



Woollahra Section 7.12 Development Contributions Plan 2022

(Amendment No ~~4.~~2)

~~12 July 2023~~XX XXXX 2024

Amendments Guide:

Insertions - identified in blue and underlined

Deletions - ~~identified in red and strikethrough~~

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1. Introduction

Section 7.12 of the *Environmental Planning and Assessment Act 1979* (the Act) authorises the consent authority to impose, as a condition of development consent, a requirement that the applicant pay a levy of the percentage of the proposed cost of carry out the development.

For the consent authority to impose a condition under section 7.12, a contributions plan that complies with clause 217(2) of the *Environmental Planning and Assessment Regulation 2021* (the Regulation), must be in place and the condition must be authorised by the plan. The contributions plan must specify whether or not a registered certifier is required to impose a condition under section 7.12 on the granting of a complying development certificate.

The *Woollahra Section 7.12 Development Contributions Plan 2022* (this Plan) authorises a condition of development consent or a complying development certificate to require the payment of a fixed percentage levy.

The percentage of the levy and the types of development application which attract the levy are set out in other clauses of this plan.

Levies paid to the Council will be applied towards the provision, extension or augmentation of public facilities, or towards recouping the cost of their provision, extension or augmentation.

The following summary schedule is included in this plan:

Schedule 1	► Summary of works for which levies are required. The schedule was adopted on 27 June 2022 XX XXXX 2024 and provides an estimated cost of works and the estimated time frame for their implementation.
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2. Administration and operation

2.1. Name of plan

This plan is called the *Woollahra Section 7.12 Development Contributions Plan 2022*, (this Plan).

2.2. Purposes of plan

The purposes of this Plan are:

- a) To authorise the imposition of conditions on development consents and complying development certificates requiring that the applicant pay to the Council a levy determined in accordance with this Plan.
- b) To enable Council to have funds to ensure that adequate public facilities are provided to meet the demand created by development.
- c) To assist the Council in the provision, extension or augmentation of public facilities.
- d) To provide a comprehensive framework for the assessment, collection, expenditure, accounting and indexing of development contributions on an equitable basis.
- e) To enable the Council to be both publicly and financially accountable in its assessment and administration of the Plan.

2.3. Land and development to which plan applies

2.3.1. Land to which plan applies

This Plan applies to all land within the Woollahra Municipal Council local government area.

2.3.2. Development to which plan applies

This Plan applies to all development applications, [modification applications](#) and applications for complying development certificates in respect of development on land to which this Plan applies, other than applications made by or on behalf of the Council.

2.3.3. Transitional provisions

This Plan applies to an application for development or a complying development certificate made on or after the date on which this Plan was first publicly exhibited and not determined on the day this Plan took effect.

2.4. What this Plan authorises

This Plan authorises the consent authority in respect of a development application to impose a condition on a development consent granted for development to which this Plan applies requiring the applicant to pay to the Council a levy of up to 1% of the

proposed cost of carrying out the development, provided that the consent authority does not also impose on the consent a condition pursuant to *Woollahra Section 94 Contributions Plan 2002* or otherwise under section 7.11 of the Act.

This Plan requires a registered certifier in respect of an application for a complying development certificate to impose a condition on a complying development certificate for development to which this Plan applies requiring the applicant to pay to the Council a levy of up to 1% of the proposed cost of carrying out the development. Section 4.28(9) of the Act requires a registered certifier to impose such a condition when granting a complying development certificate for development to which this Plan applies.

Conditions authorised by this Plan are subject to any direction given by the Minister under section 7.17: *Directions by Minister* of the Act from time to time.

2.5. Relationship with relevant legislation and other plans and policies

This Plan has been prepared under the provisions of Part 7 Division 7.1 of the Act and Part 4 of the Regulation.

Nothing in this Plan affects the operation and application of *Woollahra Section 94 Contributions Plan 2002*.

A condition under section 7.11 of the Act authorized by *Woollahra Section 94 Contributions Plan 2002* may be imposed on a development consent as an alternative to imposing a condition authorised by this Plan, depending on the nature of the development and the demand for public facilities.

However, the consent authority cannot impose conditions under both *Woollahra Section 94 Contributions Plan 2002* and this Plan on the same development consent.

This plan repeals *Woollahra Section 94A Development Contributions Plan 2011*.

Notes

1. Section 7.12(2) of the Act prevents a condition under section 7.12 as well as a condition under section 7.11 being imposed on the same development consent.
2. The Council may enter into a planning agreement (under section 7.4 of the Act) with an applicant as an alternative and/or in addition to imposing a condition authorised by this Plan.

2.6. Approval and commencement of plan

This Plan was originally approved by Woollahra Municipal Council on 27 June 2022 and commenced on 13 July 2022.

Amendment No. 1 to the *Woollahra Section 7.12 Development Contributions Plan 2022*, ~~which is currently in force~~, was approved by Woollahra Municipal Council on 26 June 2023 and commenced on 12 July 2023.

[Amendment No. 2 to the Woollahra Section 7.12 Development Contributions Plan 2022, which is currently in force, was approved by Woollahra Municipal Council on XX XXXX 2024 and commenced on XX XXXX 2024.](#)

2.7. Section 7.12 levy rates

The summary schedule below sets out the levies that this Plan authorises to be imposed in respect of development to which this Plan applies.

Summary Schedule	Levy rate
Development that has a proposed cost of carrying out the development	
• Up to and including \$100,000	Nil
• More than \$100,000 and up to and including \$200,000	0.5% of the cost
• More than \$200,000	1% of the cost

The levy will be determined on the basis of the rate as set out in the summary schedule above. The levy will be calculated as follows:

Levy payable = %LR x \$C

Where

%LR is the levy rate applicable in the summary schedule

\$C is the proposed cost of carrying out the development.

2.8. Determining the proposed cost of development

A development application or an application for a complying development certificate must be accompanied by a report setting out an estimate of the proposed cost of carrying out development prepared by the following people:

- a) the applicant of the application, or a person acting on behalf of the applicant, where the estimated cost is below ~~\$750,000, or~~ \$150,000.
- b) a suitably qualified person engaged by or on behalf of the applicant, at the applicant's cost, where the estimated cost is between \$150,000 and \$749,999, or
- c) a registered quantity surveyor engaged by or on behalf of the applicant, at the applicant's cost, where the estimated cost is \$750,000 and above.

A suitably qualified person includes:

- Builder licensed to undertake the proposed building works;
- Certified quantity surveyor;
- Registered land surveyor;
- Registered architect;
- Practicing qualified building estimator;
- Qualified and accredited building designer; or
- Person who is licensed, has the relevant qualifications and proven experience in costing development works similar to the proposal.

Upon reviewing an estimated cost that is below \$750,000, the Council may require a further estimate to be provided by a registered quantity surveyor at the applicant's cost.

Despite (a) and (b), the Council may appoint a person to review the estimate provided by a quantity surveyor who was engaged by the applicant or a person on behalf of the applicant. The review is to be undertaken at the applicant's cost.

Notes:

- ~~1. Refer to part 2.12 for provisions relating to the adjustment of the proposed cost of development prior to the payment of a section 7.12 levy.~~
2. The quantity surveyor must be registered by the Australian Institute of Quantity Surveyors.
3. The review of a quantity surveyor's estimate also applies to an estimate provided a person of equivalent qualifications.

2.9. Timing of payments

A levy must be paid to Council at the time specified in the condition that imposes the levy. If no such time is specified, the levy must be paid prior to the issue of any certificate issued in respect of the development including a Subdivision Certificate, Construction Certificate or Complying Development Certificate.

~~The amount to be paid will be calculated at the indexed rate(s) applicable at the time of payment. Refer to part 2.12.~~

2.10. Application of levy

Money paid to the Council under a condition authorised by this Plan is to be applied by the Council towards the cost of the public facilities listed in the works schedule in this Plan as the Council in its discretion may from time to time determine.

2.11. Deferred or periodic payment

Where the applicant makes a written request supported by reasons for payment of the section 7.12 levy, the Council may accept deferred or periodic payment at a later time than is required by the applicable condition. The decision to accept a deferred or periodic payment is at the sole discretion of the Council, which will consider:

- a) the reasons given;
- b) whether any prejudice will be caused to the community deriving benefit from the public facilities;
- c) whether any prejudice will be caused to the efficacy and operation of this Plan; and
- d) whether the provision of public facilities in accordance with the adopted works schedule will be adversely affected.

Council will, as a condition of accepting deferred or periodic payment, require the provision of a bank guarantee where:

- a) the guarantee is by an Australian bank for the amount of the total outstanding contribution;
- b) the bank unconditionally and irrevocably agrees to pay the guaranteed sum to the Council on written request by Council prior to the issue of an occupation certificate;
- c) the bank agrees to pay the guaranteed sum without recourse to the applicant or landowner or other person who provided the guarantee and without regard to any dispute, controversy, issue or other matter relating to the development consent or the carrying out of development in accordance with the development consent; and
- d) the bank's obligations are discharged when payment to the Council is made in accordance with the guarantee or when Council notifies the bank in writing that the guarantee is no longer required.

Any deferred or outstanding component of the section 7.12 levy will be adjusted in accordance with part 2.12.

Every development consent (including every complying development certificate) issued subject to a condition requiring a section 7.12 levy under this Plan must include a standard condition setting out the terms of this clause.

Note: The applicant will be required to pay any charges associated with establishing or operating the bank guarantee. Council will not return the bank guarantee until the outstanding contribution as indexed and any accrued charges are paid.

2.12. Adjustment of levies and proposed cost of development

~~To ensure that the value of contributions are not eroded over time by increases in construction costs, the contribution amount will be adjusted at the time of payment. In this way, the section 7.12 levy will accurately reflect the actual cost of the proposed development at the time of construction.~~

To ensure the contributions amount accurately reflects the proposed cost of the development, the value must be calculated prior to payment. This ensures any

modifications to the consent, and changes in the Consumer Price Index (All Groups Index) are captured.

~~In accordance with section 25J(4) of the Regulation 2021 this Plan requires that the section 7.12 contributions levy set out in the development consent is adjusted at the time of payment by applying the Consumer Price Index (All Groups Index) for Sydney for the most recent quarter.~~

Where necessary, Contributions are indexed for inflation ~~at the time of consent and again~~ at the time of payment using quarterly updates to the *Consumer Price Index (All Groups Index)* for Sydney.

The formula used to adjust the contribution is set out below.

$$NL = L_o + \frac{L_o \times [\text{current CPI} - \text{base CPI}]}{\text{base CPI}}$$

where

NL Is the new section 7.12 levy

L_o Is the original levy (\$)

Current CPI The quarterly Consumer Price Index (All Groups Index) for Sydney, as published by the Australian Bureau of Statistics (ABS) immediately prior to the date of payment

Base CPI The quarterly Consumer Price Index (All Groups Index) for Sydney as published by the ABS immediately prior to the date of the imposition of the condition requiring payment of the contribution

Note: *In the event that the current CPI is less than the previous CPI, the current CPI shall be taken as not less than the previous CPI.*

This Plan authorises a condition under section 7.12 of the Act that contains the above formula.

2.13. Pooling of levies

This Plan authorises section 7.12 levies to be pooled and applied progressively for the purposes set out in the works schedule in this Plan. The priorities for the expenditure of the levies are shown in the section 7.12 levy works schedule in this Plan.

2.14. Payment of section 7.12 levy –complying development certificates

A complying development certificate requiring the payment of a section 7.12 levy in accordance with this Plan must contain a condition requiring the levy to be paid before any work authorised by the certificate commences.

2.15. Payment of section 7.12 levy – issuing of subdivision certificates

A subdivision certificate must not be issued for a subdivision unless a section 7.12 levy required to be paid pursuant to the conditions of the applicable development consent before the subdivision certificate is issued has been complied with.

2.16. Payment of section 7.12 levy – issuing of construction certificates, subdivision works certificates and occupation certificates

A registered certifier must not issue a construction certificate for building work or a subdivision works certificate under a development consent unless it has verified that each condition of the consent requiring the payment of a 7.12 levy in accordance with this Plan before the work is carried out has been complied with.

A registered certifier must not issue an occupation certificate for a building with a proposed cost (as indicated in the relevant development application) of \$10,000,000 or more unless the certifier—

- (a) has received a copy of a document from the Council certifying that a section 7.12 levy required to be paid pursuant to the conditions of the applicable development consent:
 - (i) is not required to be paid before the occupation certificate is issued, or
 - (ii) is required to be paid before the occupation certificate is issued and the requirement has been met, and
- (b) has confirmed with the Council that:
 - (i) the Council issued the document referred to in paragraph (a), and
 - (ii) no contributions or levies have been required since the document was issued.

Note: An agreement referred to in this part may or may not be a planning agreement under section 7.4 of the Act.

3. Demand for public facilities

Section 7.12 levies acquired by condition of consent under this Plan are to be applied to the provision, extension or augmentation of the following categories of public facilities works located across the Municipality:

- Engineering Services
- Open Space and Trees
- Property and Projects Management
- Environmental Works
- Community facilities

The demand for public facilities is related to expected residential, commercial, retail and other non-residential development across the Municipality. Demand for the public facilities has been identified in a series of supporting documents which includes studies, surveys and investigations, which are listed by category in **Annexure 1**.

Council strategies, plans and policies are informed by forecasts provided by the *NSW Department of Planning and Environment* (based on ABS census data) consistent with best planning practice.

As identified in the *Woollahra Local Strategic Planning Statement 2020*, the population of Woollahra in 2016 was 57,800 persons. The population is projected to increase to 59,850 people in the 20 year period from 2016 and 2036.

3.1. Expected residential development

As identified in the supporting documentation at **Annexure 1**, residential development is expected across the Municipality in residential, commercial and special use areas. Types of residential development include dwelling-houses, dual occupancies, multi dwelling housing, manor houses, residential flat buildings, boarding houses, and mixed use development with a residential component.

Residential development will occur in the form of new development and alterations and additions to existing development.

3.2. Expected commercial, retail and other non-residential development

As identified in the supporting documentation at **Annexure 1**, the majority of commercial, retail and other non-residential development is expected mainly in the commercial and mixed use centres throughout the Municipality. Major development is likely to occur in the Double Bay Centre, Edgecliff Centre and Rose Bay Centre.

Development is also expected in the Special Use Zones, particularly those occupied by the large private schools.

Development will occur in the form of new development and alterations and additions to existing development.

4. Definitions

<i>Registered certifier</i>	means a person who is registered under the Building and Development Certifiers Act 2018 and who may exercise the function of a certifier under the Act.
<i>applicant</i>	means a person, company or organisation submitting a development application or an application for a complying development certificate or a person, company or organisation authorised to act on a development consent (including a complying development certificate).
<i>Consumer Price Index (CPI)</i>	is a standard measure of movements in price indexes over time published by the Australian Bureau of Statistics
<i>Council</i>	means the Council of the Municipality of Woollahra.
<i>Municipality</i>	means the Municipality of Woollahra.
<i>public facilities</i>	means public amenities or public services as referred to in section 7.12 of the Act.
<i>planning agreement</i>	means a voluntary agreement referred to in section 7.4 of the Act.
<i>proposed cost of development</i>	means the cost of development proposed in a development application or a complying development application as determined by the Council in accordance with clause 25J of the Regulation.
<i>section 7.12 levy</i>	means a fixed development consent levy under section 7.12 of the Act.
<i>the Act</i>	means the <i>Environmental Planning and Assessment Act 1979</i> as amended.
<i>the Regulation</i>	means the <i>Environmental Planning and Assessment Regulation 2021</i> as amended.

Schedule 1 –Works schedule and map

Notes:

1. The works listed in this schedule are to be funded from a mix of sources, including section 7.12 funds.
2. Maps provided in this schedule indicate the location of works where possible. Certain services and works are to be provided across the Municipality and therefore are not shown by specific site reference on the maps. The location of certain other works and services has not been determined and therefore they are not shown on the maps. Precise locations will be identified when one or more of the following occurs: the Council locates and acquires appropriate properties; investigations confirm the exact site or location for services and works.
3. For the purpose of this plan, short term is 1-2 years and medium term is 3-5 years

1. Engineering Services

Map ref	Item No.	Public facility works	Estimated cost (\$)	Estimated time (term)
1	1	Marine Parade Watsons Bay - shared zone and streetscape upgrade design	100,000	Short
2	2	William Street, Double Bay, Bay Street to Ocean Avenue <ul style="list-style-type: none"> • Footpath reconstruction 	35,000	Short
3	3	Sherbrook Avenue, Double Bay, William Street to end <ul style="list-style-type: none"> • Road pavement, kerb, gutter and footpath replacement 	125,000	Short
4	4	Jersey Road Paddington, Moncur St to Oxford St <ul style="list-style-type: none"> • Footpath reconstruction 	130,000	Short
5	5	Spring St Paddington, Liverpool St to Prospect St <ul style="list-style-type: none"> • Pavement re-sheeting and gutter, and footpath reconstruction 	35,000	Short
LGA	6	Plan and manage the Infrastructure Renewal Program and stormwater projects	200,000	Short
LGA	7	Forward design works <ul style="list-style-type: none"> • Design work for future works in Infrastructure Renewal Program 	80,000	Short
LGA	8	General Works As identified in accordance with Council's Asset Management Policy and Asset Management Strategy	100,000	Short
LGA	9	Part funding of Streetscape Loan	150,000	Short
LGA	10	Road pavement resheeting	1,530,000	Short

Woollahra Section 7.12 Development Contributions Plan 2022

Map ref	Item No.	Public facility works	Estimated cost (\$)	Estimated time (term)
		Various locations, inclusive of footpath reconstruction, kerb reconstruction and other supporting works		
LGA	11	Footpath reconstruction and stormwater relining works <ul style="list-style-type: none"> Hopetoun Avenue, Vaucluse and Wunulla Road, Point Piper 	110,000	Short
LGA	12	High pedestrian activity area and streetscape upgrade design <ul style="list-style-type: none"> Queen Street, Woollahra to Ocean Street, Woollahra 	100,000	Short
<u>6</u>	<u>13</u>	<u>Northland Road Bellevue Hill, Cooper Park Road to Holland Road</u> <ul style="list-style-type: none"> <u>Road pavement resheeting and footpath works</u> 	<u>236,000</u>	<u>Short</u>
<u>7</u>	<u>14</u>	<u>Nelson Street Woollahra, Queen Street to end</u> <ul style="list-style-type: none"> <u>Road pavement resheeting, footpath and stormwater pits</u> 	<u>220,000</u>	<u>Short</u>
<u>8</u>	<u>15</u>	<u>Manning Road Woollahra Epping Road to Suttie Road</u> <ul style="list-style-type: none"> <u>Road pavement, kerb gutter and new footpath reconstruction</u> 	<u>481,640</u>	<u>Short</u>
<u>9</u>	<u>16</u>	<u>Boundary Street Paddington, Campbell Avenue to 142 Boundary Street</u> <ul style="list-style-type: none"> <u>Road pavement resheeting</u> 	<u>30,000</u>	<u>Short</u>
<u>10</u>	<u>17</u>	<u>Campbell Avenue Paddington, Glenmore Road to Boundary Street</u> <ul style="list-style-type: none"> <u>Road pavement resheeting</u> 	<u>214,000</u>	<u>Short</u>
<u>11</u>	<u>18</u>	<u>Macdonald Street Paddington, Brown Street to Brown Lane</u> <ul style="list-style-type: none"> <u>Road pavement resheeting, footpath reconstruction and stormwater pit works</u> 	<u>84,000</u>	<u>Short</u>
<u>12</u>	<u>19</u>	<u>Glenmore Road Paddington, Cambridge Street to Gurner Lane</u> <ul style="list-style-type: none"> <u>Road pavement resheeting</u> 	<u>182,000</u>	<u>Short</u>
<u>13</u>	<u>20</u>	<u>Sutherland Avenue Paddington, Elizabeth St to Forbes Street</u> <ul style="list-style-type: none"> <u>Road pavement resheeting; kerb, gutter and footpath reconstruction</u> 	<u>158,000</u>	<u>Short</u>

Woollahra Section 7.12 Development Contributions Plan 2022

2. Open Space and Trees

Map ref	Item No.	Public facility works	Estimated cost (\$)	Estimated time (term)
LGA	43 <u>21</u>	Project management and investigation of open space capital works program <ul style="list-style-type: none"> Project management, design and investigation of capital works 	100,000 <u>105,000</u>	Short
6 <u>14</u>	44 <u>22</u>	Bellevue Park Stage 2 pathway <ul style="list-style-type: none"> Stage 2 works of the Bellevue Park pathway concept plan including landscaping 	357,000	Short
7 <u>15</u>	45 <u>23</u>	Trumper Oval pathway <ul style="list-style-type: none"> New pathway, retaining walls and seating around Trumper Oval 	236,000	Short
8 <u>16</u>	46 <u>24</u>	Cooper Park Amphitheatre Stairs <ul style="list-style-type: none"> Renewal of Cooper Park Amphitheatre stairs 	60,000	Short
9 <u>17</u>	47 <u>25</u>	Gap Park CCTV Upgrades <ul style="list-style-type: none"> Upgrade to existing CCTV cameras at Gap Park 	147,000 <u>127,000</u>	Short
LGA	48 <u>26</u>	Park furniture <ul style="list-style-type: none"> Replacement and renewal of park furniture 	175,000 <u>150,000</u>	Short
40 <u>18</u>	49 <u>27</u>	Moncur Reserve Landscaping <ul style="list-style-type: none"> Improvements to basketball court area including landscaping and retaining walls 	106,000	Short
44 <u>19</u>	20 <u>28</u>	Harbourview Park Multi-court <ul style="list-style-type: none"> Redesign and relocation of half-court basketball court to include netball ring for multi-purpose use 	57,000	Short
42 <u>20</u>	24 <u>29</u>	Accessible matting for beaches <ul style="list-style-type: none"> Installation of accessible matting for wheelchairs, mobility impaired and strollers at Camp Cove Beach and Parsley Bay 	36,000	Short
LGA	22 <u>30</u>	Park bin replacement <ul style="list-style-type: none"> Renewal and increase of bin capacity in Council parks across LGA 	54,000	Short
43 <u>21</u>	23 <u>31</u>	Park lighting renewal <ul style="list-style-type: none"> Replacement of lights through Robertson Park 	87,000 <u>75,000</u>	Short
LGA	24 <u>32</u>	Park signage renewal	96,000	Short

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Woollahra Section 7.12 Development Contributions Plan 2022

Map ref	Item No.	Public facility works	Estimated cost (\$)	Estimated time (term)
		<ul style="list-style-type: none"> Renewal of park signage across LGA 		
14 22	25 33	Cooper Park Pond <ul style="list-style-type: none"> Upgrade of the Cooper Park pond 	137,000	Short
15 23	26 34	Footpath renewals <ul style="list-style-type: none"> Footpath renewals in Cooper Park and Chiswick Gardens 	142,000	Short
LGA	27 35	Council nursery upgrades <ul style="list-style-type: none"> Works include improved fencing and stormwater capture 	55,000	Short
16 24	28 36	Rushcutters Bay Park landscaping <ul style="list-style-type: none"> Landscaping upgrades including formalising tree pits, irrigation and landscaping (CYC end) 	92,000	Short
17 25	29 37	Lyne Park Playground <ul style="list-style-type: none"> Upgrade Lyne Park playground 	636,000	Short
LGA	30 38	Renewal of softfall at Council playgrounds as required	75,000	Short
LGA	31 39	Informal and non-traditional play elements <ul style="list-style-type: none"> Introduction of informal play elements including Cooper Park, Lough Playing Fields and Epping Reserve 	150,000	Short
LGA	32 40	Sportsfield renovations <ul style="list-style-type: none"> Renovation of selected playing fields 	150,000	Short
LGA	33 41	Park & Street Tree Planting Annual planting programs of street and park trees including maintenance	150,000	Short
LGA	34 42	Park Fencing - New and replace Renewal of park fencing identified in the asset register	150,000 96,000	Short
LGA	35 43	Fitness Station Renewal Various upgrades	100,000	Short
LGA	36 44	General works As identified in accordance with Council's <i>Asset Management Policy</i> and <i>Asset Management Strategy</i>	100,000	Short
18 26	37 45	Redleaf Plan of Management <ul style="list-style-type: none"> Retaining wall and pathway renewal 	121,000	Short
LGA	38 46	Fencing renewal, including Lighthouse and Signal Hill Reserve	136,000	Short

Woollahra Section 7.12 Development Contributions Plan 2022

Map ref	Item No.	Public facility works	Estimated cost (\$)	Estimated time (term)
19 27	39 47	Lough Playing Fields multi-use facilities	400,000	Short
20	40	CCTV upgrades at Gap Park	129,000	Short
24 28	44 48	Lower Cooper Park <ul style="list-style-type: none"> Cricket net upgrades 	131,000	Short
22 29	42 49	Spring Street Reserve <ul style="list-style-type: none"> Playground renewal and landscaping 	212,000	Short
LGA	43 50	Landscape improvements at various sites <ul style="list-style-type: none"> Ian Street Embankment, Spring Street laneway, Edward Street steps 	79,000	Short
23 30	44 51	Royal Hospital for Women Park <ul style="list-style-type: none"> Landscaping improvements 	112,000	Short
24 31	45 52	Cooper Park weirs <ul style="list-style-type: none"> Renewal of sandstone weirs 	187,000	Short
32	53	Robertson Park <ul style="list-style-type: none"> Playground renewal 	476,054	Short
33	54	Thornton Reserve <ul style="list-style-type: none"> Playground renewal 	476,054	Short
34	55	Trumper Park and Rushcutters Bay Park <ul style="list-style-type: none"> Design and community consultation for playgrounds 	57,000	Short
35	56	Yarranabbe Park entry landscaping <ul style="list-style-type: none"> Improvements to entry adjacent to RANSA 	112,000	Short
36	57	Rushcutters Bay Park pathway <ul style="list-style-type: none"> Renewal of pathway along the seawall 	196,000	Short
37	58	Cooper Park Creek <ul style="list-style-type: none"> Weirs and pond repair 	142,000	Short
LGA	59	Infrastructure improvements for change to dog regulations	106,000	Short
38	60	Renewal of Trumper Park pathway leading to New Mclean Street	146,000	Short
39	61	Christison Park <ul style="list-style-type: none"> Extension of existing irrigation 	156,000	Short
40	62	Returfing Rushcutters Bay Park sporting field No.1	118,000	Short

Woollahra Section 7.12 Development Contributions Plan 2022

3. Property and Projects Management

Map ref	Item No.	Public facility works	Estimated cost (\$)	Estimated time (term)
LGA	46 63	General Works <ul style="list-style-type: none"> As identified in accordance with Council's <i>Asset Management Policy</i> and <i>Asset Management Strategy</i> 	100,000	Short
LGA	47 64	Disabled access improvements <ul style="list-style-type: none"> Disabled access improvements as determined annually on inspection by Council's Property team 	50,000	Short
25 41	48 65	Part funding of interest on Kiaora Place Loan, associated with library fit out works	287,375	Medium
LGA	49 66	Essential services upgrades <ul style="list-style-type: none"> Upgrade of fire safety and essential services as determined annually on inspection by Council's Property team 	15,000	Short

4. Environmental Works

Map ref	Item No.	Public facility works	Estimated cost (\$)	Estimated time (term)
LGA	50 67	General works <ul style="list-style-type: none"> As identified in accordance with Council's Environmental Sustainability Action Plan 2013-2025 	100,000	Short

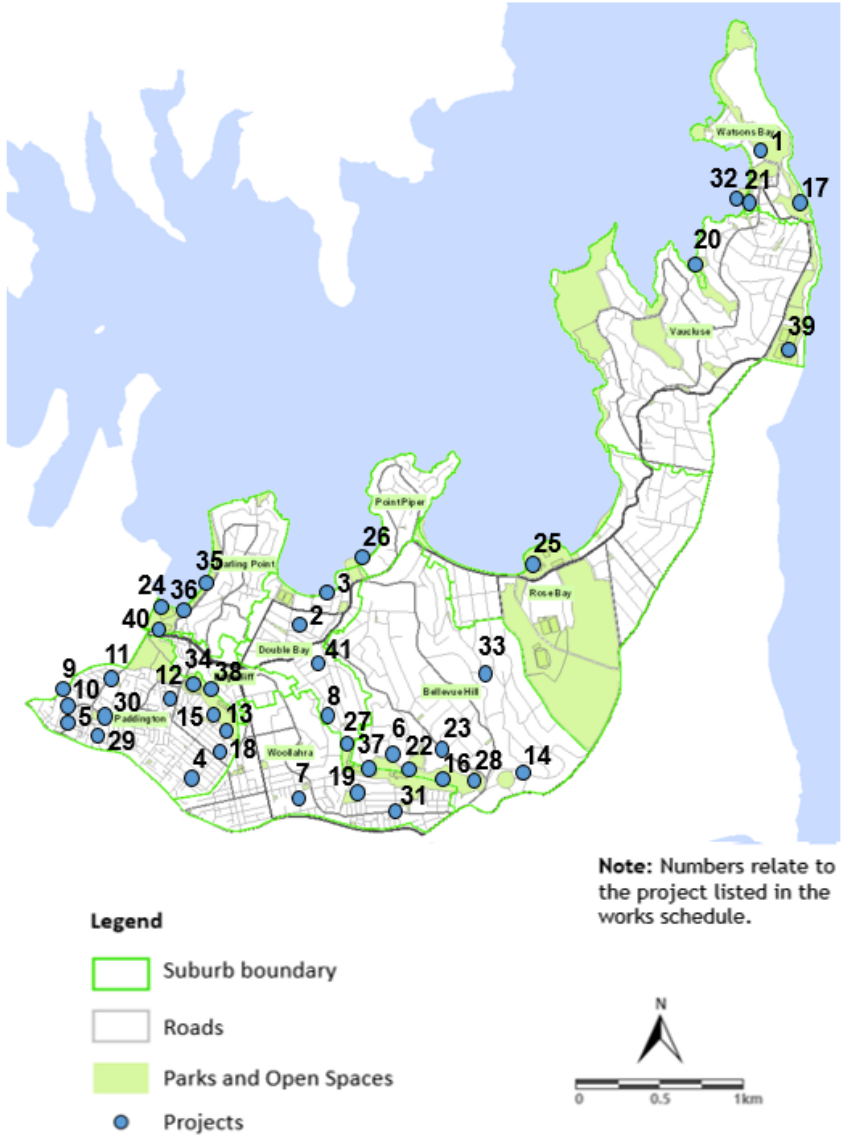
5. Community facilities

Map ref	Item No.	Public facility works	Estimated cost (\$)	Estimated time (term)
LGA	54 68	Public Art throughout municipality <ul style="list-style-type: none"> Installations at locations to be identified 	100,000	Short

6. Strategic Planning & Development

Map ref	Item No.	Public facility works	Estimated cost (\$)	Estimated time (term)
LGA	69	Section 7.12 - Development Contribution Plan - <ul style="list-style-type: none"> Consultants 	104,500	Short

Section 7.12 Contributions - Capital Works Projects



Annexure 1: Supporting documents

General

- Development contributions Practice Note: Section 94A development contributions plans, Department of Planning, December 2006
- Woollahra Local Environmental Plan 2014
- Woollahra Development Control Plan 2015
- Woollahra Local Strategic Planning Statement 2020
- Woollahra Local Housing Strategy 2021
- Woollahra 2032 Community Strategic Plan
- Draft Edgecliff Commercial Centre - Planning and Urban Design Strategy
- ~~Draft Double Bay Planning and Urban Design Strategy~~
- [Double Bay Planning and Urban Design Strategy](#)

Floodplain management - Woollahra Council

- Double Bay Catchment Flood Study (2008)
- Double Bay Floodplain Risk Management Study and Plan - Part 1 (2011)
- Double Bay Floodplain Risk Management Study and Plan- Part 2 (2011)
- Double Bay Floodplain Risk Management Study and Plan - Part 3 (2011)
- Paddington Floodplain Risk Management Study and Plan (2019)
- Rose Bay Catchment Flood Study (2010)
- Rose Bay Floodplain Risk Management Study and Plan (2014)
- Rushcutters Bay Catchment Flood Study (2007)
- Rushcutters Bay Floodplain Risk Management Study And Plan (2012)
- Draft Watsons Bay Floodplain Risk Management Study and Plan - May 2016 (2016)

Plans of management - Woollahra Council

- Chiswick Gardens Plan of Management 2010
- ~~Christison Park Plan of Management 1996~~
- [The Generic Plan of Management](#)
- Cooper Park Plan of Management 2001
- Cooper Park Plan of Management Action Plan 2001
- District Park Plan of Management 1996
- Drainage Reserves Plan of Management 1997
- Gap Park Masterplan 2008
- [Gap Park \(including the Gunyah\) Plan of Management 2023](#)
- General Community Use (Reserves) Plan of Management 1996

Woollahra Section 7.12 Development Contributions Plan 2022

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- Harbourview Park Plan of Management 2014
 - Local Parks Plan of Management 1996
 - ~~Lyne Park Plan of Management 2003 (Volume 1)~~
 - ~~Lyne Park Plan of Management 2003 (Volume 2)~~
 - ~~McKell Park and Darling Point Reserve Plan of Management 2013~~
 - Natural Area (Foreshore) Plan of Management 1996
 - Redleaf and Blackburn Gardens Plan of Management and Master Plan 2017
 - Regional Parks Plan of Management 1996
 - Robertson Park Action Plan (2004)
 - Robertson Park Masterplan 2004
 - ~~Robertson Park Plan of Management 2004~~
 - Royal Hospital for Women Park Plan of Management 2005
 - ~~Rushcutters Bay Park, Yarranabbe Park & Plantation Reserve Plan of Management 2005~~
 - ~~Sir David Martin Reserve Plan of Management 2004~~
 - Trumper Park Plan of Management 1996
 - ~~Woollahra Park Plan of Management 2001~~
 - Woollahra Park Plan of Management 2013
 - ~~Yarranabbe Park Plan of Management 2012~~
 - Woollahra Street Tree Master Plan 2014
 - Woollahra Social and Cultural Plan 2018-2030
 - [Woollahra Recreation Strategy 2023](#)
 - [Woollahra Play Space Strategy](#)
 - ~~Note: It is anticipated that the following projects will be place on exhibition in mid 2022:~~
 - ~~Draft Recreational Needs Strategy & Action Plan~~
 - ~~Draft Plans of Management for Crown Lands~~
 - ~~Draft Woollahra Play Space Strategy~~

Public Domain Improvements Plans - Woollahra Council

- Double Bay Centre Public Domain Improvements Plan 2002
- Double Bay Centre Public Domain Strategy 2016
- Rose Bay Centre Public Domain Improvement Plan 1999
- Double Bay Place Plan 2019-2023
- Oxford Street and Paddington Place Plan 2019-2023
- ~~Draft Rose Bay Place Plan 2021~~
- [Rose Bay Place Plan 2023-2028](#)

Woollahra Section 7.12 Development Contributions Plan 2022

Policies - Woollahra Council

- [Asset Management Policy \(2010\)](#)
- [Commercial Fitness Training Activities on Public Open Space \(2014\)](#)
- ~~[Community and Cultural Grants Policy \(2019\)](#)~~
- [Grants Policy 2023](#)
- [Community Gardens Policy \(2019\)](#)
- [Community Services Policy \(2013\)](#)
- [Disabled Accessible Parking Procedure \(2014, reviewed 2019\)](#)
- ~~[Placemaking Grants Policy \(2017\)](#)~~
- [Playground Policy \(2002\)](#)
- [Public Art Policy \(2019\)](#)
- [Sale of Council Land Policy \(2004, reviewed 2019\)](#)
- [Specification for Roadworks, Drainage and Miscellaneous Works 2012](#)
- [Tree Management Policy \(2011\)](#)
- [Water craft storage on public land policy \(2007\)](#)
- [Woollahra Voluntary Planning Agreement Policy 2020](#)

Reports - Woollahra Council

- [Community Capacity Survey Report 2017](#)
- [Double Bay Centre Public Domain Strategy 2016](#)
- [Estuary Planning Levels Report 2015](#)
- [Rose Bay Centre Urban Design Study 1999](#)
- [Traffic And Transport Study 2000](#)
- [Woollahra Community Facilities Study 2019](#)

Strategies - Woollahra Council

- [Asset Management Strategy 2011-2021 \(2011\)](#)
- [Asset Management Strategy 2022-2032\(2022\)](#)
- [Carbon Reduction Strategy and Action Plan 2010-2025 \(2010\)](#)
- [Children's Services Strategy 2005](#)
- [Woollahra Libraries Five Year Strategic Plan 2021-2026](#)
- [Playground Strategy 2002](#)
- [Recreational Needs Assessment and Strategy 2006](#)
- [Woollahra Bicycle Strategy \(Draft 2009\)](#)
- [Woollahra Biodiversity Conservation Strategy 2015-2025 \(2015\)](#)
- [Woollahra Disability Inclusion Plan 2017](#)
- [Woollahra Disability Inclusion Action Plan 2022](#)

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Woollahra Section 7.12 Development Contributions Plan 2022

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- Woollahra Integrated Transport Strategy (Draft 2021)
 - Woollahra Environmental sustainability Action Plan 2013-2025
 - Woollahra Environmental sustainability Action Plan 2023-2028
 - Woollahra Traffic Management Strategy 2014
 - [Resourcing Strategy 2022-2032](#)
 - [Workforce Management Strategy 2022-2026](#)
 - [Community Engagement Strategy 2023](#)
 - [Electric Vehicle Infrastructure Strategy 2023](#)
 - [Customer Experience Strategy 2023-2028](#)
 - [Woollahra Urban Forest Strategy 2024-2050](#)

Submissions - Draft Woollahra Section 7.12 Development Contributions Plan (Amendment No 2)

From: [Victoria Owens](#)
To: [Records](#)
Subject: Submission SC7891
Date: Friday, 7 June 2024 5:49:07 PM

Re: *7.12 Development Contributions Plan 2022*

Brief Comments

Levies raised should, in the first instance, be made available for neighbouring properties to undertake noise and light disturbance mitigation measures where a need arises due to the proximate development.

Eg adjacent properties are often impacted by noise, including barking dogs, on new building balconies and new external lights shining into neighbouring living and bedrooms. These nuisances can be mitigated by the construction of sound baffle walls and external lighting screens.

The current level of street-scaping and public space improvements is excessive and creates on-going noise disturbance, accessway hindrance and perpetual disruption of peaceful enjoyment of outdoor public spaces.

The remodelling of kerbs has introduced planted areas which, in recent years, increasingly and significantly reduces the number of kerbside parking spaces available in the LGA. The "improvements" undertaken in Woollahra are, in many cases, a low priority for residents, unwarranted in several instances and generally being undertaken well-before the expiry date of the structures that are being replaced/improved.

The housing of homeless people is an increasing issue for the LGA, particularly in Paddington. Can a refuge for homeless women and/or domestic violence victims be envisaged as a component of higher rise building development negotiations around, eg, Edgecliff station?

Victoria Owens
Bellevue Hill

From: [Graham R. McDonald](#)
To: [Records](#)
Subject: Draft S7.12 Development Contributions Plan 2022 (Amendment 2)
Date: Sunday, 9 June 2024 9:24:42 PM
Attachments: [Draft S7.12 Development Contribution Plan 2022 \(signed\).pdf](#)

In reference to the above, please refer to the attached file.

Submission SC7891

Thank you,

Graham R. McDonald

Mayor Richard Shields and Deputy Mayor Sarah Swan

Woollahra Council, 536 New South Head Road, Double Bay NSW 2028

09 June 2024

Dear Mayor Shields and Deputy Mayor Swan,

Subject: **Draft S7.12 Development Contributions Plan 2022 (Amendment 2)**

On *Woollahra Council's* invitation to "Have Your Say", I am opposed for two reasons, which are:

1. Inappropriate to seek from the community to have such a "Say" on what are technical matters.
2. Pretext to support *Woollahra Council's* ongoing squander of more private sector money.

The (1) seeking from the community to "Have Your Say" on what are technical matters of planning, design, and construction, trivialise their complexity.

Unless you have training and experience in these professions, which most people in the community do not, then *Woollahra Council* is wasting everyone's time and engaging in a meaningless endeavour.

For such an endeavour to be meaningful and genuine, *Woollahra Council* needs to engage and consult the appropriately trained and experienced professionals.

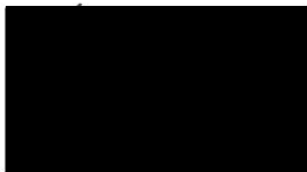
If *Woollahra Council* wants to engage me, my charge rates are \$250.00 per hour and \$2,000.00 per day.

The (2) pretext "*Helping to fund public infrastructure*" is no more than *Woollahra Council* seeking to justify its existence and its perpetual squander of more private sector money.


As a matter of principle and based on hard experiences, I have no confidence in *Woollahra Council* and therefore opposed to it being left to its own resources in the expenditure on capital works.

Woollahra Council management requires recognising the need for structural reforms. Integral is the need for political leadership, in collaboration and with external monitoring.

Sincerely,



Graham R. McDonald, Strategic Planner and Construction Manager

 Underwood Street, Paddington NSW 2021

Phone: 

E-mail: 

Mobile: 

Item No: R2 Recommendation to Council
Subject: **OPERATIONAL PLAN 2024-25, LONG TERM FINANCIAL PLAN 2024-25 - 2033-34, RATING STRUCTURE AND WORKFORCE MANAGEMENT STRATEGY 2024-25 – 2027-28**
Authors: Petrina Duffy, Coordinator Strategy & Performance
Henrietta McGilvray, Senior Corporate Accountant
Esther Hii, Acting Senior Corporate Accountant
Paul Ryan, Chief Financial Officer
Approvers: Jennifer Chenhall, Manager Governance & Risk
Sue Meekin, Director Corporate Performance
Craig Swift-McNair, General Manager
File No: 24/83407
Purpose of the Report: To allow Councillors to consider community submissions and recommend any necessary changes to Council's Operational Plan 2024-25 (including Budget and Rating Structure), Long Term Financial Plan 2024-25 – 2033-34 and to endorse the Workforce Management Strategy 2024-25 – 2027-28.
Alignment to Delivery Program: Strategy 11.2: Secure Council's financial position.

Recommendation:

THAT Council:

- A. Note that there was 1 submission from the community in response to the following documents that were placed on public exhibition from 1 May - 29 May 2024:
 - i. Operational Plan 2024-25 (including the 2024-25 budget)
 - ii. Long Term Financial Plan 2024-25 – 2033-34
- B. Having considered the submission received, adopt the draft:
 - i. Operational Plan 2024-25 (including the 2024-25 budget)
 - ii. Long Term Financial Plan 2024-25 – 2033-34

Incorporating the updates to the 2024-25 budget and other documents as detailed in this report and subject to other any changes agreed at this meeting.

- C. Receive and endorse the Workforce Management Strategy (WMS) 2024-25 – 2027-28, noting that the WMS did not require public exhibition, as per the Integrated Planning & Reporting Guidelines provided by the Office of Local Government.
- D. Note that as per Section 405 of the NSW Local Government Act 1993, a copy of the:
 - i. Operational Plan 2024-25 (including the 2024-25 budget)
 - ii. Long Term Financial Plan 2024-25 – 2033-34
 - iii. Workforce Management Strategy 2024-25 – 2027-28

following consideration by Council, be placed on Council's website, with a link to the relevant documents provided to the Chief Executive of the Office of Local Government.

- E. That Council make and levy the Rates and Annual Charges set out in the Rating Structure for 2024-25, which includes the approved Special Rate Variation of 7.5% being:

Category / Sub Category	Rating Structure	Amount to be Levied \$	Rates in the \$, Base Amounts & Minimums
Ordinary Rates:			
Residential	Base Charge - 50% Ad Valorem - 50%	40,296,930	\$801.00 (Base Amount) 0.03347 cents in \$
Business	Ad Valorem - subject to a minimum	1,803,437	0.17930 cents in \$; \$837.00 (minimum)
<u>Business Sub Categories:</u> All Ad Valorem - subject to a minimum			
Double Bay		2,305,177	0.21280 cents in \$; \$837.00 (minimum)
Oxford Street Paddington		1,134,135	0.41750 cents in \$; \$837.00 (minimum)
Rose Bay (New South Head Road)		376,580	0.18360 cents in \$; \$837.00 (minimum)
Edgecliff		519,380	0.26580 cents in \$; \$837.00 (minimum)
Bellevue Hill		36,692	0.21440 cents in \$; \$837.00 (minimum)
Edgecliff / Grosvenor Streets, Woollahra		114,863	0.20130 cents in \$; \$837.00 (minimum)
Five Ways, Paddington		97,035	0.17470 cents in \$; \$837.00 (minimum)
New South Head Road, Vaucluse		54,726	0.22100 cents in \$; \$837.00 (minimum)
Old South Head Road, Rose Bay		81,875	0.15300 cents in \$; \$837.00 (minimum)
Old South Head Road, Vaucluse		18,950	0.11330 cents in \$; \$837.00 (minimum)
Plumer Road, Rose Bay		17,144	0.20970 cents in \$; \$837.00 (minimum)
Queen Street, Woollahra		311,173	0.15200 cents in \$; \$837.00 (minimum)
Watsons Bay		106,298	0.22140 cents in \$; \$837.00 (minimum)
Special Rate:			
Environmental & Infrastructure Renewal Levy (All Categories and sub-categories)	Base Charge - 50% Ad Valorem - 50%	5,618,873	\$106.00 (Base Amount) 0.00444 cents in \$
Total Rates		52,893,267	
Annual Charges:			
Domestic Waste Management Charge	\$638.30	16,993,601	
Stormwater Management Charges:			
Single residential dwelling	\$25.00	263,000	
Residential strata unit	\$12.50	180,000	
Business property	\$25.00 plus \$25.00 per 350m ² (or part thereof) above 350m ² in land area	47,000	
Business strata unit	\$5.00	2,500	
Total Annual Charges		17,486,101	
Total Rates & Annual Charges		70,379,368	

Executive Summary:

At its meeting of 29 April 2024, Council endorsed the draft Operational Plan 2024-25 and draft Long Term Financial Plan 2024-25 – 2033-34 for the purpose of public exhibition. Following this, the draft documents were placed on public exhibition for four weeks, from Wednesday 1 May to Wednesday 29 May 2024.

The purpose of this report is to:

- Present to Council the community submissions received including staff responses,
- Recommend changes to Council's Operational Plan 2024-25 (including Budget and Rating Structure), Long Term Financial Plan 2024-25 – 2033-34 for final adoption by Council,
- For Council to consider the making and levying of rates and annual charges set out in the 2024-25 Rating Structure, and
- For Council to receive and endorse the Workforce Management Strategy 2024-25 – 2027-28

Discussion:

Overview

Council's statutory obligations in relation to the documents exhibited are:

- Under Section 405 of the Local Government Act (NSW) (the Act), Council must have an Operational Plan (OP) that is adopted before the beginning of each financial year, detailing the activities and actions to be undertaken by the council during that year to achieve the Delivery Program commitments.
- Under Section 403 of the Act, Council is required to include a Long-Term Financial Plan (LTFP) as part of its Resourcing Strategy and to review and update it at least annually as part of the development of Council's Operational Plan.
- Under Section 403 of the Act, Council is required to include a Workforce Management Strategy as part of its Resourcing Strategy and to review and update it at least every 4 years as part of the development of Council's Operational Plan.

A dedicated Your Say page was created to facilitate public exhibition of the draft OP and LTFP documents. Hard copies of the drafts were available at Council's Customer Service centre and libraries, and three pop-up sessions held in Rose Bay, Paddington and Double Bay. Full details of the community engagement undertaken including community submissions and staff responses are included within the Community Engagement and/or Internal Consultation section of this report.

2024/25 Operational Plan Including Budget and 2024-25 – 2033-34 Long Term Financial Plan

Recommended Changes to Council's Draft Operational Plan

At its meeting of 29 April 2024, Council resolved the following including changes to the Draft 2024-25 Operational Plan:

THAT Council:

- Receive and note the draft 2024-25 Operational Plan (including the draft Budget, draft Rating Structure, draft Fees and Charges) and the draft 2024-25 to 2033-34 Long Term Financial Plan.*
- Place on public exhibition for a minimum of 28 days, the draft 2024-25 Operational Plan (including the draft Budget, draft Rating Structure, draft Fees and Charges), and draft 2024-25 to 2033-34 Long Term Financial Plan, subject to the following amendments:*

- i. Removes \$120,000 funding for consultants to update the Paddington Place and the Double Bay Plans;
 - ii. Allocates \$60,000 to place making initiatives for Oxford Street, Paddington and \$60,000 to Double Bay.
- C. Request the General Manager whilst the 2024-25 Operational Plan and Budget is on public exhibition, give consideration to including in the final draft budget (that will come back to Council for final consideration in June 2024), a suitable amount of funding to be used for education and support purposes during 2024-25, around the matter of male violence in the community.
- D. That the draft budget related to Capital Works for playgrounds be amended so that the renewal of Robertson Park occurs in the 2024/25 Financial Year and that Thornton Reserve be given priority thereafter.
- E. Notes its resolution of 26 June 2023 concerning reprioritising the Cecil Street Rushcutters Bay Catchment Area works (the Works); and
 - i. Notes that a revised concept design for the project is nearing completion and is proposed for public consultation early in 2024-25
 - ii. Requests the General Manager to consider bringing forward funding for construction of the project (which is funded through the SRV) to 2025-26. Such consideration to form part of the preparation of the 2025-26 Operational Plan
- F. Note that the draft 2024-25 Operational Plan (including the draft Budget, draft Rating Structure, draft Fees and Charges), and draft 2024-25 to 2033-34 Long Term Financial Plan, together with any submissions received will be further considered by Council before 30 June 2024.

The above-mentioned resolution of Council included changes (underlined above) and the following information outlines the action taken in relation to these:

- Part B of the resolution – changes have been made to the 2024-25 Operational Plan and Budget to reflect this.
- Part C of the resolution - \$20,000 has been added to the 2024-25 Budget, with the details of how these monies will be spent included further in this report within the section titled “Recommended Changes to Council’s Draft 2024-25 Budget”
- Part D of the Resolution – Robertson Park has been included in the 2024-25 Capital Works Program. In relation to Thornton Reserve, Council staff have received engineering advice indicating that the playground and embankment renewal is not required to be completed in the financial year 2024-25. The design work and initial consultation for the Thornton Reserve playground are complete, and the renewal will be considered during the 2025-26 budget deliberations.

In addition to the above changes:

- A request for further information was taken at the Strategic and Corporate Committee meeting of 24 April 2024, relating to the O’Sullivan Road cycleway, requesting the uplift in cost detail for an alternative design. Additional costs due to the alternative design (proposed route behind the Woollahra golf course) will see \$500k added to the total budget, bringing the total to \$4.5M. It is noted that these additional costs will be borne in the 2025-26 financial year and that staff will be exploring alternative sources of funds for this. As such, no changes are required to 2024-25 budget.

- Following the resolution of Council on 29 April 2024 regarding the Cross Street car park redevelopment, a change has been made to the action '*Cross Street Carpark Project - Attain Public Private Partnership (PPP) approval and finalise Project Development Agreement for the project*'. This action has been updated to '*Cross Street Carpark Project - Undertake a review of development options for the site in accordance with the Council resolution of 29 April 2024.*'
- Following the Council resolution of 11 June 2024, a change has been made to the action '*Undertake Service Reviews for Regulatory Services and one area within Corporate Performance*'. This action has been updated to '*Undertake Service Reviews for Regulatory Services and the Woollahra Preschool including reporting on the feasibility (or otherwise) of expanding the provision of pre-school services places.*'

It should also be noted that changes have been made to the draft 2024-25 Budget and Council's draft Fees and Charges outlined below and some minor changes have been made to the 2024-25 Operational Plan to fix grammatical and other minor errors.

A copy of the revised Operational Plan 2024-25 is at **Attachment 1**.

Recommended Changes to Council's Draft 2024-25 Budget

1. Income Statement

Changes totalling \$81,578 detailed in the table below, are recommended to Council's draft 2024-25 budget. These changes are in line with the Council resolutions from 9 April 2024 and 29 April 2024.

This \$81,578 increased expenditure is for:

- \$56,578 to deliver the Outgoing Sponsorship Program in accordance with the Council Resolution of 9 April 2024.
- \$20,000 for education and support purposes during 2024-25, following the incident at Westfield Bondi Junction. On 29 April 2024, Council resolved in part to request the General Manager to give consideration to a suitable amount of funding in the draft 2024-25 budget, to be used for education and support purposes during 2024-2025 around the matter of male violence in the community. In line with this resolution of Council, staff have undertaken research into the current state of Domestic, Family & Sexual violence (DFSV) and have consulted with local agencies through the Eastern Suburbs Domestic Violence Network (ESDVN), to develop a proposed budget to be used for education and support purposes during 2024-2025. Information obtained by the recent research undertaken by staff in relation to this matter is provided at **Attachment 5** for your interest.

As a result of the above-mentioned work, Council staff consider it appropriate to allocate \$20,000 in the 2024-2025 budget to be used for education and support purposes on the matter of male violence in the community. This funding would provide for up to three community education sessions on financial abuse, coercive control and the use of systems to perpetrate abuse, at an estimated cost of \$5,000 per education session. This cost would cover facilitator's costs, venue hire, promotion, child care and catering. As the exact type of practical support that Council can reasonably provide still needs to be determined, it is recommended that Council host a facilitated workshop with the ESDVN members to better understand how Council can provide further support. It is estimated that this workshop could cost approximately \$5,000, with this cost also including facilitator's costs, venue hire, child care and catering. Following this workshop, if there are further ways in which Council might be able to support this local work financially, then this would be further considered by Council through future annual budget processes, or the quarterly budget review process, as required, and

- \$5,000 for Micromex Community Research survey follow up.

	Favourable/ (Unfavourable) \$
Material Goods & Services	(75,000)
Employee Costs	(6,578)
Total Changes	(81,578)

This change results in a reduction in the anticipated Surplus before Capital Grants & Contributions for 2024-25 from an original draft surplus of \$1,309,334 to a revised surplus of \$1,227,756.

	2023/24 Original Budget	2023/24 Revised Budget ¹	2024/25 Draft Budget approved by Council 29/4/24	2024/25 Draft Budget	Changes \$'000s	%
Income						
Rates and annual charges	66,124	66,141	70,681	70,681	0	0.0
User charges and fees	13,201	14,018	14,655	14,655	0	0.0
Interest and investment income	1,929	3,313	3,223	3,223	0	0.0
Grants and contributions provided for operating purposes	4,384	5,910	5,014	5,014	0	0.0
Grants and contributions provided for capital purposes	2,900	11,687	2,897	2,897	0	0.0
Other revenue	11,471	17,085	16,941	16,941	0	0.0
Other income	17,370	17,201	17,920	17,920	0	0.0
Fair value increment on investment properties	1,150	1,150	1,200	1,200	0	0.0
Total Income from continuing operations	118,528	136,504	132,531	132,531	0	0.0
Expenses						
Employee Costs	49,252	49,316	53,215	53,222	7	0.0
Materials and services	42,811	48,069	48,421	48,496	75	0.2
Borrowing costs	1,809	1,806	3,014	3,014	0	0.0
Depreciation, amortisation and impairment for non-financial assets	14,834	15,927	16,948	16,948	0	0.0
Other expenses	4,792	4,847	5,041	5,041	0	0.0
Net losses from the disposal of assets	1,229	382	1,685	1,685	0	0.0
Total Expenses from continuing operations	114,726	120,347	128,325	128,406	82	0.1
Net Operating Result from continuing operations	3,802	16,157	4,206	4,124	(82)	(1.9)
Net Operating Result before Capital Grants & Contributions	902	4,470	1,309	1,228	(82)	(6.2)
Capital Expenditure & Liability Reduction						
Add: Net Loss on Sale of Assets	1,229		1,685	1,685	0	0.0
Less: Transfers to Reserve	(12,594)		(37,467)	(37,467)	0	0.0
Less: Reduction in Liabilities	(4,221)		17,515	17,515	0	0.0
Add: Non Cash Items	15,256		16,780	16,780	0	0.0
Add: Reserve Funding in the Operational Budget	4,561		6,049	6,049	0	0.0
Capital Funding Available from Operational Budget	5,133		5,871	5,790	(82)	(1.4)
Net Capital Budget	6,276		4,604	4,604	0	0.0
Less: Road to Recovery Grant	0		275	275	0	0.0
Movement in Working Funds Budget Surplus/ (Deficit)	(1,143)		993	911	(82)	(8.2)

¹ Forecast as at 31 December 2023

2. Capital Works Program

In line with the Council resolution of 29 April 2024, in the Capital Works Program for 2024-25, the Thornton Reserve Playground renewal has been replaced with the renewal of Robertson Park Playground at Watsons Bay.

Recommended Changes to Council's Fees and Charges

Council must make a resolution at a Council Meeting before 1 July of each year to adopt the Fees & Charges for the following financial year.

The changes to some Fees & Charges from the drafts exhibited as part of Council's Draft 2024-25 Operational Plan are:

1. Changes (increases) to Statutory Fees as advised by the relevant government authority. These do not require re-exhibition.
2. Please note that there was a transposal error with the omission of fees relating to Canonbury Cottage for ceremonies and social events previously under Venue Hire fees and charges. This is not a new fee and this line item has been reinstated under the Parks and Reserves category.

Recommended Changes to Council's Long Term Financial Plan 2024-25 to 2033-34 (LTFP)

The draft Long Term Financial Plan 2024-25 – 2033-34 has been updated for the 2024-25 Budget Changes outlined above within the Recommended Changes to Council's Draft 2024-25 Budget.

The updated Long Term Financial Plan 2024-25 – 2033-34 is at **Attachment 2**.

Workforce Management Strategy

Council's current Workforce Management Strategy (WMS) was endorsed by Council on 14 June 2022. The WMS detailed how we intend to build and support our people, culture and skills at Woollahra over the following four years. At the time it was noted that staff recognised that there was more work to do with the WMS, particularly following the staffing review that had recently been undertaken. Staff advised that as the actions outlined in the strategy were implemented, they would continually monitor, adjust and make necessary changes, to ensure that the WMS kept pace with the needs of the organisation.

As a result, an updated WMS has been developed and can be found at **Attachment 3**. It identifies what we will do to keep a capable, high performing, customer focussed and fit for purpose workforce that provide services which deliver the best possible value for residents and ratepayers. Put simply, the updated WMS describes the actions that we will take to ensure we have the right people, culture and skills to deliver Council's Delivery Program and the objectives of the Community Strategic Plan.

The WMS identifies five key priorities to deliver great outcomes for our community via a workforce that is supported with:

1. A strong Employee Value Proposition (EVP) that attracts and retains our capable and high performing workforce.

This is the promise we make in return for our employees' commitment. This is the sum of all the benefits, recognition and rewards employees receive from Woollahra Council. It supports our culture and what we stand for as an employer of choice.

2. Workplace Health & Safety including mental health, resilience and wellbeing.

Our work environment is physical, psychological and social and we build awareness and safety in all environments.

3. Meaningful pathways and performance feedback.

All employees of all abilities and backgrounds are supported with learning, technology and experiences to try new things, so they can develop as a person while enhancing the capacity of the organisation.

4. Organisational culture of Respect, Openness, Accountability, Responsiveness and Excellence.

We share common goals and a vision of Council's success. We work together while communicating honestly and maintaining accountability for delivery.

5. Technology and process improvements, including modernising our tools and systems.

We will modernise our tools and systems to support our employees to give the best of themselves whilst enhancing the customer experience of our service

In accordance the Office of Local Government's Integrated Planning & Reporting guidelines, the WMS should be endorsed by Council. Endorsement is used in instances when the plan may identify responsibilities that fall outside the sole responsibility or role of Council, meaning that the WMS is an operational document that will be implemented by the General Manager over the coming years.

Options:

Council needs to adopt an Operational Plan 2024-25 (including 2024-25 Budget, fees & Charges and Rating Structure), Long Term Financial Plan 2024-25 – 2033-34 and endorse the Workforce Management Strategy by 30 June 2024. Council may resolve in line with the recommendations as included in this report or Council may choose to resolve in some other manner.

Community Engagement and / or Internal Consultation:

During the public exhibition period Council staff held three pop-up sessions in Rose Bay, Paddington and Double Bay, to inform community members of the chance to review the drafts, how to make a submission and to collect informal feedback. The community was also informed of opportunities to provide feedback via the Council website, enews, Your Say enewsletter and social media. Submissions were able to be made via an online form on the Your Say page, email and mail.

58 pieces of live feedback were received at the pop ups, with the top themes:

- Playgrounds and recreation (19%)
- Traffic, congestion and road safety (12%)
- Communications and information (10%)
- Development concerns (9%)
- Council properties and projects (9%)
- Tree maintenance (7%)
- Waste management (7%).

Council received 1 submission on the draft Operational Plan 2024-25 and draft Long Term Financial Plan 2024-25 – 2033-34. This low number of responses was in line with expectations for an exhibition of this type, which represents the final year of a 4 year Delivery Program and an annual update only, to Council's Long-Term Financial Plan.

The submission received relating to the draft Operational Plan 2024-25, draft Long Term Financial Plan 2024-25 – 2033-34 is included verbatim at **Attachment 4** and is summarised in the table below with a response from staff:

#	Name	Submission summary	Council response						
1	Pierre Mars	On page 6 [of the Operational Plan 2024/25], it the Operating Performance Ratio is Operating Income/Operating expenses then this is \$129.6M/\$128.3M = 1.1%, not 1.4% as stated in the LTFP.	<p>The Operating Performance Ratio (OPR) is not calculated that way; the calculation including definition is:</p> <table><tr><th>Formula</th><th>Description</th></tr><tr><td>Total continuing operating revenue excluding capital grants and contributions less operating expenses ^{1, 2}</td><td>The 'operating performance ratio' measures how well local councils contained expenses within revenue.</td></tr><tr><td>Total continuing operating revenue excluding capital grants and contributions ¹</td><td>The benchmark set by the Office of Local Government (OLG) for the ratio is greater than zero per cent.</td></tr></table> <p>(1) Excludes fair value increments on investment properties, reversal of revaluation decrements, reversal of impairment losses on receivables, net gain on sale of assets and net share of interests in joint ventures and associates using the equity method and includes pensioner rate subsidies (2) Excludes impairment/revaluation decrements of IPPE, fair value decrements on investment properties, net loss on disposal of assets and net loss on share of interests in joint ventures and associates using the equity method.</p> <p>It is noted that the exhibition Draft listed the OPR at 1.4% for 2024/25; with the budget adjustments outlined in this document, the OPR has now been revised to 1.33%.</p>	Formula	Description	Total continuing operating revenue excluding capital grants and contributions less operating expenses ^{1, 2}	The 'operating performance ratio' measures how well local councils contained expenses within revenue.	Total continuing operating revenue excluding capital grants and contributions ¹	The benchmark set by the Office of Local Government (OLG) for the ratio is greater than zero per cent.
Formula	Description								
Total continuing operating revenue excluding capital grants and contributions less operating expenses ^{1, 2}	The 'operating performance ratio' measures how well local councils contained expenses within revenue.								
Total continuing operating revenue excluding capital grants and contributions ¹	The benchmark set by the Office of Local Government (OLG) for the ratio is greater than zero per cent.								

Policy Implications:

These documents outline Council's strategic goals and performance measures for its term, and details the priorities and actions Council will take towards the achievement of these goals.

Financial Implications:

Changes totaling \$81,578 are recommended to Council's 2024-25 budget. This change is in line with the Council resolutions from 9 April 2024 and 29 April 2024. This \$81,578 increased expenditure is to be used for:

- \$56,578 to deliver the Outgoing Sponsorship Program
- \$20,000 for education and support purposes during 2024-25, following the incident at Westfield Bondi Junction
- \$5,000 for Micromex survey follow up

This change results in a reduction in the anticipated Surplus before Capital Grants & Contributions for 2024-25 from an original draft surplus of \$1,309,334 to a revised surplus of \$1,227,756.

Resourcing Implications:

There are no specific resource implications for the Operational Plan 2024-25, Long Term Financial Plan 2024-25 – 2033-34 and Workforce Management Strategy beyond what is already included in Council's operational budgets for project delivery.






Conclusion:

The draft Operational Plan 2024-25 and Long Term Financial Plan 2024-25 – 2033-34 were placed on public exhibition from 1 May through to 29 May 2024 inclusive. 3 x Pop Ups held throughout the public exhibition period and provided an opportunity for informal feedback. In addition to this, there was 1 x formal submission received, details of which (including a staff response) are included as part of this report.

The purpose of this report is to:

- Present to Council the community submissions received including staff responses,
- Recommend changes to Council's Operational Plan 2024-25 (including Budget and Rating Structure), Long Term Financial Plan 2024-25 – 2033-34,
- For Council to consider the making and levying of rates and annual charges set out in the 2024-25 Rating Structure and
- Receive and endorse the Workforce Management Strategy 2024-25 – 2027-28

Attachments

1. Draft 2024-25 Operational Plan [↓](#) 
2. Draft Long Term Financial Plan 2024/25 - 2033/34 [↓](#) 
3. Draft Workforce Management Strategy 2024/25 - 2027/28 [↓](#) 
4. Public submission received on Draft Operational Plan 2024/25 and Long Term Financial Plan 2024/25 – 2033/34 [↓](#) 
5. Report on Male Generated Violence - Research and Feedback from Local Service Providers [↓](#) 



DRAFT
Strategic & Corporate Committee
17 June 2024

Acknowledgement of Country

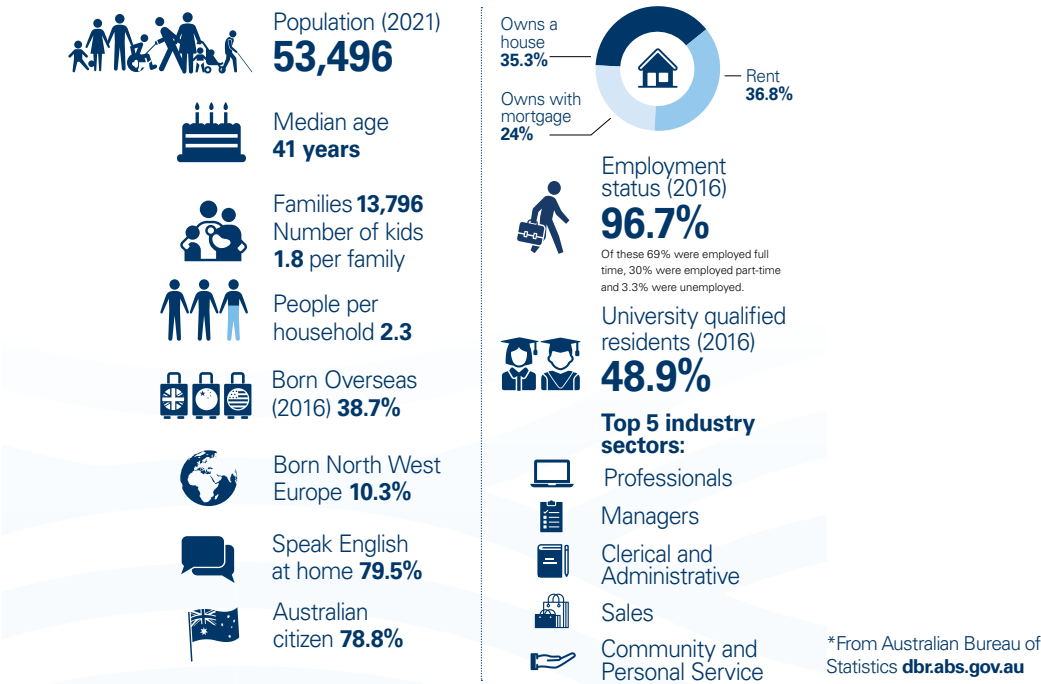
Woollahra Council acknowledges the Gadigal and Birrabirragal people who are the traditional custodians of this land and pay respects to Elders past, present and emerging.



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Our Community



Woollahra Municipality

Woollahra Municipality is located in Sydney's eastern suburbs, about 5 kilometres from the Sydney GPO.

The Municipality is bounded by Port Jackson (Sydney Harbour) in the north, the Waverley Council area in the east, Randwick City in the south and the City of Sydney in the west. The Woollahra Municipality includes the suburbs of Bellevue Hill, Darling Point, Double Bay, Edgecliff, Paddington (part), Point Piper, Rose Bay (part), Vaucluse (part), Watsons Bay and Woollahra.

The total land area is 12 square kilometres including harbour foreshore and beaches. The area is predominantly residential, with some commercial land use, parklands and a military reserve. Natural features of the Municipality include 18 kms of harbour

foreshore consisting of rocky headlands, coastal cliffs and beaches, approx. 30 hectares of bushland located in 5 reserves with 3 vegetation communities containing over 300 plant species including 2 threatened and 1 vulnerable species.

Other prominent features include Sydney Harbour National Park, the Macquarie Lighthouse, Gap Park and the award winning Rose Bay Promenade. Woollahra is also the location of some of Sydney's premier shopping precincts such as Double Bay, Paddington and Queen Street, Woollahra.

The traditional custodians of the Woollahra area are the Gadigal and Birrabirragal people.

Community Satisfaction and Priorities

In 2021 Council appointed Micromex to conduct a community satisfaction survey. This survey also asked the community to rank the importance of services, assisting Council to better understand community priorities.

95% of residents indicated that the quality of life living in Woollahra Council was 'Good', 'Very Good' or 'Excellent'



95% of residents would recommend living in the area to their friends



82% of residents feel at least somewhat connected/engaged



26% of residents want to feel more connected/engaged



83% of residents are at least somewhat satisfied with Council's current level of communication



81% of residents are at least somewhat satisfied with the way Council consults with the community



Top 5 priorities as rated by Woollahra residents 2021



Parks and recreation areas (96%)



Waste collection (96%)



Maintaining foreshores and beaches (94%)



Renewing and maintaining footpaths/pedestrian ramps (93%)



Recycling (93%)

Top 5 satisfaction areas as rated by Woollahra residents 2021



Woollahra Libraries (97%)



Parks and recreation areas (93%)



Playgrounds (91%)



Sporting fields and facilities (91%)



Harbourside facilities (91%)

Our Community Vision & Mission

Our Vision

A thriving, inclusive, sustainable and resilient community that will benefit future generations.

Our Mission

To lead climate action and promote respectful connections between people and place, so we can enhance, protect and celebrate Woollahra's beauty, heritage and quality of life, for the enjoyment of all.



Rose Bay beach clean up

We will do this by:

- Prioritising carbon neutrality, environmental sustainability and community resilience to meet the challenges of climate change and social and economic wellbeing.
- Acting as custodians and stewards of our highly-valued natural environment, including our harbour foreshore and marine ecosystems, and our leafy streetscapes and urban forest.
- Acknowledging the Aboriginal custodianship of Woollahra and fostering greater community understanding and appreciation of our Aboriginal history, heritage and culture.
- Celebrating the unique built heritage of our area by honouring it and furthering generational efforts to conserve it.
- Creating opportunities for community connection, engagement and partnerships so we can be proud of our shared commitment and achievements.
- Demonstrating our commitment to customer experience by being respectful, open, responsive, accountable and agile.
- Building long term financial sustainability so we are in the best economic position to provide for the diverse needs of our community now and in the future.

Elected Councillors 2021-2024

Our Woollahra local government area consists of five electoral wards, with three Councillors representing each Ward, a total of fifteen (15) Councillors. The last election was held 4 December 2021.

BELLEVUE HILL WARD	COOPER WARD	DOUBLE BAY WARD	PADDINGTON WARD	VAUCLUSE WARD
 Sean Carmichael Councillor	 Luise Elsing Councillor	 Richard Shields Mayor	 Peter Cavanagh Councillor	 Mary-Lou Jarvis Councillor
 Lucinda Regan Councillor	 Nicola Grieve Councillor	 Mark Silcocks Councillor	 Harriet Price Councillor	 Merrill Witt Councillor
 Isabelle Shapiro Councillor	 Sarah Swan Deputy Mayor	 Toni Zeltzer Councillor	 Matthew Robertson Councillor	 Susan Wynne Councillor

Our Organisation

Our organisation is structured into four Divisions:

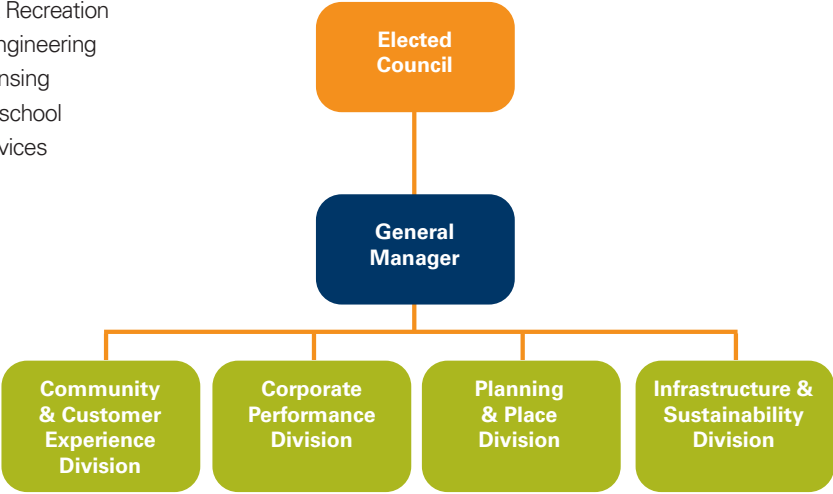
- Community & Customer Experience
- Corporate Performance
- Planning and Place
- Infrastructure & Sustainability.

For more information on our facilities, projects or services, please contact our Customer Service Centre on 9391 7000, Monday to Friday 8.00am to 4.30pm or visit Council’s website

www.woollahra.nsw.gov.au

Services we provide include:

- Strategic Planning, Heritage Conservation & Place
- Development Assessment
- Community Services, Culture & Arts
- Customer Experience & Engagement
- Compliance
- Environment & Climate Change
- Governance
- Land & Building Services
- Library Services
- Parks, Trees & Recreation
- Transport & Engineering
- Waste & Cleansing
- Woollahra Preschool
- Corporate Services



Our Values

Our values

Woollahra Council values
Respect
Open
Accountable
Responsive
Excellence

We believe that what we do is important, but how we deliver our service is even more important. Values lay the foundations for what an organisation cares about most. They provide a common purpose that everyone can understand, work towards and are motivated by. Adopted in 2023 our values drive our behaviours, help create the culture of our organisation and support the delivery of our Vision and Mission.

Woollahra Council values:

Respect: People are at the heart of everything we do. Communicate with honesty and display empathy. Treat others as you would like to be treated

Open: Be open minded and clear in your communications; be accessible to the community; explain the process as well as the outcome and be transparent in all your dealings.

Accountable: Take responsibility for your actions. Own your mistakes and don't pass the buck. Follow through on what you say you are going to do.

Responsive: Always close the loop in a timely and productive way, even if you don't have all answers. Be helpful at all times and anticipate the needs of residents upfront.

Excellence: Strive to be the best at what you do; care about quality and outcomes at every step of the way. Work at the forefront of continuous improvements in service delivery for our community.

These values influence our interactions with each other and with the community, and by employing people who support these values we hope to build on our reputation as a customer service organisation.

Guiding Principles

Council recognises the guiding principles set out in the Local Government Act in everything it does. These principles are:

Exercise of functions

- Councils should provide strong and effective representation, leadership, planning and decision-making.
- Councils should carry out functions in a way that provide the best possible value for residents and ratepayers.
- Councils should plan strategically for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.
- Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.
- Councils should work co-operatively with other Councils and the State Government to achieve desired outcomes for the local community.
- Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.
- Councils should work with others to secure appropriate services for local community needs.
- Councils should act fairly, ethically and without bias in the interests of the local community.
- Councils should be responsible employers and provide a consultative and supportive working environment for staff.

Community participation

- Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures.

Decision-making

- Councils should recognise diverse local community needs and interests.
- Councils should consider social justice principles.
- Councils should consider the long term and cumulative effects of actions on future generations.
- Councils should consider the principles of ecologically sustainable development.
- Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.

Financial management

- Council spending should be responsible and sustainable, aligning general revenue and expenses.
- Councils should invest in responsible and sustainable infrastructure for the benefit of the local community.
- Councils should have effective financial and asset management, including sound policies and processes.
- Councils should have regard to achieving intergenerational equity.

Consultation on the Operational Plan

The development of the draft Operational Plan 2024/25 has been informed by Council's ongoing community engagement and in line with the Community Strategic Plan – *Woollahra 2032*.

As part of the integrated planning and reporting framework these plans are updated annually or as required to reflect new information. This comes about through detailed community engagement, research, studies, surveys, community and targeted focus groups. This then informs the development of Council's other strategic plans and policies.

Council also conducts a Community Satisfaction Survey every two years to measure how Council is performing in the eyes of the community in the services Council delivers, and how important these services are to the community. This helps Council understand the community priorities and helps set the priorities in the Delivery Program and Operating Plan. Council's last Community Satisfaction Survey was completed in 2021 to inform the End of Term report which was finalised for

for the end of the last sitting Council. The next Council elections will be held in September 2024.

Have your say

Council's **Draft Operational Plan 2024/25** was placed on formal public exhibition from 30 April 2024 to 29 May 2024 with members of the community invited to make public submissions expressing their views on the draft plan. Public submissions received during the exhibition period will be considered by Council in June 2024 and any necessary changes made before adopting the final Operational Plan 2024/25 to commence 1 July 2024.

To continue to engage with Council and to have your say you can:

- Register for notifications from our engagement platform, Your Say Woollahra at **yoursay.woollahra.nsw.gov.au**
- Go to Council's website **www.woollahra.nsw.gov.au**
- Email council at **records@woollahra.nsw.gov.au**



Integrated Planning Framework

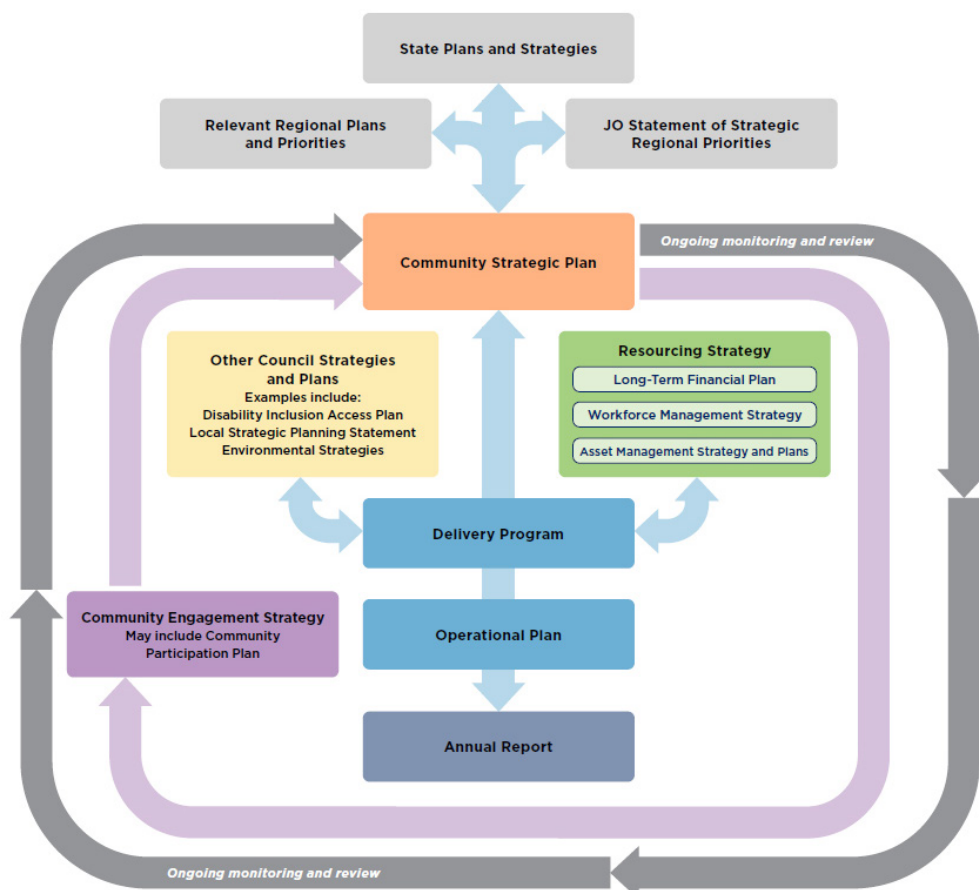
Our Integrated Planning Framework

Integrated Planning and Reporting (IP&R) is a strategic planning framework for NSW Local Governments. The aim of the framework is to promote the long term sustainability of our community including social, economic, environment, and civic leadership in a manner that is affordable in the long run. Maintaining a financially sustainable Council and ensuring that services and assets are delivered and maintained in a manner that is equitable is a priority.

Woollahra Council's integrated planning and reporting framework comprises our Community Strategic Plan, Delivery Program and an Operational Plan, all supported by our Resourcing Strategy.

Progress is monitored and reported to Council through quarterly updates and our Annual Report. At the end of an election term there is a State of Our City Report to the community.

Council's Priorities and Actions make reference to the relevant IP&R – Related Plans, Strategy, and Policies.



Delivering Our Operational Plan

The Community Strategic Plan includes the values and priorities of our community expressed through a range of community engagement opportunities.

In updating the plan to *Woollahra 2032*, community values have been updated based on community feedback and presented in line with our themes of community wellbeing, quality places and spaces, a healthy environment, local prosperity and community leadership and participation. The Delivery Program and Operational Plan have been developed in alignment with these values and priorities.

Delivering Woollahra 2032

The draft Operational Plan 2024/25 is structured on the Community Strategic Plan – Focus Areas and Goals. Council's Integrated Planning and Reporting framework includes four broad interrelated Focus Areas:

- Environmental
- Social
- Economic
- Civic Leadership.

Each broad area is supported by a number of Goals, Strategies, and at the Delivery Program level, Priorities. At the Operational Plan level, there are supporting Actions.

Details of our key challenges in the future and key performance indicators are also outlined for each Goal. Budget information including for Capital Works is presented for each Key Service Area.

Structure of the Plan

Throughout the Operational Plan these four focus areas are colour-coded:

- Environmental
- Social
- Economic
- Civic Leadership.

All of our Priorities may deliver benefits across all of the four focus areas; the grouping reflects the primary benefit only.

These focus areas are then presented by Council's 14 Key Service Area, with detailed budget information, the capital works program and performance measures for each priority. The Key Service Areas are:

- Environment & Climate Change
- Waste & Cleansing
- Parks, Trees & Recreation
- Transport & Engineering
- Land & Building Services
- Development Assessment
- Strategic Planning, Heritage Conservation & Place
- Compliance
- Governance
- Corporate Services
- Community Services, Culture & Arts
- Library Services
- Customer Experience & Engagement
- Woollahra Preschool

2024/25 Budget Summary

Council applied for a Special Rate Variation (SRV) in 2023. The SRV application was for an SRV of 13.7% in 2023/24 and y 7.5% in 2024/25.

The 2024/25 operating budget forecasts income of \$132.5 million and operating expenses of \$128.4 million. When we take away the \$2.9 million in capital grants and contributions (money we receive from the Federal and State Governments for capital projects) we have an operating surplus of \$1.2 million. We exclude the capital grants and contributions because they can only be used on capital projects, i.e. not on Council's day to day expenses.

With a forecast surplus position, Council is forecasting an Operating Performance Ratio in 2024/25 of 1.33% which is above the Office of Local Government (OLG) benchmark of greater than 0%.

Our 2024/25 budget also includes a Capital Works program of \$43.7 million.

The Long Term Financial Plan (LTFP) expresses in financial terms the activities Council proposes to undertake in the short, medium and long term. Using this we can identify if we can continue to pay for the services we provide and for the continued maintenance of our infrastructure in good condition (i.e. community buildings, parks, roads and business centres) with the income that we expect to receive.

Council's LTFP has been reviewed and updated as a rolling 10-year projection of Council's income and expenditure, assets and liabilities and cashflow using the 2024/25 Budget as its base year. In projecting the future financial years 2025/26 and beyond we have made assumptions using reputable sources such as Deloitte Access Economics and IPART on factors outside of Council's control for inflation, wage increases and the rate peg, as well as key assumptions including Wilberforce car park development \$22m, Urban Forest Strategy, and advertising income of \$6.2m.

The LTFP is impacted by cost shifting of \$14.5m per annum (as measured in 2022-23) from state and commonwealth governments. This is despite Council's extensive budget improvement initiatives taken over the last two financial years.

Our Long Term Financial Plan developed in March 2024 which incorporated the Special Rate Variation built on the significant improvements to the deficit, developed a long-term financially sustainable position and provided the funding to adequately address priority projects that have been identified by the community.

The main cost shifting burdens on Council are in public library operations \$3.2 million, state government Emergency Services Levy (ESL) \$2.6 million, shortfall in cost of processing development applications \$2.5 million, rate exemptions \$2.2 million and provision of community support services including, those provided through Holdsworth Centre and Domestic Violence housing \$1.2 million.

How we will spend our Budget in 2024/25

Each year Council develops a budget to provide infrastructure and services for the benefit of our community. In 2024/25, Council has a planned total expenditure of \$172.1 million, being \$125.3 million in operational expenses, (day to day costs, e.g. running our libraries), \$3.1 million in SRV operating expenditure, and \$43.7 million in capital projects, which includes \$2.8 million of SRV Capital expenditure (e.g. Wilberforce car park development).

For every \$100 in our \$125.3 million budget, we’re investing:



INCOME STATEMENT	2022/23 Result \$'000	2023/24 Original Budget \$'000	2023/24 Forecast Budget* ¹ \$'000	2024/25 Original Budget \$'000
Income from Continuing Operations				
Rates & Annual Charges	59,700	66,124	66,141	70,681
Fees & Charges	14,343	13,201	14,018	14,655
Interest	3,247	1,929	3,313	3,223
Other Operating Revenues	10,864	11,471	17,085	16,941
Other Income	17,110	17,370	17,201	17,920
Fair Value increment on investment properties	9,376	1,150	1,150	1,200
Operating Grants & Contributions	7,561	4,384	5,910	5,014
Capital Grants & Contributions	8,605	2,900	11,687	2,897
TOTAL INCOME	130,806	118,528	136,505	132,531
EXPENSES FROM CONTINUING OPERATIONS				
Employee Costs	45,055	49,252	49,316	53,222
Borrowing Costs (Interest)	1,933	1,809	1,806	3,014
Materials & Services	42,891	42,811	48,069	48,496
Depreciation	14,752	14,834	15,927	16,948
Other Operating Expenses	3,747	4,792	4,847	5,041
Net Loss on Sale of Assets	922	1,229	382	1,685
TOTAL EXPENSES	109,300	114,726	120,347	128,406
OPERATING RESULT FROM CONTINUING OPERATIONS	21,506	3,802	16,158	4,125
NET OPERATING RESULT BEFORE CAPITAL GRANTS & CONTRIBUTIONS	12,901	902	4,471	1,228
Capital Expenditure & Liability Reduction				
Capital Budget	18,873	19,450	44,203	43,682
Loan Principal Repayment	3,664	3,805	3,805	4,069
Proceeds from Borrowings	-	-	-	(22,000)
Employee Entitlements paid on Termination	1,375	416	416	416
Transfers to Reserve	22,958	11,741	12,353	37,467
Capital Funding				
Capital Grants & Contributions	8,605	2,900	11,687	2,897
Transfer from Reserves	16,691	13,982	30,704	41,956
Less: Non Cash items	16,162	16,485	16,731	18,463
Working Funds Surplus/(Deficit)	7,489	(1,143)	2,817	911

1. The Forecast as at 31 December 2023.

2024/25 Capital Budget Summary

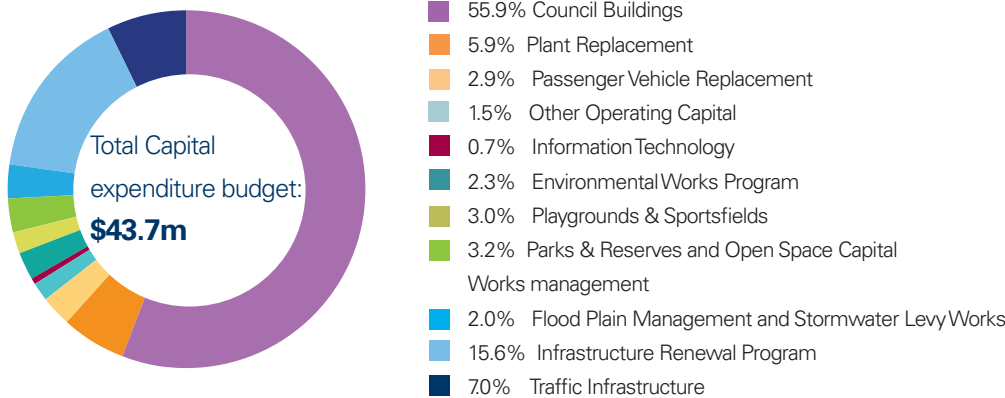
The 2024/25 Plan provides for a Capital Works Program of \$43.7m.

The 2024/25 Capital Works Program includes anticipated council buildings \$24.4m, mainly due to Wilberforce car park development and infrastructure renewals of \$6.8m, an increase of \$24.25m. At this level Council will achieve the OLG's benchmark Building, Infrastructure and Other Structures renewals ratio of 222.6% (benchmark of greater than 100%), with an average over a three year period of 73.7% in 2023-24. However this ratio is influenced by the timing of the completion of capital works and will fluctuate each year. The chart below shows the breakdown of the total capital works program between categories.

Highlights of the Capital Works Program include:

- \$22.35 million for the redevelopment of the Wilberforce Ave carpark in Rose Bay during 2024/25 with a further estimated \$13.0 million to be spent in 2025/26.
- \$2.5 million for the O'Sullivan Road, Bellevue Hill cycleway project. This is an SRV funded project.

- \$678k for pavement re-sheeting, footpath and storm water works on Birriga Road, Bellevue Hill (Bundara Road to 4 Birriga Road)
- \$580k on transition from gas. Phase 1 is replacing hot water units and an electrical upgrade at Kiaora Place and Redleaf. Phase 2 is a variable refrigerant flow system replacement at Kiaora Place building 1
- \$482k for road pavement, kerb gutter and new footpath reconstruction on Manning Road, Woollahra (Epping Road to Suttie Road)
- \$434k for road pavement re-sheeting, kerb and gutter reconstruction, dish crossing, footpath works and storm water pit and pipe works on Cambridge Avenue Vacluse (Hopetoun Avenue to Palmerston Street)
- \$350k for road pavement re-sheeting on William Street Double Bay (Pearce St to Bay St)
- \$300k for the Rose Bay promenade balustrade (heritage item) conservation project
- \$350k on Dumaresq Road, Rose Bay seawall protection.



The detailed 2024/25 Capital Works Program including funding source is included in the following Key Service Areas:

- Environment & Climate Change
- Waste & Cleansing
- Parks, Trees & Recreation
- Transport & Engineering
- Land & Building Services
- Corporate Services
- Community Services, Culture & Arts
- Library Services.

A summary of capital funding by Key Service Area is below.

Project	Expend. Budget (\$)	Capital Funding Incl. GST (\$)								Net Cost (\$)
		Sales	E& IRL	Storm-water Mgmt Charge	Sec. 7.11	Sec. 7.12	Grants	Loans	Reserves	
Capital Works 2024/25 Summary by Key Service Area										
Total for Environment & Climate Change	1,857,250	-	-1,000,000	-540,000	-	-	-	-	-257,250	60,000
Total for Waste & Cleansing	63,000	-	-	-	-	-	-	-	-63,000	-
Total for Parks, Trees & Recreation	2,699,000	-	-	-	-	-2,198,054	-	-	-500,946	-
Total for Land & Building Services	24,028,000	-	-	-	-	-	-	-22m	-1,958,000	70,000
Total for Traffic & Engineering Services	9,887,180	-	-2,857,500	-	-	-1,447,640	-349,790	-	-2,500,000	2,732,250
Total for Corporate Services	4,125,999	-923,500	-	-	-	-	-	-	-741,514	2,460,985
Total for Community Services, Culture & Arts	351,000	-	-	-	-	-	-	-	-351,000	-
Total for Library Services	670,943	-	-	-	-	-	-	-	-242,120	428,823
Total Capital Works 2024/25	43,682,372	-923,500	-3,857,500	-540,000	-	-3,645,694	-349,790	-22m	-6,613,830	5,752,058

Key Financial Indicators

Ratio	Purpose	Benchmark	2022/23 Result	2023/24 Original Budget	2023/24 Forecast Budget *1 & 2	2024/25 Original Budget
Operating Performance Ratio	Operating Performance ratio is an indication of continued capacity to meet on-going expenditure requirements.	Greater than or equal to breakeven	3.64%	0.86%	2.99%	1.33%
Own Source Revenue Ratio	Own source revenue measures the degree of reliance on external funding sources. Financial flexibility increases as the level of own source revenue increases.	Greater than 60%	86.68%	93.79%	87.00%	93.98%
Unrestricted Current Ratio	To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.	Greater than or equal to 1.5:1	3.41	2.73	4.00	3.64
Debt Service Cover Ratio	To assess the availability of operating cash to service debt including interest, principal and lease payments.	Greater than or equal to 2.00	3.63	3.07	3.74	3.02
Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage	To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.	Less than 5.00%	5.18%	4.50%	4.81%	4.82%
Cash Expense Cover Ratio	Indicates the number of months a Council can continue paying for its immediate expenses without additional cash inflows.	Greater than or equal to 3 months	12.84	9.45	11.36	9.58
Building, Infrastructure & Other Structures Renewal Ratio	Represents the replacement or refurbishment of existing assets to equivalent capacity or performance (as opposed to new assets or increasing performance or capacity of existing assets). Ratio compares the proportion spent on infrastructure asset renewals and assets deterioration.**	Greater than or equal to 100%	69.62%	89.33%	222.67%	103.94%
Infrastructure Backlog Ratio	Indicates the proportion of backlog against the total value of Council's infrastructure assets. Measures the extent to which asset renewal is required to maintain or improve service delivery in a sustainable way.	Less than 2%	0.91%	1.15%	0.92%	0.92%
Asset Maintenance Ratio	Reflects the actual asset maintenance expenditure relative to the required asset maintenance.	Greater than 1.00	0.96	1.13	1.12	1.12

*1 The Forecast as at 31 December 2023

**2 Recalculated based on reclassification of Environmental & Infrastructure Levy from External to Internal

2024/25 Budget Financial Reports

INCOME STATEMENT	2022/23 Result \$'000	2023/24 Original Budget \$'000	2023/24 Forecast Budget* ¹ \$'000	2024/25 Original Budget \$'000
Income from Continuing Operations				
Rates & Annual Charges	59,700	66,124	66,141	70,681
Fees & Charges	14,343	13,201	14,018	14,655
Interest	3,247	1,929	3,313	3,223
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Other Income	17,110	17,370	17,201	17,920
Fair Value increment on investment properties	9,376	1,150	1,150	1,200
Operating Grants & Contributions	7,561	4,384	5,910	5,014
Capital Grants & Contributions	8,605	2,900	11,687	2,897
Other Income:				
Net Gain on Sale of Assets	-	-	-	-
TOTAL INCOME	130,806	118,528	136,505	132,531
EXPENSES FROM CONTINUING OPERATIONS				
Employee Costs	45,055	49,252	49,316	53,222
Borrowing Costs (Interest)	1,933	1,809	1,806	3,014
Materials & Services	42,891	42,811	48,069	48,496
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TOTAL EXPENSES	109,300	114,726	120,347	128,406
OPERATING RESULT FROM CONTINUING OPERATIONS	21,506	3,802	16,158	4,125
NET OPERATING RESULT BEFORE CAPITAL GRANTS & CONTRIBUTIONS	12,901	902	4,471	1,228

*1. The Forecast as at 31 December 2023.

BALANCE SHEET	2022/23 Result \$'000	2023/24 Original Budget \$'000	2023/24 Forecast Budget**1 \$'000	2024/25 Original Budget \$'000
ASSETS				
Current Assets				
Cash & Investments	107,670	68,748	109,093	95,002
Receivables	7,235	6,187	7,673	7,506
Inventories & Other Assets	337	399	447	451
Other	2,306	3,990	2,682	2,692
	117,548	79,324	119,895	105,651
Non-Current Assets				
Receivables	152	128	146	156
Inventories & Other Assets	454	931	700	1,452
Investment Properties	191,420	192,570	192,570	193,770
Property, Plant & Equipment	1,056,285	1,010,555	1,082,582	1,127,185
	1,248,311	1,204,183	1,275,998	1,322,563
TOTAL ASSETS	1,365,859	1,283,507	1,395,893	1,428,214
LIABILITIES				
Current Liabilities				
Payables	56,075	49,754	53,801	54,111
Interest Bearing Liabilities	3,794	3,476	4,069	4,051
Provisions	12,385	14,918	13,288	14,095
Other	12,468	1,675	8,952	6,383
	84,722	69,823	80,110	78,640
Non-Current Liabilities				
Interest Bearing Liabilities	56,521	53,044	74,452	83,401
Provisions	583	530	537	570
Other	19	285	623	944
	57,123	53,859	75,612	84,915
TOTAL LIABILITIES	141,845	123,682	155,722	163,555
NET ASSETS	1,224,014	1,159,825	1,240,171	1,264,659
EQUITY				
Opening Equity	582,588	591,618	598,745	602,869
Asset Revaluation Reserves	641,426	568,207	641,426	661,790
Closing Equity	1,224,014	1,159,825	1,240,171	1,264,659

*1 The Forecast as at 31 December 2023

CASH FLOW STATEMENT	2022/23 Result \$'000	2023/24 Original Budget \$'000	2023/24 Forecast Budget*¹ \$'000	2024/25 Original Budget \$'000
Cash Flows from operating activities				
Receipts				
Rates and Annual Charges	59,434	66,092	66,043	70,525
Fees and Charges	15,082	13,232	13,268	14,718
Interest	1,882	1,948	4,139	3,299
Grants & Contributions	17,519	4,160	15,079	4,947
Other	38,395	29,151	37,632	40,021
Payments				
Employee Costs	(47,237)	(48,297)	(48,003)	(52,277)
Materials & Services	(39,598)	(42,818)	(50,647)	(48,463)
Borrowing Costs	(1,950)	(1,822)	(1,798)	(2,972)
Other	(7,359)	(4,657)	(9,916)	(9,966)
Net Cash provided (or used in) Operating Activities	36,168	16,990	25,797	19,832
Cash Flows from investing activities				
Receipts				
Sale of Assets	1,552	1,409	1,713	924
Net Sales/ (Purchases) of Investment Securities	(15,000)		-	-
Payments				
Purchase of assets	(17,195)	(19,829)	(44,155)	(43,673)
Net Movement in investments on hand	(834)			
Net cash provided (or used in) Investing Activities	(31,477)	(18,420)	(42,442)	(42,749)
Cash flows from financing activities				
Receipts				
Proceeds from loans	-	-	22,000	13,000
Payments				
Repayment of loans	(3,765)	(3,932)	(3,933)	(4,175)
Net cash provided (or used in) Financing Activities	(3,765)	(3,932)	18,067	8,825
Net Increase / (Decrease) in Cash & Investments	926	(5,362)	1,422	(14,092)
PLUS: Cash & Investments- beginning of the year	106,744	74,110	107,670	109,093
Cash & Investments - end of the year	107,670	68,748	109,093	95,002

*1 The Forecast as at 31 December 2023

RESTRICTED RESERVES	2022/23 Result \$'000	2023/24 Original Budget \$'000	2023/24 Forecast Budget*1&2 \$'000	2024/25 Original Budget*1&2 \$'000
External Restrictions				
Section 7.11 Contributions	1,514	930	1,013	1,053
Section 7.12 Contributions	7,125	367	2,079	805
Unexpended Grants	17	-	-	-
Stormwater Levy	464	53	53	6
Domestic Waste Management	5,073	4,732	4,794	4,884
	14,193	6,082	7,939	6,748
Internal Restrictions				
Environmental & Infrastructure Levy**2	4,085	118	249	277
Employee Leave Entitlements	2,278	4,681	2,278	2,278
Deposits and Bonds	41,561	36,287	41,561	41,561
Property	10,806	6,334	6,963	5,169
Open Space & Community Facilities	954	-	1	1
Kiaora Place	4,480	4,136	4,514	5,594
Election	157	322	322	-
Special Rate Variation	-	-	1,661	489
Other	8,737	5,965	5,122	4,927
	73,058	57,843	62,671	60,296
	87,251	63,925	70,610	67,044

*1 The Forecast as at 31 December 2023

**2 Recalculated based on reclassification of Environmental & Infrastructure Levy from External to Internal

Statement of Revenue Policy

Statement of Revenue Policy

The Statement of Revenue Policy includes:

- Funding the Operational Plan
- Rating Structure 2024/25 – Income by Category
- Rating Structure 2024/25 – Business Rate Sub Categories
- Other Funding Sources.

Fees and Charges are detailed in the Fees and Charges schedules.

Funding the Operational Plan

Council's budget is comprised of the Operating Budget and the Capital Budget. The Operating Budget provides resources for the day-to-day service delivery of Council while the Capital Budget provides funding for new and renewal infrastructure projects as well as the routine replacement of capital items and equipment such as plant and vehicles, information technology and library books.

The 2024/25 Budget is predicated on the continuation and enhancement of all existing services as a fundamental principle.

Rating Structure 2024/25 – Income by Category

RATING STRUCTURE BY INCOME CATEGORY	2024/25 Budget
Number of Rateable Assessments	26,471
Estimated Total Rate Income	\$52,893,267
Estimated Total Domestic Waste Management Charge	\$16,993,601
Estimated Stormwater Management Charges	\$492,500
Estimated Total Rates & Annual Charges	\$70,379,368
Annual Charges	
Stormwater Management Charges:	
Single residential dwelling	\$25.00
Residential strata unit	\$12.50
Business strata unit	\$5.00
Business property	\$25.00
per 350m2 (or part thereof) above 350m2 in land area prorata	
Domestic Waste Management Charge per residential service	\$638.30

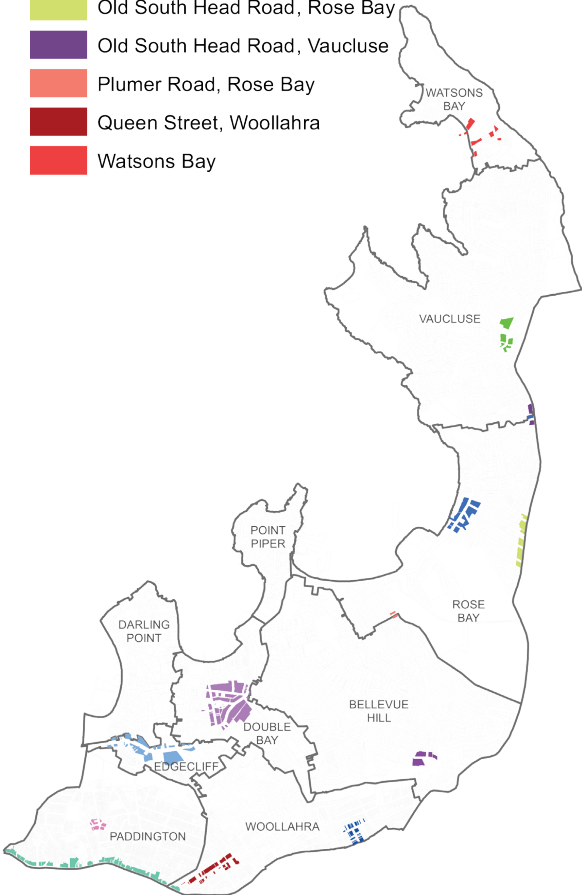
**Rating Structure 2024/25 –
Business Rate Sub Category**

The Rating Structures include the Business rate sub categories as shown in the following table and map.

Business Rate Sub Category – Areas By Map
Double Bay
Bellevue Hill
New South Head Road, Vaucluse
Oxford Street
Edgecliff Road / Grosvenor Street
Old South Head Road, Rose Bay
Rose Bay
Fiveways, Paddington
Plumer Road, Rose Bay
Edgecliff
Watsons Bay
Queens Street, Woollahra
Old South Head Road, Vaucluse

Business Rate Sub Categories Map

- Double Bay
- Oxford Street
- Rose Bay
- Edgecliff
- Bellevue Hill
- Edgecliff Road / Grosvenor Street
- Fiveways, Paddington
- New South Head Road, Vaucluse
- Old South Head Road, Rose Bay
- Old South Head Road, Vaucluse
- Plumer Road, Rose Bay
- Queen Street, Woollahra
- Watsons Bay



Rating Structure - 2024/25 Rating Year - 75% Special Rate Variation							
Rate Category	Method of Levying	Cents in the \$	Base Amount/ Minimum	Number of Assessments	Number of Mins	% of Mins	Yield \$
Ordinary Rate – Residential	Base Amount 50% Ad Valorem – 50%	0.03347	801	25,079			40,296,930
Ordinary Rate – Business	Ad Valorem – subject to a minimum	0.17930	837	458	162	35.4	1,803,437
Double Bay	Ad Valorem – subject to a minimum	0.21280	837	239	27	11.3	2,305,177
Oxford Street, Paddington	Ad Valorem – subject to a minimum	0.41750	837	198	5	2.5	1,134,135
Rose Bay (New South Head Road)	Ad Valorem – subject to a minimum	0.18360	837	79	8	10.1	376,580
Edgecliff	Ad Valorem – subject to a minimum	0.26580	837	183	83	45.3	519,380
Bellevue Hill	Ad Valorem – subject to a minimum	0.21440	837	29	12	41.6	36,692
Edgecliff / Grosvenor Streets, Woollahra	Ad Valorem – subject to a minimum	0.20130	837	34	4	11.7	114,863
Five Ways Paddington	Ad Valorem – subject to a minimum	0.17470	837	28	0	-	97,035
New South Head Road, Vaucluse	Ad Valorem – subject to a minimum	0.22100	837	23	6	26.5	54,726
Old South Head Road, Rose Bay	Ad Valorem – subject to a minimum	0.15300	837	22	5	22.9	81,875
Old South Head Road, Vaucluse	Ad Valorem – subject to a minimum	0.11330	837	12	3	25.0	18,950
Plumer Road, Rose Bay	Ad Valorem – subject to a minimum	0.20970	837	3	0	-	17,144
Queen Street, Woollahra	Ad Valorem – subject to a minimum	0.15200	837	68	3	4.4	311,173
Watsons Bay	Ad Valorem – subject to a minimum	0.22140	837	17	4	23.4	106,298
Environmental & Infrastructure Renewal Levy ²	Base Amount 50% Ad Valorem – 50%	0.00444	106	26,471			5,618,873
Sub Total: Gross Rates Levy							52,893,267
Less: Pensioner Rates Rebate (Government)							201,788
Pensioner Rates Rebate (Council)							126,262
Total Net Rates Income							52,565,217

*This Rating Structure is based on the 2022 Land valuation and 75% Special Rate Variation

**The Environmental and Infrastructure Levy is used to fund Council's Environmental Works and Infrastructure Renewal programs which benefit the local government area as a whole.

Other Funding Sources

Sale of Assets

Council has reviewed its use and ownership of operational assets such as plant, equipment and vehicles. Routinely, as part of its cyclical plant and vehicle replacement, Council sells plant and vehicles after they have been replaced. From time to time Council also considers the sale of unmade roadway.

Loan Borrowing

There is a new loan borrowing proposed in the 2024/25 Operational Plan of \$22 million for the part funding of the Wilberforce Car Park project

Schedule of Business for Commercial Activities

The Council undertakes some activities that are of a commercial nature. These activities include leasing of properties, commercial waste collection services, etc. However, these activities do not fall under the ambit of competitive neutrality guidelines. The Council has no Category One or Category Two businesses.

Schedule of Fees & Charges

For information regarding Council's fees and charges including Council's pricing methodology for determining the prices of goods and services, refer to our Fees & Charges 2024/25 document (Annexure commencing after page 75).



Operational Plan by Key Service Area



Bellevue Park pathway



Environment & Climate Change

Business units:

Sustainability
Engineering
Civil Operations

Service information:

With 18km of harbour foreshore, consisting of rocky headlands, coastal cliffs and beaches and 106 kms of stormwater network, we are dedicated to protecting and enhancing our natural and building environments. This service delivers programs to protect and preserve biodiversity, manage natural hazards and improve sustainability for Council and the community. We bring our community together taking part in our environment education programs and our popular bush regeneration volunteer program.

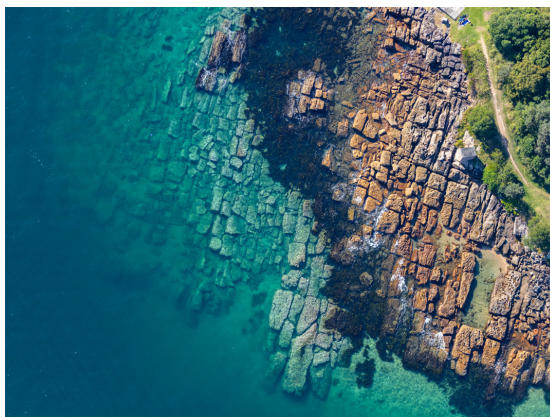
Supporting Community Strategic Plan

Community Outcomes:

- G5: Liveable places
- G7: Protecting our environment
- G8: Sustainable use of resources

Ongoing services and programs:

- Deliver programs to mitigate, adapt and respond to climate change
- Reduce energy, water and waste at all Council facilities as well as Council and community greenhouse gas emissions
- Encourage reduction in energy, water & waste by the community
- Environmental education services to schools, community groups council staff and local business
- Protect and improve biodiversity and encourage community participation in biodiversity conservation
- Stormwater design and maintenance
- Flood risk mitigation
- Protect and improve stormwater quantity and quality, and reduce litter on beaches and in waterways
- Seek grant funding for environmental & sustainability projects.



Gibsons Beach



Electric Vehicle Charging Station at Dorhauer Lane

Operational Plan 2024/25

Operational projects are initiatives that improve the service or focus its delivery.

Environment & Climate Change Operational Projects		
Priorities	Projects	Delivered By
5.4.1 Ensure appropriate Floodplain Risk Management Plans are in place for the various catchments in Woollahra.	Complete Flood Risk Management Plans for Vaucluse & Darling Point catchments.	30 June 2025.
71.3 Educate and partner with the community on the protection of natural areas and waterways, including Bushcare.	Support and promote Council's Bushcare Programs and other engagement activities, including National Tree Day, 11 Bushcare groups and community/school activities.	30 June 2025.
	Support and promote Council's HarbourCare other community engagement activities, including Clean Up Australia Day.	30 June 2025.
	Implement a community education program including three workshops to encourage habitat planting on private property.	31 May 2025.
71.4 Implement actions from the Biodiversity Conservation Strategy.	Undertake biennial biodiversity and environmental monitoring program, with data collected and reported on Council's website.	31 March 2025.
72.2 Implement a program of capital works for water quality improvement, including installation of stormwater quality improvement devices such as raingardens and Gross Pollutant Traps.	Capital works projects include one raingarden incorporated into the O'Sullivan Road cycleway project and one gross pollutant trap in the catchment of Gibsons Beach (pending outcome of feasibility study).	30 June 2025.
72.3 Collaborate with partners to develop and implement programs to improve natural waterways.	Work with the Sydney Coastal Councils Group to develop the Sydney Harbour Coastal Management Program.	30 June 2025.
	Facilitate and support the Rose Bay Beach Working Party to improve water quality at Rose Bay Beach with the aim of achieving a Beachwatch rating of 'good'.	30 June 2025.

Environment & Climate Change Operational Projects		
Priorities	Projects	Delivered By
8.1.1 Provide programs and projects to reduce local greenhouse gas emissions.	Expand the public electric vehicle charging network by 10 chargepoints.	30 June 2025.
	Develop and implement projects aimed at achieving community carbon reduction, including three workshops / information sessions, one of which focuses on transition to all electric homes.	30 June 2025.
	Deliver a program to support people living in apartments to reduce emissions, including assisting strata managers to identify energy saving opportunities.	30 June 2025.
	Deliver community emission reductions through the 3-Council Regional Environment Program, including Solar My Suburb and Renewables for Sydney.	30 June 2025.
8.2.1 Coordinate educational events and Council's Environmental Grants Program.	Deliver Council's environmental grants program.	30 June 2025.
8.2.2 Implement the Environmental Education Program for each year.	Plan and deliver a program of environmental education initiatives including: 12 community sustainability activities (eg workshops), monthly environmental e-newsletters, and quarterly meetings of the Eastern Suburbs Sustainable Schools Network.	30 June 2025.
8.3.1 Develop and implement projects to enable climate change adaptation.	Maintain Council's carbon neutral certification under the Climate Active program.	30 June 2025.
	Work with Sydney Coastal Councils Group to obtain grant funding for coastal adaptation planning.	30 June 2025.

Environment & Climate Change Operational Projects		
Priorities	Projects	Delivered By
8.5.2 Implement projects to reduce Council's water usage.	Conduct a water efficiency audit of Council properties & identify sites for additional tanks / re-use systems.	30 June 2025.
	Complete a review of irrigation systems and identify areas for upgrade.	30 June 2025.
8.5.3 Work with neighbouring Council's to implement programs aimed at reducing community water use.	Work with the 3-Council Regional Environment Program to promote the WaterFix Program to schools.	30 November 2024.

Capital Projects 2024/25

Capital projects are priority works based on asset renewal, community needs and adopted plans.

Environment & Climate Change Capital Works 2024/25									
Project	Expend. Budget (\$)	Capital Funding incl. GST (\$)							Net Cost (\$)
		Sales	E& IRL	Storm-water Mgmt Charge	Sec. 7.11	Sec. 7.12	Grants	Reserves	
<i>Stormwater Levy Works</i>									
Small Stormwater works- Multiple Priority Projects to Improve Stormwater Management	460,000	0	0	-460,000	0	0	0	0	0
Condition assessment- CCTV works in stormwater network in entire LGA	80,000	0	0	-80,000	0	0	0	0	0
Edgecliff Road, Woollahra- Climate Change Adaption Measures- Design phase (SRV project)- Stormwater improvements and streetscape upgrade	51,450	0	0	0	0	0	0	-51,450	0
Pipe Refurbishment Program- Climate Change Adaption Measures (SRV project)- Stormwater improvements and upgrades	205,800	0	0	0	0	0	0	-205,800	0
Total for Stormwater Levy Works	797,250	0	0	-540,000	0	0	0	-257,250	0

Environment & Climate Change Capital Works 2024/25									
Project	Expend. Budget (\$)	Capital Funding incl. GST (\$)							Net Cost (\$)
		Sales	E& IRL	Storm-water Mgmt Charge	Sec. 7.11	Sec. 7.12	Grants	Reserves	
Flood Plain Management:									
Stormwater Inlet Capacity Increase- Multiple jobs to Improve Stormwater Inlet Capacity	60,000	0	0	0	0	0	0	0	60,000
Total for Flood Plain Management	60,000	0	0	0	0	0	0	0	60,000
Environmental Works Program									
Water Quality Improvement-Water Sensitive Urban Design (WSUD)- Implementation of WSUD projects including raingardens.	50,000	0	-50,000	0	0	0	0	0	0
Water Quality Improvement- Gross Pollutant Traps (GPTs)- Design and construction of GPTs to treat stormwater	200,000	0	-200,000	0	0	0	0	0	0
Electric vehicle charging - Installation of electric vehicle charging infrastructure	70,000	0	-70,000	0	0	0	0	0	0
Energy conservation and carbon reduction- Projects to reduce energy use and carbon emissions	100,000	0	-100,000	0	0	0	0	0	0
Transition from Gas- Phase 1 - replacing hot water units & electrical upgrade Kiaora and Redleaf	180,000	0	-180,000	0	0	0	0	0	0
Transition from Gas- Phase 2 - Variable Refrigerant Flow (VRF) System replacement for Kiaora building 1	400,000	0	-400,000	0	0	0	0	0	0
Total for Environmental Works Program	1,000,000	0	-1,000,000	0	0	0	0	0	0
Total for Environment & Climate Change	1,857,250	0	-1,000,000	-540,000	0	0	0	-257,250	60,000

Waste & Cleansing

Business units:




Civil Works

Service information:

Every week 25,084 households receive waste, recyclables and organic collection. Pre-booked collections of bulky goods are offered three times a year and e-waste collection can be booked for collection the next business day. This service also offers effective education to the community on our waste collection service, recycling and waste reduction.

Supporting Community Strategic Plan

Community Outcomes:

-  G5: Liveable places
-  G7: Protecting our environment
-  G8: Sustainable use of resources

Ongoing services and programs:

- Collect domestic waste, garden and food organics, recycling as well as trade waste and commercial paper
- Household clean-up collection service with collection of non-recyclable bulky household items from 11 defined zones covering the Woollahra LGA, totalling 3 collections per zone annually
- Programmed maintenance and response to requests regarding business centres.



Recycle It Saturday collection 2023
Photo credit: Cassandra Hannagan



Food Organics and Garden Organics (FOGO) bin

Operational Plan 2024/25

Operational projects are initiatives that improve the service or focus its delivery.

Waste & Cleansing Operational Projects		
Priorities	Projects	Delivered By
8.4.1 Encourage greater participation in waste reduction, recycling and other measures to minimise waste.	Conduct education programs to encourage the recycling of organics through the 3 Council Compost revolution to increase organic waste diverted from landfill.	30 June 2025.
	Hold bi-monthly stalls at Double Bay market to promote Council initiatives and provide greater presence in the community.	30 June 2025.
	Participate in regional waste avoidance/reduction events, including: <ul style="list-style-type: none"> National recycling week (10-16 November 2024) Clean Up Australia Day (6 March 2025) The Garage Sale Trail (9-10 & 16-17 November 2024) 	30 June 2025.
8.4.2 Conduct cost effective and efficient waste collection and recycling to residents and businesses and conduct organics recycling services.	Carry out the household clean-up collection service.	30 June 2025.
	Complete joint collections days with Waverley and City of Sydney Councils for problem waste.	30 June 2025.

Capital Projects 2024/25

Capital projects are priority works based on asset renewal, community needs and adopted plans.

Waste & Cleansing Capital Works 2024/25									
Project	Expend. Budget (\$)	Capital Funding incl. GST (\$)							Net Cost (\$)
		Sales	E& IRL	Storm-water Mgmt Charge	Sec. 7.11	Sec. 7.12	Grants	Reserves	
<i>Depots</i>									
Fletcher St Depot- Install concrete stormwater swale	63,000	0	0	0	0	0	0	-63,000	0
Total for Depots	63,000	0	0	0	0	0	0	-63,000	0
Total for Waste & Cleansing	63,000	0	0	0	0	0	0	-63,000	0

Parks, Trees & Recreation

Business units:




Open Space & Trees
Civil Operations
Capital Projects

Service information:

We are responsible for managing, planning, upgrading and maintaining our parks, trees and recreation facilities which provide safe and functional open spaces and recreational opportunities for the community. This includes scheduled tree maintenance to 12,000 street trees plus 6,000 park trees, maintenance programs for approximately 650 sites including parks, sportsfields, laneways and gardens and the management of approximately 30 hectares of natural area parks. We facilitate a volunteer bushcare program and manage 3,500 sportsground and parks seasonal and casual hire booking each year. We also undertake construction and manage contracts for projects including landscaping works, playgrounds and sports facilities.

Supporting Community Strategic Plan

Community Outcomes:

-  G5: Liveable places
-  G7: Protecting our environment
-  G8: Sustainable use of resources

Ongoing services and programs:

- Open space planning, strategies, policies and plans of management
- Community land management
- Manage and maintain open spaces including parks, sportsfields, gardens and playgrounds
- Plan and renew open space assets such as playgrounds and sportsfields
- Tree management (trees on public land and requests for pruning or removal of trees on private land)
- Manage open space and coordinate bookings of parks and sportsfields
- Develop strategies, policies and plans for open space and recreation
- Bush regeneration and Bushcare.



Spicer Lane court



Trumper Park pathway accessibility improvements

Operational Plan 2024/25

Operational projects are initiatives that improve the service or focus its delivery.

Parks, Trees & Recreation Operational Projects		
Priorities	Projects	Delivered By
5.1.1 Plan for community, cultural and recreational facilities to ensure they reflect community needs and aspirations.	<p>Incorporate projects from the Recreation Strategy pending budget allocation in the Capital Works budget for reporting quarterly. Specific projects for 24/25 include;</p> <ul style="list-style-type: none"> Investigate increased access to public and private school facilities, in line with State Government objectives and principles Investigate recreational opportunities in all new community facilities and/ or upgrades to street domain including the Wilberforce Car Park developments. Deliver the Rushcutters Bay Park Youth Recreation Facility. Implement the change in dog regulations in Council's open spaces. Undertake an audit of existing sports field lighting and a feasibility study to identify costs, environmental impacts, benefits and locations of field lighting across the LGA. 	30 June 2025.
	<p>Incorporate projects from the Play Space Strategy pending budget allocation in the Capital Works budget for reporting quarterly. Specific actions for 24/25 include:</p> <ul style="list-style-type: none"> Undertake consultation and design for the renewal and upgrade of playgrounds at Trumper Park and Rushcutters Bay Park. 	30 June 2025.
	<p>Implement Open Space Capital Works Program for, with a target of 90% of projects to be completed or in construction by 30 June 2025.</p>	30 June 2025.

Parks, Trees & Recreation Operational Projects		
Priorities	Projects	Delivered By
	Implement changes to dog regulations to sensitive open space areas including beaches and bushland. Implement the necessary infrastructure changes to these sites including signage.	30 June 2025.
	Incorporate projects from the Crown Lands Plan of Management pending allocation in the Capital Works budget for reporting quarterly. Specific actions for 24/25 include: <ul style="list-style-type: none"> Finalise the change in dog regulations for Crown Land Reserves. Undertake a detailed landscape Masterplan for the South Head trio, Christison Park, Lighthouse Reserve and Signal Hill Reserve Increase cleanliness and landscaped maintenance to Crown Land parks. 	30 June 2025.
7.1.1 Plan and implement strategies and initiatives to enhance natural landscapes and systems and maintenance of trees.	Implement actions from the Urban Forest Strategy with an emphasis on the review of the Street Tree Masterplan and commence tree planting of 344 public trees.	30 June 2025.
11.2.2 Achieve sustainable asset management through the integration of strategic asset planning with financial planning.	Implement actions from Open Space & Trees service review. Specific actions from the review include: <ul style="list-style-type: none"> Replacement of public tree database software Undertake landscape improvements to 6 sites Undertake additional maintenance work on public trees. 	30 June 2025.
	Update and review the Open Space Asset Management Plan in FY24/25.	28 February 2025.

Capital Projects 2024/25

Capital projects are priority works based on asset renewal, community needs and adopted plans.

Parks, Trees & Recreation Capital Works 2024/25									
Project	Expend. Budget (\$)	Capital Funding incl. GST (\$)							Net Cost (\$)
		Sales	E& IRL	Storm- water Mgmt Charge	Sec. 7.11	Sec. 7.12	Grants	Reserves	
<i>Playgrounds</i>									
Robertson Park Playground- Renewal of Robertson Park Playground-	750,000	0	0	0	0	-476,054	0	-273,946	0
Design and community consultation for Trumper Park and Rushcutters Bay Park playground	57,000	0	0	0	0	-57,000	0	0	0
Intergenerational activity equipment for Lyne Park Playground- Stage 2- Various equipment for the Lyne Park Playground Activity Trail	227,000	0	0	0	0	0	0	-227,000	0
Total for Playgrounds	1,034,000	0	0	0	0	-533,054	0	-500,946	0
<i>Sportsfields</i>									
Christison Park irrigation extension - Extension of existing irrigation at Christison Park	156,000	0	0	0	0	-156,000	0	0	0
Returfing Major Sportsfield- Returfing Rushcutters Bay Park sporting field No.1	118,000	0	0	0	0	-118,000	0	0	0
Total for Sportfields	274,000	0	0	0	0	-274,000	0	0	0
<i>Open Space Capital Works Project Mgmt</i>									
Open Space Capital Works Project Management	105,000	0	0	0	0	-105,000	0	0	0
Total for Open Space Capital Works Project Mgmt	105,000	0	0	0	0	-105,000	0	0	0

Parks, Trees & Recreation Capital Works 2024/25									
Project	Expend. Budget (\$)	Capital Funding incl. GST (\$)							Net Cost (\$)
		Sales	E& IRL	Storm-water Mgmt Charge	Sec. 7.11	Sec. 7.12	Grants	Reserves	
<i>Parks & Reserves</i>									
Yarranabbe Park entry landscaping- Improvements to entry to Yarranabbe Park adjacent to RANSA.	112,000	0	0	0	0	-112,000	0	0	0
Renewal of Rushcutters Bay Park pathway along the entire Rushcutters Bay Park seawall	196,000	0	0	0	0	-196,000	0	0	0
Park Furniture rollout- Renewal and new park furniture across the LGA	150,000	0	0	0	0	-150,000	0	0	0
Park lighting upgrades- Renewal and new park lighting across the LGA	75,000	0	0	0	0	-75,000	0	0	0
Cooper Park Creek weir and pond repair- Repair of weirs and Cooper Park pond	142,000	0	0	0	0	-142,000	0	0	0
Park fencing upgrades to various sites	136,000	0	0	0	0	-136,000	0	0	0
Park signage- renewal and new at various sites.	96,000	0	0	0	0	-96,000	0	0	0
CCTV upgrades at Gap Park- Improvements and replacement of cameras at Gap Park	127,000	0	0	0	0	-127,000	0	0	0
Priority infrastructure for change to dog regulations- Infrastructure improvements as per amended dog regulations	106,000	0	0	0	0	-106,000	0	0	0
Renewal of Trumper Park pathway leading to New Mclean Street- Upgrade of Trumper Park pathway leading to Edgecliff Centre	146,000	0	0	0	0	-146,000	0	0	0
Total for Parks & Reserves	1,286,000	0	0	0	0	-1,286,000	0	0	0
Total for Parks, Trees & Recreation	2,699,000	0	0	0	0	-2,198,054	0	-500,946	0

Land & Building Services

Business units:




Property & Projects

Service information:

We manage and maintain 42 community and civic buildings including our libraries, community centres, pre-school and art gallery. We manage our income producing operations at Kiaora Place shopping centre, 4 public car parking stations and 16 commercial properties such as kiosks, restaurant and function centre. In addition we also manage 96 outdoor dining and display of goods areas. We also manage the maintenance of 11 public convenience amenities.

Supporting Community Strategic Plan

Community Outcomes:

-  G5: Liveable places
-  G9: Community focussed economic development
-  G11: A well managed Council

Ongoing services and programs:

- Plan, design and deliver improvements to Council buildings and facilities
- Maintain and clean Council buildings and public amenities
- Manage and monitor outdoor dining
- Manage leases and licences of Council property
- Manage Kiaora Place as the owner's representative
- Provision and maintenance of public car parking facilities
- Installation, repair and maintenance of street furniture
- Graffiti removal for Council buildings, street furniture, bus shelters, parks, carparks and private property accessible from a public place
- Manage the sale of Council land & acquisition of land for Council purposes
- Deliver major building projects and participate in negotiations with proponents.



Wilberforce Avenue car park



Watsons Bay Tea Room
Photo credit: Annabel Osborne

Operational Plan 2024/25

Operational projects are initiatives that improve the service or focus its delivery.

Land & Building Services Operational Projects		
Priorities	Projects	Delivered By
5.1.2 Implement a prioritised program of capital improvements to community facilities.	Implement Property & Projects Capital Works Program, with a target of 90% of projects to be completed or in construction by 30 June 2025.	30 June 2025.
9.1.1 Encourage ongoing economic development across Woollahra.	Cross Street Carpark Project - Undertake a review of development options for the site in accordance with the Council resolution of 29 April 2024.	31 December 2024.
	Commence construction of the Wilberforce Avenue Car Park Rose Bay.	September 2024.
11.2.2 Achieve sustainable asset management through the integration of strategic asset planning with financial planning.	Development of new Asset Management Plans for Buildings and Investment properties in FY24/25.	28 February 2025.

Capital Projects 2024/25

Capital projects are priority works based on asset renewal, community needs and adopted plans.

Land & Building Services Capital Works 2024/25									
Project	Expend. Budget (\$)	Capital Funding incl. GST (\$)							Net Cost (\$)
		Sales	E& IRL	Storm-water Mgmt Charge	Sec. 7.11	Sec. 7.12	Grants	Reserves	
<i>Investment Properties</i>									
Kiaora Place- Landscaping	15,000	0	0	0	0	0	0	-15,000	0
Kiaora Place- Amenities Upgrade Building 1	200,000	0	0	0	0	0	0	-200,000	0
Kiaora Place- Amenities Upgrade Building 2	160,000	0	0	0	0	0	0	-160,000	0

Land & Building Services Capital Works 2024/25									
Project	Expend. Budget (\$)	Capital Funding incl. GST (\$)							Net Cost (\$)
		Sales	E& IRL	Storm- water Mgmt Charge	Sec. 7.11	Sec. 7.12	Grants	Reserves	
Kiaora Place- Building Glazing Seals Upgrade	50,000	0	0	0	0	0	0	-50,000	0
Kiaora Place- Roofing Upgrade- Metal Deck, Guttering, Waterproofing	50,000	0	0	0	0	0	0	-50,000	0
Kiaora Place- Exhaust Fan replacement	63,000	0	0	0	0	0	0	-63,000	0
Kiaora Place- Air Conditioning Variable Speed Drive replacement	10,000	0	0	0	0	0	0	-10,000	0
Kiaora Place- Wet Weather Safety Entry Floor Mats replacement	40,000	0	0	0	0	0	0	-40,000	0
Kiaora Place- Height Safety Rooftop Access Compliance Upgrade	40,000	0	0	0	0	0	0	-40,000	0
Total for Investment Properties	628,000	0	0	0	0	0	0	-628,000	0
<i>Commercial/Leased Properties</i>									
Watsons Bay Tea Rooms- Toilets refurbishment	50,000	0	0	0	0	0	0	-50,000	0
Rushcutters Bay Kiosk- Install new extraction fan	15,000	0	0	0	0	0	0	-15,000	0
RANSA- Toilets refurbishment	70,000	0	0	0	0	0	0	-70,000	0
RANSA- Replace Sewer	35,000	0	0	0	0	0	0	-35,000	0
Woollahra Golf Club Cottage- Refurbish roof, gutters & downpipes	20,000	0	0	0	0	0	0	-20,000	0
Redleaf Kiosk- Refurbish roof, gutters & downpipes	10,000	0	0	0	0	0	0	-10,000	0
Redleaf Kiosk- Upgrade toilets and change rooms	25,000	0	0	0	0	0	0	-25,000	0
Redleaf Kiosk- Water supply pipe replacement	45,000	0	0	0	0	0	0	-45,000	0
Total for Commercial/Leased Properties	270,000	0	0	0	0	0	0	-270,000	0
<i>Parks / Ovals Buildings</i>									
Steyne Park Amenities Building- Refurbishment of workshops	15,000	0	0	0	0	0	0	-15,000	0
Grimmley Pavilion- Refurbishment of toilets & change rooms	70,000	0	0	0	0	0	0	-70,000	0
Robertson Park Toilets- Internal re-tile and general refurbishment	55,000	0	0	0	0	0	0	-55,000	0
Robertson Park Toilets- Upgrade electricals & lighting	20,000	0	0	0	0	0	0	-20,000	0

Land & Building Services Capital Works 2024/25										
Project	Expend. Budget (\$)	Capital Funding incl. GST (\$)								Net Cost (\$)
		Sales	E& IRL	Storm-water Mgmt Charge	Sec. 7.11	Sec. 7.12	Grants	Loans	Reserves	
McKell Park Toilet- Replace ceilings	15,000	0	0	0	0	0	0	0	-15,000	0
Total for Parks / Ovals Buildings	175,000	0	0	0	0	0	0	0	-175,000	0
<i>Car Parks</i>										
Cross Street Carpark- Remedial works	30,000	0	0	0	0	0	0	0	-30,000	0
Cross Street Carpark- Redevelopment	200,000	0	0	0	0	0	0	0	-200,000	0
Wilberforce Car Park- Redevelopment	350,000	0	0	0	0	0	0	0	-350,000	0
Wilberforce Car Park- Redevelopment build costs	22m	0	0	0	0	0	0	-22m	0	0
Total for Car Parks	22,580,000	0	0	0	0	0	0	-22m	-580,000	0
<i>Civil Operations</i>										
Street Furniture	70,000	0	0	0	0	0	0	0	0	70,000
Total for Civil Operations	70,000	0	0	0	0	0	0	0	0	70,000
<i>Council Offices</i>										
Annexe- Upgrade Kitchens	15,000	0	0	0	0	0	0	0	-15,000	0
Redleaf- Replace computer room air-conditioning units	80,000	0	0	0	0	0	0	0	-80,000	0
Redleaf- Replace air-conditioning fan motors & pumps	75,000	0	0	0	0	0	0	0	-75,000	0
Redleaf- Replace ductwork and fire dampers	50,000	0	0	0	0	0	0	0	-50,000	0
Redleaf- Replace copper roof- Heritage building	70,000	0	0	0	0	0	0	0	-70,000	0
Upgrade Fire Services- Various locations	15,000	0	0	0	0	0	0	0	-15,000	0
Total for Council Offices	305,000	0	0	0	0	0	0	0	-305,000	0
Total for Land & Building Services	24,028,000	0	0	0	0	0	0	-22m	-1,958,000	70,000

Transport & Engineering

Business units:

Engineering




Service information:

Our Transport service manages and maintains our 150kms local road network including kerbs and gutters, 460,000m² of footpaths as well as our bus shelters, retaining walls, pedestrian crossings, roundabouts, 35 bike routes and our Harbourside infrastructure, including 3.7km of sea walls and 8.3km of retaining walls.

Staff assess development applications (DA) to ensure compliance with Council's infrastructure standards, planning controls and other industry standards and provide a pre-DA service to customers. Staff research traffic issues to develop and improve parking, traffic and transport strategies, advising on traffic volumes and management and are also responsible for street lighting issues and management and location of new bus shelters.

Supporting Community Strategic Plan

Community Outcomes:

-  G5: Liveable places
-  G6: Getting around
-  G8: Sustainable use of resources

Ongoing services and programs:

- Plan and deliver road infrastructure projects
- Maintain and renew our road related infrastructure
- Plan and deliver shared/bike paths
- Maintain local energy efficient street lighting
- Provide public bus shelters and stops
- Advocacy for various NSW Government initiatives to support improved and accessible public transport in the municipality
- Seek relevant grant funding.



Raingarden installation at pedestrian crossing



Sustainable upgrade of the stormwater system and streetscape in George Street, Paddington

Operational Plan 2024/25

Operational projects are initiatives that improve the service or focus its delivery.

Transport & Engineering Operational Projects		
Priorities	Projects	Delivered By
4.1.1 Ensure that Council's strategic planning framework, Local Environmental Plans and Development Control Plans are regularly reviewed, are consistent with relevant Metropolitan plans and provide a planning and compliance framework which will result in appropriate high quality development and incorporates community concerns and ideals.	Continue to work with Ausgrid, and advocate through SSROC and State Government, to agree on a long-term approach in minimising the impact of electrical infrastructure on the public domain.	30 June 2025.
5.5.2 Implement the Infrastructure Capital Works Programs for renewal for all classes of public infrastructure.	Implement the Infrastructure Capital Works Program for renewal of all classes of public infrastructure with a target of 90% of projects to be completed or in construction by 30 June 2025.	30 June 2025.
11.2.2 Achieve sustainable asset management through the integration of strategic asset planning with financial planning.	Development of new Asset Management Plans for Transport, Stormwater and Land Improvements (Retaining walls, Seawalls and Harbourside Structures) in FY2024/25.	28 February 2025.
11.2.4 Explore opportunities to leverage Council assets for commercial return.	Complete the repair program on non-advertising bus shelters in FY2024/25.	31 December 2024.

Capital Projects 2024/25

Capital projects are priority works based on asset renewal, community needs and adopted plans.

Transport & Engineering Capital Works 2024/25									
Project	Expend. Budget (\$)	Capital Funding incl. GST (\$)							Net Cost (\$)
		Sales	E& IRL	Storm-water Mgmt Charge	Sec. 7.11	Sec. 7.12	Grants	Reserves	
Traffic Infrastructure									
Albemarle Lane, Rose Bay- Shared Zone	130,000	0	0	0	0	0	0	0	130,000
Moncur Street, Woollahra, near Morrell Street- Raised Pedestrian Crossing	200,000	0	0	0	0	0	0	0	200,000
Glenmore Road, Paddington, near Goodhope Street- Raised Pedestrian Crossing	200,000	0	0	0	0	0	0	0	200,000
Minor Traffic Capital Works- Minor Traffic Facilities	50,000	0	0	0	0	0	0	0	50,000
O'Sullivan Road, Bellevue Hill - Cycleway Project (SRV project) - Separated Cycleway and Shared Path	2,500,000	0	0	0	0	0	0	-2,500,000	0
Total for Traffic Infrastructure	3,080,000	0	0	0	0	0	0	-2,500,000	580,000
Infrastructure Renewal Program									
Plan and control the Infrastructure Renewal program- Management of Overall Programs	200,000	0	-200,000	0	0	0	0	0	0
Infrastructure Design in Advance- Forward Design Assignments	100,000	0	-100,000	0	0	0	0	0	0
Minor Capital Road Works- Multiple Priority Small Road Jobs	360,000	0	-360,000	0	0	0	0	0	0
Minor Capital Retaining Walls and Fences Works- Multiple Priority Small Retaining Walls and Fences Jobs	300,000	0	-300,000	0	0	0	0	0	0
Rose Bay Promenade Balustrade (Heritage Item) Conservation Project- Continuing Wall Works	300,000	0	-300,000	0	0	0	0	0	0
Lamb Street Bellevue Hill, March Street to Kambala Road- Road Pavement resheeting, kerb and gutter and footpath reconstruction	189,000	0	-189,000	0	0	0	0	0	0

Transport & Engineering Capital Works 2024/25									
Project	Expend. Budget (\$)	Capital Funding incl. GST (\$)							Net Cost (\$)
		Sales	E& IRL	Storm-water Mgmt Charge	Sec. 7.11	Sec. 7.12	Grants	Reserves	
March Street Bellevue Hill, Vivian Street to End- Road Pavement resheeting, kerb and gutter and footpath reconstruction	299,500	0	-299,500	0	0	0	0	0	0
Birriga Road Bellevue Hill, Bundara Road to 4 Birriga Road- Pavement Resheeting; footpath and stormwater works	677,500	0	-677,500	0	0	0	0	0	0
Warren Road Bellevue Hill, Suttie Road to Holland Road- Road Pavement resheeting, Footpath and kerb and gutter reconstruction	275,000	0	-275,000	0	0	0	0	0	0
Northland Road Bellevue Hill, Cooper Park Road to Holland Road- Road Pavement resheeting and footpath Works	236,000	0	0	0	0	-236,000	0	0	0
Nelson Street Woollahra, Queen Street to end- Road Pavement resheeting; AC footpath and stormwater pits	220,000	0	0	0	0	-220,000	0	0	0
Manning Road Woollahra Epping Road to Suttie Road- Road Pavement; Kerb gutter and New Footpath Reconstruction	481,640	0	0	0	0	-481,640	0	0	0
Wallis Street Woollahra, Oxford Street to Moncur Street- Road Pavement resheeting, crack sealing and AC Footpath reconstruction	156,500	0	-156,500	0	0	0	0	0	0
William Street Double Bay, Pearce St to Bay St- Road pavement resheeting	350,000	0	0	0	0	0	-75,000	0	275,000
Boundary Street Paddington, Campbell Avenue to 142 Boundary Street- Road Pavement resheeting	30,000	0	0	0	0	-30,000	0	0	0
Campbell Avenue Paddington, Glenmore Road to Boundary Street- Road Pavement resheeting	214,000	0	0	0	0	-214,000	0	0	0
Macdonald Street Paddington, Brown Street to Brown Lane Road - Pavement resheeting, footpath reconstruction and Stormwater Pit Works	84,000	0	0	0	0	-84,000	0	0	0
Glenmore Road Paddington, Cambridge Street to Gurner Lane- Road Pavement resheeting	182,000	0	0	0	0	-182,000	0	0	0
Duxford Street Paddington, Broughton Street to Gurner Street- Road Pavement resheeting	146,500	0	-146,000	0	0	0	0	0	0

Transport & Engineering Capital Works 2024/25									
Project	Expend. Budget (\$)	Capital Funding incl. GST (\$)							Net Cost (\$)
		Sales	E& IRL	Storm-water Mgmt Charge	Sec. 7.11	Sec. 7.12	Grants	Reserves	
Sutherland Avenue Paddington, Elizabeth St to Forbes Street- Road Pavement resheeting; Kerb & gutter and footpath reconstruction	221,000	0	0	0	0	-158,000	0	0	63,000
Cambridge Avenue Vaucluse, Hopetoun Avenue to Palmerston Street- Road Pavement resheeting, Kerb and gutter reconstruction, dish crossing; footpath works and stormwater pit & pipe works	433,500	0	-433,500	0	0	0	0	0	0
Ebsworth Road, Rose Bay, Fernleigh Avenue to Courtenary Road- Road Pavement resheeting and kerb and gutter Reconstruction	224,250	0	-224,250	0	0	0	0	0	0
Olola Avenue Vaucluse Wentworth Road to 13 Olola Avenue- Road Pavement resheeting and footpath Reconstruction	282,000	0	-186,250	0	0	0	0	0	95,750
Cecil Road Rose bay, Chamberlaine Avenue to Towns Road- Road Pavement resheeting	142,000	0	0	0	0	0	-78,862	0	63,138
Artlett Street Edgecliff, South Street to End- Road Pavement resheeting	26,800	0	0	0	0	0	-14,883	0	11,917
Bellevue Road (Left) Bellevue Hill, Fairweather Road to Rosslyn Street - Road Pavement resheeting	28,390	0	0	0	0	0	-15,767	0	12,623
Gurner Street Paddington, Cascade Street to Norfolk Street- Road Pavement resheeting	84,000	0	0	0	0	0	-46,651	0	37,349
Conway Avenue, Carlisle Street to End- Road Pavement resheeting	132,800	0	0	0	0	0	-73,753	0	59,047
Myall Avenue Vaucluse, John Dykes Avenue to Old South Head Road- Road Pavement resheeting	80,800	0	0	0	0	0	-44,874	0	35,926
Dumaresq Road, Rose Bay Seawall Protection - Suitable Sea Armour Protection from Erosion	350,000	0	0	0	0	0	0	0	350,000
Total for Infrastructure Renewal Program	6,807,180	0	-2,857,500	0	0	-1,447,640	-349,790	0	1,003,750
Total for Traffic & Engineering Services	9,877,180	0	-2,857,500	0	0	-1,447,640	-349,790	-2,500,000	2,732,250

Development Assessment

Business units:




Development Assessment
Engineering
Open Space & Trees
Strategic Planning & Place

Service information:

Assessment of development applications in a timely manner that are consistent with community expectations, local and state planning controls and is of a standard that enhances each locality, and protects a neighbour's amenity. We provide a Development Information Service to assist applicants in preparing and lodging applications and to provide general planning advice to our community. We also present applications for determination by the relevant panels. There is also a legal element to the service in defending appeals lodged against Council in the Local and Environment Court.

Supporting Community Strategic Plan

Community Outcomes:

-  G4: Well planned neighbourhoods
-  G5: Liveable places
-  G8: Sustainable use of resources

Ongoing services and programs:

- Provide a pre-lodgement and Duty Planner service for applicants
- Assess Development Applications and related applications, including coordinating internal and external specialist advice
- Service independent assessment panels – including the:
 - Application Review Panel (ARP),
 - Application Assessment Panel (AAP),
 - Woollahra Local Planning Panel (WLPP) and the
 - Sydney Eastern City Planning Panel (SECPP)
- Maintain Development Application assessment systems in alignment with current legislation
- Defend appeals and proceedings in the Land and Environment Court.



Aerial view of Darling Point and Rushcutters Bay



On site assessment

Operational Plan 2024/25

Operational projects are initiatives that improve the service or focus its delivery.

Development Assessment Operational Projects		
Priorities	Projects	Delivered By
4.1.2 Deliver high quality and timely development assessment.	Deliver average time to assess development applications less than 100 (gross) days.	Ongoing, 30 June 2025
11.1.2 Transform Council's business, by optimising the use of technology to support effective business processes and customer journeys.	Improve the functionality of Development Assessment information on Council's website.	31 January 2025.



Aerial view of Kutti Beach

Strategic Planning, Heritage Conservation & Place

Business units:




Strategic Planning
Placemaking

Service information:

The service prepares strategic plans and policies to manage growth and development in Woollahra aimed at conserving our heritage, maintaining the special characteristics of our area and delivering great places for people to live, work, play and visit. Placemaking aims to strengthen the connection between people, places and businesses in order to improve social, economic and environmental sustainability and the enhance the vitality and vibrancy of our business centers.

Supporting Community Strategic Plan

Community Outcomes:

-  G4: Well planned neighbourhoods
-  G5: Liveable places
-  G9: Community focussed economic development

Ongoing services and programs:

- Review the Local Strategic Planning Statement, Local Environmental Plan, Development Control Plan and contributions plans regularly, preparing amendments as needed
- Assess, prepare and exhibit both Council and developer-initiated planning proposals
- Implement the strategic planning requirements of the Eastern City District Plan
- Contribute to the preparation and review of statutory and policy documents, and provide advice (internally and externally) to protect the significance of heritage items and heritage conservation areas
- Processing applications for planning certificates and notices and orders certificates
- Urban design studies and referrals for areas, precincts and sites
- Business grants and support.



Artists' impression of the Double Bay Centre from Double Bay Strategy which guides future development



Plastic Free July initiative BYO Fridays in Underwood Street, Paddington

Operational Plan 2024/25

Operational projects are initiatives that improve the service or focus its delivery.

Strategic Planning, Heritage Conservation & Place Operational Projects		
Priorities	Projects	Delivered By
4.1.1 Ensure that Council's strategic planning framework, Local Environmental Plans and Development Control Plans are regularly reviewed, are consistent with relevant Metropolitan plans and provide a planning and compliance framework which will result in appropriate high quality development and incorporates community concerns and ideals.	Planning proposal and Development Control Plan for Double Bay Centre.	31 March 2025.
	Planning proposal, public domain plan and Development Control Plan for Edgecliff Commercial Centre.	31 March 2025.
	Amend planning controls to increase the minimum lot size for attached dual occupancies.	31 December 2024.
	Create a Design Advisory Panel to provide advice for significant DAs to inform the assessment.	31 December 2024.
	Prepare, exhibit and finalise amendments to the Woollahra DCP 2015 to incorporate the Rose Bay Hydrogeological study	31 March 2025.
4.2.1 Implementation of the Heritage Gap Analysis which includes maintaining a program of heritage research and potential new conservation areas and heritage items.	Finalise a planning proposal to list two school buildings in Rose Bay as local heritage items.	31 March 2025.
	Report to Council the Significant Architects study [NOM 09/12/19]	31 December 2024.
	Oxford Street Heritage Study [NOM 23/08/2021].	31 December 2024.
	2a-14a Queen Street, Woollahra Heritage Study [NOM 25/10/2021].	31 December 2024.
	Report on future heritage listing of arts and crafts buildings.	30 June 2025.
	Inter-War Flat Buildings Heritage Study.	30 June 2025.
	Report to Council on the Inter-War Thematic Study	31 December 2024.

Strategic Planning, Heritage Conservation & Place Operational Projects		
Priorities	Projects	Delivered By
	Modern Heritage Study.	31 December 2024.
	Report to Council on the heritage study of the Rose Bay Centre.	31 December 2024.
	Significant Tree Register planning proposal.	30 June 2025.
4.3.1 Ensure Council's planning documents and strategies support high quality housing and housing diversity which is consistent with the strategic thinking of Council in relation to planned infrastructure, services and locational issues.	Preparation of a sub-regional approach to affordable housing.	30 November 2024.
	Prepare and adopt an Affordable Housing Scheme for Edgecliff Commercial Centre.	30 April 2024.
4.4.1 Ensure Council's planning strategies and controls support and promote appropriate development and activities in business centres.	Prepare and adopt a Woollahra Local Approvals Policy.	31 August 2024.
9.1.1 Encourage ongoing economic development across Woollahra.	Improve the amenity in Peaker Lane. (NOM 14/11/2022)	31 December 2024.
11.2.1 Effective management of Council's finances.	Prepare and adopt a long-term s7.12 Development Contributions Plan.	31 March 2025.
	Review Council's s7.11 Development Contributions Plan.	31 March 2025.
	Review, exhibit and adopt an updated VPA Policy.	31 December 2024.

Compliance

Business units:




Compliance

Service information:

We protect the health, safety and well being of the community by ensuring compliance with all relevant laws, statutory controls and local restrictions, in accordance with Council's policies and procedures, relating to the environment, public health, planning, building, parking and companion animal matters.

Supporting Community Strategic Plan

Community Outcomes:

-  G5: Liveable places
-  G7: Protecting our environment
-  G11: A well-managed Council

Ongoing services and programs:

- Fire safety program for over 1,400 venues
- Investigating complaints on pollution, noise, parking, companion animals and abandoned articles
- Pool safety and building control
- Health inspections including food safety, regulated air conditioning systems, hair dressers, mortuaries and skin piercing premises
- Pollution control and environmental compliance
- Regular Ranger and parking patrols
- Seasonal lifeguards at Camp Cove.



Council inspects the 367 recorded food premises across Woollahra for food safety compliance with legislation



Council inspects the 122 health premises recorded for health safety compliance with legislation, such as hair dressers, mortuaries and skin piercing businesses

Governance

Business units:

General Manager
Governance

Service information:

Our Governance service oversees the operations of Council to ensure that decision-making is transparent and accountable and that organisational activities are honest and free from fraud and corruption. Providing an integrated approach to organisational integrity, ethics and accountability, this service supports local democracy and transparency through business assurance measures. Each year we provide secretariat functions for 21 Council meetings, plus 24 Council committee meetings, 22 Local Planning Panel meetings and 30 Application Assessment Panel meetings . We also provide secretariat services for Audit, Risk & Improvement Committee meetings.

Supporting Community Strategic Plan

Community Outcomes:

- G10: Working together
- G11: well-managed Council

Ongoing services and programs:

- Council meetings and reports and administrative support to Councillors
- Coordinate requests for information including under the Government Information (Public Access) Act
- Maintain registers of delegations and legislative compliance
- Provide Code of Conduct training across Council
- Secretariat services to Council's Audit, Risk & Improvement Committee
- Internal Audit
- Enterprise risk management and business assurance
- Manager business continuity planning
- Insurance & claims management
- Support the NSW Electoral Commission and Returning Office as required for the 2024 Local Government Election.



Mayoral event Council Chambers



Volunteers Week celebration at Council Chambers

Operational Plan 2024/25

Operational projects are initiatives that improve the service or focus its delivery.

Governance Operational Projects		
Priorities	Projects	Delivered By
11.3.1 Maintain a strong governance framework that facilitates transparent and democratic decision-making and provide effective support to manage the efficient operation of Council and other Committee meetings in an open, transparent and accountable manner.	Council adoption of a new Community Strategic Plan, Delivery Program and Operational Plan.	30 June 2025.
	Deliver two pre-election candidate sessions in July 2024 in preparation for the 2024 Local Government Election.	31 July 2024.
	Deliver the Councillor Induction Program in October and November 2024 following the Local Government Election in September 2024.	30 November 2024.
11.3.2 Ensure corporate risks are managed appropriately to reduce the likelihood of any adverse impacts to Council or the community.	Undertake a review of Council's Risk Appetite and Strategic Risk Register with Councillors within six months of the 2024 Local Government Election.	31 March 2025.

Corporate Services

Business units:

Finance
Information & Digital Transformation
People, Safety & Performance

Service information:

Corporate Services provides support functions to enable effective and efficient service delivery that is responsive, accountable and innovative. This includes sound planning and reporting of our vision and goals, finances and projects, as well as managing performance, organisational improvement and service reviews.

Our technology and information systems support online customer services, office and field-based functions, geographic information, and live webcasting of Council meetings.

Supporting Community Strategic Plan

Community Outcomes:

- G10: Working together
- G11: well-managed Council

Ongoing services and programs:

- Financial management, levying of rates, payments to suppliers
- Procurement advice and support for the organisation
- Deliver corporate planning, reporting and strategies
- Organisational performance reporting
- Manage human resources and workforce health, welfare and safety
- Manage information, technology, records and spatial information
- Provide public infrastructure for CCTV, public WiFi and webstreaming of Council meetings
- Reporting of expenditure for the Special Rate Variation funded projects of \$48million in Council's Annual Report
- Manage cyber security and act in accordance with the Data Breach Policy available on our website.



Council staff



Staff education session

Operational Plan 2024/25

Operational projects are initiatives that improve the service or focus its delivery.

Corporate Services Operational Projects		
Priorities	Projects	Delivered By
11.1.2 Transform Council's business, by optimising the use of technology to support effective business processes and customer journeys.	Develop a detailed requirements document to support the tender process for a replacement of Council's Enterprise Resource Planning System.	31 May 2025.
	Procurement and implementation of live chat functionality for Council's website.	31 March 2025.
11.1.3 Maintain a high performing workforce that is responsive to the needs of the community and the organisation.	Facilitate the delivery of strategies as set out in Council's Workforce Management Strategy*. <i>*Note: Council's Workforce Management Strategy is currently being reviewed and this action will be amended to include specific strategies in due course.</i>	30 June 2025.
	Conduct biannual Staff Survey and develop an action plan that aligns with corporate priorities.	30 June 2025.
11.1.4 Implement and conduct a Service Delivery Review Program to identify improvements to services delivery.	Undertake Service Reviews for Regulatory Services and the Woollahra Preschool including reporting on the feasibility (or otherwise) of expanding the provision of pre-school services places.	30 June 2025.
11.2.1 Effective management of Council's finances.	Council's Long Term Financial Plan is updated and adopted by Council.	30 June 2025.
11.3.3 Manage, coordinate and deliver Workplace, Health and Safety (WHS) measures to ensure a safe and healthy work environment.	Facilitate the delivery of activities that focus on minimising psychosocial risks as set out in the Workforce Management Strategy.	30 June 2025.

Capital Projects 2024/25

Capital projects are priority works based on asset renewal, community needs and adopted plans.

Corporate Services Capital Works 2024/25									
Project	Expend. Budget (\$)	Capital Funding incl. GST (\$)							Net Cost (\$)
		Sales	E& IRL	Storm-water Mgmt Charge	Sec. 7.11	Sec. 7.12	Grants	Reserves	
<i>Computers & Office Equipment</i>									
Printer Fleet- Replacing end-of-life printer fleet (30 Printers and contract for managed consumables)	150,000	0	0	0	0	0	0	-150,000	0
Laptop Fleet Replacing end-of-life laptop (60 staff laptops)	95,000	0	0	0	0	0	0	-84,464	10,536
Office WiFi Infrastructure - Replace end-of-life WiFi infrastructure (Access Points) at Council Chambers and Woollahra Library at Double Bay	50,000	0	0	0	0	0	0	0	50,000
Total for Computers & Office Equipment	295,000	0	0	0	0	0	0	-234,464	60,536
<i>Plant & Vehicle Replacement</i>									
Passenger Vehicles	1,273,999	-557,000	0	0	0	0	0	-39,032	677,968
Light Commercial Vehicles	364,000	-101,000	0	0	0	0	0	-23,018	239,982
Heavy Plant	1,595,000	-235,500	0	0	0	0	0	-445,000	914,500
Miscellaneous Plant	598,000	-30,000	0	0	0	0	0	0	568,000
Total for Plant & Vehicle Replacement	3,830,999	-923,500	0	0	0	0	0	-507,050	2,400,449
Total for Corporate Services	4,125,999	-923,500	0	0	0	0	0	-741,514	2,460,985

Community Services, Culture & Arts

Business units:

Community & Culture





Service information:

Our community, culture and arts programs build social capital, community resilience and enhance the wellbeing of our community, increasing the liveability and sense of community in the Woollahra area. We provide 10 affordable venues for community hire of which 8 are accessible. We undertake needs analysis to inform community and cultural development and deliver programs, activities and events with a focus on children and families, young people, older people, inclusion and reconciliation. We also provide experiences through our art gallery and public art program.

We award grants to support community and cultural groups, and partner to provide services and programs which support community members with a disability, dementia inclusion, mental health awareness and suicide prevention, community safety and crime prevention and support community members experiencing domestic and family violence and homelessness. Our cultural grants aim to encourage both performing and visual arts.

Supporting Community Strategic Plan

Community Outcomes:

-  G1: A connected, harmonious and engaged community for all ages and abilities
-  G2: A supported, enabled and resilient community
-  G3: A creative and vibrant community
-  G5: Liveable places

Ongoing services and programs:

- Partner with a local community organisations to provide services and programs which support older people, children youth and their families and dementia inclusion.
- Partner with a housing provider for the delivery of the Woollahra Domestic and Family Violence Accommodation and Support program
- Coordinate Council's Grants program with oversight of the Community and Cultural grants stream
- Manage venue hire and undertake community facility needs analysis and planning
- Manage the Woollahra Gallery at Redleaf
- Facilitate art programs:
 - Artist in Residence
 - Creative Hoardings program
 - Woollahra Small Sculpture Prize
 - Youth Photographic Award & Short Film Prize
- Maintain and expand the Public Art Collection according to the public art strategy
- Continue to work with other Government agencies to develop programs and projects to respond to community needs.



Poetica Petit event at the Woollahra Gallery at Redleaf

Operational Plan 2024/25

Operational projects are initiatives that improve the service or focus its delivery.

Community Services, Culture & Arts Operational Projects		
Priorities	Projects	Delivered By
1.1.1 Provide opportunities to connect people and ideas to encourage lifelong learning and quality of life.	Plan, promote and deliver 6 diverse and inclusive events, activities and programs to the community. Including but not limited to: <ul style="list-style-type: none"> • NAIDOC Week • Mental Health Week • International Day of People with a Disability • Seniors Festival • Youth Week • National Reconciliation Week. 	<p>July 2024 October 2024 December 2024</p> <p>February 2025 April 2025 May 2025 (Dates subject to agency change).</p>
2.1.1 Collaborate with all levels of government, non-government organisations, the private sector and community groups.	Deliver Council's Community and Cultural grant stream.	30 September 2024.
	Deliver services to Woollahra residents as per contract with Holdsworth Community to deliver the following projects: <ul style="list-style-type: none"> • Navigating My Aged Care System • Aged Care Wellness Hub • Woollahra Dementia Alliance Action Plan • Woollahra Connect Program • Family Services. 	30 June 2025.
	Continue to deliver medium term accessible housing services, through the provision of 10 home units, to Woollahra residents as per contract with Women's Housing Association targeting women and their families escaping domestic and family violence.	30 June 2025.

Community Services, Culture & Arts Operational Projects		
Priorities	Projects	Delivered By
	Support the establishment of children, youth and family services and complementary programming at the Vaucluse Community Facility.	30 June 2025.
2.1.3 Following adoption, administer Council's Innovate Reconciliation Action Plan (RAP) 2024-2026.	Deliver first year outcomes for reconciliation by implementing the Innovate RAP, in accordance with allocated resources.* <i>*Note: Council's Innovate RAP is currently being reviewed and this action will be amended to include specific strategies in due course.</i>	30 June 2025.
2.2.1 Collaborate with a range of service providers to support vulnerable members of our community.	Continue to work with a range of agencies to support homeless persons in our community by continuing referral of homeless persons when identified to support agencies, advocacy, participation in annual homeless count and delivery of training .	30 June 2025.
2.2.3 Administer Council's Disability Inclusion Action Plan.	Continue to implement DIAP actions, undertaken by all Council divisions for 2024/25 financial year and report biannually to the Inclusion (Disability, Aged and Carers) Advisory Committee* <i>*Note: Council's DIAP is currently being reviewed and this action will be amended to include specific strategies in due course.</i>	30 June 2025.
3.1.2 Produce, support and partner for innovative and creative initiatives reflective of the community's arts/ cultural aspirations.	Provide a dynamic annual program comprising Council-lead exhibitions alongside monthly art exhibitions at the Woollahra Gallery at Redleaf to be complemented by: <ul style="list-style-type: none"> • Implementation of new (2023) Artist in Residency guidelines; • Increased range and frequency of public programs to promote use of the Gallery and Cultural Hub; • Initiation of a monthly 'Quiet Hour' and • Development of a student placement program. 	30 June 2025.

Community Services, Culture & Arts Operational Projects		
Priorities	Projects	Delivered By
	Implement the Arts and Culture Strategy and Action Plan for 2024/25 financial year and report biannually to Arts and Culture Advisory Committee.* <i>*Note: Council's Arts & Culture Strategy is currently being reviewed and this action will be amended to include specific strategies in due course.</i>	Ongoing, 30 June 2025.
5.1.1 Plan for community, cultural and recreational facilities to ensure they reflect community needs and aspirations.	Implement new Community Facility model and fee structure including: policies and procedures, new booking and payment system which aligns with community needs and aspirations.	31 December 2024.
	Develop an operating model and delivery plan for Rose Bay Community Centre as part of the Wilberforce Ave Car Park development.	30 June 2025.
	Finalise the Diversity Strategy and Action Plan across all Council divisions for 2024/25 financial year.* <i>*Note: Council's Diversity Strategy and Action Plan is currently being reviewed and this action will be amended to include strategies in due course.</i>	30 November 2024.
	Implement the Children's, Youth and Families Strategy and Action Plan for 2024/25 financial year.* <i>*Note: Council's Children's, Youth and Families Strategy is currently being reviewed and this action will be amended to include specific strategies in due course.</i>	30 June 2025.

Capital Projects 2024/25

Capital projects are priority works based on asset renewal, community needs and adopted plans.

Community Services, Culture & Arts Capital Works 2024/25									
Project	Expend. Budget (\$)	Capital Funding incl. GST (\$)							Net Cost (\$)
		Sales	E& IRL	Storm-water Mgmt Charge	Sec. 7.11	Sec. 7.12	Grants	Reserves	
<i>Community Facilities</i>									
Preschool- Electrical Upgrade	10,000	0	0	0	0	0	0	-10,000	0
Preschool- Upgrade stormwater drainage	20,000	0	0	0	0	0	0	-20,000	0
Cooper Park Community Hall- Roof Gutter & boards replacement	20,000	0	0	0	0	0	0	-20,000	0
Gaden Reserve- Replace floor coverings	20,000	0	0	0	0	0	0	-20,000	0
Gaden Reserve- Lift upgrade	25,000	0	0	0	0	0	0	-25,000	0
The Gunyah- Rear deck & ramp replacement	25,000	0	0	0	0	0	0	-25,000	0
Holdsworth Street Community Centre- Replace sections of roof	10,000	0	0	0	0	0	0	-10,000	0
Holdsworth Street Community Centre- Replace carpet in Administration area	25,000	0	0	0	0	0	0	-25,000	0
Holdsworth Street Community Centre- Toilets refurbishment	20,000	0	0	0	0	0	0	-20,000	0
Sir David Martin Reserve- Cottage- Refurbish roof, gutters & downpipes	10,000	0	0	0	0	0	0	-10,000	0
Sir David Martin Reserve- Drill Hall toilets refurbishment	70,000	0	0	0	0	0	0	-70,000	0
Sir David Martin Reserve- Drill Hall installation of bird proofing	11,000	0	0	0	0	0	0	-11,000	0
Sir David Martin Reserve- Drill Hall sewer upgrade	25,000	0	0	0	0	0	0	-25,000	0
Woollahra Gallery @ Redleaf- New reception desk	10,000	0	0	0	0	0	0	-10,000	0
Accessibility Inclusion program- Various locations	50,000	0	0	0	0	0	0	-50,000	0
Total for Community Facilities	351,000	0	0	0	0	0	0	-351,000	0
Total for Community Services, Culture & Arts	351,000	0	0	0	0	0	0	-351,000	0

Library Services

Business units:

Libraries

Service information:

We provide Library Services at Double Bay, Paddington and Watsons Bay to more than 26,047 active Library members, as well as providing a home delivery service to residents who are unable to attend the library for health or medical reasons through the Home Library service.

The libraries facilitates 100 community volunteering opportunities through programing and library services and supports local students completing the Duke of Edinburgh scheme. The libraries all host a variety of events and programs and Woollahra Library at Double Bay offers spaces for hire.

Supporting Community Strategic Plan

Community Outcomes:

- G1: A connected, harmonious and engaged community for all ages and abilities
- G2: A supported, enabled and resilient community
- G3: A creative and vibrant community



Staff at Woollahra Library at Double Bay

Ongoing services and programs:

- Manage physical collections, online collections and databases
- Local history information
- Home Library Service for people with mobility and access restrictions
- Provision and maintenance of public computer access, printing and other technology infrastructure
- Maintain library spaces for study and recreation
- Provide volunteering opportunities
- Library Events & Programs:
 - Author talks
 - Book clubs
 - Book fair
 - Digital events
 - Digital Literary Award
 - Ideas Exchange
 - Local history workshops
 - Movie screenings
 - Technology workshops and digital literacy
 - Writing workshops
 - Early literacy programming
 - HSC support
 - School holiday programming.



Rhyme Time at Paddington Library

Operational Plan 2024/25

Operational projects are initiatives that improve the service or focus its delivery.

Library Services Operational Projects		
Priorities	Projects	Delivered By
1.1.1 Provide opportunities to connect people and ideas to encourage lifelong learning and quality of life.	Plan, promote and deliver a minimum of 6 diverse and inclusive events, activities and programs which respond to community needs as evidenced through attendance rates and the public library evaluation.	Ongoing, 30 June 2025.
	Plan, promote and deliver a minimum of 3 programs fostering digital and technology literacy as evidenced through attendance and public library evaluation.	Ongoing, 30 June 2025.
	Plan, promote and deliver a minimum of 6 diverse and inclusive children's and youth programs which are positively received by the community as evidenced through attendance and public library evaluation.	Ongoing, 30 June 2025.
	Deliver ongoing support and social inclusion opportunities for Seniors including fortnightly delivery of Home Library Service and two targeted programs eg. Tech Savvy Seniors and Bus to Books.	Ongoing, 30 June 2025.
	Continue to curate content on our library webpages to improve discoverability. Incorporate book review capability into the library website and catalogue. Incorporate chat functionality as a customer touchpoint for the library.	30 June 2025.
	(a) Increase digitally accessible content in our local history research service (b) Celebrate local heritage through delivery of 4 plaques via the Woollahra Plaques scheme.	Ongoing, 30 June 2025.

Library Services Operational Projects		
Priorities	Projects	Delivered By
3.1.1 Provide innovative library and local history services, including Indigenous history.	Improve discovery of online collections, through interactive and digital experiences in library spaces using cutting edge technology.	30 June 2025.
	Commence installation of automated service points/library lending machine into community facility locations including the Vaucluse community facility.	31 July 2024.
	Investigate the feasibility of a paid library loan delivery service	31 March 2025.
	Review opening hours of library services following trial of Watsons Bay extended library access hours through unstaffed mechanisms project.	31 March 2025.

Capital Projects 2024/25

Capital projects are priority works based on asset renewal, community needs and adopted plans.

Library Services Capital Works 2024/25									
Project	Expend. Budget (\$)	Capital Funding incl. GST (\$)							Net Cost (\$)
		Sales	E& IRL	Storm-water Mgmt Charge	Sec. 7.11	Sec. 7.12	Grants	Reserves	
<i>Library Equipment</i>									
Library IT Technology	167,120	0	0	0	0	0	0	-167,120	0
Books & audio visual	428,823	0	0	0	0	0	0	0	428,823
Total for Library Equipment	595,943	0	0	0	0	0	0	-167,120	428,823
<i>Library Building</i>									
Watsons Bay Library- Furniture upgrade	30,000	0	0	0	0	0	0	-30,000	0
Woollahra Library at Double Bay- Upgrade Toilets	25,000	0	0	0	0	0	0	-25,000	0
Watsons Bay Library- Carpet replacement	20,000	0	0	0	0	0	0	-20,000	0
Total for Library building	75,000	0	0	0	0	0	0	-75,000	0
Total for Library Services	670,943	0	0	0	0	0	0	-242,120	428,823

Customer Experience & Engagement

Business units:

Communications & Engagement
Customer Experience

Service information:

Our customer service staff greets and assists visitors and staff to Council and provides face to face customer assistance with over 16,000 visits to our Customer Service Centre each year. We answer over 80,000 incoming phone enquiries and lodge over 22,000 customer requests for action annually. We are responsible for ensuring that information for customers is robust and easy to access and understand. We also deliver frontline complaints resolution. We work to understand our customer's interactions across all areas of Council so that we can improve their experiences with us.

We use a diverse range of communication channels for promoting our services, facilities, projects and initiatives and support strategy, training and development for engagement with our community. We also respond to media inquiries in a timely manner with factual information.



Customer Experience staff

Your Say community engagement platform statistics indicate 68,114 page views and 24,500 visitors to the site with 2,417 submissions lodged

Supporting Community Strategic Plan

Community Outcomes:

- G1: A connected, harmonious and engaged community for all ages and abilities
- G2: A supported, enabled and resilient community
- G3: A creative and vibrant community
- G10: Working together
- G11: A well-managed Council

Ongoing services and programs:

- Provide frontline complaints resolution and referrals
- Manage the Customer Relationship Management system
- Develop a customer-centric culture across the organisation
- We work with customer feedback to redesign the experience of our customers aiming to minimize their effort and improve their satisfaction.
- Manage website and promotion of services, programs and events
- Graphic design, print production and installation
- Street banners
- Media monitoring and management
- Community engagement services
- Issues, risk and crisis communications strategy and support (internal and external)
- Council Event Management.

Operational Plan 2024/25

Operational projects are initiatives that improve the service or focus its delivery.

Customer Experience & Engagement Operational Projects		
Priorities	Projects	Delivered By
3.1.2 Produce, support and partner for innovative and creative initiatives reflective of the community's arts/ cultural aspirations.	Implementation of Council's Events strategy: <ul style="list-style-type: none"> An annual events calendar is published on website Information and resources published online is promoted to assist community groups and partners with event management and promotion. Promotion of Event Management Strategy. 	Ongoing, 31 January 2025. 31 July 2024. 31 August 2025.
10.1.1 Support council through provision of resources, education and tools and communicate opportunities for engagement.	Facilitate training by an accredited trainer for at least 10 members of staff to increase skills and confidence with engagement strategy and delivery.	30 April 2025.
	Implementation of Communication and Engagement strategy to deliver positive customer experience and project engagement outcomes.	Ongoing, 30 June 2025.
11.1.1 Drive customer design throughout council to improve customer experience.	Implement year one of Customer Experience Strategy including: <ul style="list-style-type: none"> Development and training of staff that design services on Customer Experience design tools. 	30 June 2025.
	<ul style="list-style-type: none"> Train customer facing staff on Customer Experience principles. 	Ongoing, 30 June 2025.
	<ul style="list-style-type: none"> Implement a Customer experience dashboard by automating data collection. 	30 June 2025.

Customer Experience & Engagement Operational Projects		
Priorities	Projects	Delivered By
	<ul style="list-style-type: none"> Investigate a system to enable Council to create a shared information knowledge database to better inform and serve our customers. 	Ongoing, 30 June 2025.
	<ul style="list-style-type: none"> Expand online payment options for: Permit to Stand Plant, Work on Roadways and Council Property, Road Opening Permit, Inspection for Private Tree Pruning, Work zone Application. 	30 June 2025.
	<ul style="list-style-type: none"> Use data from Customer Satisfaction surveys to benchmark results and drive improvements in our services. 	31 December 2024.
	<ul style="list-style-type: none"> Review Council's complaint management policy and procedures. 	Ongoing, 31 December 2024.
	<ul style="list-style-type: none"> Implement an automated Customer satisfaction feedback process after the completion of all call Centre calls. 	Ongoing, 31 December 2024.
	<ul style="list-style-type: none"> Automate the renewal process of resident and visitor parking permits to reduce customer effort. 	30 June 2025.
	<ul style="list-style-type: none"> Continued expansion of the capabilities of the Woollahra app based on customer feedback. 	Ongoing, 30 June 2025.
11.1.2 Transform Council's business, by optimising the use of technology to support effective business processes and customer journeys.	Continue to evolve website to improve customer experience:	
	<ul style="list-style-type: none"> Following the introduction of a feedback widget on Council's website implement viable improvements. Incorporate chat functionality as a touchpoint for customer to contact the Customer Call Centre. 	<p>Ongoing, 30 June 2025.</p> <p>30 June 2025.</p>
	Investigate the ability to use SMS for requests and enquiries .	30 June 2025.

Woollahra Preschool

Business units:

Preschool

Service information:

Our preschool is an 80 place education and care service for children aged 3 to 5, supporting families approximately 160 families annually to maintain engagement in the workforce and developing the social skills of children to be prepared to transition to school. Our preschool operations are self funded with grants and pre school fees covering its expenses.

Supporting Community Strategic Plan

Community Outcomes:

- G1: A connected, harmonious and engaged community for all ages and abilities
- G2: A supported, enabled and resilient community
- G5: Liveable places

Ongoing services and programs:

- Provide quality education and care that meets or exceeds the National Quality Standard
- Provides 80 preschool places for children aged 3 to 5 years
- Supporting approximately 160 families annually.
- Provide an Inclusion Support Program for children with additional needs.



Preschool students in a Dharawal language class



Preschool students arts and craft from recycled materials

Operational Plan 2024/25

Operational projects are initiatives that improve the service or focus its delivery.

Woollahra Preschool Operational Projects		
Priorities	Projects	Delivered By
	Quarterly intergenerational program delivered between Woollahra Preschool and Holdsworth Community.	30 September 2024, 31 December 2024, 31 March 2025, 30 June 2025.
	Work in partnership with providers to deliver a weekly Indigenous community language program to children in Woollahra Preschool.	Ongoing, 30 June 2025.
	Ongoing implementation of a customer experience satisfaction measure in the preschool to improve the experience of parents and carers within the service.	Ongoing, 30 June 2025.



OPERATIONAL PLAN 2024/25 FEES & CHARGES

Operational Plan 2024–25



Fees and Charges

The Fees and Charges Schedule sets the maximum price payable for any particular activity or service provided by Council.

Fees or Charges less than the maximum listed amount are either set by Council through a resolution or by the General Manager or Council Officers through delegated authority.

It is important to note that the Fees or Charges that appear in the following schedule can vary according to the type of activity or user.

For example, differential pricing exists for the users of community halls and open space. The basis for differentiation lies in the categories outlined in the Pricing Policy.

Pricing Policy

Four Pricing Categories are used in the 2024/25 Fees and Charges to ensure that the range of fees and charges reflect the cost of providing services to the Woollahra Community.

As a matter of policy, Council increases fees and charges each year by at least the CPI where practical unless it would have an adverse impact on forecast revenue or users' capacity to pay. Variations to this are reported to Council and determined.

Pricing Policy categories:

ST – Statutory

Statutory Pricing occurs if relevant acts and regulations enable Council to set a fee or charge, or the relevant acts and regulations prescribe a maximum fee for a particular activity.

These charges are legislated by the New South Wales Government across a range of activities and services provided by local government.

SUB – Subsidised

Under subsidised pricing, the price for service is set below the financial cost of providing that service.

COST – Cost Recovery

The fee or charge set under cost recovery pricing recovers for Council the cost of providing a service to the community.

FCR – Full Cost Recovery

Council sets the price for a service or activity to recover the cost of providing a service with a built-in rate of return on any asset being used or a mark-up for the service.

Cover image: Artworks from *Heart In Art* exhibition at Woollahra Gallery at Redleaf

Operational Plan 2024–25



Blackburn Gardens, Double Bay

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FEES & CHARGES 2024/25

Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
ACTIVITY APPROVAL APPLICATIONS									
Local Government Act Activity Applications (other than where a specific fee is provided)	FCR	199.00	Exempt	199.00	208.00	Exempt	208.00	per application	A Minimum fee of \$208 is payable up front. The total fee is calculated on the hourly rate and is payable before the release of any determination. Reduced activity application fees may be applied at the discretion of the General Manager for activities such as charity activities.
Charity Clothing Bin Application - (s68C3 - Place a clothing bin in a public place)	SUB	42.00	Exempt	42.00	44.00	Exempt	44.00	per application	Applications only from charitable organisations for clothing bins located in Council Car Parks. Licence fee applies on approval (see Clothing Bins).
Local Government Activity Application - (s68F7 - Use a standing vehicle or any article for the purpose of selling any article in a public place)	FCR	366.00	Exempt	366.00	382.00	Exempt	382.00	per application	
Local Government Act Activity Applications (for same activity in same financial year as previous application)	FCR	50.00	Exempt	50.00	52.25	Exempt	52.25	per application	
Local Government Activity Application - (s68C3 - Place a waste storage container in a public place)	FCR	1,965.00	Exempt	1,965.00	2,054.00	Exempt	2,054.00	per application	This fee covers the application and the issue of an activity approval for a period of one year.
Local Government Activity Application - (s68C3 - Place a waste storage container in a public place - per placement)	FCR	366.00	Exempt	366.00	382.00	Exempt	382.00	per application	This fee covers the application and the issue of an activity approval for a

FEES & CHARGES 2024/25

Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
Local Government Activity Application - (s68F1 - Operate a public car park).	FCR	\$630 + \$2.60 per parking space	Exempt	\$630 + \$2.60 per parking space	\$658 + \$2.70 per parking space	Exempt	\$658 + \$2.70 per parking space		maximum period of one week. A Minimum fee of \$658 is payable up front. The total fee is calculated on the number of parking spaces and is payable before the release of any determination.
ANIMALS									
Animal Registration									
Animal Lifetime Registration Category (per dog/cat)									Fees as per Clause 18 of the Companion Animals Regulation 2018 & Companion Animals (Adjustable Fee Amounts) Notice.
Desexed Dog - By relevant age	ST	75.00	Exempt	75.00	75.00	Exempt	75.00	per animal	Registration fee for a dog desexed by six months of age
Desexed Dog - Pensioner Rate	ST	32.00	Exempt	32.00	32.00	Exempt	32.00	per animal	Dog owned by an eligible pensioner and desexed by six months of age
Desexed Dog - Sold by Pound/ Shelter	ST	0.00	Exempt	0.00	0.00	Exempt	0.00	per animal	Desexed dog sold by an eligible pound/ shelter
Complete dog or Desexed Dog after relevant age	ST	252.00	Exempt	252.00	252.00	Exempt	252.00	per animal	Combined registration fee and additional fee for a dog not desexed by six months of age
Complete Dog - Not desexed (not recommended)	ST	75.00	Exempt	75.00	75.00	Exempt	75.00	per animal	Dog with written notification from a vet that it should not be desexed
Complete Dog - Not desexed (not recommended) - Pensioner Rate	ST	32.00	Exempt	32.00	32.00	Exempt	32.00	per animal	Dog with written notification from a vet that it should not be

FEES & CHARGES 2024/25

Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
Complete Dog - Recognised breeder	ST	75.00	Exempt	75.00	75.00	Exempt	75.00	per animal	desexed (eligible pensioner) Dog not desexed and kept by a recognised breeder for breeding purposes
Dog - working	ST	0.00	Exempt	0.00	0.00	Exempt	0.00	per animal	Working dog
Dog - Service of the State	ST	0.00	Exempt	0.00	0.00	Exempt	0.00	per animal	Dog in the service of the State, for example a Police Dog
Assistance Animal	ST	0.00	Exempt	0.00	0.00	Exempt	0.00	per animal	Animal under six months of age training to be an assistance animal, for example a guide dog
Complete or Desexed Cat	ST	65.00	Exempt	65.00	65.00	Exempt	65.00	per animal	Desexed or non-desexed cat
Cat desexed - Eligible pensioner	ST	32.00	Exempt	32.00	32.00	Exempt	32.00	per animal	Desexed cat owned by an eligible pensioner
Desexed Cat - Sold by Pound/ Shelter	ST	0.00	Exempt	0.00	0.00	Exempt	0.00	per animal	Desexed cat sold by an eligible pound/ shelter
Complete Cat - Not desexed (not recommended)	ST	65.00	Exempt	65.00	65.00	Exempt	65.00	per animal	Cat with written notification from a vet that it should not be desexed
Complete Cat - Not desexed (not recommended) - Pensioner Rate	ST	32.00	Exempt	32.00	32.00	Exempt	32.00	per animal	Cat with written notification from a vet that it should not be desexed (eligible pensioner)
Complete Cat - Recognised breeder	ST	65.00	Exempt	65.00	65.00	Exempt	65.00	per animal	Cat not desexed and kept by a recognised breeder for breeding purposes
Registration Late Fee	ST	21.00	Exempt	21.00	21.00	Exempt	21.00	per animal	
Annual Permit Category									
Cat not desexed by 4 months of age	ST	92.00	Exempt	92.00	92.00	Exempt	92.00	per animal	Cat not desexed by four months of age.
Dangerous Dog	ST	221.00	Exempt	221.00	221.00	Exempt	221.00	per animal	Dog declared to be dangerous.

FEES & CHARGES 2024/25

Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
Restricted Dog	ST	221.00	Exempt	221.00	221.00	Exempt	221.00	per animal	Dog declared to be a restricted breed or restricted by birth.
Permit Late Fee	ST	21.00	Exempt	21.00	21.00	Exempt	21.00	per animal	
ART & SCULPTURE SALES									
Art Sale Commission @ 25%	FCR			At 25% of Art Sale		10.0%	plus 10.0% GST	at 25% of Art Sale	
Art Sale Commission @ 40%	FCR					10.0%	plus 10.0% GST	at 40.0% of Art Sale	*NEW FEE* Sales Commission on gratis exhibitions (i.e. Artist in Residence, Community exhibitions)
Woollahra Small Sculpture Prize Sale without Gallery representation - Commission	FCR					10.0%	plus 10.0% GST	at 40.0% of sculpture sale	
Woollahra Small Sculpture Prize sale with Gallery representation - Commission	FCR					10.0%	plus 10.0% GST	at 20.0% of sculpture sale	
CERTIFICATE APPLICATION FEES									
Complying Development Certificate	FCR	Calculation Examples: $LN(CV) \times CV^I$			Calculation Examples: $LN(CV) \times CV^I$	10.0%	Calculation Examples: $LN(CV) \times CV^I$ plus 10.0% GST	per application	CV = Contract Value of work $I = 0.421$ LN = Natural Logarithm.
Minimum Charge	FCR	427.27	42.73	470.00	446.50	44.65	491.15	per application	The minimum charge is for works with an estimated value of works up to \$10,000. For works above this amount the fee is calculated on a sliding scale using the above formula.

FEES & CHARGES 2024/25

Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
\$50,000	FCR	1,029.16	102.92	1,132.08	1,075.50	107.55	1,183.05	per application	All Classifications of Building.
\$100,000	FCR	1,466.17	146.62	1,612.79	1,532.18	153.22	1,685.40	per application	All Classifications of Building.
\$150,000	FCR	1,800.33	180.03	1,980.36	1,881.36	188.14	2,069.50	per application	All Classifications of Building.
\$250,000	FCR	2,327.97	232.80	2,560.77	2,432.73	243.27	2,676.00	per application	All Classifications of Building.
\$500,000	FCR	3,290.63	329.06	3,619.69	3,483.73	343.87	3,782.60	per application	All Classifications of Building.
\$1,000,000	FCR	4,638.39	463.84	5,102.23	4,847.14	484.71	5,331.85	per application	All Classifications of Building.
\$2,000,000	FCR	6,521.70	652.17	7,173.87	6,815.18	681.52	7,946.70	per application	All Classifications of Building.
\$5,000,000	FCR	10,197.41	1,019.74	11,217.15	10,656.32	1,065.63	11,721.95	per application	All Classifications of Building.
Neighbour notification of applicable Complying Development Certificates	COST	152.00	Exempt	152.00	299.00	Exempt	299.00	per application	Charged on CDC's required to be notified to neighbouring residential occupiers pursuant to Clause 130AB of the Environmental Planning & Assessment Regulation 2000.
Construction Certificate	FCR	Calculation Examples: $LN(CV) \times CV^I$			Calculation Examples: $LN(CV) \times CV^I$	10.0%	Calculation Examples: $LN(CV) \times CV^I$ plus 10.0% GST	per application	CV = Contract Value of work I = 0.421 LN = Natural Logarithm.
Minimum Charge	FCR	427.27	42.73	470.00	446.50	44.65	491.15	per application	The minimum charge is for works with an estimated value of works up to \$10,000. For works above this amount the fee is calculated on a sliding scale using the above formula.

FEES & CHARGES 2024/25

Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
\$50,000	FCR	1,029.16	102.92	1,132.08	1,075.50	107.55	1,183.05	per application	All Classifications of Building.
\$100,000	FCR	1,466.17	146.62	1,612.79	1,532.18	153.22	1,685.40	per application	All Classifications of Building.
\$150,000	FCR	1,800.33	180.03	1,980.36	1,881.36	188.14	2,069.50	per application	All Classifications of Building.
\$250,000	FCR	2,327.97	232.80	2,560.77	2,432.73	243.27	2,676.00	per application	All Classifications of Building.
\$500,000	FCR	3,290.63	329.06	3,619.69	3,438.73	343.87	3,782.60	per application	All Classifications of Building.
\$1,000,000	FCR	4,638.39	463.84	5,102.23	4,847.14	484.71	5,331.85	per application	All Classifications of Building.
\$2,000,000	FCR	6,521.70	652.17	7,173.87	6,815.18	681.52	7,496.70	per application	All Classifications of Building.
\$5,000,000	FCR	10,197.41	1,019.74	11,217.15	10,656.32	1,065.63	11,721.95	per application	All Classifications of Building.
Amendment of Complying Development or Construction Certificates	FCR	CV % of Original Fee <\$150,000 30% \$150,000 to \$500,000 25% \$500,001 to \$1 Million 20% >\$1 Million 15% plus 10.0% GST	10.0%	CV % of Original Fee <\$150,000 30% \$150,000 to \$500,000 25% \$500,001 to \$1 Million 20% >\$1 Million 15% plus 10.0% GST	CV % of Original Fee <\$150,000 30% \$150,000 to \$500,000 25% \$500,001 to \$1 Million 20% >\$1 Million 15%	10.0%	CV % of Original Fee <\$150,000 30% \$150,000 to \$500,000 25% \$500,001 to \$1 Million 20% >\$1 Million 15% plus 10.0% GST	per application to amend a CDC or CC	CV= Contract Value Note: CDC or CC amendments are made by applying for a NEW certificate these fees apply where a CDC or CC has been issued for substantially the same development.
Compliance Certificates and Miscellaneous Building & Compliance Services	FCR	195.45	19.55	215.00	204.27	20.43	224.70	per hour or part hour	Minimum Fee \$224.70.
Lodgement Fee - Complying Development Certificate Part 4A Certificate & Notice of Commencement.	ST	39.00	Exempt	39.00	39.00	Exempt	39.00	per lodgement	This fee applies to Certificates Issued by Council or Accredited Certifiers and is the maximum permissible by Clause 263(2) of the Environmental Planning & Assessment Regulation 2000.

FEES & CHARGES 2024/25

Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
Occupation Certificates	COST	195.45	19.55	215.00	204.27	20.43	224.70	per application	This fee only applies to developments where Council was appointed the PCA prior to formal PCA Service Agreement. SOU = Sole Occupancy Unit.
Strata Subdivision Certificate	FCR	\$1,348 + \$345 for each lot over two	Exempt	\$1,348 + \$345 for each lot over two	\$1,408 + \$360.50 for each lot over two	Exempt	\$1,408 + \$360.50 for each lot over two		
Torrens Title Subdivision Certificate (Section 6.15 of EP&A Act)	FCR	\$1,348 + \$345 for each lot over two	Exempt	\$1,348 + \$345 for each lot over two	\$1,408 + \$360.50 for each lot over two	Exempt	\$1,408 + \$360.50 for each lot over two		
Building Certificate Applications	SUB	As per Clause 260 of the Environmental Planning & Assessment Regulation 2000	Exempt	250.00	Class 1 and 10 buildings \$500: Class 2-9 buildings up to 200m ² \$750: >200m ² \$1,000 + \$2 per m ² over 200m ² *An additional fee will be charged where development consent, complying Development certificate or construction certificate was required for the development and no such consent or certificate was obtained, the additional fee will be that which would have been	Exempt	Class 1 and 10 buildings \$500: Class 2-9 buildings up to 200 m ² \$750: >200 m ² \$1,000 + \$2 per m ² over 200 m ² *An additional fee will be charged where development consent, complying Development certificate or construction certificate was required for the development and no such consent or certificate was obtained, the additional fee will be that which would have been	per application	Additional statutory charges apply for the assessment of building certificates for unauthorised work and/or for Class 2 - 9 buildings with a floor area of 200m ² or more.

FEES & CHARGES 2024/25

Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
					payable for the relevant consent and		payable for the relevant consent and		
Building Certificate Reinspection Fee	SUB	90.00	Exempt	90.00	94.00	Exempt	94.00	per application	Per additional inspection.
File Retrieval Fee - per Building Certificate	COST	92.00	Exempt	92.00	96.00	Exempt	96.00	per application	Charge associated with retrieving files from storage.
Application for positive covenant required by a condition of Development Consent		Per application	80.00	880.00	per application	109.09	1,200.00	per application	All legal and valuation costs pertaining to the transaction/application are payable by the applicant. Protracted negotiations over 5 hours will have an additional cost of \$83 per hour + 10% GST.
Planning Certificates									
Planning Certificates under s10.7(2) - EPA Act 1979	ST	67.00	Exempt	67.00	67.00	Exempt	67.00	per certificate	One certificate for each allotment of land.
Planning Certificate under s10.7(5) - EPA Act 1979	ST	100.00	Exempt	100.00	100.00	Exempt	100.00	per certificate	One certificate for each allotment of land.
Planning Certificates under s10.7(2) and s10.7(5) - EPA Act 1979	ST	167.00	Exempt	167.00	167.00	Exempt	167.00	per certificate	One certificate for each allotment of land.
Planning Certificates under s10.7 - EPA Act 1979 - Expedites	COST	157.00	Exempt	157.00	164.00	Exempt	164.00	per application	Expedite. One certificate for each allotment of land.
Rates Certificates									
Section 603 Certificates (LG Act 1993)	ST	95.00	Exempt	95.00	100.00	Exempt	100.00	per certificate	One certificate for each allotment of land. NOTE: This fee is set at the maximum level recommended by the Office of Local Government each year. It will be varied as and when advice is received from the Office.
Section 603 Expedites (LG Act 1993)	COST	157.00	Exempt	157.00	164.10	Exempt	164.10	per application	Expedite. One certificate for each allotment of land.

FEES & CHARGES 2024/25

Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
Orders and Notices Certificates									
Notices and orders certificate under s121ZP - EPA Act 1979	COST	121.00	Exempt	121.00	127.00	Exempt	127.00	per certificate	Certificate for orders in force and outstanding notices. One certificate per allotment of land.
Notices and orders certificate under s121 ZP expedite - EPA Act	COST	157.00	Exempt	157.00	165.00	Exempt	165.00	per application	Expedite. Certificate for orders in force and outstanding notices. One certificate per allotment of land.
Notices and orders certificate under s735A - Local Government Act 1993	COST	121.00	Exempt	121.00	127.00	Exempt	127.00	per certificate	Certificate for outstanding notices (being a notice order direction and demand). One certificate per allotment of land.
Notices and orders certificate under s735A expedite - Local Government Act 1993	COST	157.00	Exempt	157.00	165.00	Exempt	165.00	per application	Expedite. Certificate for outstanding notices (being a notice order direction and demand). One certificate per allotment of land.
Notices and orders certificate under s121ZP (EPA Act 1979) and s735A (Local Government Act 1993) (combined)	COST	209.00	Exempt	209.00	220.00	Exempt	220.00	per certificate	Certificate for orders in force and outstanding notices. One certificate per allotment of land.
Notices and orders certificate under s121ZP (EPA Act 1979) and s735A (Local Government Act 1993) (combined). Expedite.	COST	157.00	Exempt	157.00	165.00	Exempt	165.00	per application	Expedite. Certificate for orders in force and outstanding notices. One certificate per allotment of land.
Certificates for Section 735A (LG Act) and Section 121ZP (EP & A Act) plus outstanding orders notices and directions under the Food Act 1989 the Protection of the Environment Operations Act 1997 the Public Health Act 1991 the Roads Act 1993 and the Swimming Pools Act 1992 plus Outstanding Orders notices and	COST	261.00	Exempt	261.00	273.00	Exempt	273.00	per application	Certificate for orders in force and outstanding notices under the LG Act EPA Act and other Act. One certificate per allotment of land.

FEES & CHARGES 2024/25

Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
directions that the Council may issue under other Acts.									
Certificate under Section 735A (LG Act 1993) and s121ZP (EPA Act) plus orders and directions in force and outstanding notices under the Food Act 1989 the Protection of the Environment Operations Act 1997 the Public Health Act 1991 the Roads Act 1993 and the Swimming Pools Act 1992 plus orders and directions in force and outstanding notices that the Council may issue under other Acts. Expedite.	COST	157.00	Exempt	157.00	165.00	Exempt	165.00	per application	Expedite. Certificate for orders and directions in force and outstanding notices under LG Act the EPA Act 1979 and other Acts. One certificate for each allotment of land.
Other Certificates									
Section 88G Certificates (Conveyancing Act)	ST	10.00	Exempt	10.00	10.00	Exempt	10.00	per certificate	Certificate of amount due under Sect 88G (fines due to Council in relation to failure to comply with positive covenants). Note: fee is \$35 if inspection is required.
CLOTHING BINS									
Charity Clothing Bin Application - (s68C3 - Place a clothing bin in a public place)	SUB	42.00	Exempt	42.00	44.00	Exempt	44.00	per application	Applications only from charitable organisations for

FEES & CHARGES 2024/25

Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
									clothing bins located in Council Car Parks. Licence fee applies on approval (see Clothing Bins).
Charity Clothing Bin Licences in approved locations	SUB	390.00	Exempt	390.00	408.00	Exempt	408.00	per licence valid for 5yrs max.	A minimum fee of \$408 is payable up front. The fee is calculated on the hourly rate and is payable before the release of any legal agreement. Protracted negotiations over 5 hours will be charged at \$83 per hour.
COMMUNITY DEVELOPMENT									
Community and Cultural Activities and Events Attendance fee (up to)	SUB	90.91	9.09	100.00	136.36	13.64	150.00	per event	Fee up to \$150 - partial cost recovery depending on scale & cost of event or program.
Mental Health First Aid manual	COST		10.0%	plus 10.0% GST					*DELETE FEE* Mental Health First Aid manual for Mental Health First Aid course. Cost recovery. Check % should be 0% as staying the same do not add GST \$30 is GST inclusive
COMPLIANCE COST NOTICES - EP&A Act 1979									

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Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
Compliance Cost Notices issued under the Environmental Planning & Assessment Act 1979									
In respect of any costs or expenses relating to an investigation that leads to the giving of an order pursuant to the EP&A Act 1979	ST	1,073.00	Exempt	1,073.00	1,121.00	Exempt	1,121.00	Per Order	Statutory fee as per Environmental Planning & Assessment Regulation 2023.
In respect of any costs or expenses relating to the preparation or serving of the notice of the intention to give an order pursuant to the EP&A Act 1979	ST	536.00	Exempt	536.00	750.00	Exempt	750.00	Per Notice of Intention	Statutory fee as per Environmental Planning & Assessment Regulation 2023, clause 284
COUNCIL EVENTS									
Woollahra Small Sculpture Prize Entry Fee	COST	50.00	5.00	55.00	45.45	4.55	50.00	Entry Fee	
COUNCIL REPORTS & DOCUMENTS									
File Retrieval Fee - per DA & Section 4.55 application	COST	87.00	Exempt	87.00	91.00	Exempt	91.00	per application	Charge associated with retrieving files from storage.
File Retrieval Fee - per Building Certificate	COST	91.50	Exempt	91.50	95.65	Exempt	95.65	Per Application	Charge associated with retrieving files from storage
Annual Report	COST	45.00	Exempt	45.00	47.00	Exempt	47.00	per copy	Charge imposed to offset the cost of printing the document.
Delivery Program & Operational Plan	COST	45.00	Exempt	45.00	47.00	Exempt	47.00	per copy	Charge imposed to offset the cost of printing the document.
Annual Agenda Printing Fee									Annual fee does not apply to local community organisations.
Council (Ordinary and Extraordinary)	COST	371.00	Exempt	371.00	388.00	Exempt	388.00	per year	Charge imposed to offset the cost of printing the document.

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Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
Environmental Planning (EP)	COST	371.00	Exempt	371.00	388.00	Exempt	388.00	per year	Charge imposed to offset the cost of printing the document.
Finance, Community & Services (FC&S)	COST	371.00	Exempt	371.00	388.00	Exempt	388.00	per year	Charge imposed to offset the cost of printing the document.
Application Assessment Panel (AAP)	COST	1,066.00	Exempt	1,066.00	1,114.00	Exempt	1,114.00	per year	Charge imposed to offset the cost of printing the document.
Woollahra Local Planning Panel (WLPP)	COST	1,066.00	Exempt	1,066.00	1,114.00	Exempt	1,114.00	per year	Charge imposed to offset the cost of printing the document.
Government Information (Public Access) Act - GIPA Act/Access to Information									Charge imposed to offset the cost of printing the document.
Application fee for individuals about their personal affairs (Formal GIPA)	ST	30.00	Exempt	30.00	30.00	Exempt	30.00	per application	Includes 20 hours processing time.
Processing fee for individuals about their personal affairs (Formal GIPA)	ST	30.00	Exempt	30.00	30.00	Exempt	30.00	per hour	After 20 hours processing time.
Application fee for all other requests (Formal GIPA)	ST	30.00	Exempt	30.00	30.00	Exempt	30.00	per application	Includes first hour of processing time.
Processing Fee for all other requests (Formal GIPA)	ST	30.00	Exempt	30.00	30.00	Exempt	30.00	per hour	Includes first hour of processing time.
Processing fee for applicant suffering financial hardship (e.g. pensioner, full time student or non-profit organisation)	ST	15.00	Exempt	15.00	15.00	Exempt	15.00	per hour	
File Retrieval	COST	29.09	2.91	32.00	30.91	3.09	34.00	per file/per file part	Charge imposed to offset the cost of file retrieval from off-site storage
Internal Review	ST	40.00	Exempt	40.00	40.00	Exempt	40.00	per application	Internal review of Council's decision on a formal Government Information (Public Access) application.
Photocopying &/or Printing undertaken by Council Staff									
A4 pages (Black & White)	COST	1.45	0.15	1.60	1.55	0.15	1.70	per page	Charge imposed to offset the cost of printing the document

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Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
									(undertaken by Council Staff)
A4 pages (Colour)	COST	2.27	0.23	2.50	2.45	0.25	2.70	per page	Charge imposed to offset the cost of printing the document (undertaken by Council Staff)
A3 pages (Black & White)	COST	2.27	0.23	2.50	2.45	0.25	2.70	per page	Charge imposed to offset the cost of printing the document (undertaken by Council Staff)
A3 pages (Colour)	COST	4.45	0.45	4.90	4.73	0.47	5.20	per page	Charge imposed to offset the cost of printing the document (undertaken by Council Staff)
Plan Copying up to A1 size	COST	20.91	2.09	23.00	21.82	2.18	24.00	per page	Charge imposed to offset the cost of printing the document (undertaken by Council Staff)
Scanning undertaken by Council Staff									
A4 (Black & White or Colour)	COST	1.45	0.15	1.60	1.55	0.15	1.70	per page	Charge imposed to offset the cost of scanning the document (undertaken by Council Staff)
A3 (Black & White or Colour)	COST	2.27	0.23	2.50	2.45	0.25	2.70	per page	Charge imposed to offset the cost of scanning the document (undertaken by Council Staff)
Plan Scanning up to A1 size	COST	10.91	1.09	12.00	11.82	1.18	13.00	per page	Charge imposed to offset the cost of scanning the document (undertaken by Council Staff)
Storage Medium									
Provision of scanned documents on USB	COST	11.82	1.18	13.00	12.73	1.27	14.00	per USB	Charge imposed to offset the cost of supplying a USB

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Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
Electronic Information Fees									
Compilation of Electronic Materials	COST	44.55	4.45	49.00	47.27	4.73	52.00	per application	Charge imposed to offset the cost of preparing/compiling files/documents.
Provision of electronic information on USB	COST	11.82	1.18	13.00	12.73	1.27	14.00	per USB	Charge imposed to offset the cost of supplying a USB
Subpoenas									
Documents Subpoenaed									
First Hour Search Fee (Minimum Fee)	FCR	256.00	Exempt	256.00	267.50	Exempt	267.50		Minimum charge for search of subpoenaed documents.
Subsequent Search Fees	FCR	146.30	Exempt	146.30	152.50	Exempt	152.50		
Documents Subpoenaed photocopying fees - A4	COST	1.40	Exempt	1.40	1.45	Exempt	1.45		Fees charged by supplier.
Documents Subpoenaed photocopying fees - A2 - A0	COST	19.30	Exempt	19.30	20.15	Exempt	20.15		Fees charged by supplier.
File Retrieval Fees									
File Retrieval Fee - per file part	COST	30.60	Exempt	30.60	31.95	Exempt	31.95		Charge associated with retrieving a file from storage.
DEVELOPMENT APPLICATION FEES									
Heritage Works without Consent Application under clause 5.10(3) of Woollahra LEP 2014	COST	per application	Exempt	210.00	per application	Exempt	220.00	per application	

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Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
Works including erection carrying out of work or demolition									Excluding the cost of works for any proposed Solar Energy System including the following, * a photovoltaic electricity generating system/s, and/or * a solar hot water system/s, and/or * a solar air heating system/s.
Up to \$5,000	ST	138.00	Exempt	138.00	143.60	Exempt	143.60	per application	Excluding the cost of works for any proposed Solar Energy System including the following, * a photovoltaic electricity generating system/s, and/or * a solar hot water system/s, and/or * a solar air heating system/s.
\$5,001 - Less than \$50,000	ST	\$212 + \$3 for each \$1,000 (or part of \$1,000)	Exempt	\$212 + \$3 for each \$1,000 (or part of \$1,000)	\$220.45 + \$3 for each \$1,000 (or part of \$1,000)	Exempt	\$220.45 + \$3 for each \$1,000 (or part of \$1,000)	per application	Excluding the cost of works for any proposed Solar Energy System including the following, * a photovoltaic electricity generating system/s, and/or * a solar hot water system/s, and/or * a solar air heating system/s.
\$50,001 - \$250,000	ST	\$442 + \$3.64 for each \$1,000 (or part of \$1,000) over \$50,000 (Includes PlanFIRST Levy - 0.64 x Cost/\$1,000)	Exempt	\$442 + \$3.64 for each \$1,000 (or part of \$1,000) over \$50,000 (Includes PlanFIRST Levy - 0.64 x Cost/\$1,000)	\$458.65 + \$3.64 for each \$1,000 (or part of \$1,000) over \$50,000 (Includes PlanFIRST Levy - 0.64 x Cost/\$1,000)	Exempt	\$458.65 + \$3.64 for each \$1,000 (or part of \$1,000) over \$50,000 (Includes PlanFIRST Levy - 0.64 x Cost/\$1,000)	per application	Excluding the cost of works for any proposed Solar Energy System including the following, * a photovoltaic electricity generating system/s, and/or * a solar hot water system/s, and/or

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Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
									* a solar air heating system/s.
\$250,001 - \$500,000	ST	\$1,455 + \$2.34 for each \$1,000 (or part of \$1,000) over \$250,000 (Includes PlanFIRST Levy - 0.64 x Cost/\$1,000)	Exempt	\$1,455 + \$2.34 for each \$1,000 (or part of \$1,000) over \$250,000 (Includes PlanFIRST Levy - 0.64 x Cost/\$1,000)	\$1,509.50 + \$2.34 for each \$1,000 (or part of \$1,000) over \$250,000 (Includes PlanFIRST Levy - 0.64 x Cost/\$1,000)	Exempt	\$1,509.50 + \$2.34 for each \$1,000 (or part of \$1,000) over \$250,000 (Includes PlanFIRST Levy - 0.64 x Cost/\$1,000)	per application	Excluding the cost of works for any proposed Solar Energy System including the following, * a photovoltaic electricity generating system/s, and/or * a solar hot water system/s, and/or * a solar air heating system/s.
\$500,001 - \$1,000,000	ST	\$2,189 + \$1.64 for each \$1,000 (or part of \$1,000) over \$500,000 (Includes PlanFIRST Levy - 0.64 x Cost/\$1,000)	Exempt	\$2,189 + \$1.64 for each \$1,000 (or part of \$1,000) over \$500,000 (Includes PlanFIRST Levy - 0.64 x Cost/\$1,000)	\$2,272.05 + \$1.64 for each \$1,000 (or part of \$1,000) over \$500,000 (Includes PlanFIRST Levy - 0.64 x Cost/\$1,000)	Exempt	\$2,272.05 + \$1.64 for each \$1,000 (or part of \$1,000) over \$500,000 (Includes PlanFIRST Levy - 0.64 x Cost/\$1,000)	per application	Excluding the cost of works for any proposed Solar Energy System including the following, * a photovoltaic electricity generating system/s, and/or * a solar hot water system/s, and/or * a solar air heating system/s.
\$1,000,001 - \$10,000,000	ST	\$3,280 + \$1.44 for each \$1,000 (or part of \$1,000) over \$1,000,000 (Includes PlanFIRST Levy - 0.64 x Cost/\$1,000)	Exempt	\$3,280 + \$1.44 for each \$1,000 (or part of \$1,000) over \$1,000,000 (Includes PlanFIRST Levy - 0.64 x Cost/\$1,000)	\$3,404.20 + \$1.44 for each \$1,000 (or part of \$1,000) over \$1,000,000 (Includes PlanFIRST Levy - 0.64 x Cost/\$1,000)	Exempt	\$3,404.20 + \$1.44 for each \$1,000 (or part of \$1,000) over \$1,000,000 (Includes PlanFIRST Levy - 0.64 x Cost/\$1,000)	per application	Excluding the cost of works for any proposed Solar Energy System including the following, * a photovoltaic electricity generating system/s, and/or * a solar hot water system/s, and/or * a solar air heating system/s.
More than \$10,000,000	ST	\$19,915 + \$1.19 for each \$1,000 (or part of \$1,000) over \$10,000,000 (Includes PlanFIRST Levy	Exempt	\$19,915 + \$1.19 for each \$1,000 (or part of \$1,000) over \$10,000,000 (Includes PlanFIRST Levy	\$20,666.55 + \$1.19 for each \$1,000 (or part of \$1,000) over \$10,000,000 (Includes PlanFIRST Levy	Exempt	\$20,666.55 + \$1.19 for each \$1,000 (or part of \$1,000) over \$10,000,000 (Includes PlanFIRST Levy	per application	Excluding the cost of works for any proposed Solar Energy System including the following, * a photovoltaic electricity generating system/s,

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Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
		- 0.64 x Cost/\$1,000		- 0.64 x Cost/\$1,000	- 0.64 x Cost/\$1,000		- 0.64 x Cost/\$1,000		and/or * a solar hot water system/s, and/or * a solar air heating system/s.
Advertising structures	ST	\$357 plus \$93 for each advertisement in excess of 1 or the fee calculated using the above table - whichever is the GREATER	Exempt	\$357 plus \$93 for each advertisement in excess of 1 or the fee calculated using the above table - whichever is the GREATER	\$370.70 plus \$93 for each advertisement in excess of 1 or the fee calculated using the above table - whichever is the GREATER	Exempt	\$370.70 plus \$93 for each advertisement in excess of 1 or the fee calculated using the above table - whichever is the GREATER	per application	
New dwelling house with value not exceeding \$100,000	ST	\$571 (Includes PlanFIRST Levy of \$64.00)	Exempt	\$571 (Includes PlanFIRST Levy of \$64.00)	\$592.25 (Includes PlanFIRST Levy of \$64.00)	Exempt	\$592.25 (Includes PlanFIRST Levy of \$64.00)	per application	Excluding the cost of works for any proposed Solar Energy System including the following, * a photovoltaic electricity generating system/s, and/or * a solar hot water system/s, and/or * a solar air heating system/s.
Subdivisions									
Land Subdivision - involving the opening of a public road	ST	\$833 plus \$65 per additional lot	Exempt	\$833 plus \$65 per additional lot	\$864.95 plus \$65 per additional lot	Exempt	\$864.95 plus \$65 per additional lot	per application	
Land Subdivision - not opening a public road	ST	\$414 plus \$53 per additional lot	Exempt	\$414 plus \$53 per additional lot	\$429.70 plus \$53 per additional lot	Exempt	\$429.70 plus \$53 per additional lot	per application	
Strata Title Subdivision	ST	\$414 plus \$65 per additional lot	Exempt	\$414 plus \$65 per additional lot	\$429.70 plus \$65 per additional lot	Exempt	\$429.70 plus \$65 per additional lot	per application	
Development not involving erection of a building, carrying out of work, subdivision of land or demolition such as a change of use or the removal or pruning of a heritage tree	ST	357.00	Exempt	357.00	370.70	Exempt	370.70	per application	
Additional fee - designated development	ST	\$1,154 plus fee calculated elsewhere	Exempt	\$1,154 plus fee calculated elsewhere	\$1,197.80 plus fee calculated elsewhere	Exempt	\$1,197.80 plus fee calculated elsewhere	per application	

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Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
Additional fees - development requiring concurrence from another authority	ST	\$176 per concurrence authority	Exempt	\$176 per concurrence authority	\$182.55 per concurrence authority	Exempt	\$182.55 per concurrence authority	per concurrence authority	
Concurrence fee payable to the concurrence authority	ST	\$401 per concurrence authority to be referred to the authority	Exempt	\$401 per concurrence authority to be referred to the authority	\$416.35 per concurrence authority to be referred to the authority	Exempt	\$416.35 per concurrence authority to be referred to the authority	per concurrence	
Additional fees - integrated development	ST	\$176 per approval authority	Exempt	\$176 per approval authority	\$182.55 per approval authority	Exempt	\$182.55 per approval authority	per approval authority	
Approval fees - integrated development	ST	\$401 per other approval body to be referred to that approval authority	Exempt	\$401 per other approval body to be referred to that approval authority	\$416.35 per other approval body to be referred to that approval authority	Exempt	\$416.35 per other approval body to be referred to that approval authority	per approval authority	
Note: Under Section 254 of the Environmental Planning & Assessment Regulation if two or more fees are applicable the maximum fee is the sum of those fees.									
Additional fees - advertising & neighbour notification									
- Applications less than \$100,000	SUB	286.00	Exempt	286.00	299.00	Exempt	299.00	per application	
- Applications \$100,000 to \$499,999	SUB	496.00	Exempt	496.00	519.00	Exempt	519.00	per application	
- Applications \$500,000 to \$749,999	SUB	656.00	Exempt	656.00	686.00	Exempt	686.00	per application	
- Applications \$750,000 or above	SUB	1,029.00	Exempt	1,029.00	1,076.00	Exempt	1,076.00	per application	
- Applications requiring extensive notification	SUB	1,155.00	Exempt	1,155.00	1,207.00	Exempt	1,207.00	per replacement application	e.g. Development where impacts have the potential to affect the amenity of an entire neighbourhood or precinct.
- Designated Development	SUB	2,320.00	Exempt	2,320.00	2,425.00	Exempt	2,425.00	per application	
- Advertised Development	SUB	1,155.00	Exempt	1,155.00	1,207.00	Exempt	1,207.00	per application	
- Prohibited Development	SUB	1,155.00	Exempt	1,155.00	1,207.00	Exempt	1,207.00	per application	
File Retrieval Charge imposed on EVERY NEW DA & Section 4.55 lodged	COST	90.00	Exempt	90.00	94.00	Exempt	94.00	per application	

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Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
Note: Flat rate charge for the retrieval of archival records to be used in the assessment of the application									
Replacement Development Application Fee	COST	50% of the Original DA fee where the assessment report is in draft or in the opinion of Council the amendments are minor and will not require a substantial re-assessment. 75% of the Original DA fee where the assessment report has been completed and signed off but the application remains undetermined or in the opinion of Council the changes are such that will require substantial re-assessment	Exempt	50% of the Original DA fee where the assessment report is in draft or in the opinion of Council the amendments are minor and will not require a substantial re-assessment. 75% of the Original DA fee where the assessment report has been completed and signed off but the application remains undetermined or in the opinion of Council the changes are such that will require substantial re-assessment	50% of the Original DA fee where the assessment report is in draft or in the opinion of Council the amendments are minor and will not require a substantial re-assessment. 75% of the Original DA fee where the assessment report has been completed and signed off but the application remains undetermined or in the opinion of Council the changes are such that will require substantial re-assessment	Exempt	50% of the Original DA fee where the assessment report is in draft or in the opinion of Council the amendments are minor and will not require a substantial re-assessment. 75% of the Original DA fee where the assessment report has been completed and signed off but the application remains undetermined or in the opinion of Council the changes are such that will require substantial re-assessment	per replacement application	Permitted under Clause 55 of the EP&A Regulation 2000 provides: "A development application may be amended or varied by the applicant (but only with the agreement of the consent authority) at any time before the application is determined". This fee applies to replacement development applications (clause 90 of EPA Reg 2000) applications lodged by the applicant and the fee depends upon the extent of assessment work already completed. This fee does not apply where Council has in writing requested the Applicant to amend the plans. This fee recognises that the original DA fee is often expended assessing applications later amended by applicants at their own initiative and more commonly when they become aware that the original DA may not receive favourable consideration. This

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Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
									fee is in addition to any additional advertising or integrated assessment fees that may be required.
PLUS: 1. Advertising & Neighbour Notification									
- Applications less than \$100,000	SUB	286.00	Exempt	286.00	299.00	Exempt	299.00	per replacement	
- Applications \$100,000 to \$499,999	SUB	496.00	Exempt	496.00	519.00	Exempt	519.00	per replacement	
- Applications \$500,000 to \$749,999	SUB	656.00	Exempt	656.00	686.00	Exempt	686.00	per replacement	
- Applications \$750,000 or above	SUB	1,029.00	Exempt	1,029.00	1,076.00	Exempt	1,076.00	per replacement	
- Applications requiring extensive notification	SUB	1,155.00	Exempt	1,155.00	1,207.00	Exempt	1,207.00	per replacement	
PLUS: 2. File Retrieval									
Review of a DA that does not involve the erection of a building, the carrying out of a work or the demolition of a work or building	COST	90.00	Exempt	90.00	94.00	Exempt	94.00	per application	
Review of a DA that involves the erection of a dwelling house costing \$100,000 or less	ST	50% of the original DA fee	Exempt	50% of the original DA fee	50% of the original DA fee	Exempt	50% of the original DA fee	per application	
Review of a DA that involves the erection of a dwelling house costing \$100,000 or less	ST	238.00	Exempt	238.00	247.15	Exempt	247.15	per application	
All other Review Applications:									
Up to \$5,000	ST	69.00	Exempt	69.00	71.25	Exempt	71.25	per application	
\$5,001 - \$250,000	ST	\$107 + \$1.50 for each \$1,000 (or part of \$1,000) of the estimated cost	Exempt	\$107 + \$1.50 for each \$1,000 (or part of \$1,000) of the estimated cost	\$111.35 + \$1.50 for each \$1,000 (or part of \$1,000) of the estimated cost	Exempt	\$111.35 + \$1.50 for each \$1,000 (or part of \$1,000) of the estimated cost	per application	
\$250,001 - \$500,000	ST	\$599 + \$0.85 for each \$1,000 (or part of \$1,000) over \$250,000	Exempt	\$599 + \$0.85 for each \$1,000 (or part of \$1,000) over \$250,000	\$651.25 + \$0.85 for each \$1,000 (or part of \$1,000) over \$250,000	Exempt	\$651.25 + \$0.85 for each \$1,000 (or part of \$1,000) over \$250,000	per application	
\$500,001 - \$1,000,000	ST	\$894 + \$0.50 for each \$1,000 (or part of \$1,000) over \$500,000	Exempt	\$894 + \$0.50 for each \$1,000 (or part of \$1,000) over \$500,000	\$927.30 + \$0.50 for each \$1,000 (or part of \$1,000) over \$500,000	Exempt	\$927.30 + \$0.50 for each \$1,000 (or part of \$1,000) over \$500,000	per application	

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Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
\$1,000,001 - \$10,000,000	ST	\$1,238 + \$0.40 for each \$1,000 (or part of \$1,000) over \$1,000,000	Exempt	\$1,238 + \$0.40 for each \$1,000 (or part of \$1,000) over \$1,000,000	\$1,284.65 + \$0.40 for each \$1,000 (or part of \$1,000) over \$1,000,000	Exempt	\$1,284.65 + \$0.40 for each \$1,000 (or part of \$1,000) over \$1,000,000	per application	
More than \$10,000,000	ST	\$5,943 + \$0.27 for each \$1,000 (or part of \$1,000) over \$10,000,000	Exempt	\$5,943 + \$0.27 for each \$1,000 (or part of \$1,000) over \$10,000,000	\$6,167.15 + \$0.27 for each \$1,000 (or part of \$1,000) over \$10,000,000	Exempt	\$6,167.15 + \$0.27 for each \$1,000 (or part of \$1,000) over \$10,000,000	per application	
Advertising & Neighbour Notification as required under Determinations and Decisions Subject to Review - Section 8.2 of the EP&A Act									
- Applications less than \$100,000	SUB	286.00	Exempt	286.00	299.00	Exempt	299.00	per application	
- Applications \$100,000 to \$499,999	SUB	496.00	Exempt	496.00	519.00	Exempt	519.00	per application	
- Applications \$500,000 or above	SUB	725.00	Exempt	725.00	758.00	Exempt	758.00	per application	
PLUS: 1. File Retrieval	COST	90.00	Exempt	90.00	94.00	Exempt	94.00	per application	
Request for Review of Decision to Reject a Development Application under Section 8.2 of the EP&A Act									
up to \$100,000	ST	69.00	Exempt	69.00	71.25	Exempt	71.25	per application	
\$100,001 - \$1,000,000	ST	188.00	Exempt	188.00	194.85	Exempt	194.85	per application	
more than \$1,000,001	ST	313.00	Exempt	313.00	325.05	Exempt	325.05	per application	
Request for review of modification applications under s8.2	ST	50% of the original fee	Exempt	50% of the original fee	50% of the original fee	Exempt	50% of the original fee	per application	
Additional fee where the application under s8.2 required notification or advertising									
- Applications less than \$100,000	SUB	286.00	Exempt	286.00	299.00	Exempt	299.00	per application	
- Applications \$100,000 to \$499,999	SUB	496.00	Exempt	496.00	519.00	Exempt	519.00	per application	
- Applications \$500,000 or \$749,999	SUB	656.00	Exempt	656.00	686.00	Exempt	686.00	per application	
- Applications \$750,000 or above	SUB	1,029.00	Exempt	1,029.00	1,076.00	Exempt	1,076.00	per application	
- Applications requiring extensive notification	SUB	1,155.00	Exempt	1,155.00	1,207.00	Exempt	1,207.00	per application	
DA Modification - Section 4.55 of EP&A Act									

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Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
Section 4.55(1) General Modification is minimal environmental impact	ST	89.00	Exempt	89.00	92.40	Exempt	92.40	per application	
Section 4.55 (2) or Section 4.56 (1) General Modifications: if the modifications are not of minimal environmental impact									
If the original DA fee was less than \$100	ST	50% of original DA fee	Exempt	50% of original DA fee	50% of original DA fee	Exempt	50% of original DA fee	per application	
If original DA fee was \$100 or more, Where the original DA did not involve the erection of a building the carrying out of a work or the demolition of a work or building	ST	50% of original DA fee	Exempt	50% of original DA fee	50% of original DA fee	Exempt	50% of original DA fee	per application	
Where the original DA involves the erection of a dwelling house costing \$100,000 or less	ST	238.00	Exempt	238.00	247.15	Exempt	247.15	per application	
Modification applications in respect to any other development,									
Up to \$5,000	ST	69.00	Exempt	69.00	71.25	Exempt	71.25	per application	
\$5,001 - \$250,000	ST	\$106 + \$1.50 for each \$1,000 (or part of \$1,000) of the estimated cost	Exempt	\$106 + \$1.50 for each \$1,000 (or part of \$1,000) of the estimated cost	\$110.25 + \$1.50 for each \$1,000 (or part of \$1,000) of the estimated cost	Exempt	\$110.25 + \$1.50 for each \$1,000 (or part of \$1,000) of the estimated cost	per application	
\$250,001 - \$500,000	ST	\$628 + \$0.85 for each \$1,000 (or part of \$1,000) over \$250,000	Exempt	\$628 + \$0.85 for each \$1,000 (or part of \$1,000) over \$250,000	\$651.25 + \$0.85 for each \$1,000 (or part of \$1,000) over \$250,000	Exempt	\$651.25 + \$0.85 for each \$1,000 (or part of \$1,000) over \$250,000	per application	
\$500,001 - \$1,000,000	ST	\$894 + \$0.50 for each \$1,000 (or part of \$1,000) over \$500,000	Exempt	\$894 + \$0.50 for each \$1,000 (or part of \$1,000) over \$500,000	\$927.30 + \$0.50 for each \$1,000 (or part of \$1,000) over \$500,000	Exempt	\$927.30 + \$0.50 for each \$1,000 (or part of \$1,000) over \$500,000	per application	
\$1,000,001 - \$10,000,000	ST	\$1,238 + \$0.40 for each \$1,000 (or part of \$1,000) over \$1,000,000	Exempt	\$1,238 + \$0.40 for each \$1,000 (or part of \$1,000) over \$1,000,000	\$1,284.65 + \$0.40 for each \$1,000 (or part of \$1,000) over \$1,000,000	Exempt	\$1,284.65 + \$0.40 for each \$1,000 (or part of \$1,000) over \$1,000,000	per application	
More than \$10,000,000	ST	\$5,943 + \$0.27 for each \$1,000	Exempt	\$5,943 + \$0.27 for each \$1,000	\$6,167.15 + \$0.27 for each \$1,000	Exempt	\$6,167.15 + \$0.27 for each \$1,000	per application	

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Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
		(or part of \$1,000) over \$10,000,000		(or part of \$1,000) over \$10,000,000	(or part of \$1,000) over \$10,000,000		(or part of \$1,000) over \$10,000,000		
Additional fee where Section 4.55 application requires advertising and neighbour notification									
- Applications less than \$100,000	SUB	286.00	Exempt	286.00	299.00	Exempt	299.00	per application	
- Applications \$100,000 to \$499,999	SUB	496.00	Exempt	496.00	519.00	Exempt	519.00	per application	
- Applications \$500,000 or above	SUB	725.00	Exempt	725.00	758.00	Exempt	758.00	per application	
PLUS: 1. File Retrieval	COST	90.00	Exempt	90.00	94.00	Exempt	94.00	per application	
Section 4.55 (1A) or 4.56 (1) Modifications involving minimal environmental impact (Planning Officer to determine)	ST	\$809 or 50% of the original DA fee whichever is the LESSER	Exempt	\$809 or 50% of the original DA fee whichever is the LESSER	\$839.35 or 50% of the original DA fee whichever is the LESSER	Exempt	\$839.35 or 50% of the original DA fee whichever is the LESSER	per application	
PLUS: 1. Advertising & Neighbour notification	SUB	286.00	Exempt	286.00	299.00	Exempt	299.00	per application	
PLUS: 2. File Retrieval	COST	90.00	Exempt	90.00	94.00	Exempt	94.00	per application	
Formal Pre-Lodgement of DA Advice Service									
Alterations & additions up to 50% envelope change, or development proposals not requiring works such as change of use	SUB	572.73	57.27	630.00	599.09	59.91	659.00	per meeting	
New dwellings	SUB	1,142.73	114.27	1,257.00	1,194.55	119.45	1,314.00	per meeting	
New Residential Flat Buildings and commercial development	SUB	2,510.90	251.09	2,762.00	2,624.55	262.45	2,887.00	per meeting	
External Access Consultants Fee	COST	Quoted Consultant Fee	Exempt	Quoted Consultant Fee	Quoted Consultant Fee	Exempt	Quoted Consultant Fee	per replacement application	Applicants that submit a claim under the Access DCP for exceptional circumstances.
DA History/Property Enquiry (requires a written response)	COST	195.00	Exempt	195.00	204.00	Exempt	204.00	per hour or part hour	A Minimum fee of \$204 is payable up front. The total fee is calculated on the hourly rate and is payable before the release of any documents the property history report.
Plan Perusal									

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Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
Application	COST	32.00	Exempt	32.00	33.00	Exempt	33.00	per plan	
File Retrieval per application	COST	90.00	Exempt	90.00	94.00	Exempt	94.00	per replacement application	
Electronic File Management Fee – Field File (DA, s4.55, s4.56 and s8.2 application)									Fee per application for the electronic file management of Applications and accompanying information based on the cost of works
\$0 – \$150,000	COST	95.00	Exempt	95.00	99.00	Exempt	99.00	per application	
\$150,001 – \$300,000	COST	117.00	Exempt	117.00	122.00	Exempt	122.00	per application	
\$300,001 – \$500,000	COST	177.00	Exempt	177.00	185.00	Exempt	185.00	per application	
\$500,001 – \$1,000,000	COST	353.00	Exempt	353.00	369.00	Exempt	369.00	per application	
\$1,000,001 or more	COST	711.00	Exempt	711.00	743.00	Exempt	743.00	per application	
DINGHY STORAGE									
Resident/Ratepayer one year hire	FCR	300.00	30.00	330.00	313.64	31.36	345.00	One Year	Hire of dinghy storage facility or designated storage area.
Non Resident/Ratepayer one year hire	FCR	493.64	49.36	543.00	516.36	51.64	568.00	One Year	
DOCUMENTS PLANS & MAPS									
Local Environmental Plans (LEPs)									
Woollahra Local Environmental Plan 2014									
Written instrument	COST	32.00	Exempt	32.00	35.00	Exempt	35.00	per plan	
Development Control Plans									
Woollahra DCP 2015	COST	261.00	Exempt	261.00	273.00	Exempt	273.00	per plan	
Urban Design Study/Public Domain Improvement Program									
Double Bay Planning & Urban Design Strategy	COST	157.00	Exempt	157.00	165.00	Exempt	165.00	per copy	
Edgecliff Commercial Centre Planning & Urban Design Strategy	COST	157.00	Exempt	157.00	165.00	Exempt	165.00	per copy	
Strategic Planning Documents									
Woollahra Local Strategic Planning Statement 2020	COST	52.00	Exempt	52.00	55.00	Exempt	55.00	per copy	
Woollahra Local Housing Strategy 2021	COST	52.00	Exempt	52.00	55.00	Exempt	55.00	per copy	
Heritage Documents									

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Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
Aboriginal heritage Study	COST	105.00	Exempt	105.00	110.00	Exempt	110.00	per copy	
Aerial Photography Map (Colour Print)									
A0	COST	72.50	Exempt	72.50	75.75	Exempt	75.75		
A1	COST	37.90	Exempt	37.90	39.60	Exempt	39.60		
A2	COST	21.30	Exempt	21.30	22.25	Exempt	22.25		
A3	COST	8.35	Exempt	8.35	8.75	Exempt	8.75		
A4	COST	4.25	Exempt	4.25	4.45	Exempt	4.45		
Cadastral Mapbooks									
A3 Cadastral Mapbook	COST	172.70	Exempt	172.70	180.45	Exempt	180.45		Scale approximately 1:2,750.
A3 Cadastral Mapbook single page	COST	4.25	Exempt	4.25	4.45	Exempt	4.45		Scale approximately 1:2,750.
A2 Cadastral Mapbook	COST	550.00	Exempt	550.00	574.50	Exempt	574.50		Scale approximately 1:2,000.
A2 Cadastral Mapbook single page	COST	13.15	Exempt	13.15	13.75	Exempt	13.75		Scale approximately 1:2,000.
Basic Map (Colour Print)									
A0	COST	37.90	Exempt	37.90	39.60	Exempt	39.60		
A1	COST	21.30	Exempt	21.30	22.25	Exempt	22.25		
A2	COST	13.15	Exempt	13.15	13.75	Exempt	13.75		
A3	COST	4.25	Exempt	4.25	4.45	Exempt	4.45		
A4	COST	2.10	Exempt	2.10	2.15	Exempt	2.15		
LEP Maps (Land use, height...etc)									
A0 Whole of LGA Map	COST	37.90	Exempt	37.90	39.60	Exempt	39.60		Cost per map.
A1 Whole of LGA Map	COST	21.30	Exempt	21.30	22.25	Exempt	22.25		Cost per map.
A2 Whole of LGA Map	COST	13.15	Exempt	13.15	13.75	Exempt	13.75		Cost per map.
A3 Grid Mapbook	COST	222.00	Exempt	222.00	232.00	Exempt	232.00		Includes complete published map series (bound & covered).
Customised Maps									
Customised Maps (size A0 A1 A2 A3 & A4)	FCR	181.80	Exempt	181.80	189.95	Exempt	189.95		Per hour additional to printing cost (minimum 1/2 hour charge).

FEES & CHARGES 2024/25

Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
ENVIRONMENTAL ENFORCEMENT FEES									
NEW FEE Environmental Enforcement Fees	ST				803.00	Exempt	803.00	per notice	*NEW FEE* Fee for clean-up, prevention and noise control notices under clause 151 Protection of the Environment Operations (General) Regulation 2022
FILMING AND STILL PHOTOGRAPHY									
Filming on Council property including roads and parks									
No Application Fee - non-refundable Ultra Low Impact	ST	0							No Application Fee (Ultra Low Impact) Consideration based on: No more than 10 crew; No disruption is caused to Council's stakeholder retailers or motorists or other events in the vicinity of the activities; Activities are contained to footways or public open space areas only; Public safety is maintained at all times during the conduct of the activities; Vehicles associated with the conduct of the activities are legally parked at all times and not driven onto footways parks or plaza areas. Supporting documentation required.

FEES & CHARGES 2024/25

Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
Application Fee - non-refundable Low Impact	ST	150.00	Exempt	150.00	150.00	Exempt	150.00	per application	Application Fee non refundable (Low Impact). Consideration based on: 11 to 25 crew; No more than 4 trucks / vans; No construction; Minimal equipment / lighting; Small or no unit base required, 1 to 2 locations. Supporting documentation required.
Application Fee - non-refundable Medium Impact	ST	300.00	Exempt	300.00	300.00	Exempt	300.00	per application	Application Fee non refundable (Medium Impact). Consideration based on: 26 to 50 crew; No more than 10 trucks / vans; Some construction; Equipment used e.g. dolly cranes jibs etc; Unit base required, No more than 4 locations. Supporting documentation required.
Application Fee - non-refundable High Impact	ST	500.00	Exempt	500.00	500.00	Exempt	500.00	per application	Application Fee non refundable (High Impact). Consideration based on: > 50 crew; > 10 trucks / vans; Significant construction; Extensive Equipment; Large unit base required; > 4 locations. Supporting documentation required.
Parking Plans and / or Unit Base	ST	150.00	Exempt	150.00	150.00	Exempt	150.00	per application	All filming on private property must comply with SEPP4. Council

FEES & CHARGES 2024/25

Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
									is required to approve parking plans and / or unit base for any production filming on private property or areas not controlled by Council.
Unit Base/ Catering in a public park	FCR	115.91	11.59	127.50	120.91	12.09	133.00	per hour	Greater than 20 crew and cast members.
Site inspection	COST	160.00	Exempt	160.00	160.00	Exempt	160.00	per application	
Ultra/Low impact Late Fee (less than 3 days)	COST	107.00	Exempt	107.00	107.00	Exempt	107.00		If within 3 days of shoot
Med/High impact Late Fee (less than 7 days)	COST	282.00	Exempt	282.00	282.00	Exempt	282.00		If within 7 days of shoot
Traffic Control Assessment - Low (Stop/Go traffic control on local or Council managed road)	ST	100.00	Exempt	100.00	100.00	Exempt	100.00	per plan	Stop/Go traffic control on local or Council managed road. Police consultation and Traffic Management Plan required.
Traffic Control Assessment - Medium (Stop/Go traffic control on multi-lane or state road)	ST	300.00	Exempt	300.00	300.00	Exempt	300.00	per plan	Stop/Go traffic control on multi-lane or state road. Police and RTA consultation and Traffic Management Plan required.
Amendment to application	ST	75% of application fee (non refundable)	Exempt	75% of application fee (non refundable)	75% of application fee (non refundable)	Exempt	75% of application fee (non refundable)		An additional 75% of the application fee will apply if: 1. a major revision arises where significant changes occur in the timing and nature of the filming activity, and 2. where this could seriously disrupt arrangements made by surrounding businesses and residents in anticipation of the filming activity, or 3. where the approval

FEES & CHARGES 2024/25

Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
									required the consideration of a number of new matters by Council.
Bond	NA	\$500.00 to \$5,000.00	Exempt	\$500.00 to \$5,000.00	\$500-\$5000	Exempt	\$500-\$5000	per application	Bond (refundable) required as per Council discretion and depending on location nature of plant and equipment and the size of the shoot. Bond for Traffic Management is subject to quotation.
Still Photography									
Still Photography Lodgement Fee (non-refundable)	FCR	198.00	Exempt	198.00	207.00	Exempt	207.00	per application	To be paid prior to assessment of application.
Bond	NA	\$500-\$5000	Exempt	570.00	\$500-\$5000	Exempt	\$500-\$5000	per application	Bond taken depending on location nature of plant & equipment and the size of the shoot.
Late Fee (less than 7 working days notice)	FCR	192.00	Exempt	192.00	192.00	Exempt	192.00	per application	
Late Fee (less than 3 working days notice)	FCR	282.00	Exempt	282.00	282.00	Exempt	282.00	per application	
NSW & Australia Tourist Commission/SBS/ABC	SUB	100% of the lodgement fee and 25% of the scheduled location fee	Exempt	100% of the lodgement fee and 25% of the scheduled location fee	100% of the lodgement fee and 25% of the scheduled location fee	Exempt	100% of the lodgement fee and 25% of the scheduled location fee		Supporting documents required.
Community Service/Announce/Non-profit/Children's TV/Public Health Issues/Non-profit Documentaries/News/Current Affairs	SUB	All fees waived, no lodgement fee	Exempt	All fees waived, no lodgement fee	All fees waived, no lodgement fee	Exempt	All fees waived, no lodgement fee		Supporting documents required.
Cable TV News and documentaries only	SUB	100% of the lodgement fee and 25% of the scheduled location fee	Exempt	100% of the lodgement fee and 25% of the scheduled location fee	100% of the lodgement fee and 25% of the scheduled location fee	Exempt	100% of the lodgement fee and 25% of the scheduled location fee		Supporting documents required.
Students									Supporting documents required. Maximum

FEES & CHARGES 2024/25

Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
									30 students on location at any one time.
Student Lodgement fee (under 4 hrs)	SUB	Waive fee	Exempt	Waive fee	Waive fee	Exempt	Waive fee		
Student Lodgement fee (over 4 hrs)	SUB	Waive fee	Exempt	Waive fee	Waive fee	Exempt	Waive fee		
Location Fees									
Location Fee Low (1-3ppl) p/h	FCR					Exempt		per hour	
Location Fee Medium (4-10 ppl) p/h	FCR	192.00	Exempt	192.00	201.00	Exempt	201.00	per hour	
Location Fee High (11+ ppl) p/h	FCR	241.00	Exempt	241.00	252.00	Exempt	252.00	per hour	
FIRE SAFETY									
Annual Fire Safety Certificates Lodgement	FCR	107.00	Exempt	107.00	111.85	Exempt	111.85	per lodgement	This fee applies to each Annual Fire Safety Statement Lodged to cover Council's administrative costs.
FITNESS TRAINING									
Commercial Fitness Training	FCR	532.73	53.27	586.00	557.27	55.73	613.00	per year per site	Commercial Fitness Training
FOOD & HEALTH PREMISES									
Annual Administration Charge per premises	FCR	146.00	Exempt	146.00	DELETE FEE REPLACED BELOW		DELETE FEE REPLACED BELOW		*DELETE FEE*Annual Administration Charge levied under Clause 15 of the Food Regulation 2015. Charge is for maintenance of required register and routine reporting of Council's activities to the NSW Food Authority. Fee does not apply to a food business that operates for the sole purpose of raising funds for a community or charitable cause.
NEW FEE Annual Administration Charge per premises									*NEW FEE*Annual Administration Charge

FEES & CHARGES 2024/25

Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
									levied under Clause 15 of the Food Regulation 2015. Charge is for maintenance of required register and routine reporting of Council's activities to the NSW Food Authority. Fee does not apply to a food business that operates for the sole purpose of raising funds for a community or charitable cause.
NEW FEE Up to and including 5	ST				390.00	Exempt	390.00		NEW FEE
NEW FEE More than 5 but not more than 50	ST				800.00	Exempt	800.00		NEW FEE
NEW FEE More than 50	ST				3,500.00	Exempt	3,500.00		NEW FEE
Food Premises Inspection Charge									
DELETE Inspections up to 30 Minutes in duration (including travelling)	FCR	104.00	EXEMPT	104.00	DELETE REPLACED BY NEW BELOW		DELETE REPLACED BY NEW BELOW	per inspection up to 30 mins	*DELETE FEE* Inspections up to 30min in duration (including travel time).
DELETE Inspections over 30 minutes duration (including travelling)	FCR	199.00	EXEMPT	199.00	DELETE REPLACED BY NEW BELOW		DELETE REPLACED BY NEW BELOW	per hour or part hour over 30 mins	*DELETE FEE* Inspections over 30min in duration (including travel time).
NEW FEE Inspections (excluding travel time)	ST				284.00	Exempt	284.00	per inspection per hour with a minimum charge of 30 mins	*NEW FEE* Fee set under clause 14 of the Food Regulation 2015
NEW FEE Improvement Notice Fee	ST				330.00	Exempt	330.00	per notice	*NEW FEE* Fee set under clause 11 of the Food Regulation 2015
Health Premises Inspection Charge									
									Including but not limited to hairdressers, barbers, beauty salon, skin penetration or other premises

FEES & CHARGES 2024/25

Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
									regulated by legislation.
Inspections up to 30 minutes in duration (including travelling)	FCR	104.00	Exempt	104.00	108.70	Exempt	108.70	per inspection up to 30 mins	Inspections up to 30min in duration (including travel time).
Inspections over 30 minutes duration (including travelling)	FCR	199.00	Exempt	199.00	208.00	Exempt	208.00	per hour or part hour over 30 mins	Inspections over 30min in duration (including travel time).
NEW FEE Improvement Notice or Prohibition Order	ST				255.00	Exempt	255.00		*NEW FEE* Fee set by Public Health Regulation 2022 – Schedule 5
NEW FEE Reinspection following Improvement Notice or Prohibition Order (per hour)	ST				255.00	Exempt	255.00		*NEW FEE* Fee set by Public Health Regulation 2022 – Schedule 5
NEW FEE Notification of carrying out of skin penetration procedure	ST				105.00	Exempt	105.00		*NEW FEE* Fee set by Public Health Regulation 2022 – Schedule 5
GRAFFITI REMOVAL									
Request for Council to remove graffiti from private property	COST	38.18	3.82	42.00	40.00	4.00	44.00	per square metre	Graffiti removed free of charge if accessible from a public place. At Council's discretion a quote may be provided for removal of graffiti inside private property where graffiti is not accessible from a public place.
HOARDING FEES									

FEES & CHARGES 2024/25

Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
Hoardings other structures or works application fee section 138 Road Act 1993 - (erect a structure or carry out a work in on or over a public road)	FCR	403.00	Exempt	403.00	420.00	Exempt	420.00	per application per hour or part hour for assessment\	
Hoarding Rent - section 223 Roads Act 1993	FCR	21.00	Exempt	21.00	21.95	Exempt	21.95	per square metre/week	
HOUSE RENUMBERING									
House Renumbering Application Fee	FCR	898.70	Exempt	898.70	939.00	Exempt	939.00		Applications to change the street number of a house. Council will if it favourably considers the application issue Order 8 under section 124 of the Local Government Act 1993. The fee covers the administrative costs involved in assessing the application.
	FCR	898.70	Exempt	898.70	939.00	Exempt	939.00		Covers the administrative costs involved in effecting the re-numbering changes including the process of notifying the relevant public authorities (such as Water Board, Energy Australia, Post Office, Land Titles).
IMPOUNDING									

FEES & CHARGES 2024/25

Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
Impounding									Sale of impounded items at public auction
Articles Miscellaneous - Small	FCR	90.00	Exempt	90.00	94.00	Exempt	94.00	per item	
Articles Miscellaneous - Large	FCR	335.00	Exempt	335.00	350.00	Exempt	350.00	per item	
Shopping Trolley	FCR	90.00	Exempt	90.00	94.00	Exempt	94.00	per item	
Signs	FCR	90.00	Exempt	90.00	94.00	Exempt	94.00	per item	
Vehicles & Waste Storage Containers	FCR	335.00	Exempt	335.00	350.00	Exempt	350.00	per item	
Pound Storage									
Large Article	FCR	55.00	Exempt	55.00	58.00	Exempt	58.00	per day or part day	
Small Article	FCR	25.00	Exempt	25.00	26.00	Exempt	26.00	per day or part day	
Shopping Trolley	FCR	25.00	Exempt	25.00	26.00	Exempt	26.00	per day or part day	
Sign	FCR	25.00	Exempt	25.00	26.00	Exempt	26.00	per day or part day	
Vehicles & Waste Storage Containers	COST	Cost	10.0%	Cost plus 10.0% GST	Cost	10.0%	Cost plus 10.0% GST		Charges imposed directly from Pickles Auction - Direct Cost Recovery via the sale of abandoned articles via public auction.
Penalty infringement notice for shared devices (e.g. ebikes and bikes)	ST	500.00	Exempt	500.00	500.00	Exempt	500.00		
INSPECTION FEES									
Building Inspections (Pre July 1998 DA & BA and additional inspections under PCA Agreement)	SUB	195.45	19.55	215.00	204.27	20.43	224.70	per inspection	This fee applies to each inspection required by pre-1/7/98

FEES & CHARGES 2024/25

Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
									BA conditions or additional inspections under PCA Agreement.
Inspection & Miscellaneous Service Fee - Inspections investigations assessment and reporting by Environmental Health Officers Fire Safety Officers Building Surveyors Compliance Officers Rangers Parking Officers under any Act that Council may time to time enforce. Includes inspection of food shops health premises and cooling towers	FCR	195.45	19.55	215.00	204.27	20.43	224.70	per hour or part hour	A Minimum fee of \$224.70 is payable up front. The total fee is calculated on the hourly rate and is payable before the release of any documents. Inspections may include but are not limited to building fire safety places of shared accommodation, public car parks, food premises, hairdressers, beauty salons, mortuaries, skin penetration premises, public swimming pools, systems subject to legionella regulations.
Boarding House inspection fees pursuant to the Boarding Houses Act 2012	FCR	195.45	19.55	215.00	204.27	20.43	224.70	per hour or part hour	A minimum fee of \$224.70 per hour, or part thereof, is to be paid to undertake statutory boarding house inspections.
LAND AND PROPERTY									
Leases Licenses Encroachments and other Property transactions	COST	The fees are based on the	10.0%	The fees are based on the	The fees are based on the	10.0%	The fees are based on the		The fees below are based on the

FEES & CHARGES 2024/25

Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
		estimated average processing time for each transaction / application and is payable before the release of any legal agreement. All legal and valuation costs pertaining to the transaction / application are payable by the applicant. Protracted negotiations over 5 hours will have an additional charge of \$79 per hour.		estimated average processing time for each transaction / application and is payable before the release of any legal agreement. All legal and valuation costs pertaining to the transaction / application are payable by the applicant. Protracted negotiations over 5 hours will have an additional charge of \$79 per hour. plus 10.0% GST	estimated average processing time for each transaction / application and is payable before the release of any legal agreement. All legal and valuation costs pertaining to the transaction / application are payable by the applicant. Protracted negotiations over 5 hours will have an additional charge of \$83 per hour.		estimated average processing time for each transaction / application and is payable before the release of any legal agreement. All legal and valuation costs pertaining to the transaction / application are payable by the applicant. Protracted negotiations over 5 hours will have an additional charge of \$83 per hour. plus 10.0% GST		estimated average processing time for each transaction / application and is payable before the release of any legal agreement. All legal and valuation costs pertaining to the transaction / application are payable by the applicant. Protracted negotiations over 5 hours will have an additional charge of \$83 per hour.
Rent for Leases & Licences	COST	rent based upon market rate			rent based upon market rate	10.0%	rent based upon market rate plus 10.0% GST	per square metre	Rents are determined by valuation.
Minor legal transactions/transfers	FCR	285.00	28.50	313.50	298.18	29.82	328.00	per application	This fee is to cover costs for minor legal and/or property transactions that require staff to provide letters or property related research on behalf of private parties. A fee of \$328 is payable up front.
Application to formalise an existing encroachment on Council land (by	FCR	570.00	57.00	627.00	595.45	59.55	655.00	per application	All legal and valuation costs pertaining to the transaction /

FEES & CHARGES 2024/25

Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
creation of Easement or Positive Covenant or Lease etc)									application are payable by the applicant. Protracted negotiations over 5 hours will have an additional charge of \$83 per hour plus 10% GST
LEGAL SERVICES									
NEW FEE In-house lawyers (per hour)	FCR				386.36	38.64	425.00	per hour	*NEW FEE* Full cost recovery for legal services performed in house
NEW FEE In-house experts – preparation of evidence and attendance at Court	FCR				227.27	22.73	250.00	per hour	*NEW FEE* Full cost recovery for in house expert Court witness
NEW FEE Document processing fee – Legal Services (per hour)	FCR				54.55	5.45	60.00	per hour	*NEW FEE* Full cost recovery for producing Court documents in house
LIBRARY SERVICES									
Non-Commercial Local History Research	COST	50.00	Exempt	50.00	53.00	Exempt	53.00	per hour	For non-commercial research enquiries, \$53 per hour or part thereof. First half hour is free.
Commercial Local History Research	COST	100.00	Exempt	100.00	105.00	Exempt	105.00	per hour	For commercial research enquiries, \$105 per hour or part thereof.
Local History Research File Retrieval	SUB	24.09	2.41	26.50	25.45	2.55	28.00	per file	Charge associated with retrieving a file from storage.
Digital Image File	COST	47.00	Exempt	47.00	50.00	Exempt	50.00	per image	\$50 flat fee which includes staff costs and cost of reproduction.
Local History Events and Activities	COST	68.18	6.82	75.00	68.18	6.82	75.00	Range \$0 - \$75	Fee will vary. Up to a maximum of \$75.00 per event or activity.

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Photocopying Fees			10.0%	plus 10.0% GST		10.0%	plus 10.0% GST		There are four copiers at Woollahra Library at DB. Paddington and Watsons Bay Libraries have one copier each.
A3	COST	0.55	0.05	0.60	0.55	0.05	0.60	per copy	
A4	COST	0.27	0.03	0.30	0.27	0.03	0.30	per copy	
A3 Colour	COST	2.73	0.27	3.00	2.73	0.27	3.00	per copy	
A4 Colour	COST	1.82	0.18	2.00	1.82	0.18	2.00	per copy	
Scanning	COST	0.18	0.02	0.20	0.18	0.02	0.20	per scan	
Guest Ticket	COST	0.91	0.09	1.00	0.91	0.09	1.00	per ticket	computer access for non members
Replacement Borrower's Card	COST	5.50	Exempt	5.50	6.00	Exempt	6.00	per card	
USB Stick	COST	11.82	1.18	13.00	11.82	1.18	13.00	per item	
Library Bag	COST	5.45	0.55	6.00	5.91	0.59	6.50	per item	
3D Printer									
3D Printer Fee	FCR	\$10.50 usage fee per item plus 0.30c per gram	0.95	10.50	\$10.50 usage fee per item plus \$0.30 per gram	0.95	10.50	\$10.50 usage fee per item plus 0.33c per gram inc GST	\$10.50 usage fee Plus the weight of the item at a cost of 0.33c per gram inc GST
Reservation Fees									
- Pensioner/Seniors Card/Child	COST	1.75	Exempt	1.75	1.80	Exempt	1.80	per item	
- Adult	COST	3.30	Exempt	3.30	3.50	Exempt	3.50	per item	
Fines									
Overdue Books	COST	0.35	Exempt	0.35	0.35	Exempt	0.35	per item per day	Maximum overdue fee \$15 per item
Overdue Fast Read service books	COST	1.00	Exempt	1.00	1.00	Exempt	1.00	per item per day	Maximum overdue fee \$25 per item
Lost Items (or damaged beyond repair)									
- Minimum charges:									
Adult Non-Fiction Books	COST	16.00	Exempt	16.00	16.00	Exempt	16.00	per item plus replacement	Replacement cost of item plus \$16 processing fee.
Adult Fiction Books	COST	16.00	Exempt	16.00	16.00	Exempt	16.00	per item plus replacement cost	Replacement cost of item plus \$16 processing fee.
Junior Books	COST	16.00	Exempt	16.00	16.00	Exempt	16.00	per item plus replacement	Replacement cost of item plus \$16 processing fee.

FEES & CHARGES 2024/25

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DVDs	COST	16.00	Exempt	16.00	16.00	Exempt	16.00	per item plus replacement	Replacement cost of item plus \$16 processing fee.
Magazines	COST	16.00	Exempt	16.00	5.00	Exempt	5.00	per item plus replacement	Replacement cost of item plus \$16 processing fee.
Children and Young Adult Activities	COST	63.64	6.36	70.00	63.64	6.36	70.00	maximum \$70 per activity	Fee will vary. Up to a maximum of \$70 per activity.
Adult Activities	COST	63.64	6.36	70.00	63.64	6.36	70.00	maximum \$70 per activity	Fee will vary. Up to a maximum of \$70 per activity.
Digital Literary Award Competition Entry Fee	COST	20.91	2.09	23.00	22.73	2.27	25.00	per entry	Competition entry fee only.
DELETE Writers & Readers									
DELETE FEE Writers & Readers Entry Fee rolled into Adult Activities fee	COST								*DELETE FEE* Fee will vary. Up to a maximum of \$70.00 per activity.
Inter-Library Loan (outside Public Library Network)	COST	27.73	2.77	30.50	27.73	2.77	30.50	per item	This is a set cost recovery charge which has been passed on by the lending library.
Inter-Library Loan - Public Libraries - Adults	COST	3.64	0.36	4.00	4.09	0.41	4.50	per item	
Inter-Library Loan - Public Libraries - Seniors/Pens/Child	COST	1.82	0.18	2.00	2.00	0.20	2.20	per item	
PARKS AND RESERVES									
Park Bookings									
Inspection / Event Supervision Fee	FCR	218.18	21.82	240.00	228.18	22.82	251.00	per hour	Minimum charge of 1 hour.
Hire Fees - Ceremonies									
Ceremonies (Wedding Naming Christening Wakes etc)									
1-50 people	FCR	276.36	27.64	304.00	289.09	28.91	318.00	first hour	The booking fee does not grant exclusive use of the park. Includes bridal photography.
51-100 people	FCR	455.45	45.55	501.00	476.36	47.64	524.00	first hour	The booking fee does not grant exclusive use

FEES & CHARGES 2024/25

Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
101 plus people	FCR	532.73	53.27	586.00	557.27	55.73	613.00	first hour	of the park. Includes bridal photography. The booking fee does not grant exclusive use of the park. Guest numbers are limited to 120 at most venues. Includes bridal photography.
Additional hourly fee	FCR	164.55	16.45	181.00	172.73	17.27	190.00	each additional hour	Maximum of 3 hours.
Cancellation Fee									
- 2 weeks notice provided	COST	90.00	9.00	99.00	90.00	9.00	99.00	per use	Hire fees will be refunded less the cancellation fee if the applicant gives Council at least 2 weeks notice.
- Less than 2 weeks notice provided	COST	Full Hire Fee			Full hire fee				No hire fees will be refunded if the applicant gives less than 2 weeks notice.
McKell Park Event Bond		250.00	Exempt	250.00	250.00	Exempt	250.00	per event	
Wet Weather Retention	COST	90.00	9.00	99.00	90.00	9.00	99.00	per use	Applicant must contact Council within 2 weeks after the event date or no refund is given. Council retains the Retention fee and refunds the balance of the Hire Fee.
Hire Fees - Corporate Social Events (corporate picnics BBQ teambuilding)									
1 - 50 people	FCR	100.00	10.00	110.00	104.55	10.45	115.00	per hour	The booking does not grant exclusive use of the park.
51 - 100 people	FCR	135.45	13.55	149.00	141.82	14.18	156.00	per hour	The booking does not grant exclusive use of the park.

FEES & CHARGES 2024/25

Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
Corporate Event Bond		500.00	Exempt	500.00	500.00	Exempt	500.00		Refundable in full after inspection and any damage paid for.
Hire fees - Corporate Events (promotions events for greater than 100 guests and sit down style functions up to 50)									
Corporate Events Fee (promotions events for greater than 100 guests and sit down style functions up to 50) Fee	FCR	267.27	26.73	294.00	280.00	28.00	308.00	per hour	The booking does not grant exclusive use of the park. A maximum of 50 guests at the sit down style function. Special Event bins must be purchased for this style of event.
Corporate Event Bond		500.00	Exempt	500.00	500.00	Exempt	500.00		Refundable in full after inspection or any damage paid for.
Cancellation Fee									
- 2 weeks notice provided	COST	90.00	9.00	99.00	90.00	9.00	99.00	per use	Hire fees will be refunded less the cancellation fee if the applicant gives Council at least 2 weeks notice.
- Less than 2 weeks notice provided	COST	Full Hire Fee			Full hire fee				No hire fees will be refunded if the applicant gives less than 2 weeks notice.
Wet Weather Retention	COST	90.00	9.00	99.00	90.00	9.00	99.00		Applicant must contact Council within 2 weeks after the event date or no refund is given. Council retains the Retention fee and refunds the balance of the Hire Fee.
Hire Fees - Social Events									
Social Events (Picnics Birthdays Reunions Family Gatherings)									The booking fee does not grant exclusive use of the park.

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Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
1 - 20 people	SUB	No charge			No charge				Bookings not required for groups under 20 people
1 - 50 people	SUB	70.91	7.09	78.00	74.55	7.45	82.00	per hour	
51 - 100 people	SUB	97.27	9.73	107.00	101.82	10.18	112.00	per hour	
Cancellation Fee									
101 plus people (Social)	SUB	134.55	13.45	148.00	140.91	14.09	155.00	per use	
- 2 weeks notice provided	COST	50.00	5.00	55.00	50.00	5.00	55.00	per use	Hire fees will be refunded less the cancellation fee if the applicant gives Council at least 2 weeks notice.
- Less than 2 weeks notice provided	COST	Full Hire Fee			Full Hire fee				No hire fees will be refunded if the applicant gives less than 2 weeks notice.
Wet Weather Retention	COST	50.00	5.00	55.00	50.00	5.00	55.00	per use	Applicant must contact Council within 2 weeks after the event date or no refund is given. Council retains the Retention fee and refunds the balance of the Hire Fee.
Hire Fees - Public Events									
Public Events (Community, Charity, Public)									The booking fee does not grant exclusive use of the park.
1 - 50 people	SUB	70.91	7.09	78.00	74.55	7.45	82.00	per hour	
51+ people	SUB	97.27	9.73	107.00	101.82	10.18	112.00	per hour	
Bond (1-50 people)		500.00	Exempt	500.00	500.00	Exempt	500.00	per use	Refundable in full after inspection or any damage paid for.
Bond (51- 100 people)		1,000.00	Exempt	1,000.00	1,000.00	Exempt	1,000.00	per use	Refundable in full after inspection or any damage paid for.
Bond (101+ people)		1,500.00	Exempt	1,500.00	1,500.00	Exempt	1,500.00	per use	Refundable in full after inspection or any damage paid for.
Cancellation Fee									

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Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
- 2 weeks notice provided	COST	50.00	5.00	55.00	50.00	5.00	55.00	per use	Hire fees will be refunded less the cancellation fee if the applicant gives Council at least 2 weeks notice.
- Less than 2 weeks notice provided	COST	Full Hire Fee			Full Hire fee				No hire fees will be refunded if the applicant gives less than 2 weeks notice.
Wet Weather Retention	COST	50.00	5.00	55.00	50.00	5.00	55.00	per use	Applicant must contact Council within 2 weeks after the event date or no refund is given. Council retains the Retention fee and refunds the balance of the Hire Fee.
Amusement Devices (Jumping Castles Rides Blow-up Items Sumo Wrestling) and Kindy Farms									
Amusement Device less than 50m2	FCR	66.00	Exempt	66.00	69.00	Exempt	69.00	per item / amusement	If the footprint of the amusement device is less than 50m2.
Amusement Device greater than 50m2	FCR	128.00	Exempt	128.00	134.00	Exempt	134.00	per item / amusement	If the footprint of the amusement device is greater than 50m2. Potential impacts will be assessed prior to approval - price on application.
Bond	NA	100.00	Exempt	100.00	100.00	Exempt	100.00	per use	Refundable in full after inspection or any damage paid for.
Marquees & Fete Stalls									
Marquee less than 50m2	SUB	Nil	Exempt	Nil	Nil	Exempt	Nil	per use	If the footprint of the marquee is less than 50m2 there is no charge. Park Hire fee additional.
Marquee between 51m2 - 100m2	FCR	64.55	6.45	71.00	68.18	6.82	75.00	per item	If the footprint of the marquee is between

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Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
									51m2 - 100m2 the fee applies. Marquees over 100m2 will not be permitted. Park hire fee additional.
Bond		100.00	Exempt	100.00	100.00	Exempt	100.00	per use	Refundable in full after inspection or any damage paid for.
Sports Fields Bookings									Applications to be made in writing. Seasonal hire - 50% of total amount to be paid prior to the commencement of the season. Balance to be paid in full by mid-season. All Schools within the Council area are not charged for use of fields within school hours.
Cricket (Turf)									
Cricket (Turf) Summer Hire Trumper Oval and Woollahra 2 and 3	FCR	1,240.00	124.00	1,364.00	1,296.36	129.64	1,426.00	per day hire	Available Sunday only.
Seasons Cricket (Turf) - Summer Season only	FCR	649.09	64.91	714.00	679.09	67.91	747.00	per day hire	Minimum 10 bookings per annum to qualify as a seasonal hirer. Applications to be made in writing. Seasonal hire - 50% of total amount to be paid prior to the commencement of the season. Balance to be paid in full within 14 days of commencement of season. All Schools within the Council area are not charged for the use of fields within school hours.

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Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
Cricket (Synthetic) Christison Park, Steyne Park, Lough Playing Fields, Rushcutters Bay Park, Cooper Park									
Hire Fee - Standard	FCR	100.00	10.00	110.00	104.55	10.45	115.00	per field per hour	
Hire Fee - Community/ Not for profit	SUB	70.00	7.00	77.00	73.64	7.36	81.00	per field per hour	
Cancellation Fee									
- 2 weeks notice provided	COST	50.00	5.00	55.00	50.00	5.00	55.00	per use	
- Less than 2 weeks notice provided	COST	Full Hire Fee			Full hire fee				No hire fees will be refunded if the applicant gives less than 2 weeks notice.
Wet Weather Retention	COST	50.00	5.00	55.00	50.00	5.00	55.00	per use	Refunds for casual hirers only does not apply to seasonal hirers. Applicant must contact Council within 2 weeks after the event date or no refund is given. Council retains the Retention fee and refunds the balance of the Hire Fee.
Andrew Petrie Oval - Synthetic Sportsfield									
Hire Fee - Standard	FCR	285.45	28.55	314.00	299.09	29.91	329.00	per hour	
Hire Fee - Community/ Not for profit	FCR	142.73	14.27	157.00	150.00	15.00	165.00	per hour	
Cancellation Fee									
- 2 weeks notice provided	COST	50.00	5.00	55.00	50.00	5.00	55.00	per use	
- Less than 2 weeks notice provided	COST	Full Hire Fee			Full hire fee				No hire fees will be refunded if the applicant gives less than 2 weeks notice.
Wet Weather Retention	COST	50.00	5.00	55.00	50.00	5.00	55.00	per use	Refund only applicable in certain circumstances. Refer to hiring agreement for details.

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Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
Hire Fees - All Other Sports e.g. Soccer AFL Rugby League Lacrosse Athletics etc.									
Trumper Park, Woollahra Oval 2, Woollahra Oval 3, Lyne Park, Cooper Park, Lough Playing Fields, Christison Park, Rushcutters Bay Park, Støyne Park									
Hire Fee - Standard	FCR	100.00	10.00	110.00	104.55	10.45	115.00	per field per hour	Minimum 1 hr booking.
Hire Fee - Community/ Not for profit	SUB	70.00	7.00	77.00	73.64	7.36	81.00	per field per hour	Minimum 1 hr booking. Local public primary and local public high schools are Exempt from this fee.
Cancellation Fee									
- 2 weeks notice provided	COST	50.00	5.00	55.00	50.00	5.00	55.00	per use	
- Less than 2 weeks notice provided	COST	Full Hire Fee			Full Hire Fee				No hire fees will be refunded if the applicant gives less than 2 weeks notice.
Wet Weather Retention	COST	50.00	5.00	55.00	50.00	5.00	55.00	per use	Applicant must contact Council within 2 weeks after the event date or no refund is given. Council retains the Retention fee and refunds the balance of the Hire Fee.
Athletics Carnival, Gala Days									
Local Schools	COST	228.18	22.82	251.00	239.09	23.91	263.00	per day	
Schools outside LGA	FCR	396.36	39.64	436.00	414.55	41.45	456.00	per day	
Multi Courts - Christison Park									
Standard Fee	FCR	38.18	3.82	42.00	40.00	4.00	44.00	per court per hour	
Community	SUB	18.18	1.82	20.00	19.09	1.91	21.00	per court per hour	
Cancellation Fee									
No Refunds	COST	Full Hire Fee	10.0%	Full hire fee plus 10.0% GST	Full hire fee	10.0%	Full hire fee plus 10.0% GST	per use	No hire fee will be refunded if the

FEES & CHARGES 2024/25

Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
									applicant changed their mind
Wet Weather Retention	COST	Full Refund	10.0%	Full refund plus 10.0% GST	Full refund	10.0%	Full refund plus 10.0% GST	per use	Refund only applicable in certain circumstances. Refer to hiring agreement for details.
Lighting or Electricity	FCR	19.09	1.91	21.00	20.00	2.00	22.00	per hour	Charge in addition to hiring fees.
Goal post installation (out of season)	FCR	368.18	36.82	405.00	385.45	38.55	424.00	per field	Cost per installation and removal.
Line marking (out of season)	FCR	412.73	41.27	454.00	431.82	43.18	475.00	per field per hour	Line marking. Does not include the Synthetic Grass Field.
Bond temporary use of portable football goals Andrew Petrie Oval	NA	\$500	Exempt	500.00	500.00	Exempt	500.00		Not required for season hirers*
Line Marking on Andrew Petrie Oval	FCR	\$500-\$2000			\$500-\$2000			POA	Price on Application
Key Access to Council Facilities									
Use of Change Rooms Community/Not for Profit	SUB	34.55	3.45	38.00	36.36	3.64	40.00		Fee per use
Use of Canteen Corporate Rate	FCR	70.00	7.00	77.00	73.64	7.36	81.00	per use	In addition to park hire fees
Use of Canteen Community/NFP	SUB	34.55	3.45	38.00	36.36	3.64	40.00	per use	In addition to park hire
Use of Change Room Corporate Rate	FCR	66.36	6.64	73.00	73.64	7.36	81.00	per use	In addition to Park Hire Fee
Bond - Use of Canteen	NA	\$150-\$300	Exempt	\$150-\$300	\$150-\$300	Exempt	\$150-\$300		
Key Deposit		125.00	Exempt	125.00	125.00	Exempt	125.00	per key	Maximum 4 keys per Club or Organisation per season.
Parking on Reserves									
Parking on Reserves (subject to Council approval)	FCR	3,449.09	344.91	3,794.00	3,604.55	360.45	3,965.00	per use	Maximum 300 cars per day.
Bond - Parking on Reserves (was row 451, now row 458.1)	NA	12,200.00	Exempt	12,200.00	12,200.00	Exempt	12,200.00	per use	Refundable deposit after inspection by Council officer or any damage paid for.
Access through public open space for construction and/or occupation of public open space									
Bond		\$500.00 to \$5,000.00	Exempt	\$500.00 to \$5,000.00	\$500-\$5000	Exempt	\$500-\$5000		Assessed based on the potential impact on the Reserve of the

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Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
									works being undertaken and the period for which access is required.
Application Fee (Access and Occupation)	COST	209.00	Exempt	209.00	219.00	Exempt	219.00	per application	
Vehicles & other machinery (e.g. forklifts bobcats trucks).	COST	116.00	Exempt	116.00	122.00	Exempt	122.00	per half day (up to 4 hours)	Per vehicle in the public open space
Vehicle Access Rate - full day	COST	198.00	Exempt	198.00	207.00	Exempt	207.00	per full day	Per vehicle
Vehicle Access Rate - weekly	COST	565.00	Exempt	565.00	591.00	Exempt	591.00	per week	Per vehicle
Vehicle Access Bond	NA	\$1,000.00 to \$1,500.00	Exempt	\$1,000.00 to \$1,500.00	\$1,000-\$1,500	Exempt	\$1,000-\$1,500	per use	Assessed based on the potential impact on the Reserve of the works being undertaken and the period for which access is required.
Non-vehicular access - half day	COST	94.00	Exempt	94.00	99.00	Exempt	99.00	per half day	
Non-vehicular access - full day	COST	149.00	Exempt	149.00	156.00	Exempt	156.00	per full day	
Non-vehicular access - weekly	COST	457.00	Exempt	457.00	478.00	Exempt	478.00	per week	
Erection of Hoarding / Scaffolding / Construction Compound	COST	21.00	Exempt	21.00	22.00	Exempt	22.00	area occupied (per m2) x fee x weeks	Erection of hoarding / scaffolding / construction compound associated with works on privately owned land. Assessed based on the potential impact on the Reserve of the works being undertaken and the period for which occupation in the Reserve is required.
Gate Opening Service to Parks & Facilities such as Sir David Martin Reserve Marina and hardstand	COST	88.00	Exempt	88.00	92.00	Exempt	92.00	per use	To cover cost of security service opening and closing.

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Canonbury Cottage									
Ceremonies - weddings naming christening wakes etc.	FCR	145.45	14.55	160.00	145.45	14.55	160.00	per hour	Minimum of 2 hours.
Social Events - picnics birthdays reunions family gathering	FCR	81.82	8.18	90.00	81.82	8.18	90.00	per hour	Minimum of 2 hours.
PARKS AND STREET TREES MANAGEMENT									

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Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
Street tree planting fee as part of development condition	FCR	1,875.00	187.50	2,062.50	1,960.00	196.00	2,156.00	per development application	Development condition for street tree planting
PAYMENT CHARGES									
Dishonoured Cheque Administration Fee (inclusive of bank charges)	FCR	47.00	Exempt	47.00	49.15	Exempt	49.15	per cheque	
Returned Direct Debit Administration Fee (inclusive of bank charges)	FCR	47.00	Exempt	47.00	49.15	Exempt	49.15	per transaction	
Credit Card Usage Fee - where the underlying fee or charge is a taxable supply (i.e. includes GST)	COST		10.0%	plus 10.0% GST		10.0% GST	plus 10.0% GST	0.5% of the transaction amount	The fee applies to the use of any credit card for making payment to Council for a fee or charge that attracts GST (a taxable supply). At the time of making payment 0.5% will be added to the amount due.
Credit Card Usage Fee - where the underlying fee or charge is not a taxable supply (i.e. does not include GST)	COST		Exempt			Exempt		0.55% of the transaction amount	The fee applies to the use of any credit card for making payment to Council for a fee or charge that does not attract GST. At the time of making payment 0.55% will be added to the amount due.
Historical Rates request	FCR	37.00	Exempt	37.00	38.70	Exempt	38.70	per transaction	
Request for Information and services - including property, approvals, rates, transaction searches, requiring a written reply	FCR	52.00	Exempt	52.00	54.35	Exempt	54.35	per hour, minimum of one hour	
Urgent request for Information and services - including property, approvals, rates, transaction searches, requiring a written reply	FCR	105.00	Exempt	105.00	109.75	Exempt	109.75	per hour, minimum of one hour	
NEW FEE - Rates Notice Resend	FCR		Exempt		15.00	Exempt	15.00	per transaction	*NEW FEE* The fee applies to requests for

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Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
Interest on Overdue Rates & Annual Charges	ST	9% per annum on the overdue amount	Exempt	9% per annum on the overdue amount	10.5% per annum on the overdue amount	Exempt	10.5% per annum on the overdue amount		reprinting/resending of rate notices This is the maximum amount of interest as advised by the Minister for Local Government under Section 566(3) of the Local Government Act 1993. If it is varied after the adoption of the Fees & Charges the new maximum interest rate will be applied.
PCA SERVICE FEES									
Principal Certifying Authority Service Agreement (CV)	FCR	Calculation: $\text{LN}(\text{CV}) \times \text{CV}^{\wedge} \text{I}$			Calculation: $\text{LN}(\text{CV}) \times \text{CV}^{\wedge} \text{I}$	10.0%	Calculation: $\text{LN}(\text{CV}) \times \text{CV}^{\wedge} \text{I}$ plus 10.0% GST	per agreement	CV = Contract Value of work I = 0.443 LN = Natural Logarithm.
Minimum Charge	FCR	611.82	61.18	673.00	639.36	63.94	703.30	per agreement	The minimum charge is for works with an estimated value of works up to \$12,000. For works above this amount the fee is calculated on a sliding scale using the above formula.
\$50,000	FCR	1,305.76	130.58	1,436.34	1,364.55	136.45	1,501.00	per agreement	All Classifications of Building.
\$100,000	FCR	1,888.80	188.88	2,077.68	1,973.82	197.82	2,171.20	per agreement	All Classifications of Building.
\$150,000	FCR	2,340.05	234.01	2,574.06	2,445.36	244.55	2,689.90	per agreement	All Classifications of Building.
\$250,000	FCR	3,060.07	306.01	3,366.08	3,197.77	319.78	3,517.55	per agreement	All Classifications of Building.

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Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
\$500,000	FCR	4,391.93	439.19	4,831.12	4,589.59	458.96	5,048.55	per agreement	All Classifications of Building.
\$1,000,000	FCR	6,285.89	628.59	6,914.48	6,568.77	656.88	7,225.65	per agreement	All Classifications of Building.
\$2,000,000	FCR	8,973.96	897.40	9,871.35	9,377.82	937.78	10,315.60	per agreement	All Classifications of Building.
\$5,000,000	FCR	14,317.51	1,431.75	15,749.26	14,961.82	1,496.18	16,458.00	per agreement	All Classifications of Building.
Principal Certifying Authority Service Agreement entered into retrospectively	FCR	30% loading to be applied to the standard PCA fees when Council is retrospectively appointed as the PCA	10.0%	30% loading to be applied to the standard PCA fees when Council is retrospectively appointed as the PCA plus 10.0% GST	30% loading to be applied to the standard PCA fees when Council is retrospectively appointed as the PCA	10.0%	30% loading to be applied to the standard PCA fees when Council is retrospectively appointed as the PCA plus 10.0% GST	per agreement	If Council is appointed as the PCA once work has commenced or at the conclusion of a project a loading is to be applied to cover the additional work that is likely to be required. In these circumstances Council cannot decline appointment.
PLANNING REQUESTS									
Request for planning control changes									
Pre-application consultation service	COST	3,240.00	Exempt	3,240.00	3,400.00	Exempt	3,400.00	per request	Service for attending meeting, assessing information and providing written response. Additional fee \$640.50 for further meetings.
Pre-application consultation service - subsequent meetings	COST	1,100.00	Exempt	1,100.00	1,150.00	Exempt	1,150.00	per meeting	
Minor planning proposal									
Simple or administrative amendments	COST	32,400.00	Exempt	32,400.00	34,000.00	Exempt	34,000.00	per proposal	*Should the Planning Proposal not proceed to public exhibition, 30% of the fee will be refunded.
Major planning proposal									
Zone amendments and/or variations to development standards of less than	COST	69,500.00	Exempt	69,500.00	73,000.00	Exempt	73,000.00	per proposal	*Should the Planning Proposal not proceed

FEES & CHARGES 2024/25

Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
20% and/or issues involved require a greater consideration including (but not limited to) economic, social, environmental and transport.									to public exhibition, 30% of the fee will be refunded.
Gate open Site specific development control plan:(Major)		22,000.00	Exempt	22,000.00	23,000.00	Exempt	23,000.00	per proposal	*Should the Planning Proposal not proceed to public exhibition, 30% of the fee will be refunded.
Complex planning proposal									
More complex zone amendments and/or variations to development standards of greater than 20%.	COST	107,000.00	Exempt	107,000.00	112,000.00	Exempt	112,000.00	per proposal	*Applies to any unforeseen tasks and functions.
Site specific development control plan:(Complex)		38,000.00	Exempt	38,000.00	40,000.00	Exempt	40,000.00	per proposal	*Should the Planning Proposal not proceed to public exhibition, 30% of the fee will be refunded.
Additional fees and charges									
LEP amendments (major and minor)	COST	324.00	Exempt	324.00	340.00	Exempt	340.00	per hour	*Applies to any unforeseen tasks and functions.
Consultants engaged by Council	COST	At cost plus 10% administration charge	10.0%	At cost plus 10% administration charge plus 10.0% GST	At cost plus 10% administration charge	10.0%	At cost plus 10% administration charge plus 10.0% GST	per hour	Independent advice to Council provided by specialists
PRESCHOOL									
NEW FEE Preschool fee – for Start Strong program days	SUB				10.00	Exempt	10.00	per day per child	*NEW FEE* Start Strong fee reduction – maximum 2 days per week
Preschool fee - children aged 4 by 31 July for non Start Strong Program Days	COST	72.00	Exempt	72.00	75.00	Exempt	75.00	per day per child	Preschool fee - children aged 4 for 2024-25 financial year
Preschool fee - children aged 3 by 31 July for non Start Strong Program Days	COST	90.00	Exempt	90.00	94.00	Exempt	94.00	per day per child	Preschool fee - children aged 3 for 2024-25 financial year
Preschool fee - reduced rate for eligible families (up to)	COST	15.00	Exempt	15.00	15.00	Exempt	15.00	per day per child	Preschool fee -reduced rate for eligible

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Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
Term Fee	COST	43.64	4.36	48.00	45.45	4.55	50.00	per term	families for 2024-25 financial year
Wait List Fee	COST	48.18	4.82	53.00	50.45	5.05	55.50	per child	Term Fee for 2024-25 Financial Year
Excursions	COST	24.55	2.45	27.00	25.91	2.59	28.50	per excursion	Fee for 2024-25 Financial Year.
Hats	COST	20.91	2.09	23.00	21.82	2.18	24.00	per hat	Fee for 2023-24 Financial Year.
Bond		300.00	Exempt	300.00	300.00	Exempt	300.00	booking	Fee for 2024-25 Financial Year - refundable for starters at end of attendance with adequate notice/non-refundable for non-starters.
Enrolment Fee (non-refundable) amendment	COST	100.00	10.00	110.00	104.55	10.45	115.00	per child	Fee for 2024-25 Financial Year for new children only
Late Fee - per 15 minutes or part thereof (amendment)	COST	26.50	Exempt	26.50	27.70	Exempt	27.70	Each 15 minutes or part thereof	Fee for 2024-25 Financial Year.
ROADS AND FOOTPATHS									
Deposit Administration Fee	COST	225.00	EXEMPT	225.00	235.00	EXEMPT	235.00	per deposit	
NOTE: for large restorations a further discounted restoration fee may be negotiated with Council's Manager Civil Operations									
Road and Footpath Restoration									
Road Opening Administration Fee for restorations to be carried out by Utility Authorities or their nominated contractors	FCR	141.00	Exempt	141.00	150.00	Exempt	150.00		\$150.00 per restoration up to 10m2 plus \$10.00 per 1m2 thereafter.
Road Opening Permit Administration Fee for restorations to be carried out by Council or its contractors	FCR	398.00	Exempt	398.00	420.00	Exempt	420.00	per permit	Equivalent to 1.5 hours processing time including 3 inspections (at \$236.67 per hour) plus application fee of \$65.00. Additional charges at \$236.67 per

FEES & CHARGES 2024/25

Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
									hour or part hour for inspection and supervision in excess of 1.5 hours. Minimum charge is the Permit Administration Fee plus restoration charge (below) for 1m2 of the surface type to be opened.
Restorations Charges (m2) - see below:									
Road Pavements: 10% discount>50m2									
Road Pavements									
Asphalt (50mm) on Concrete base (200mm) [Dowelled and Reinforced] (m2)	FCR	787.00	Exempt	787.00	825.00	Exempt	825.00	per square metre	Includes all required traffic control and site establishment costs. Includes excavation, removal and disposal of waste to an approved tip, place min. 100mm DGB 20 over existing sub grade to construct 200mm thick reinforced (SL82) 40 MPa concrete slab with 16mm dowel expansion/construction joints, Supply and lay 30mm AC10 as specified including application of tack coat.
Asphaltic concrete on road base (m2) wearing course only 50mm AC 10	FCR	513.00	Exempt	513.00	540.00	Exempt	540.00	per square metre	Includes all required traffic control and site establishment costs. Saw cut or mill to min depth 50mm. Compact subgrade, supply and compact

FEES & CHARGES 2024/25

Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
									road base (DGB 20) and 50mm AC 10 or AC14 as specified.
Concrete 200mm[dowelled and reinforced] (m2)	FCR	652.00	Exempt	652.00	685.00	Exempt	685.00	per square metre	Includes all required traffic control and site establishment costs. Includes excavation, removal and disposal of waste to an approved tip, place min. 100mm DGB 20 over existing sub grade to construct 200mm thick reinforced (SL82) 40 MPa concrete slab with 16mm dowel expansion/construction joints.
Footpaths: 10% discount>50m2									
Asphalt 50mm on 75mm concrete base(m2)	FCR	607.00	Exempt	607.00	635.00	Exempt	635.00	per square metre	Includes excavation, removal and disposal of waste to an approved tip, place min. 50mm DGB 20 over existing base and placement of mastic joints. 75 mm thick with 20MPa concrete and 40mm AC5 surface.
Asphalt 25mm on road base (m2)	FCR	316.00	Exempt	316.00	335.00	Exempt	335.00	per square metre	Saw cut or mill to min depth 40mm. Excavate dispose of material by Contractor's plant to a tip site arranged by the Contractor, compact sub grade, supply and compact base layer (DGB 20) and 40mm AC5 surface.

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Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
Concrete 75mm (m2)	FCR	360.00	Exempt	360.00	380.00	Exempt	380.00	per square metre	Includes excavation, removal and disposal of waste to an approved tip, place min. 50mm DGB 20 over existing base and placement of mastic joints. 75 mm thick with 20MPa concrete and broom finish.
Concrete 75mm (m2) Paddington Mix Concrete	FCR	503.00	Exempt	503.00	530.00	Exempt	530.00	per square metre	Concrete footpaths in the Paddington Heritage DCP area must be restored using Paddington Mix washed concrete finish. Includes excavation, removal and disposal of waste to an approved tip, place min. 50mm DGB 20 over existing base and placement of mastic joints. 75 mm thick 'Paddington Mix Concrete' washed finished with 20MPa concrete.
Pavers 25mm sand bedding and 100mm DGB 20 (m2)	FCR	475.00	Exempt	475.00	500.00	Exempt	500.00	per square metre	An additional cost will be charged for the supply of replacement paving at cost. Includes delivery of pavers to site from Council Depot. Excavate, remove spoil to an approved tip by Contractor's plant, supply and place sand bed to depth of 35 mm, Work as per pattern drawing supplied by the

FEES & CHARGES 2024/25

Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
									Council, or to a nominated existing pattern, and fill gaps with Sydney sand (supplied by the contractor).
Pavers on 25mm sand bedding and Concrete Basecourse (m2)	FCR	880.00	Exempt	880.00	920.00	Exempt	920.00	per square metre	An additional cost will be charged for the supply of replacement paving at cost. Reconstruct the concrete base (100mm thick) and dowel to existing with 16mm diameter hot dipped galvanised dowels x 400mm long at 1000mm centres. Includes delivery to site from Council Depot by Contractor. Supply and place cement sand bed to depth of 20mm, Work as per pattern drawing supplied by the Council, or to a nominated existing pattern and fill gaps with cement/sand mix. Supply of 20 MPa concrete, dowels, cement/sand mix, and mastic joint by contractor.
Kerb Access Ramp (0.6m wings) Black Oxide Concrete	FCR	2,260.00	Exempt	2,260.00	2,365.00	Exempt	2,365.00	per item	Price to restore kerb access ramp to meet required Australian Standard. Includes excavation, removal and disposal of waste to an approved tip, place min. 50mm DGB

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Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
									20 over existing base and placement of mastic joints. All materials including 20 Mpa black oxide coloured concrete.
Kerb Access Ramp (1.2m wings) Black Oxide Concrete	FCR	2,260.00	Exempt	2,260.00	2,365.00	Exempt	2,365.00	per item	Price to restore kerb access ramp to meet required Australian Standard. Includes excavation, removal and disposal of waste to an approved tip, place min. 50mm DGB 20 over existing base and placement of mastic joints. All materials including 20 Mpa black oxide coloured concrete.
Grass verge- including approved turf and soil (m2)	FCR	122.00	Exempt	122.00	130.00	Exempt	130.00	per square metre	Includes establishment and maintenance as per Councils specification. 3 months of watering to establish. Establish grass verge matching the existing adjacent species.
Vehicular Driveways: 10% discount>50m2									
Concrete residential driveway (100mm) (m2)	FCR	509.00	Exempt	509.00	535.00	Exempt	535.00	per square metre	Includes all required traffic control and site establishment costs. Includes excavation, removal and disposal of waste to an approved tip, place min. 100mm DGB 20 over existing base and placement of mastic joints. All materials

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Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
									shall be supplied by the Contractor. 100 mm thick residential driveway with 32 MPa concrete and broom finish.
Concrete commercial driveway (150mm reinforced) (m2)	FCR	614.00	Exempt	614.00	645.00	Exempt	645.00	per square metre	Includes all required traffic control and site establishment costs. Includes excavation, removal and disposal of waste to an approved tip, place min. 100mm DGB 20 over existing base and placement of mastic joints. All materials shall be supplied by the Contractor. 150 mm thick with one (1) layer of SL72 fabric (heavy duty driveways only) with 32MPa concrete and broom finish.
Asphalt driveway includes concrete base (125mm) (m2)	FCR	378.00	Exempt	378.00	400.00	Exempt	400.00	per square metre	Includes all required traffic control and site establishment costs. Includes excavation, removal and disposal of waste to an approved tip, place min. 100mm DGB 20 over existing base and placement of mastic joints. All materials shall be supplied by the Contractor. 100 mm thick residential driveway with 32 MPa concrete with AC10 wearing course surface.

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Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
Other Works: 10% discount>50m2 or >50m									
Concrete kerb & gutter or Driveway Layback (lineal m)	FCR	466.00	Exempt	466.00	490.00	Exempt	490.00	Lineal metre	Includes saw cutting road, excavation, removal and disposal of waste to an approved tip, place min. 100mm 5MPa concrete lean-mix sub-base over existing sub grade, placement of mastic joints, laybacks, and connect house stormwater outlets (min. 1m length of 90mm UPVC/connection). All materials including 25Mpa concrete, cement/sand slurry, mastic joints and stormwater outlets shall be supplied by Contractor. The rate includes laybacks and restoration of the adjoining road pavement matching the existing road pavement material.
Kerb only (lineal m) or Gutter only (lineal m)	FCR	354.00	Exempt	354.00	375.00	Exempt	375.00	Lineal metre	Includes saw cutting road, excavation, removal and disposal of waste to an approved tip, place min. 100mm 5MPa concrete lean-mix sub-base over existing sub grade, placement of mastic joints, laybacks, and connect house stormwater outlets (min. 1m length of

FEES & CHARGES 2024/25

Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
									90mm UPVC/connection). All materials including 25Mpa concrete, cement/sand slurry, mastic joints and stormwater outlets shall be supplied by Contractor. The rate includes laybacks and restoration of the adjoining road pavement matching the existing road pavement material.
Concrete Dish Crossings (lineal m)	FCR	566.00	Exempt	566.00	600.00	Exempt	600.00	Lineal metre	Includes saw cutting road, excavation, removal and disposal of waste to an approved tip, place min. 100mm 5MPa concrete lean-mix sub-base over existing sub grade, placement of mastic joints, restoration of adjacent road pavement matching the existing road pavement material, Supply of SL82 mesh, 200mm thick concrete, and 40 MPa @ 28 days concrete.
Kerb outlet (100mm pipe) (item)	FCR	269.00	Exempt	269.00	285.00	Exempt	285.00	per item	For non standard pit sizes or different sized lintels and all other stormwater pipe connections Council will provide a cost estimate. Excavate (in all materials able to be excavated with a

FEES & CHARGES 2024/25

Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
									hydraulic excavator) with maximum depth to invert of proposed pipe of 1.2m, haulage & disposal of excavated material, supply & lay UPVC, supply and compact all backfill (sand to within 300mm finished surface and then 250mm DGB 20 - recycled), and temporary surface restoration with cold mix. Final restoration to use relevant rates.
Gully Pits Inlets (item)	FCR	5,587.00	Exempt	5,587.00	5,845.00	Exempt	5,845.00	per item	For non standard pit sizes or different sized lintels and all other stormwater pipe connections Council will provide a cost estimate. Including inlet channel, supply & place lintel and grate (Class C), pour 1m kerb and gutter either end of lintel and around grate. 25 MPa concrete shall be supplied by Contractor. Construction of a new kerb inlet pit, Price is valid for a pit up to 1.8m deep, price for pits of greater depth shall be negotiated.
Saw Cutting (lineal m) - up to 75mm thick	FCR	68.00	Exempt	68.00	75.00	Exempt	75.00	Lineal m	Includes establishment fee.
Saw Cutting greater than 75mm thick	FCR	90.00	Exempt	90.00	100.00	Exempt	100.00	Lineal m	Includes establishment fee.

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Infrastructure security deposit									Depending on the circumstances a security deposit equal to the estimated value of the works may be required.
Construction Management Plan Review									
Application & Processing Fee	FCR	680.00	Exempt	680.00	711.00	Exempt	711.00	per application	
Additional Assessment and/or Review	FCR	227.00	Exempt	227.00	237.00	Exempt	237.00	per hour	
Resubmission Fee	FCR	453.00	Exempt	453.00	473.00	Exempt	473.00	per resubmitted application	
Fast Track Application Fee (<2 weeks notice given)	FCR	481.00	Exempt	481.00	503.00	Exempt	503.00	per fast track application	
Works in Roadways (including driveways)									
Road and footpath levels									
Application & Processing Fee	COST	645.00	Exempt	645.00	674.00	Exempt	674.00	per application	
Additional Inspection and/or Processing	COST	365.00	Exempt	365.00	381.00	Exempt	381.00	per additional inspection/processing needed	
Damage Security Deposit									
Security Deposit for damage to Council infrastructure resulting from development, including Complying Development Certificates. Works up to \$50,000		2,745.00	Exempt	2,745.00	2,869.00	Exempt	2,869.00	per deposit	Refundable following reinstatement of road assets to Council's satisfaction.
Security Deposit for damage to Council infrastructure resulting from development, including Complying Development Certificates. Works \$50,000 - \$100,000		5,490.00	Exempt	5,490.00	5,737.00	Exempt	5,737.00	per deposit	Refundable following reinstatement of road assets to Council's satisfaction.
Security Deposit for damage to Council infrastructure resulting from development, including Complying Development Certificates. Works over \$100,000		\$4,802 plus \$234 per \$10,000 estimated cost	Exempt	\$4,802 plus \$234 per \$10,000 estimated cost	\$5,018 plus \$245 per \$10,000 estimated cost	Exempt	\$5,018 plus \$245 per \$10,000 estimated cost	per deposit	Refundable following reinstatement of road assets to Council's satisfaction.
Damage Security Deposit/ Bond - Street Name Inlay Preservation		2,195.00	Exempt	2,195.00	2,294.00	Exempt	2,294.00	per application	Refundable following completion of works and no damage to

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									existing Street Name Inlays to Council's satisfaction. Bond will not be returned should Council's Street Name Inlays be damaged and funds will be used for repair/ reinstatement.
Sec 138 damage/ infrastructure bond		\$5,000 to \$15,000 variable			\$5,000 to \$20,000 variable			per driveway	Refundable following appropriate driveway works.
Construction Management Plans									
Application & Processing Fee	COST	586.36	58.64	645.00	612.73	61.27	674.00	per application	
Additional Inspection and/or Processing	COST	331.82	33.18	365.00	346.36	34.64	381.00	per hour	
Modification or extension of a Section 138 Road Act Approval	COST	453.00	Exempt	453.00	473.00	Exempt	473.00	per modification or extension application	
Damage Security Deposit. Works up to \$50,000		2,745.00	Exempt	2,745.00	2,869.00	Exempt	2,869.00	per deposit	Refundable following reinstatement of road assets to Council's satisfaction.
Damage Security Deposit. Works \$50,000 - \$100,000		5,490.00	Exempt	5,490.00	5,737.00	Exempt	5,737.00	per deposit	Refundable following reinstatement of road assets to Council's satisfaction.
Damage Security Deposit. Works over \$100,000		8,230.00	Exempt	8,230.00	8,600.00	Exempt	8,600.00	per deposit	Refundable following reinstatement of road assets to Council's satisfaction.
Stand Plant on roadway									
Permit to Stand Plant - per day	FCR	533.00	Exempt	533.00	557.00	Exempt	557.00	per day	
Permit to Stand Plant - per day or part day fee	FCR	533.00	Exempt	533.00	557.00	Exempt	557.00	per day	
Fast Track Application Fee (<48 hours notice given)	FCR	575.00	Exempt	575.00	601.00	Exempt	601.00	per fast track application	Additional fee (on top of Permit to Stand Plant fee) to fast track application with less than 48 hours notice given. Equivalent to 2 hours processing time

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									(at \$300.50 per hour). Any additional time to be charged at \$300.50 per hour.
Consecutive day - per day or part day	FCR	345.00	Exempt	345.00	361.00	Exempt	361.00	per day or part day	
Metered parking bay (additional)	FCR	157.00	Exempt	157.00	164.00	Exempt	164.00	per space per day or part day if not available to public	
Change of date fee	FCR	345.00	Exempt	345.00	361.00	Exempt	361.00	per date change	
Temporary road closure (>48 hours notice given) in conjunction with stand plant (additional)	FCR	1,018.00	Exempt	1,018.00	1,064.00	Exempt	1,064.00	per application	
Temporary road closure (<48 hours notice given) in conjunction with stand plant (additional)	FCR	575.00	Exempt	575.00	601.00	Exempt	601.00	per fast track application	
Application to carry out activities in a Public Road	FCR	643.00	Exempt	643.00	672.00	Exempt	672.00	per day	
Application processing fee for works on roadways and Council property requiring Roads Act approval, including footpaths, driveway crossings, stormwater, kerb and gutter and retaining walls.	COST	643.00	Exempt	643.00	672.00	Exempt	672.00	per application	
Additional Inspection and/or Processing	COST	365.00	Exempt	365.00	381.00	Exempt	381.00	per additional inspection or processing needed	
Fast Track Application Fee for works on roadways and Council property requiring Roads Act approval, including footpaths, driveway crossings, stormwater, kerb and gutter and retaining walls (<5 working days notice given).	COST	1,285.00	Exempt	1,285.00	1,343.00	Exempt	1,343.00	per fast track application	
ROCK ANCHORS									
Application & Processing Fee	FCR	643.00	Exempt	643.00	672.00	Exempt	672.00	per application	

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Temporary Rock Anchor - Non Refundable Damage Deposit	COST	930.00	Exempt	930.00	972.00	Exempt	972.00	per anchor	
Performance Security Deposit - Refundable		6,625.00	Exempt	6,625.00	6,923.00	Exempt	6,923.00	per anchor	Refundable following removal of Temporary Rock Anchor and reinstatement of road assets to Council's satisfaction. Minimum bond \$50,000.
STORMWATER CONNECTION									
Stormwater Connection									
Application & Processing Fee	FCR	805.00	Exempt	805.00	841.00	Exempt	841.00	per application	Section 68B of the Local Government Act
Additional Inspection and/or Processing	FCR	365.00	Exempt	365.00	381.00	Exempt	381.00	per amendment	Section 68B of the Local Government Act
STORMWATER MANAGEMENT CHARGE									
Single residential dwelling	ST	25.00	Exempt	25.00	25.00	Exempt	25.00		
Residential strata unit	ST	12.50	Exempt	12.50	12.50	Exempt	12.50		
Business strata	ST	5.00	Exempt	5.00	5.00	Exempt	5.00		
Business properties	ST	\$25.00 plus \$25.00 for each 350 square metres (or part thereof) above 350 square metres in land area	Exempt	\$25.00 plus \$25.00 for each 350 square metres (or part thereof) above 350 square metres in land area	\$25.00 plus \$25.00 for each 350 square metres (or part thereof) above 350 square metres in land area	Exempt	\$25.00 plus \$25.00 for each 350 square metres (or part thereof) above 350 square metres in land area		
SWIMMING POOLS									
Swimming Pool Act - Exemption Application (Sections 22 & Clause 13)	ST	250.00	Exempt	250.00	250.00	Exempt	250.00	per application or certificate	Statutory maximum fee as per Clause 13 of the Swimming Pools Regulation 2018.
Swimming Pool Inspections									
First Inspection	ST	150.00	Exempt	150.00	150.00	Exempt	150.00	per inspection	Maximum fee permissible pursuant to Clause 19 of the

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Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
Second and subsequent Inspections	ST	100.00	Exempt	100.00	100.00	Exempt	100.00	per inspection	Swimming Pools Regulation 2018. Maximum fee permissible pursuant to Clause 19 of the Swimming Pools Regulation 2018.
Swimming Pool Registration fee	ST	10.00	Exempt	10.00	10.00	Exempt	10.00	per pool	Pursuant to Clause 25 of the Swimming Pools Regulation 2018, the maximum fee that can be charged for recording a pool on the Swimming Pool Register on behalf of the pool owner.
TRAFFIC AND PARKING									
Traffic Signs & Lines Requests									
Installation of clearance linemarking to driveway	COST	215.00	Exempt	215.00	225.00	Exempt	225.00	per driveway	
Installation of parking signs (at applicant's request and expense)	COST	244.00	Exempt	244.00	255.00	Exempt	255.00	per sign	Fees associated with the installation of signage for approved mobility parking spaces are Exempt.
Work Zone									
Application Fee	COST	460.00	Exempt	460.00	481.00	Exempt	481.00	per application	
Weekly occupation fee - residential	FCR	81.00	Exempt	81.00	85.00	Exempt	85.00	per metre of kerbside per week	In residential areas. (Minimum 6 metres).
Weekly occupation fee - residential. Angle Parking rate	FCR	150.00	Exempt	150.00	157.00	Exempt	157.00	per metre of kerbside per week	In residential areas. Equivalent square metre rate for angle parking.

FEES & CHARGES 2024/25

Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
Weekly occupation fee - non-residential. Parallel Parking rate	FCR	107.00	Exempt	107.00	112.00	Exempt	112.00	per metre of kerbside per week	In non-residential areas.
Weekly occupation fee - non-residential. Angle Parking rate	FCR	214.00	Exempt	214.00	224.00	Exempt	224.00	per metre of kerbside per week	In non-residential areas. Equivalent square metre rate for angle parking.
Weekly occupation fee - non-residential in area with parking meters (Parking Meter Fee 1). Parallel Parking rate.	FCR	160.00	Exempt	160.00	167.00	Exempt	167.00	per metre of kerbside per week	Based on non-residential fee plus compensation for loss of meter revenue in Parking Meter Fee 1 areas.
Weekly occupation fee - non-residential in area with parking meters (Parking Meter Fee 1). Angle Parking rate.	FCR	282.00	Exempt	282.00	295.00	Exempt	295.00	per metre of kerbside per week	Based on non-residential fee plus compensation for loss of meter revenue in Parking Meter Fee 1 areas. Equivalent square metre rate for angle parking.
Weekly occupation fee - non-residential in area with parking meters (Parking Meter Fee 2). Parallel Parking rate.	FCR	130.00	Exempt	130.00	136.00	Exempt	136.00	per metre of kerbside per week	Based on non-residential fee plus compensation for loss of meter revenue in Parking Meter Fee 2 areas.
Weekly occupation fee - non-residential in area with parking meters (Parking Meter Fee 2). Angle Parking rate.	FCR	262.00	Exempt	262.00	274.00	Exempt	274.00	per metre of kerbside per week	Based on non-residential fee plus compensation for loss of meter revenue in Parking Meter Fee 2 areas. Equivalent square metre rate for angle parking.
Alteration/Reinstatement of signage	COST	244.00	Exempt	244.00	255.00	Exempt	255.00	per sign	Charge based on alteration to signs at the request of the applicant or as a result of reactivation of expired Work Zone.
Heavy Vehicle Route Assessment									

FEES & CHARGES 2024/25

Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
Application & Processing Fee	FCR	277.00	Exempt	277.00	289.00	Exempt	289.00	per application	Heavy Vehicle National Law means that Council may have to undertake heavy vehicle route assessments.
Special Events & Road Closures									
Traffic Management Plan Review	FCR	481.00	Exempt	481.00	503.00	Exempt	503.00	per TMP review	
Additional Assessment & / or Review	FCR	241.00	Exempt	241.00	252.00	Exempt	252.00	per hour	
Fast Track Application Fee (<48 hours notice given)	FCR	481.00	Exempt	481.00	503.00	Exempt	503.00	per fast track application	
Bond		\$500.00 to \$20,000.00	Exempt	\$500.00 to \$20,000.00	\$500.00 to \$20,000.00	Exempt	\$500.00 to \$20,000.00	per event	Refundable Bond against damage to Council assets required at Council's discretion depending on the category location and extent of the event.
Resident Parking Permits									
1st Permit	COST	73.00	Exempt	73.00	76.50	Exempt	76.50		
1st Permit (Pensioner Price)	SUB	31.50	Exempt	31.50	33.00	Exempt	33.00		
2nd Permit	COST	198.50	Exempt	198.50	207.50	Exempt	207.50		
2nd Permit (Pensioner Price)	SUB	81.50	Exempt	81.50	85.00	Exempt	85.00		
Replacement Permit	COST	31.50	Exempt	31.50	33.00	Exempt	33.00		
Parking Meters									
Parking Meter Fee - Central areas Oxford Street Paddington and Double Bay Commercial Centre	FCR	5.82	0.58	6.40	6.09	0.61	6.70	per hour	Standard Fee.
Parking Meter Fee - Outer areas Oxford Street Paddington and Double Bay Commercial Centre	FCR	5.00	0.50	5.50	5.18	0.52	5.70	per hour	Reduced fee for some of the lesser used parking spaces in both Double Bay and Paddington.
Visitor Parking Permits									
Pack of five (5) permits	COST	18.50	Exempt	18.50	19.50	Exempt	19.50		
Pack of ten (10) permits	COST	36.50	Exempt	36.50	38.50	Exempt	38.50		
Pack of twenty five (25) permits	COST	89.00	Exempt	89.00	93.00	Exempt	93.00		
Car Share Parking Permits									
Car Share Parking Permit	COST	480.00	Exempt	480.00	502.00	Exempt	502.00		

FEES & CHARGES 2024/25

Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
Car Share Parking Permit - low emission vehicle	SUB	240.00	Exempt	240.00	250.00	Exempt	250.00		
Car Share Parking Permit - electric vehicle	SUB	71.00	Exempt	71.00	74.50	Exempt	74.50		
Electric Vehicle Charging		Per kWh	0.04	0.42	per kWh	0.04	0.48	per kWh	
TREES									
Tree - View or Solar Access Pruning Request									
Application for View or Solar Access Pruning	COST	365.75	Exempt	365.75	383.00	Exempt	383.00	per application	
Request for View or Solar Access Pruning	COST	Cost	10.0%	Cost plus 10.0% GST	Cost	10.0%	Cost plus 10.0% GST	As per contractors quote	The contractors quote will be specific for each job and may require different teams, equipment and traffic control depending on the location and complexity.
Vegetation encroaching on public access	COST	261.64	26.16	287.80	273.64	27.36	301.00	Administration fee	
Fee for pruning	FCR	303.05	Exempt	303.05	317.00	Exempt	317.00	As per contractor quotation	Applies if a property owner does not prune encroaching vegetation on request by Council
Tree Preservation Order (TPO) Application									

FEES & CHARGES 2024/25

Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
Application for Pruning or Removal - 1 tree	SUB	85.30	Exempt	85.30	90.00	Exempt	90.00	1 tree	
Application for Pruning or Removal - Additional Tree(s)	SUB	32.00	Exempt	32.00	34.00	Exempt	34.00	per additional tree	Fee charged for each consecutive tree inspected.
Request for review of TPO Determination	SUB	50% of the original application fee.	Exempt	50% of the original application fee.	50% of the original application fee.	Exempt	50% of the original application fee.		
Tree Inspection	FCR	231.30	Exempt	231.30	242.00	Exempt	242.00	per inspection	
USE OF FOOTWAYS									
Footway Dining Application Fee (Section 125 Roads Act 1993)	FCR	373.00	Exempt	373.00	390.00	Exempt	390.00	per application	
Footway Dining Approval Renewal Fee (Section 125 Roads Act 1993)	FCR	261.50	Exempt	261.50	273.00	Exempt	273.00	per application	
Display of Goods on Footpath - Application Fee (Section 68 Local Government Act 1993)	FCR	186.50	Exempt	186.50	195.00	Exempt	195.00	per application	
Display of Goods on Footpath - Renewal Application Fee (Section 68 Local Government Act 1993)	FCR	140.00	Exempt	140.00	146.00	Exempt	146.00	per application	
Rent for Footway Dining (Precinct 1)	FCR	799.50	Exempt	799.50	835.50	Exempt	835.50	per square metre	Precinct 1 applies to significant outdoor dining areas such as Double Bay, Five Ways Paddington, Rose Bay (excluding Old South Head Road), Vaucluse, Woollahra and Watsons Bay (excluding the promenade); Businesses operating on footway between

FEES & CHARGES 2024/25

Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
									7am to 12pm only will be charged 50% per annum rent
Rent for Footway Dining (Precinct 2)	FCR	693.00	Exempt	693.00	724.00	Exempt	724.00	per square metre	Precinct 2 applies to less significant outdoor dining areas such as Bellevue Hill, Darling Point, Edgecliff, Paddington (excluding Five Ways), Rushcutters Bay and Old South Head Road; Businesses operating on footway between 7am to 12pm only will be charged 50% per annum rent
Rent for Footway Dining (Precinct 3)	FCR	1,066.00	Exempt	1,066.00	1,114.00	Exempt	1,114.00	per square metre	Precinct 3 applies to Watsons Bay promenade; Businesses operating on footway between 7am to 12pm only will be charged 50% per annum rent
Rent for Display of Goods	FCR	rent based on commercial centre sqm rate	Exempt	rent based on commercial centre sqm rate	rent based on commercial centre sqm rate	Exempt	rent based on commercial centre sqm rate	per square metre	Darling Point, Bellevue Hill and Vaucluse \$287; Paddington \$287; Edgecliff \$287; Rose Bay \$287; Watsons Bay and Woollahra \$287; Double Bay \$344.85 (All rates per square metre including GST)
Lease/Licence to occupy unused roadway (Section 153 Roads Act 1993) or land above or below a road (Section 149) - Application fee under Section 223	FCR	1,069.09	106.91	1,176.00	1,117.27	111.73	1,229.00	per application	A Minimum fee increased for FCR estimated time is 15hrs per application- new fee \$1,229 inc GST
USE OF ROADWAY									

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Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
Parklet Application Fee	FCR	373.00	Exempt	373.00	390.00	Exempt	390.00	per application	
Parklet Rent (Precinct 1)	FCR	799.50	Exempt	799.50	835.50	Exempt	835.50	per square metre	Precinct 1 applies to significant Parklet Rent areas such as Double Bay, Five Ways Paddington, Rose Bay (excluding Old South Head Road), Vaucluse, Woollahra and Watsons Bay (excluding the promenade)
Parklet Rent (Precinct 2)	FCR	693.00	Exempt	693.00	724.00	Exempt	724.00	per square metre	Precinct 2 applies to less significant Parklet Rent areas such as Bellevue Hill, Darling Point, Edgecliff, Paddington (excluding Five Ways), Rushcutters Bay and Old South Head Road
Parklet Rent (Precinct 3)	FCR	1,066.00	Exempt	1,066.00	1,114.00	Exempt	1,114.00	per square metre	Precinct 3 applies to Watsons Bay promenade
Mobile Parklet Hire	FCR	24,000.00	2,400.00	26,400.00	25,080.00	2,508.00	27,588.00	per annum	Hire charge will be pro rata per week. Minimum fees equivalent to 2 months hire.
Mobile Parklet installation or removal	FCR	2,500.00	250.00	2,750.00	2,612.73	261.27	2,874.00		Cost for installation and removal will be charged separately.
VENUE HIRE									
COMMUNITY/ARTS/RECREATION RATE									

FEES & CHARGES 2024/25

Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
Individuals for casual bookings and small businesses with turnover <\$150,000 per annum. Excludes functions & parties									
NEW FEE Small venues (with up to 6 person capacity) Applies to offices and meeting rooms in all venues	SUB				18.18	1.82	20.00	per hour	*NEW FEE* Minimum 1.5 hour hire
NEW FEE Medium venues (with up to 50 person capacity) Applies to offices and meeting rooms in all venues	SUB				36.36	3.64	40.00	per hour	*NEW FEE* Minimum 1.5 hour hire
NEW FEE Large venues (with over 50 person capacity) Applies to The Bay Room, Cooper Park Community Hall, The Gunyah, Sherbrooke Hall, Vaucluse Bowling Club and Community Facility	SUB				45.45	4.55	50.00	per hour	*NEW FEE* Minimum 1.5 hour hire
NOT FOR PROFIT RATE									
Registered Charities and NFP organisations including Educational and Religious institutions									
NEW FEE Small venues (with up to 6 person capacity) Applies to offices and meeting rooms in all venues	SUB				9.09	0.91	10.00	per hour	*NEW FEE* Minimum 1.5 hour hire
NEW FEE Medium venues (with up to 50 person capacity) Applies to Canonbury Cottage, Cultural Hub, EJ Ward, Paddington Community Centre, The Studio at Drill Hall	SUB				22.73	2.27	25.00	per hour	*NEW FEE* Minimum 1.5 hour hire
NEW FEE Large venues (with over 50 person capacity) Applies to The Bay Room, Cooper Park Community Hall, The Gunyah, Sherbrooke Hall, Vaucluse Bowling Club and Community Facility	SUB				31.82	3.18	35.00	per hour	*NEW FEE* Minimum 1.5 hour hire
PRIVATE FUNCTIONS/ COMMERCIAL RATE									
Private functions and parties (adults and children 13 years and over), and businesses with turnover >\$150,000 per annum									

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Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
NEW FEE Small venues (with up to 6 person capacity) Applies to offices and meeting rooms in all venues)	COST				36.36	3.64	40.00	per hour	*NEW FEE* Minimum 1.5 hour hire
NEW FEE Medium venues (with up to 50 person capacity) Applies to Canonbury Cottage, Cultural Hub, EJ Ward, Paddington Community Centre, Rose Bay Cottage, The Studio at Drill Hall	COST				72.73	7.27	80.00	per hour	*NEW FEE* Minimum 1.5 hour hire
NEW FEE Large venues (with over 50 person capacity) Applies to The Bay Room, Cooper Park Community Hall, The Gunyah, Sherbrooke Hall, Vacluse Bowling Club and Community Facility)	COST				118.18	11.82	130.00	per hour	*NEW FEE* Minimum 1.5 hour hire
CHILDREN'S BIRTHDAY PARTIES RATE									
Parties for children 12 years and under Medium venues (with up to 50 person capacity) EJ Ward, Paddington Community Centre and Rose Bay Cottage	SUB				181.82	18.18	200.00	Per 3.5 hr session	Party session is 3.5 hours hire. Includes all waste removal.
Large venues (with over 50 person capacity) Applies to Cooper Park Community Hall, The Gunyah, Sherbrooke Hall and Vacluse Bowling Club and Community Facility	SUB				245.45	24.55	270.00	Per 3.5 hr session	Party session is 3.5 hours hire. Includes all waste removal.
12-STEP PROGRAMS/PLAYGROUPS									
Hiring groups must be registered with their appropriate governing body									
NEW FEE Hourly rate	SUB				16.36	1.64	18.00	Per hour	*NEW FEE* Minimum 1.5 hour hire
OTHER VENUE HIRE FEES									
NEW FEE Waste Removal Fee for private Functions per event	FCR				36.36	3.64	40.00	Per event	*NEW FEE*
Cleaning – At cost applied for private functions and parties	FCR					10.0%	Plus 10.0%GST		
Cancellation Fee – Applies to bookings cancelled within 14 days of the event	COST				63.64	6.36	70.00		Applies to bookings cancelled within 14 days of the event
Lockers – small size	COST				45.45	4.55	50.00	Per term	
Lockers – medium size	COST				59.09	5.91	65.00	Per term	

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Lockers – large size	COST				72.73	7.27	80.00	Per term	
Amusement Device in conjunction with venue Hire at Cooper Park Community Hall and Vacluse Bowling Club and Community Facility – Under 50sqm	COST				62.73	6.27	69.00		
Amusement Device in conjunction with venue Hire at Cooper Park Community Hall and Vacluse Bowling Club and Community Facility – Over 50sqm	COST				121.82	12.18	134.00		
DELETE Cross St Studio One									
DELETE Children's Party Session up to 3.5 hrs	FCR	143.64	14.36	158.00				per session	*DELETE* Maximum of 3.5 hours.
DELETE Community/Arts/Recreation - per hour	COST	38.18	3.82	42.00				per hour	Minimum of 2 hours.
DELETE Community/Arts/Recreation - per exercise session	COST	57.27	5.73	63.00				per session	Maximum of 1.5 hours.
DELETE Community/Arts/Recreation - per 6 hours	COST	152.73	15.27	168.00				per 6 hours	Maximum of 6 hours.
DELETE Community Group Not for Profit - per hour (min 2 hrs)	SUB	33.64	3.36	37.00				per hour	Minimum of 2 hours.
DELETE Community Group Not for Profit - per 6 hours	SUB	134.55	13.45	148.00				per 6 hours	Maximum of 6 hours.
DELETE Drug and Alcohol Programs	SUB	15.45	1.55	17.00				per hour	Minimum 1.5 hours.
DELETE Private - per hour	FCR	95.45	9.55	105.00				per hour	Minimum of 2 hours.
DELETE Private - per 6 hours	FCR	381.82	38.18	420.00				per 6 hours	Maximum of 6 hours.
DELETE Additional cleaning - Weekdays	COST		10.0%	plus 10.0% GST		10.0%	plus 10.0% GST		Cleaning Mon - Fri
DELETE Additional cleaning - Saturday	COST		10.0%	plus 10.0% GST		10.0%	plus 10.0% GST		Cleaning Service Saturday
DELETE Additional cleaning - Sunday	COST		10.0%	plus 10.0% GST		10.0%	plus 10.0% GST		Cleaning Service Sunday
DELETE Bond	COST	180.00	Exempt	180.00		Exempt			
DELETE Cancellation Fee	COST	63.64	6.36	70.00					
DELETE Rose Bay Cottage									

FEES & CHARGES 2024/25

Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
DELETE Under 5 years Birthday Parties	FCR	134.55	13.45	148.00				per session	Maximum of 3.5 hours.
DELETE Community/Arts/Recreation - Per hour (min 2 hours)	COST	35.45	3.55	39.00				per hour	Minimum of 2 hours.
DELETE Community/Arts/Recreation - Per exercise session	COST	53.18	5.32	58.50				per session	Maximum of 1.5 hours.
DELETE Community/Arts/Recreation - Per 6 hours	COST	141.82	14.18	156.00				per 6 hours	Maximum of 6 hours.
DELETE Community Group Not for Profit - Per hour (min 2 hours)	SUB	20.91	2.09	23.00				per hour	Minimum of 2 hours.
DELETE Community Group Not for Profit - Per 6 hours	SUB	83.64	8.36	92.00				per 6 hours	Maximum of 6 hours.
DELETE Playgroups - per hour	SUB	9.09	0.91	10.00				per hour	Minimum of 2 hours.
DELETE Drug and Alcohol Programs	SUB	15.45	1.55	17.00				per hour	Minimum 1.5 hours.
DELETE Private - per hour	FCR	68.8	6.82	75.00				per hour	Minimum of 2 hours.
DELETE Private - per 6 hours	FCR	272.73	27.27	300.00				per 6 hours	Maximum of 6 hours.
DELETE Additional cleaning - Weekdays	COST		10.0%	plus 10.0% GST		10.0%	plus 10.0% GST		Cleaning Mon - Fri
DELETE Additional cleaning - Saturday	COST		10.0%	plus 10.0% GST		10.0%	plus 10.0% GST		Cleaning Saturday
DELETE Additional cleaning - Sunday	COST		10.0%	plus 10.0% GST		10.0%	plus 10.0% GST		Cleaning Sunday
DELETE Bond	COST	180.00	Exempt	180.00		Exempt			
DELETE Cancellation Fee	COST	63.64	6.36	70.00					
DELETE Amusement Device less than 50m2	FCR	60.00	6.00	66.00				per session	With venue hire.
DELETE Cooper Park Community Hall									
DELETE Children's Parties (under 12 years)	FCR	181.82	18.18	200.00				per session	Maximum of 3.5 hours.
DELETE Community/Arts/Recreation - Per hour (min 2 hours)	COST	44.55	4.45	49.00				per hour	Minimum of 2 hours.
DELETE Community/Arts/Recreation - Per exercise session	COST	66.36	6.64	73.00				per session	Maximum of 1.5 hours.

FEES & CHARGES 2024/25

Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
DELETE Community/Arts/Recreation - Per 6 hours	COST	178.78	17.82	196.00				per 6 hours	Maximum of 6 hours.
DELETE Community Group Not for Profit - Per hour (min 2 hours)	SUB	37.27	3.73	41.00				per hour	Minimum of 2 hours.
DELETE Community Group Not for Profit - Per 6 hours	SUB	149.09	14.91	164.00				per 6 hours	Maximum of 6 hours.
DELETE Drug and Alcohol Programs	SUB	15.45	1.55	17.00				per hour	Minimum 1.5 hours.
DELETE Private - per hour (min 2 hrs)	FCR	110.91	11.09	122.00				per hour	Minimum of 2 hours.
DELETE Private - per 6 hours	FCR	443.64	44.36	488.00				per 6 hours	Maximum of 6 hours.
DELETE Additional Cleaning - Weekdays	COST		10.0%	plus 10.0% GST		10.0%	plus 10.0% GST		Cleaning Mon - Fri
DELETE Additional Cleaning - Saturday	COST		10.0%	plus 10.0% GST		10.0%	plus 10.0% GST		Cleaning Saturday
DELETE Additional Cleaning - Sunday	COST		10.0%	plus 10.0% GST		10.0%	plus 10.0% GST		Cleaning Sunday
DELETE Bond - Youth & Adult Parties	FCR	350.00	Exempt	350.00		Exempt			
DELETE Bond - Children's Parties & all other activities	FCR	180.00	Exempt	180.00		Exempt			
DELETE Cancellation Fee	COST	63.64	6.36	70.00					
DELETE Amusement Device less than 50m2	FCR	60.00	6.00	66.00				per session	With venue hire.
DELETE The Gunyah									
DELETE Single Room Hire									
DELETE Children's Parties (Under 12) - Per Room	FCR	181.82	18.18	200.00				per session	Maximum of 3.5 hours.
DELETE Community/Arts/Recreation - Per hour (min 2 hours)	COST	44.55	4.45	49.00				per hour	Minimum of 2 hours.
DELETE Community/Arts/Recreation - Per exercise session	COST	66.82	6.68	73.50				per session	Maximum of 1.5 hours.
DELETE Community/Arts/Recreation - Per Room Per 6 hours	COST	178.18	17.82	196.00				per 6 hours	Maximum of 6 hours.
DELETE Community Group Not for Profit - Per hour (min 2 hours)	SUB	37.27	3.73	41.00				per hour	Minimum of 2 hours.
DELETE Community Group Not for Profit - Per Room Per 6 hours	SUB	149.09	14.91	164.00				per 6 hours	Maximum of 6 hours.

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Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
DELETE Private - per hour (min 2 hrs)	FCR	110.91	11.09	122.00				per hour	Minimum of 2 hours.
DELETE Private - per room 6 hours	FCR	443.64	44.36	488.00				per 6 hours	Maximum of 6 hours.
DELETE Drug and Alcohol Programs	SUB	15.45	1.55	17.00				per hour	Minimum 1.5 hours.
DELETE Total Venue Hire - 2 Rooms									
DELETE Children's Parties (Under 12) - Total Venue (2 rooms)	FCR	228.18	22.82	251.00				per session	Maximum of 3.5 hours.
DELETE Community/Arts/Recreation - Total Venue Per hour	COST	69.09	6.91	76.00				per hour	Minimum of 2 hours.
DELETE Community/Arts/Recreation - Total Venue Per exercise session	COST	103.64	10.36	114.00				per session	Maximum of 1.5 hours.
DELETE Community/Arts/Recreation - Total Venue Per 6 hours	COST	276.36	27.64	304.00				per 6 hours	Maximum of 6 hours.
DELETE Community/Arts/Recreation - Per hour - for Ballet Class (reduced hire space)	COST	57.27	5.73	63.00				per hour	Minimum of 2 hours.
DELETE Community/Arts/Recreation - Per exercise session - for Ballet Class (reduced hire space)	COST	85.91	8.59	94.50				per session	Maximum of 1.5 hours.
DELETE Community/Arts/Recreation - Per 6 hours - for Ballet Class (reduced hire space)	COST	229.09	22.91	252.00				per 6 hours	Maximum of 6 hours.
DELETE Community Group Not for Profit - Total Venue Per hour	SUB	50.91	5.09	56.00				per hour	Minimum of 2 hours.
DELETE Community Group Not for Profit - Total Venue Per 6 hours	SUB	203.64	20.36	224.00				per 6 hours	Maximum of 6 hours.
DELETE Private - total venue per hour	FCR	163.64	16.36	180.00				per hour	Minimum of 2 hours.
DELETE Private - total venue per 6 hours	FCR	654.55	65.45	720.00				per 6 hours	Maximum of 6 hours.
DELETE Single Room & Total Venue Hire									
DELETE Additional cleaning - Weekday	COST		10.0%	plus 10.0% GST		10.0%	plus 10.0% GST		Cleaning Mon - Fri

FEES & CHARGES 2024/25

Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
DELETE Additional Cleaning - Saturday	COST		10.0%	plus 10.0% GST		10.0%	plus 10.0% GST		Cleaning Sat
DELETE Additional cleaning - Sunday	COST		10.0%	plus 10.0% GST		10.0%	plus 10.0% GST		Cleaning Sun
DELETE Bond - Youth & Adult Parties		350.00	Exempt	350.00		Exempt			
DELETE Bond - Children's Parties & all other activities		180.00	Exempt	180.00		Exempt			
DELETE Cancellation Fee	COST	63.64	6.36	70.00					
DELETE Amusement Device less than 50m2	FCR	60.00	6.00	66.00					With venue hire.
DELETE Vaucluse Bowling Club									
DELETE Children's Parties (under 12 years) per session		181.82	18.18	200.00				per session	Maximum of 3.5 hours.
DELETE Private Function - per hour	FCR	110.91	11.09	122.00				per hour	Minimum of 2 hours.
DELETE Private Function - 6 hours	FCR	443.64	44.36	488.00				per 6 hours	Maximum of 6 hours.
DELETE Community/Arts/Recreation - Per hour (min 2 hours)	COST	44.55	4.45	49.00				per hour	Minimum of 2 hours.
DELETE Community/Arts/Recreation - Per exercise session	COST	66.36	6.64	73.00				per session	Maximum of 1.5 hours.
DELETE Community/Arts/Recreation - Per 6 hours	COST	178.18	17.82	196.00				per 6 hours	Maximum of 6 hours.
DELETE Community Group Not for Profit - Per hour (min 2 hours)	SUB	37.27	3.73	41.00				per hour	Minimum of 2 hours.
DELETE Community Group Not for Profit - Per 6 hours	SUB	149.09	14.91	164.00				per 6 hours	Maximum of 6 hours.
DELETE Daytime function in conjunction with use of bowling greens - per hour	FCR		10.0%	plus 10.0% GST		10.0%	plus 10.0% GST	per hour	Minimum of 2 hours.
DELETE Daytime function in conjunction with use of bowling greens - 6 hours	FCR	421.82	42.18	464.00					Maximum of 6 hours.
DELETE Drug and Alcohol Programs	SUB	15.45	1.55	17.00				per hour	Minimum 1.5 hours.
DELETE Additional Cleaning - Weekdays	COST		10.0%	plus 10.0% GST		10.0%	plus 10.0% GST		Cleaning Mon - Fri
DELETE Additional Cleaning - Saturday	COST		10.0%	plus 10.0% GST		10.0%	plus 10.0% GST		Cleaning - Sat

FEES & CHARGES 2024/25

Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
DELETE Additional Cleaning - Sunday	COST		10.0%	plus 10.0% GST		10.0%	plus 10.0% GST		Cleaning - Sun
DELETE Bond		350.00	Exempt	350.00		Exempt			
DELETE Cancellation Fee	COST	63.64	6.36	70.00					
DELETE The Drill Hall - 'Studio'									
DELETE Commercial usage (film shoots etc) - Per 6 hours	FCR	430.00	43.00	473.00				per 6 hours	Maximum of 6 hours.
DELETE Community/Arts/Recreation - Per Hour	COST	44.55	4.45	49.00				per hour	Minimum of 2 hours.
DELETE Community/Arts/Recreation - Per exercise session	COST	66.82	6.68	73.50				per session	Maximum of 1.5 hours.
DELETE Community/Arts/Recreation - Per 6 hours	COST	178.18	17.82	196.00				per 6 hours	Maximum of 6 hours.
DELETE Rehearsal Session (3 hours for a minimum of 5 sessions)	COST	66.36	6.64	73.00				per session	Not for profit amateur companies only.
DELETE Rehearsal / Performance Development - Per day	COST	216.36	21.64	238.00				per day	Maximum of 12 hours.
DELETE Rehearsal / Performance Development - Per week	COST	906.36	90.64	997.00				per week	5 - 7 consecutive days.
DELETE Community Groups Not for Profit - Per hour	SUB	37.27	3.73	41.00				per hour	Minimum of 2 hours.
DELETE Community Groups Not for Profit - Per 6 hours	SUB	149.09	14.91	164.00				per 6 hours	Maximum of 6 hours.
DELETE Drug and Alcohol Programs	SUB	15.45	1.55	17.00				per hour	
DELETE Additional Cleaning - Weekdays	COST		10.0%	plus 10.0% GST		10.0%	plus 10.0% GST		Cleaning Mon - Fri
DELETE Additional Cleaning - Saturday	COST		10.0%	plus 10.0% GST		10.0%	plus 10.0% GST		Cleaning in Sat
DELETE Additional Cleaning - Sunday	COST		10.0%	plus 10.0% GST		10.0%	plus 10.0% GST		Cleaning Sun
DELETE Bond		200.00	Exempt	200.00		Exempt			per cupboard per term (quarter) or part thereof.
DELETE Cancellation Fee	COST	63.64	6.36	70.00					
DELETE Canonbury Cottage									
DELETE Community/Arts/Recreation - Per hour (min 2 hours)	COST	35.45	3.55	39.00				per hour	Minimum of 2 hours.

FEES & CHARGES 2024/25

Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
DELETE Community/Arts/Recreation - Per exercise session	COST	53.18	5.32	58.50				per session	Maximum of 1.5 hours.
DELETE Community/Arts/Recreation - Per 6 hours	COST	141.82	14.18	156.00				per 6 hours	Maximum of 6 hours.
DELETE Community Group Not for Profit - Per hour (min 2 hours)	SUB	21.82	2.18	24.00				per hour	Minimum of 2 hours.
DELETE Community Group Not for Profit - Per 6 hours	SUB	87.27	8.73	96.00				per 6 hours	Maximum of 6 hours.
DELETE Drug and Alcohol Programs	SUB	15.45	1.55	17.00				per hour	Minimum of 1.5 hours.
DELETE Private - per hour	FCR	97.27	9.73	107.00				per hour	Minimum of 2 hours.
DELETE Private - per 6 hours	FCR	389.09	38.91	428.00				per 6 hours	Maximum of 6 hours.
DELETE Community/Art/Recreation - Per day (upstairs offices)	COST	30.91	3.09	34.00				per day	Maximum of 12 hours.
DELETE Community/Art/Recreation - Per week (small upstairs office)	COST	112.73	11.27	124.00				5-7 consecutive days	5-7 consecutive days.
DELETE Community/Art/Recreation - Per week (large upstairs office)	COST	148.18	14.82	163.00				5-7 consecutive days	5-7 consecutive days.
DELETE Ceremonies - weddings naming christening wakes etc.	FCR	145.45	14.55	160.00				per hour	Minimum of 2 hours.
DELETE Social Events - picnics birthdays reunions family gathering	FCR	81.82	8.18	90.00				per hour	Minimum of 2 hours.
DELETE Additional Cleaning - Weekdays	COST		10.0%	plus 10.0% GST		10.0%	plus 10.0% GST		Cleaning Mon - Fri
DELETE Additional Cleaning - Saturday	COST		10.0%	plus 10.0% GST		10.0%	plus 10.0% GST		Cleaning Sat
DELETE Additional Cleaning - Sunday	COST		10.0%	plus 10.0% GST		10.0%	plus 10.0% GST		Cleaning Sun
DELETE Bond		180.00	Exempt	180.00		Exempt			
DELETE Cancellation Fee	COST	63.64	6.36	70.00					
* Note - Additional charges apply for temporary amusement devices									Refer to Parks & Reserves - Amusement Devices for charges.
EJ Ward									
DELETE Under 12 years - Birthday Parties	FCR	134.55	13.45	148.00				per session	Maximum of 3.5 hours.

FEES & CHARGES 2024/25

Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
DELETE Community/Arts/Recreation - Per hour	COST	35.45	3.55	39.00				per hour	Minimum of 2 hours.
DELETE Community/Arts/Recreation - Per exercise session	COST	53.18	5.32	58.50				per session	Maximum of 1.5 hours.
DELETE Community/Arts/Recreation - Per 6 hours	COST	141.82	14.18	156.00				per 6 hours	Maximum of 6 hours.
DELETE Community Group, Not for Profit - Per hour	SUB	26.82	2.68	29.50				per hour	Minimum of 2 hours.
DELETE Community Group, Not for Profit - Per 6 hours	SUB	107.27	10.73	118.00				per 6 hours	Maximum 6 hours.
DELETE Community/Arts Groups - Per hour (upstairs offices East side)	COST	14.55	1.45	16.00				per hour	Minimum of 2 hours.
DELETE Community/Arts Groups - Per day (upstairs offices East side)	COST	71.82	7.18	79.00				per day	Maximum 12 hours.
DELETE Community/Arts Groups - Per week (upstairs offices East side)	COST	199.09	19.91	219.00				5-7 consecutive days	5-7 consecutive days.
DELETE Community/Arts Groups - Per day (West side)	COST	43.64	4.36	48.00				per day	Maximum 12 hours
DELETE Community/Arts Groups - Per week (West side)	COST	170.91	17.09	188.00				5-7 consecutive days	5- 7 consecutive days
DELETE Community/Arts groups – Per week - large upstairs office (East Side)	COST	300.00	30.00	330.00				5-7 consecutive days	5- 7 consecutive days
DELETE Drug and Alcohol Programs	SUB	15.45	1.55	17.00	15.45			per hour	1.5 hours minimum.
DELETE Private - per hour	FCR	52.73	5.27	58.00				per hour	Minimum of 2 hours.
DELETE Private - Per 6 hours	FCR	210.91	21.09	232.00				per 6 hours	Maximum of 6 hours.
DELETE Additional Cleaning - Weekdays	COST		10.0%	plus 10.0% GST		10.0%	plus 10.0% GST		Cleaning Mon - Fri
DELETE Additional Cleaning - Saturday	COST		10.0%	plus 10.0% GST		10.0%	plus 10.0% GST		Cleaning Sat
DELETE Additional Cleaning - Sunday	COST		10.0%	plus 10.0% GST		10.0%	plus 10.0% GST		Cleaning Sun
DELETE Bond		180.00	Exempt	180.00	180.00	Exempt	180.00		
DELETE Cancellation fee	COST	63.64	6.36	70.00					
The Bay Room - Cosmopolitan									
DELETE Private - per hour (min 2 hrs)	FCR	110.91	11.09	122.00				per hour	Minimum of 2 hours.

FEES & CHARGES 2024/25

Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
DELETE Private - per 6 hours	FCR	443.64	44.36	488.00				per 6 hours	Maximum of 6 hours.
DELETE Community/Arts/Recreation - Per hour (min 2 hours)	COST	44.55	4.45	49.00				per hour	Minimum of 2 hours.
DELETE Community/Arts/Recreation - Per exercise session	COST	66.82	6.68	73.50				per session	Maximum of 1.5 hours.
DELETE Community/Arts/Recreation - Per 6 hours	COST	178.18	17.82	196.00				per 6 hours	Maximum of 6 hours.
DELETE Community Group Not for Profit - Per hour (min 2 hours)	SUB	37.27	3.73	41.00				per hour	Minimum of 2 hours.
DELETE Community Group Not for Profit - Per 6 hours	SUB	149.09	14.91	164.00				per 6 hours	Maximum of 6 hours.
DELETE Drug and Alcohol Programs	SUB	15.45	1.55	17.00				per hour	Minimum of 1.5 hours.
DELETE Projector hire - daily rate	COST	45.45	4.55	50.00				per day	Minimum of 1 day.
DELETE Projector hire - weekly rate	COST	181.82	18.18	200.00				per week	Minimum of 1 week.
DELETE Additional Cleaning - Weekdays	COST		10.0%	plus 10.0% GST		10.0%	plus 10.0% GST		Cleaning Mon - Fri
DELETE Additional Cleaning - Saturday	COST		10.0%	plus 10.0% GST		10.0%	plus 10.0% GST		Cleaning Sat
DELETE Additional Cleaning - Sunday	COST		10.0%	plus 10.0% GST		10.0%	plus 10.0% GST		Cleaning Sun
DELETE Bond		180.00	Exempt	180.00		Exempt			
DELETE Cancellation Fee	COST	63.64	6.36	70.00					
Sherbrooke Hall									
DELETE Children's Parties (under 12 years)	FCR	181.82	18.18	200.00				per session	Maximum of 3.5 hours.
DELETE Community/Arts/Recreation - Per hour (min 2 hours)	COST	44.55	4.45	49.00				per hour	Minimum of 2 hours.
DELETE Community/Arts/Recreation - Per exercise session	COST	66.82	6.68	73.50				per session	Maximum of 1.5 hours.
DELETE Community/Arts/Recreation - Per 6 hours	COST	178.18	17.82	196.00				per 6 hours	Maximum of 6 hours.
DELETE Community Group Not for Profit - Per hour (min 2 hours)	SUB	37.27	3.73	41.00				per hour	Minimum of 2 hours.
DELETE Community Group Not for Profit - Per 6 hours	SUB	149.09	14.91	164.00				per 6 hours	Maximum of 6 hours.

FEES & CHARGES 2024/25

Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
DELETE Drug and Alcohol Programs	SUB	15.45	1.55	17.00				per hour	Minimum 1.5 hours.
DELETE Private - per hour (min 2 hrs)	FCR	110.91	11.09	122.00				per hour	Minimum of 2 hours.
DELETE Private - per 6 hours	FCR	443.64	44.36	488.00				per 6 hours	Maximum of 6 hours.
DELETE Cancellation Fee	COST	63.64	6.36	70.00					
DELETE Additional Cleaning - Weekdays	COST		10.0%	plus 10.0% GST		10.0%	plus 10.0% GST		Cleaning Mon - Fri
DELETE Additional Cleaning - Saturday	COST		10.0%	plus 10.0% GST		10.0%	plus 10.0% GST		Cleaning Sat
DELETE Additional Cleaning - Sunday	COST		10.0%	plus 10.0% GST		10.0%	plus 10.0% GST		Cleaning Sun
DELETE Bond - Youth & Adult Parties	FCR	350.00	Exempt	350.00		Exempt			
DELETE Bond - Children's Parties & all other activities	FCR	180.00	Exempt	180.00		Exempt			
All Venues with Lockers									
DELETE Storage locker hire - small	COST	48.18	4.82	53.00				per hiring term	
DELETE Storage locker hire - medium	COST	61.82	6.18	68.00				per hiring term	
DELETE Storage locker hire - large	COST	76.36	7.64	84.00				per hiring term	
Art Gallery Exhibitions									
Gallery1 Community Org/ Group Exh/ Indiv Artist	SUB	593.64	59.36	653.00	500.00	50.00	550.00	per week	
Galleries 2,3,4 Community Org/ Group Exh/ Indiv Artist	SUB	247.27	24.73	272.00	227.27	22.73	250.00	per gallery per week	
All Galleries booked (1,2,3 and 4) Community Org/ Group Exh/ Indiv	SUB	1,330.00	133.00	1,463.00	1,090.91	109.99	1,200.00	per week	
Events									
Community/ Educational									
Small Organisation - Weekday Hire	SUB	95.45	9.55	105.00	100.00	10.00	110.00	per hour	Hire of Gallery, After Hours for filming or events with a staff member present and min 4 Hour Booking
Small Organisation - Weekend Hire	SUB	142.73	14.27	157.00	149.09	14.09	164.00	per hour	Hire of Gallery, After Hours for filming or events with a staff

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Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
									member present and min 4 Hour Booking
Med-Large Organisation - Weekday Hire	SUB	236.36	23.64	260.00	247.27	24.73	272.00	per hour	Hire of Gallery, After Hours for filming or events with a staff member present and min 4 Hour Booking
Med-Large Organisation - Weekend Hire	SUB	286.36	28.64	315.00	300.00	30.00	330.00	per hour	Hire of Gallery, After Hours for filming or events with a staff member present and min 4 Hour Booking
Corporate Rates									
Small Business - Weekday Hire	FCR	95.45	9.55	105.00	118.18	11.82	130.00	per hour	Small Business defined as annual turnover under 10 Million dollars. Hire of Gallery, After Hours for filming or events with a staff member present and min 4 Hour Booking
Small Business - Weekend Hire	FCR	142.73	14.27	157.00	163.64	16.36	180.00	per hour	Small Business defined as annual turnover under 10 Million dollars. Hire of Gallery, After Hours for filming or events with a staff member present and min 4 Hour Booking
Medium Business - Weekday Hire	FCR	236.36	23.64	260.00	263.64	26.36	290.00	per hour	Medium Business defined as annual turnover between 10 and 20 Million dollars. Hire of Gallery, After Hours for filming or events with a staff member present and min 4 Hour Booking
Medium Business - Weekend Hire	FCR	286.36	28.64	315.00	327.27	32.73	360.00	per hour	Medium Business defined as annual

FEES & CHARGES 2024/25

Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
									turnover between 10 and 20 Million dollars. Hire of Gallery, After Hours for filming or events with a staff member present and min 4 Hour Booking
Large Business - Weekday Hire	FCR	477.27	47.73	525.00	500.00	50.00	550.00	per hour	Large Business defined as annual turnover in excess of 20 Million dollars. Hire of Gallery, After Hours for filming or events with a staff member present and min 4 Hour Booking
Large Business - Weekend Hire	FCR	522.73	52.27	575.00	545.45	54.55	600.00	per hour	Large Business defined as annual turnover in excess of 20 Million dollars. Hire of Gallery, After Hours for filming or events with a staff member present and min 4 Hour Booking
Additional Cleaning Monday - Friday (in addition to standard schedule)	COST	Charge at Cost	10.0%	Charge at Cost plus 10.0% GST	Charge at Cost	10.0%	Charge at Cost plus 10.0% GST		
Additional Cleaning weekend (in addition to standard schedule)	COST	Charge at Cost	10.0%	Charge at Cost plus 10.0% GST	Charge at Cost	10.0%	Charge at Cost plus 10.0% GST		
Bond	COST	310.00	Exempt	310.00	310.00	Exempt	310.00		
Cancellation Fee more than 60 days	COST		10.0%	plus 10.0% GST		10.0%	plus 10.0% GST	50% of hire fee	
Cancellation Fee less than 60 days	COST		10.0%	plus 10.0% GST		10.0%	plus 10.0% GST	full hire fee	
DELETE Woollahra Gallery at Redleaf Lower Ground Hire Spaces									
DELETE Small room 1 - Community Group, Not for Profit - per hour (min 2 hrs)	SUB	20.91	2.09	23.00				per hour	Minimum of 2 hours.

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Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
DELETE Small room 1 - Community Group, Not for Profit - per 6 hours	SUB	83.65	8.36	92.00				per 6 hours	Maximum of 6 hours.
DELETE Small room 1 - Community/Arts/Recreation - per hour (min 2 hrs)	COST	35.45	3.55	39.00				per hour	Minimum of 2 hours.
DELETE Small room 1 - Community/Arts/Recreation - per 6 hours	COST	141.82	14.18	156.00				per 6 hours	Maximum of 6 hours.
DELETE Small room 1 - Private - per hour (min 2hrs)	FCR	60.00	6.00	66.00				per hour	Minimum of 2 hours.
DELETE Small room 1 - Private - per 6 hours	FCR	240.00	24.00	264.00				per 6 hours	Maximum of 6 hours.
DELETE Large room 5/6 - Community Group, Not for Profit - per hour (min 2 hrs)	SUB	27.27	2.73	30.00				per hour	Minimum of 2 hours.
DELETE Large room 5/6 - Community Group, Not for Profit - per 6 hours	SUB	109.09	10.91	120.00				per 6 hours	Maximum of 6 hours.
DELETE Large room 5/6 - Community/Arts/Recreation - per hour (min 2 hrs)	COST	35.45	3.55	39.00				per hour	Minimum of 2 hours.
DELETE Large room 5/6 - Community/Arts/Recreation - per session	COST	53.18	5.32	58.50				per session	Maximum of 1.5 hours.
DELETE Large room 5/6 - Community/Arts/Recreation - per 6 hours	COST	141.82	14.18	156.00				per 6 hours	Maximum of 6 hours.
DELETE Large room 5/6 - Private - per hour (min 2 hrs)	FCR	99.09	9.91	109.00				per hour	Minimum of 2 hours.
DELETE Verandah - Community Group, Not for Profit - per hour (min 2 hrs)	SUB	27.27	2.73	30.00				per hour	Minimum of 2 hours.
DELETE Verandah - Community Group, Not for Profit - per 6 hours	SUB	109.09	10.91	120.00				per 6 hours	Maximum of 6 hours.
DELETE Verandah - Community/Arts/Recreation - per hour (min 2 hrs)	COST	35.45	3.55	39.00				per hour	Minimum of 2 hours.
DELETE Verandah - Community/Arts/Recreation - per session	COST	53.18	5.32	58.50				per session	Maximum of 1.5 hours.

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Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
DELETE Verandah - Community/Arts/Recreation - per 6 hours	COST	141.82	14.18	156.00				per 6 hours	Maximum of 6 hours.
DELETE Verandah - Private - per hour (min 2hrs)	FCR	100.00	10.00	110.00				per hour	Minimum of 2 hours.
DELETE Verandah - Private - per 6 hours	FCR	400.00	40.00	440.00				per 6 hours	Maximum of 6 hours.
DELETE All ground floor hire spaces - 10% of room hire cost		10.0%	plus 10.0% GST			10.0%	plus 10.0% GST		
DELETE Additional Cleaning - Weekdays	COST	Charge at Cost	10.0%	Charge at Cost plus 10.0% GST	Charge at Cost	10.0%	Charge at Cost plus 10.0% GST		Cleaning in addition to standard schedule
DELETE Additional Cleaning - Saturday	COST	Charge at Cost	10.0%	Charge at Cost plus 10.0% GST	Charge at Cost	10.0%	Charge at Cost plus 10.0% GST		Cleaning in addition to standard schedule
DELETE Additional Cleaning - Sunday	COST	Charge at Cost	10.0%	Charge at Cost plus 10.0% GST	Charge at Cost	10.0%	Charge at Cost plus 10.0% GST		Cleaning in addition to standard schedule
DELETE Bond	COST	180.00	Exempt	180.00		Exempt			
DELETE Cancellation fee	COST	63.64	6.36	70.00					
Podcasting / Video Editing Room - Community	COST	34.55	3.45	38.00	36.36	3.64	40.00	per hour	
Podcasting / Video Editing Room - Commercial	FCR	54.55	5.45	60.00	57.27	5.73	63.00	per hour	
Woollahra Library									
Event Space - Room 1 - Commercial/Business	COST	83.64	8.36	92.00	87.27	8.73	96.00	per hour	
Event Space - Room 1 - Not for Profit/Community	SUB	41.82	4.18	46.00	43.64	4.36	48.00	per hour	
Event Space - Room 2 - Commercial/Business	COST	83.64	8.36	92.00	87.27	8.73	96.00	per hour	
Event Space - Room 2 - Not for Profit/Community	SUB	41.82	4.18	46.00	43.64	4.36	48.00	per hour	
Event Space - Room 1 & 2 - Commercial/Business	COST	127.27	12.73	140.00	132.73	13.27	146.00	per hour	Fee is for booking of both rooms in one booking.
Event Space - Room 1 & 2 - Not for Profit/Community	SUB	63.64	6.36	70.00	66.36	6.64	73.00	per hour	Fee is for booking of both rooms in one booking.
Technology Room - Commercial/Business	COST	76.36	7.64	84.00	80.00	8.00	88.00	per hour	

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Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
Technology Room - Not for Profit/Community	SUB	38.18	3.82	42.00	40.00	4.00	44.00	per hour	
Balcony Hire - Not for profit	SUB	19.09	1.91	21.00	20.00	2.00	22.00	per hour	
Balcony Hire - Commercial	COST	38.18	3.82	42.00	40.00	4.00	44.00	per hour	
Library Hire for Filming - Commercial	COST	285.45	28.55	314.00	298.18	29.82	328.00	per hour	
Library Hire for Filming - Not for profit	SUB	142.73	14.27	157.00	149.09	14.91	164.00	per hour	
After Hours Venue Assistance (Monday - Friday)		22.73	2.27	25.00	24.55	2.45	27.00	per half hour	per half hour or part thereof
After Hours Venue Assistance (Saturday) NEW		27.27	2.73	30.00	29.09	2.91	32.00	per half hour	per half hour or part thereof
After Hours Venue Assistance (Sunday) NEW		31.82	3.18	35.00	33.64	3.36	37.00	per half hour	per half hour or part thereof
WASTE SERVICES									
Domestic Waste Management Charge (includes Domestic Waste Green Waste Clean Up and Recycling Collections)	COST	609.20	Exempt	609.20	638.30	Exempt	638.30	per year	This charge is calculated based on the 'Reasonable Cost' of providing the service.
Domestic Waste - Additional 120L bin. Additional Service Charge	COST	761.50	Exempt	761.50	797.90	Exempt	797.90	per year	
Domestic Waste - Upgrade bin to 140L. Additional Service Charge	COST	612.59	Exempt	612.59	645.00	Exempt	645.00	per year	
Green Waste - Additional Service Charge	COST	395.36	Exempt	395.36	415.00	Exempt	415.00	per year	
Bin Repair or NEW Part:									
Lid	COST	32.03	Exempt	32.03	33.50	Exempt	33.50	per part	
Wheel	COST	18.00	Exempt	18.00	18.85	Exempt	18.85	per part	
Axle	COST	23.64	Exempt	23.64	24.70	Exempt	24.70	per part	
Bin Supply or replacement									
240 litre	COST	113.80	Exempt	113.80	118.95	Exempt	118.95	per bin	
140 litre	COST	103.15	Exempt	103.15	107.80	Exempt	107.80	per bin	
120 litre	COST	99.00	Exempt	99.00	103.50	Exempt	103.50	per bin	

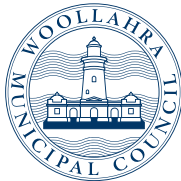
FEES & CHARGES 2024/25

Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
55 litre Recycling Crate	COST	23.64	Exempt	23.64	24.70	Exempt	24.70	per bin	
Domestic Waste Carry Out Service:									
55 litre (normally twice weekly service)	SUB	1.66	Exempt	1.66	1.75	Exempt	1.75	per service	Service only available (on application) to the aged or infirm.
120 litre (normally once weekly service)	SUB	2.27	Exempt	2.27	2.40	Exempt	2.40	per service	Service only available (on application) to the aged or infirm.
140 litre (normally once weekly service)	SUB	3.25	Exempt	3.25	3.40	Exempt	3.40	per service	Service only available (on application) to the aged or infirm.
240 litre (normally once weekly service)	SUB	4.85	Exempt	4.85	5.10	Exempt	5.10	per service	Service only available (on application) to the aged or infirm.
Special Events									
Bins for Special Events									
- Administration Pick up & delivery fee (1 - 5 bins)	FCR	93.45	9.35	102.80	97.68	9.77	107.45	per event	
- Administration Pick up & delivery fee (> 5 bins)	FCR	118.64	11.86	130.50	124.00	12.40	136.40	per event	
- Bin Fee	FCR	24.91	2.49	27.40	26.05	2.60	28.65	per 240l bin	
Garden Refuse Greencart Service Excess	COST	12.57	Exempt	12.57	13.15	Exempt	13.15	per bin	Per extra bin - To be imposed by the purchase of excess garbage stickers.
55 litre organics bin with lid	COST	51.40	Exempt	51.40	53.75	Exempt	53.75	per bin	Available for organics collection service.
Composting									
Large Worm Farm	SUB	31.82	3.18	35.00	34.55	3.45	38.00	per farm	
Worms (500)	SUB	20.00	2.00	22.00	21.82	2.18	24.00		
Worms (1000)	SUB	26.36	2.64	29.00	28.64	2.86	31.50		
Small Compost Bin	SUB	19.55	1.95	21.50	21.36	2.14	23.50	per bin	
Compost Bin (220L) Large	SUB	22.68	2.27	24.95	24.55	2.45	27.00	per bin	
Small in-ground compost bin	SUB	144.55	14.45	159.00	155.00	15.50	170.50	per bin	
Large in-ground compost bin	SUB	208.64	20.86	229.50	224.09	22.41	246.50	per bin	
Compost Stirrer	SUB	8.18	0.82	9.00	8.82	0.88	9.70	per stirrer	
Large Tumbling Compost Bin	SUB	170.00	17.00	187.00	182.27	18.23	200.50	per bin	
Medium Tumbling Compost Bin	SUB	126.82	12.68	139.50	136.36	13.64	150.00	per bin	
Small worm farm	SUB	26.36	2.64	29.00	28.64	2.86	31.50	per farm	
NEW Worms (1,000) for Subpod	SUB				26.36	2.64	29.00		*NEW*

FEES & CHARGES 2024/25

Fee / Charge	Pricing Policy Ref.	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	2024/25 Fee / Charge excl. GST	2024/25 GST	2024/25 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
NEW Worms (2,000) for Subpod	SUB				53.64	5.36	59.00		*NEW*
NEW Aerator for Subpod	SUB				8.18	0.82	9.00		*NEW*
Booked Household Goods Collection (e.g. Coffee table clothes dryer microwave lounge wardrobe hot water service refrigerator washing machine bed mattress)	FCR	52.25	Exempt	52.25	54.60	Exempt	54.60	per item	
WATER SYSTEMS REGISTRATION									
Registration of water-cooling & warm water systems	FCR	107.00	Exempt	107.00	111.85	Exempt	111.85	per lodgement	
Inspections up to 30 Minutes in duration (including travelling)	FCR	104.00	Exempt	104.00	108.70	Exempt	108.70	per inspection up to 30 mins	
Inspections over 30 Minutes in duration (including travelling)	FCR	199.00	Exempt	199.00	208.00	Exempt	208.00	per hour or part hour over 30 mins	

Woollahra
Municipal
Council



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LONG TERM FINANCIAL PLAN

2024/25 - 2033/34



DRAFT

Strategic & Corporate Committee

17 June 2024

Acknowledgement of Country

Woollahra Council acknowledges that we are on the land of the Gadigal and Birrabirragal people, the Traditional Custodians of the land. We pay our respects to Elders past, present and emerging.



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Murray Rose Pool

Introduction

Resourcing Strategy

A requirement of the Local Government Act 1993 (s.403) is that a council must have a long-term Resourcing Strategy for the provision of the resources required to perform its functions. The Resourcing Strategy consists of the following three components:

1. Long Term Financial Plan
2. Workforce Management Plan
3. Asset Management Plan.

The Resourcing Strategy integrates with the Council Delivery Program and Operational Plan.

What Is A Long Term Financial Plan?

Council needs to maintain a financially sustainable position over time so that we can provide services and renew infrastructure for the benefit of our community. The Long Term Financial Plan (LTFP) helps us develop a plan to achieve this. Council's LTFP is a tool to aid decision making, priority setting and problem solving. The LTFP expresses in financial terms the activities Council proposes to undertake in the short, medium and long term. Using this, we can identify if we can continue to pay for our services and maintain our infrastructure in good condition (i.e. community buildings, parks, roads and business centres) with the income that we expect to receive.

Using our LTFP we can answer some key questions:

- Where will we be financially in 10 years?
- Is our revenue growing at the same rate as our costs?
- Are we able to financially afford our current service levels over time?
- What would be the financial impact if we did something different?
- Can we afford to do something new or build a new facility for our community to use?

The Long Term Financial Plan (LTFP) is a 10-year rolling plan which is updated annually. The LTFP captures financial implications of asset management and workforce planning. Financial planning over a 10-year horizon is challenging and relies on a range of assumptions, many of which are largely outside of Council's control. For example the rate peg that determines how much rates will change for the following financial year, are set by the Independent Pricing & Regulatory Tribunal (IPART). We therefore closely monitor our LTFP and update it to reflect these changing circumstances.

We also look at what would be the impact on our finances if trends were to worsen. We do this through a sensitivity analysis using the key assumptions most likely to affect the LTFP and these are included on page 7.

What Does Financial Sustainability Mean?

Financial sustainability is the ability to meet our current and future costs as they arise and to have the capacity to respond to foreseeable changes and emerging risks. Put simply it is our ability to:

- Cover our existing expenses and their future increases
- Cover new expenses that we know will be required into the future
- React to and cover the expenses from things that we think may occur, for example the resulting repair works and clean up that may be required after a major storm event. We refer to this as “financial flexibility” and believe a sound level for this to be between \$1.5 million and \$2.0 million per annum.

Our Financial Challenges and How Are We Addressing Them

IPART Rate Peg

The largest proportion of Council’s income comes from rates. Changes in rates is set and approved by the NSW Government’s Independent Pricing and Regulatory Tribunal (IPART). This change is called the “setting of the rate peg.” The rate peg is the maximum percentage amount by which a council may increase its rates income for the year. The rate peg has historically been set by IPART below the inflation rate and is not enough to secure a financially sustainable future for Council.

Special Rate Variation

This year we have updated our LTFP after IPART’s approval of Council’s Special Rate Variation (SRV) in June 2023 of 13.7% in 2023-24 and 7.5% in 2024-25. The SRV has enabled Council to undertake much needed projects totalling \$48.9 million over the next ten years.

These projects include:-

- a) Increased spending on footpaths and drainage.
- b) Progressing the heritage gap analysis
- c) Climate Change Adaptation Measures
- d) Fig Tree maintenance
- e) An additional Open Space maintenance team
- f) Funding of Open Space strategies
- g) Digital transformation
- h) Funding of net finance costs for the Wilberforce Car Park project.

Cost Shifting

We face the burden of the continuation of “cost Shifting” from other levels of government. This is where another level of government shifts responsibilities to Councils with either little or no funding to support them. Whilst this situation is not new, it has been compounding over many years, with the level of cost shifting to Woollahra Council currently sitting at approximately \$ 14.5 million per annum, based on 2022-2023 data. These are funds that Council could have used to fund improved services and infrastructure.

Additional Income Opportunities

Council continues to look at opportunities to increase income from a number of areas:

- a) Council continues to review its Fees and Charges each year.
- b) In 2023, Council entered into a contract to increase income from advertising.

This additional income has assisted Council to commence the implementation of its Urban Forest Strategy over the next ten years.

Future and ongoing financial opportunities and efficiency savings

Council is focused on continuing to achieve efficiency savings with a 0.1% efficiency reduction factored into Materials, Contract and Other Expenses in each year of the LTFP. We continue to work across Council's forty-six (46) high level services through our Service Review Program to identify efficiency improvements and opportunities to reduce costs.

Ongoing savings will support Council's long-term financial sustainability and, if savings are achieved beyond this level, opportunities for their utilisation will be considered and changes to the Long-Term Financial Plan applied.

2024/25 Budget Overview

The 2024-25 operating budget forecasts income of \$132.5 million and operating expenses of \$128.4 million. When we take away the \$2.9 million in capital grants and contributions (money we receive from the Federal and State Governments for capital projects) we have a forecast operating surplus of \$1.2 million.

We exclude the capital grants and contributions because they can only be used on capital projects, i.e. not on Council's day to day expenses.

With a forecast surplus position, Council is forecasting an Operating Performance Ratio in 2024-25 of 1.3% which is above the Office of Local Government (OLG) benchmark of greater than 0%.

Our 2024-25 budget also includes a Capital Works program of \$43.7 million.

Longer Term Financial Outlook

Council has strengthened its longer term financial outlook over recent years through a number of initiatives providing ongoing budget improvements of \$7 million. The subsequent approval of Council's Special Rate Variation has further strengthened this position and has provided Council funding to address priorities totaling \$48.9 million identified by the community over a ten year period. More information is available [here](#).

Financial Planning Assumptions

In preparing the Long Term Financial Plan (LTFP), consideration was given to a range of economic factors that affect our finances. We have made assumption in putting together this year’s budget and our LTFP which are detailed below. Overall we have taken a conservative and consistent approach to the assumptions. There is still much uncertainty with inflation and cost increases into the future.

Inflation

Overall inflation has assumed to be 2.3% to 3.5 % year on year in order to give a realistic but conservative impact on the models. We have kept Statutory Fees & Charges, Grants Received at lower percentages.

Rate Peg

The SRV for 2024-25 is 7.5%, thereafter in the short-term we have used the weighted cost of wages and material/ contract costs as the Rate Peg and in the mid to long term a conservative Rate Peg just above 2.5%.

DomesticWaste Management Charges (DWMC)

DWMC is based on cost recovery. We have used a range of 3.9% to 4.9% given significant increases in tipping fees.

2024/25	2025/26	2026/27	2027/26	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
+3.5%	+2.6%	+2.5%	+2.5%	+2.4%	+2.3%	+2.3%	+2.4%	+2.5%	+3.5%
+7.5%	+4.8%	+4.4%	+4.4%	+4.4%	+2.7%	+2.8%	+2.8%	+2.9%	+2.9%
+4.5%	+4.9%	+4.5%	+4.5%	+3.9%	+3.9%	+3.9%	+3.9%	+3.9%	+3.9%

Interest Income

Interest Income has been modelled using 3.4% across the 10-year period from 2025-26, given that interest rates are expected to decline and long term forecasting of rates is inherently subjective.

Other Income & Revenues

- Grants & Contributions for operating purposes
- Statutory Fees & Charges
- Other Fees & Charges.

Interest Expense

Interest expense has been modelled using existing and forecast loan data over the forward years.

Loan Repayments

Loan repayments have been modelled using existing and forecast loan data.

- Repayment of borrowings

Notes

The LTFP Models do not provide for investment in infrastructure that may be required to meet NSW state government housing strategy targets.

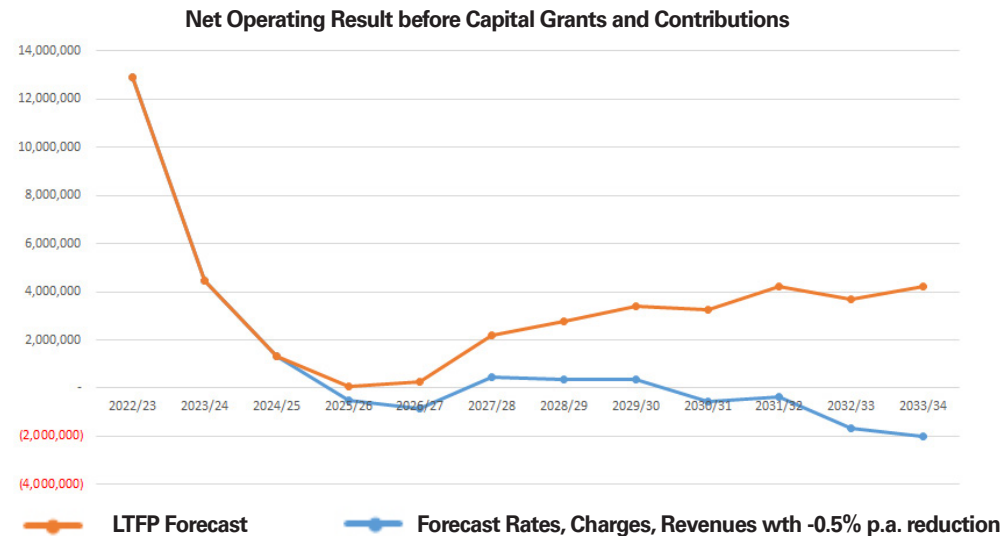
2024/25	2025/26	2026/27	2027/26	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
3.7%	3.4%	3.4%	3.4%	3.4%	3.4%	3.4%	3.4%	3.4%	3.4%
\$5.0m	\$5.2m	\$5.3m	\$5.5m	\$5.6m	\$5.8m	\$5.9m	\$6.1m	\$6.3m	\$6.4m
+0.0%	+2.8%	+2.8%	+2.8%	+2.8%	+2.8%	+2.8%	+2.8%	+2.8%	+2.9%
+4.5%	+3.6%	+2.8%	+2.8%	+2.8%	+2.8%	+2.8%	+2.8%	+2.9%	+2.9%
\$3.0m	\$3.6m	\$3.5m	\$3.3m	\$3.1m	\$3.0m	\$2.8m	\$2.6m	\$2.4m	\$2.2m
\$4.1m	\$4.1m	\$4.2m	\$4.4m	\$4.6m	\$4.7m	\$4.2m	\$4.3m	\$4.5m	\$4.7m

Sensitivity Analysis

Although the assumptions listed in the previous section are our current informed estimate based on a range of reliable sources, long term financial plans are inherently uncertain. They contain a wide range of assumptions about interest rates and the potential effect of inflation on revenues and expenditures which are largely outside our control. Developing our Long Term Financial Plan has included financial modelling taking into account the impact on our finances if trends worsen against the LTFP.

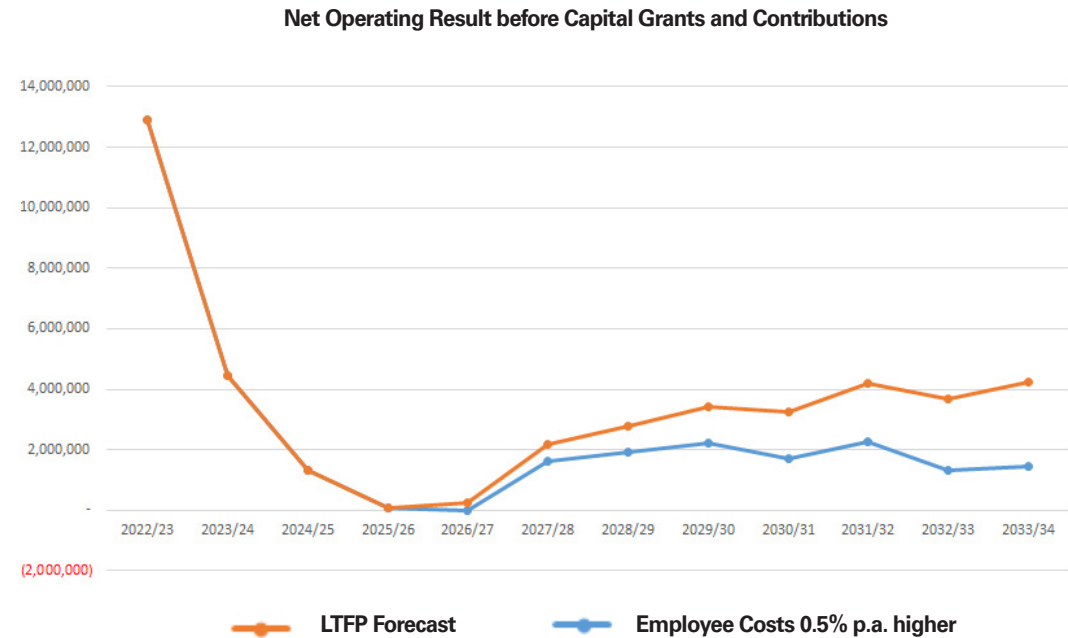
Rates, Charges and Other Revenues/Income

Rates and Charges comprise 53% of total income. Rates are capped by the State Government via IPART. Council can only increase rates if we apply for a special rate increase (called a Special Rate Variation (SRV)). If revenues are decreased by 0.5% p.a. from 2025-26, the forecast net operating result will decline into deficit for each of the forward years of the Long Term Financial Plan for 2025-26, 2026-27, 2030-31, 2031-32, 2032-33, 2033-34.



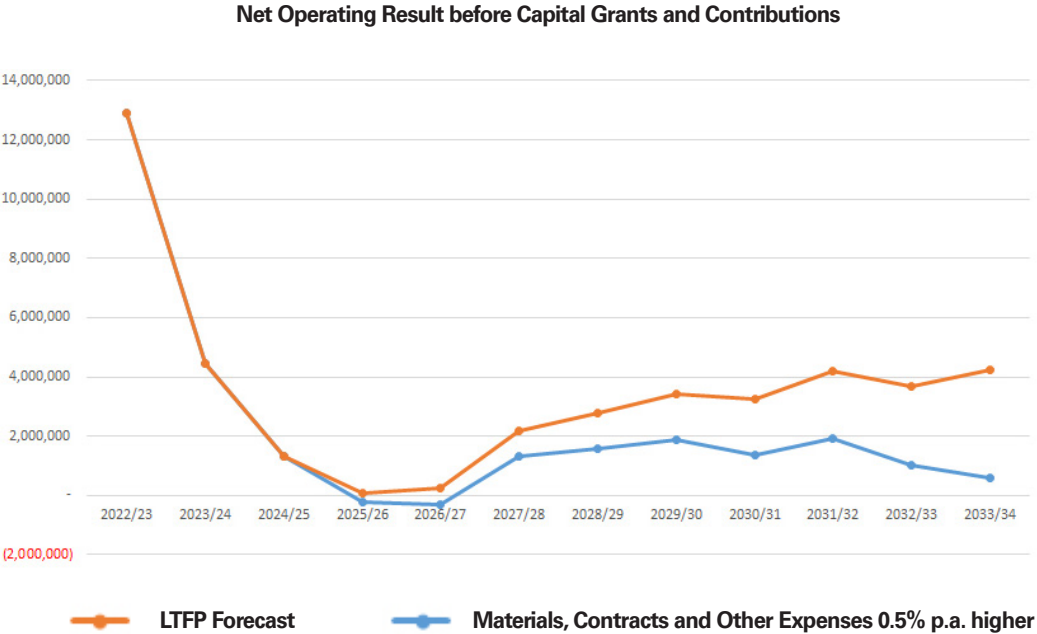
Employee Costs

Salary growth is largely subject to the NSW Local Government Award. The current Award provided for an annual increase of 4.5% in 2023-24, 3.5% in 2024-25, and 3.0% in 2025-26 with an additional 0.5% in 2024-25 and 2025-26. If the Award increase was 0.5% p.a. higher than the assumption made from 2026-27, the forecast net operating result will decline into deficit in 2026-27 and reduced surpluses for each of the forward years of the Long Term Financial Plan from 2027-28.



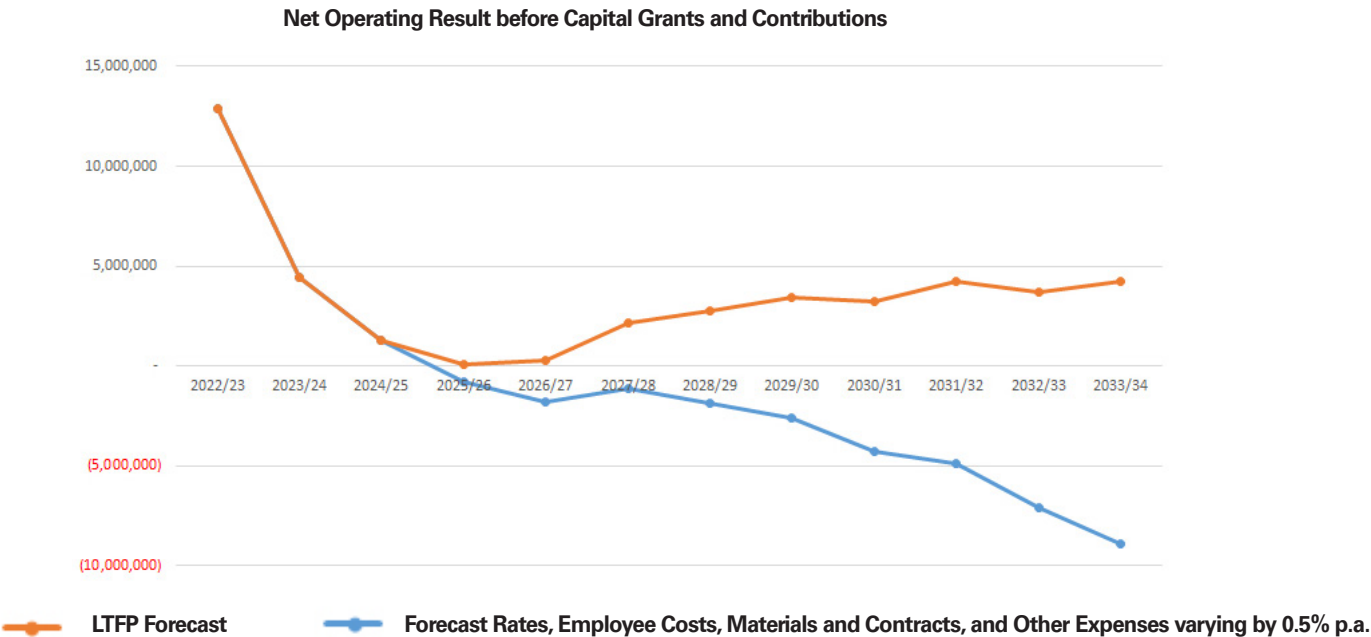
Materials, Contracts and Other Expenses

The Scenario 2 forecast uses an inflation rate range of 2.3% to 3.5 %, however, fluctuating market conditions could affect the price of certain Materials, Contracts and Other Expenses. The chart shows the impact of a 0.5% p.a. increase in Material, Contracts and Other Expenses above the CPI. Significant increases are possible, for energy, fuel and maintenance. The forecast would go into deficit for 2025-26 and 2026-27 and reduced surpluses from 2027-28.



Combined Impact

The chart shows the combined impact on rates, fees, charges, other revenues/income, materials and contracts, other expenses and employee costs varying by 0.5% per annum and would see the forecast net operating result decline into deficit for each of the forward years of the Long Term Financial Plan from 2025-26.



Monitoring Financial Performance

Council monitors its financial performance through the following performance framework:

Management Budgeting, Reporting and Individual Performance Objectives.

Managers are closely involved in the planning and budgeting process including the quarterly budget reviews. Managers have an individual performance objective around meeting their department budgets. Annual draft budgets developed are compared and reconciled to the Long Term Financial Plan.

Monthly Management Financial Reporting (MFR)

Council is been provided with monthly reports on receipts, payments, investments, cash reserves and the cash position.

Quarterly Budget Review Statement

The Quarterly Budget Review Statement (QBRS) provides a summary of Council's financial position to the Council, so that budgetary adjustments may be made, if necessary. It is the mechanism by which community and councillors are informed of progress against the Operational Plan, Capital Plan & Budget and the last revised financial budget.

Annual Financial Reporting and Auditing

The Annual Financial Statements are audited by the NSW Audit Office and presents the council's operating results and financial position for the year, including schedules that report on key performance indicators, including measures to assess the long-term financial sustainability of the council.

Council monitors and reports against the following financial ratios:

- Operating Performance Ratio
- Own Source Operating Revenue Ratio
- Unrestricted Current Ratio
- Debt Service Cover Ratio
- Rates and Annual Charges Outstanding Ratio
- Cash Expense Cover Ratio
- Building and Infrastructure Renewals Ratio
- Infrastructure Backlog Ratio
- Asset Maintenance Ratio
- Cost to bring assets to agreed service level Ratio.

Special Rate Variation Reporting in the Annual Report

As per the Instrument under section 508A of the Local Government Act 1993, Council will also include in its annual report for each year from 2023-24 to Year 2027-28 (inclusive):

- i. the program of expenditure that was actually funded by the Additional Income, and any differences between this program and the Proposed Program;
- ii. any significant differences between the Council's actual revenues, expenses and operating balance and the projected revenues, expenses and operating balance as outlined in its Long-Term Financial Plan, and the reasons for those differences;
- iii. the outcomes achieved as a result of the Additional Income;
- iv. the productivity savings and cost containment measures the Council has in place, the annual savings achieved through these measures, and what these savings equate to as a proportion of the Council's total annual expenditure; and
- v. whether or not the Council has implemented the productivity improvements identified in its application, and if not, the rationale for not implementing them.

Have Your Say

The draft Long Term Financial Plan 2023-24 to 2032-33 was placed on formal public exhibition from 30 April 2024 to 29 May 2024. Members of the community were invited to make public submissions expressing their views on the draft plan during the public exhibition period to be considered by Council. Public submissions received during the exhibition period will be considered by Council in June 2024 and any necessary changes made before adopting the final Long Term Financial Plan 2024-25 - 2033-34 to commence 1 July 2024.

To continue to engage with Council and to have your say you can:

- Register for notifications from our engagement platform, Your Say Woollahra at **yoursay.woollahra.nsw.gov.au**
- Go to Council's website **www.woollahra.nsw.gov.au**
- Email council at **records@woollahra.nsw.gov.au**



Aerial view of Parsley Bay, Vaucluse

Attachments

Woollahra Municipal Council
10 Year Financial Plan for the Years ending 30 June 2034

INCOME STATEMENT - GENERAL FUND

	Actuals 2022/23	Current Year Forecast 2023/24	Projected Years									
	\$	\$	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Income from Continuing Operations												
Revenue:												
Rates & Annual Charges	59,700	66,141	70,681	74,093	77,372	80,796	84,246	86,784	89,464	92,229	95,149	98,163
User Charges & Fees	14,343	14,018	14,655	15,112	15,538	15,973	16,416	16,867	17,332	17,818	18,327	18,855
Other Revenues	10,864	17,085	16,941	17,461	18,730	19,244	19,603	19,967	19,977	20,736	21,161	21,601
Grants & Contributions provided for Operating Purposes	7,561	5,910	5,014	5,167	5,313	5,462	5,613	5,768	5,927	6,093	6,267	6,447
Grants & Contributions provided for Capital Purposes	8,605	11,687	2,897	3,012	3,103	3,180	3,260	3,325	3,392	3,459	3,529	3,599
Interest & Investment Revenue	3,247	3,313	3,223	3,574	3,067	3,094	3,335	3,473	3,569	3,785	4,092	4,332
Other Income:												
Fair value increment on investment properties	9,376	1,150	1,200	1,237	1,272	1,307	1,343	1,380	1,418	1,458	1,500	1,543
Other Income	17,110	17,201	17,920	18,556	19,080	19,614	20,158	20,712	21,282	21,880	22,504	23,153
Total Income from Continuing Operations	130,806	136,504	132,531	138,212	143,474	148,671	153,975	158,275	162,361	167,458	172,529	177,693
Expenses from Continuing Operations												
Employee Benefits & On-Costs	45,055	49,316	53,222	54,448	56,317	58,223	60,291	62,392	64,576	66,828	69,161	71,603
Borrowing Costs	1,933	1,806	3,014	3,645	3,483	3,317	3,136	2,952	2,771	2,604	2,425	2,240
Materials & Contracts	42,891	48,069	48,496	52,491	55,077	55,998	58,204	59,343	60,964	62,374	65,167	66,867
Depreciation & Amortisation	14,752	15,927	16,948	17,689	18,228	18,604	18,989	19,375	19,794	20,211	20,621	21,047
Other Expenses	3,747	4,847	5,041	5,171	5,301	5,435	5,567	5,694	5,824	5,964	6,112	6,265
Net Losses from the Disposal of Assets	922	382	1,685	1,702	1,719	1,736	1,753	1,771	1,788	1,806	1,824	1,843
Total Expenses from Continuing Operations	109,300	120,347	128,406	135,147	140,124	143,312	147,939	151,526	155,718	159,788	165,311	169,865
Net Operating Result for the Year	21,506	16,157	4,124	3,065	3,350	5,359	6,036	6,749	6,643	7,671	7,217	7,828
Net Operating Result before Grants and Contributions provided for Capital Purposes												
	12,901	4,470	1,228	53	247	2,178	2,776	3,424	3,251	4,211	3,689	4,229

Woollahra Municipal Council
10 Year Financial Plan for the Years ending 30 June 2034

BALANCE SHEET - GENERAL FUND

	Actuals 2022/23 \$	Current Year Forecast 2023/24 \$	2024/25 \$	2025/26 \$	2026/27 \$	2027/28 \$	Projected Years					
							2028/29 \$	2029/30 \$	2030/31 \$	2031/32 \$	2032/33 \$	2033/34 \$
ASSETS												
Current Assets												
Cash & Cash Equivalents	14,943	16,366	2,275	6,422	9,386	7,096	7,994	8,714	9,121	9,777	11,461	12,114
Investments	92,727	92,727	92,727	73,853	73,853	81,599	86,055	88,103	92,220	98,857	103,150	109,022
Receivables	7,235	7,673	7,506	7,656	7,987	8,260	8,517	8,713	8,891	9,173	9,419	9,676
Inventories	337	447	451	488	512	520	541	551	566	580	606	621
Contract assets and contract cost assets	1,795	1,795	1,795	1,795	1,795	1,795	1,795	1,795	1,795	1,795	1,795	1,795
Other	511	887	898	967	1,013	1,030	1,069	1,091	1,120	1,146	1,195	1,226
Total Current Assets	117,548	119,895	105,651	91,180	94,545	100,300	105,972	108,967	113,713	121,327	127,626	134,454
Non-Current Assets												
Receivables	152	146	157	164	171	179	187	192	198	204	211	217
Infrastructure, Property, Plant & Equipment	1,056,285	1,082,582	1,127,185	1,161,517	1,178,321	1,195,073	1,211,631	1,231,517	1,250,197	1,266,996	1,284,789	1,301,457
Investment Property	191,420	192,570	193,770	195,006	196,278	197,585	198,928	200,308	201,727	203,185	204,685	206,227
Right of use assets	175	59	803	704	665	566	527	448	408	309	270	171
Other	279	641	649	698	731	744	773	788	809	828	863	886
Total Non-Current Assets	1,248,311	1,275,998	1,322,563	1,358,090	1,376,167	1,394,146	1,412,044	1,433,253	1,453,340	1,471,522	1,490,818	1,508,959
TOTAL ASSETS	1,365,859	1,395,893	1,428,214	1,449,270	1,470,712	1,494,446	1,518,016	1,542,220	1,567,052	1,592,849	1,618,444	1,643,414
LIABILITIES												
Current Liabilities												
Payables	56,075	53,801	54,111	54,289	54,156	54,358	53,680	52,988	52,223	51,424	50,838	49,098
Contract liabilities	10,877	7,481	4,823	4,980	5,122	5,263	5,406	5,548	5,694	5,846	6,004	6,168
Lease liabilities	132	13	100	89	106	95	110	101	119	109	127	7
Borrowings	3,794	4,069	4,051	4,210	4,368	4,553	4,730	4,182	4,344	4,515	4,700	4,893
Employee benefit provisions	12,385	13,288	14,095	14,927	15,783	16,664	17,569	18,503	19,464	20,455	21,476	22,529
Other provisions	1,459	1,459	1,459	1,459	1,459	1,459	1,459	1,459	1,459	1,459	1,459	1,459
Total Current Liabilities	84,722	80,110	78,640	79,954	80,995	82,392	82,954	82,780	83,304	83,808	84,605	84,153
Non-Current Liabilities												
Contract liabilities	-	623	280	290	298	306	314	322	330	338	347	356
Lease liabilities	19	-	664	575	514	419	355	271	197	88	7	-
Borrowings	56,521	74,452	83,401	79,191	74,822	70,270	65,540	61,358	57,014	52,499	47,799	42,907
Employee benefit provisions	583	537	570	603	638	674	710	748	787	827	868	911
Total Non-Current Liabilities	57,123	75,612	84,914	80,659	76,273	71,668	66,919	62,699	58,328	53,753	49,021	44,173
TOTAL LIABILITIES	141,845	155,722	163,555	160,613	157,267	154,060	149,873	145,479	141,632	137,560	133,625	128,326
Net Assets	1,224,014	1,240,171	1,264,659	1,288,657	1,313,445	1,340,386	1,368,142	1,396,740	1,425,421	1,455,289	1,484,818	1,515,087
EQUITY												
Retained Earnings	582,588	598,745	602,869	605,934	609,284	614,643	620,679	627,428	634,071	641,741	648,959	656,787
Revaluation Reserves	641,426	641,426	661,790	682,723	704,160	725,743	747,464	769,312	791,350	813,547	835,860	858,301
Other Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Council Equity Interest	1,224,014	1,240,171	1,264,659	1,288,657	1,313,445	1,340,386	1,368,142	1,396,740	1,425,421	1,455,289	1,484,818	1,515,087
Non-controlling equity interests	-	-	-	-	-	-	-	-	-	-	-	-
Total Equity	1,224,014	1,240,171	1,264,659	1,288,657	1,313,445	1,340,386	1,368,142	1,396,740	1,425,421	1,455,289	1,484,818	1,515,087

Woollahra Municipal Council 10 Year Financial Plan for the Years ending 30 June 2034												
CASH FLOW STATEMENT - GENERAL FUND	Actuals	Current Year	Projected Years									
	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Cash Flows from Operating Activities												
Receipts:												
Rates & Annual Charges	59,434	66,043	70,525	73,975	77,259	80,678	84,127	86,696	89,371	92,133	95,048	98,059
User Charges & Fees	15,082	13,268	14,718	15,157	15,580	16,016	16,460	16,912	17,378	17,867	18,378	18,907
Investment & Interest Revenue Received	1,882	4,139	3,299	3,653	3,033	3,045	3,287	3,446	3,529	3,726	4,042	4,278
Grants & Contributions	17,519	15,079	4,947	8,262	8,488	8,711	8,944	9,160	9,387	9,624	9,870	10,123
Bonds & Deposits Received	10,485	4,000	5,000	5,000	5,000	5,000	4,000	4,000	4,000	4,000	4,000	4,000
Other	27,910	33,632	35,021	35,946	37,660	38,788	39,708	40,625	41,243	42,519	43,603	44,689
Payments:												
Employee Benefits & On-Costs	(47,237)	(48,003)	(52,277)	(53,524)	(55,372)	(57,252)	(59,288)	(61,360)	(63,513)	(65,732)	(68,032)	(70,438)
Materials & Contracts	(39,598)	(50,647)	(48,463)	(52,280)	(54,938)	(55,943)	(58,084)	(59,278)	(60,874)	(62,294)	(65,016)	(66,771)
Borrowing Costs	(1,950)	(1,798)	(2,972)	(3,665)	(3,503)	(3,338)	(3,157)	(2,974)	(2,791)	(2,625)	(2,447)	(2,262)
Bonds & Deposits Refunded	(5,211)	(5,500)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(6,000)
Other	(2,148)	(4,416)	(4,966)	(5,110)	(5,239)	(5,371)	(5,502)	(5,630)	(5,759)	(5,895)	(6,041)	(6,192)
Net Cash provided (or used in) Operating Activities	36,168	25,797	19,833	22,414	22,969	25,337	25,493	26,596	26,972	28,322	28,405	28,394
Cash Flows from Investing Activities												
Receipts:												
Sale of Investment Securities	108,000	-	-	18,874	-	-	-	-	-	-	-	-
Sale of Infrastructure, Property, Plant & Equipment	1,552	1,713	924	924	924	924	924	924	924	924	924	924
Purchase of Investment Securities	(123,000)	-	-	-	-	(7,746)	(4,456)	(2,048)	(4,116)	(6,637)	(4,293)	(5,872)
Purchase of Investment Property	(834)	-	-	-	-	-	-	-	-	-	-	-
Purchase of Infrastructure, Property, Plant & Equipment	(17,195)	(44,155)	(43,673)	(33,914)	(16,616)	(16,330)	(16,400)	(19,909)	(19,075)	(17,489)	(18,713)	(17,965)
Net Cash provided (or used in) Investing Activities	(31,477)	(42,442)	(42,750)	(14,116)	(15,692)	(23,152)	(19,933)	(21,034)	(22,268)	(23,202)	(22,083)	(22,914)
Cash Flows from Financing Activities												
Receipts:												
Proceeds from Borrowings & Advances	-	22,000	13,000	-	-	-	-	-	-	-	-	-
Payments:												
Repayment of Borrowings & Advances	(3,664)	(3,794)	(4,069)	(4,051)	(4,210)	(4,368)	(4,553)	(4,730)	(4,182)	(4,344)	(4,515)	(4,700)
Repayment of lease liabilities (principal repayments)	(101)	(138)	(106)	(100)	(103)	(106)	(109)	(112)	(116)	(119)	(123)	(127)
Net Cash Flow provided (used in) Financing Activities	(3,765)	18,068	8,825	(4,151)	(4,313)	(4,475)	(4,662)	(4,842)	(4,297)	(4,464)	(4,638)	(4,827)
Net Increase/(Decrease) in Cash & Cash Equivalents	926	1,423	(14,091)	4,147	2,964	(2,290)	899	719	407	656	1,684	652
plus: Cash & Cash Equivalents - beginning of year	14,017	14,943	16,366	2,275	6,422	9,386	7,096	7,994	8,714	9,121	9,777	11,461
Cash & Cash Equivalents - end of the year	14,943	16,366	2,275	6,422	9,386	7,096	7,994	8,714	9,121	9,777	11,461	12,114
Cash & Cash Equivalents - end of the year	14,943	16,366	2,275	6,422	9,386	7,096	7,994	8,714	9,121	9,777	11,461	12,114
Investments - end of the year	92,727	92,727	92,727	73,853	73,853	81,599	86,055	88,103	92,220	98,857	103,150	109,022
Cash, Cash Equivalents & Investments - end of the year	107,670	109,093	95,002	80,275	83,239	88,694	94,049	96,817	101,340	108,634	114,611	121,136
Representing:												
- External Restrictions	22,362	16,044	11,852	12,133	12,399	12,668	12,941	13,215	13,497	13,790	14,096	14,413
- Internal Restrictions	73,297	62,908	60,534	55,140	55,690	58,172	61,581	62,878	65,125	70,082	73,348	77,788
- Unrestricted	12,012	30,141	22,616	13,002	15,150	17,855	19,527	20,723	22,719	24,762	27,168	28,934
	107,670	109,093	95,002	80,275	83,239	88,694	94,049	96,817	101,340	108,634	114,611	121,136

Woollahra
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Adopted by Woollahra Council
XX Month 20XX



WORKFORCE MANAGEMENT STRATEGY 2024/25 - 2027/28

Draft 17 June 2024



Acknowledgement of Country

Woollahra Council acknowledges the Gadigal and Birrabirragal people who are the traditional custodians of this land and pay our respects to Elders past, present and emerging.



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Cover image: Staff volunteers
planting trees at Cooper Park

Council arborists on site

Introduction

Why do we need a Workforce Management Strategy?

Our Strategy details how we intend to build and support our people, culture and skills at Woollahra over the next four years. It identifies what we will do to keep a capable, high performing, customer focussed and fit for purpose workforce that provide services which deliver the best possible value for residents and ratepayers.

Put simply, our Workforce Management Strategy describes the actions that we will take to ensure we have the right people, culture and skills to deliver Council's Delivery Program and the objectives of the Community Strategic Plan.

Developing our Strategy

The key elements to developing the strategy involved analysis of internal and external environments, workforce profiling and analysis, internal engagement, forecasting and the development of strategic actions and responses.

Consultation with our internal departments through workforce planning and with all staff through our employee engagement survey has provided recommendations and information about specific people issues and priorities which have informed the development of this Workforce Management Strategy.

Key stakeholders across our organisation are also consulted including our Consultative Committee. Externally, the Workforce Management Strategy is informed by trends emerging in the state and



Civil Operations staff at our Alexandria Depot

national economy, changes in legislation and industry developments.

Our Vision and Values

Our organisational vision and values underpin our culture and drive our performance:

Our Vision

A thriving, inclusive, sustainable and resilient community that will benefit future generations.

Our Values

Woollahra Council values

Respect

Open

Accountable

Responsive

Excellence

Outcomes and Objectives

The Workforce Management Strategy provides a set of strategies for developing our workforce over the next four years to deliver services to our community efficiently, effectively and safely.

The objectives of our Workforce Management Strategy are:

1. Our workforce is skilled, outcome focused and delivers valuable services to our community.
2. Council has an attractive employer brand, clearly and consistently communicating the council's vision, values, and employee value proposition.



Watsons Bay Library staff

To deliver on our objectives we need a workforce that is supported with:

1. A strong Employee Value Proposition (EVP) that attracts and retains our capable and high performing workforce.

This is the promise we make in return for our employees' commitment. This is the sum of all the benefits, recognition and rewards employees receive from Woollahra Council. It supports our culture and what we stand for as an employer of choice.

2. Workplace Health & Safety including mental health, resilience and wellbeing.

Our work environment is physical, psychological and social and we build awareness and safety in all environments.

3. Meaningful pathways and performance feedback.

All employees of all abilities and backgrounds are supported with learning, technology and experiences to try new things, so they can develop as a person while enhancing the capacity of the organisation.

4. Organisational culture of Respect, Openness, Accountability, Responsiveness and Excellence.

We share common goals and a vision of Council's success. We work together while communicating honestly and maintaining accountability for delivery.

5. Technology and process improvements, including modernising our tools and systems.

We will modernise our tools and systems to support our employees to give the best of themselves whilst enhancing the customer experience of our services.

Our workforce snapshot



1. Each individual person counts as one employee whether their appointment is full time or part time. The number of employees is referred to as the 'Headcount' within this document.

2. Based on the number of hours considered full time employment. This takes into consideration that some of the 470 staff employed are on a part time basis.

3. Senior leader roles are identified on page 7.

4. Gender statistics excludes casuals and labour hire staff.

5. CY 2023 result.

6. FY2022-23 result.

Note: Statistics are quoted as at March 2024 unless indicated.

Our workforce

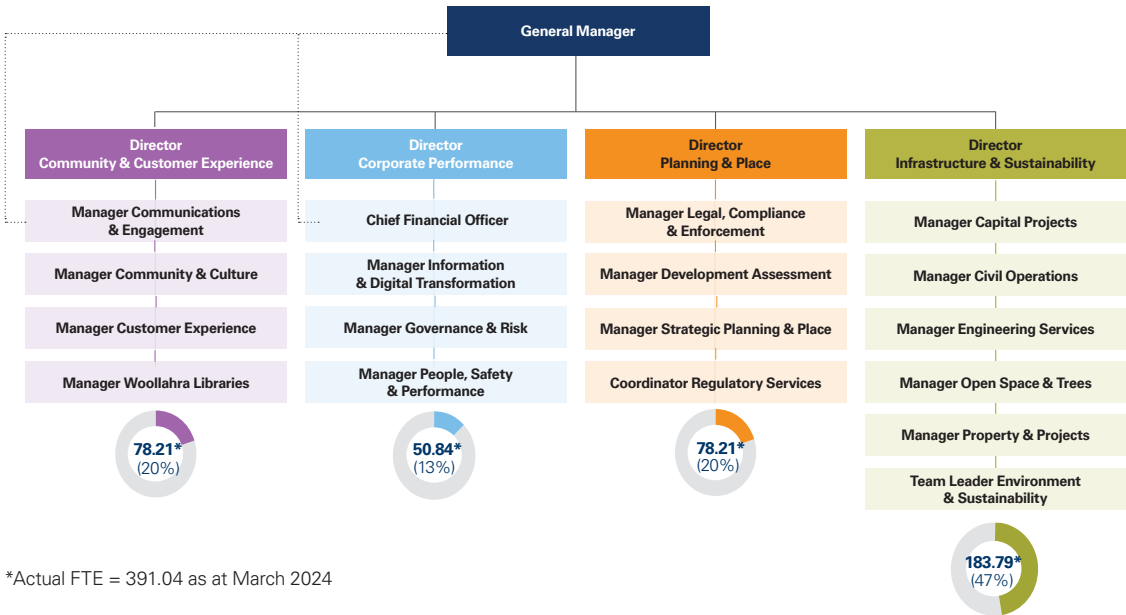
We employ over 470 employees to deliver 46 different services structured under 4 Divisions which report to the General Manager:

- Community & Customer Experience
- Corporate Performance
- Infrastructure & Sustainability
- Planning & Place.

Whilst we have a headcount of 470 workers, many of our staff are employed in a part time or casual capacity.

For this reason, we also report the number of Actual Full-Time Equivalent (FTE) staff, which captures the size of the workforce and is the basis for our annual budget for Employee Costs. The Actual FTE was 391.04 as at March 2024.

2024 Organisation Chart (Senior staff level)



Workforce demographics

Our workforce demographics describe the personal characteristics of our staff. For this reason they are reported by headcount (i.e. everyone employed in our workforce), rather than by Actual FTE unless indicated.

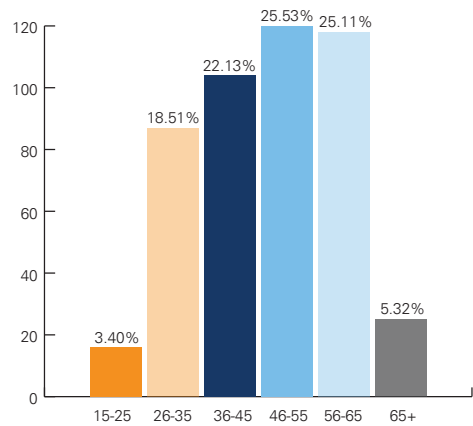
Workforce Age

The age of Council employees ranges from 22 to 77 years, with the youngest Council employees being more likely to be employed on a casual or temporary basis. The average age of Woollahra Council’s workforce increased slightly from 46 in 2022 to 47 years as at March 2024. The average age of a permanent employee was 48, compared with 45 for a casual worker and 39 for a temporary employee.

Age (Years)	# of Staff ¹ (Headcount)	% of Total (Headcount)	Median ²
15-25	16	3.40%	4.55%
26-35	87	18.51%	17.39%
36-45	104	22.13%	23.49%
46-55	120	25.53%	25.97%
56-65	118	25.11%	21.99%
65+	25	5.32%	4.55%
Total	470	100.00%	

1. As at March 2024
2. Median as vs Local Government Management Solutions Urban Medium 2022-2023 benchmark (14 NSW councils)

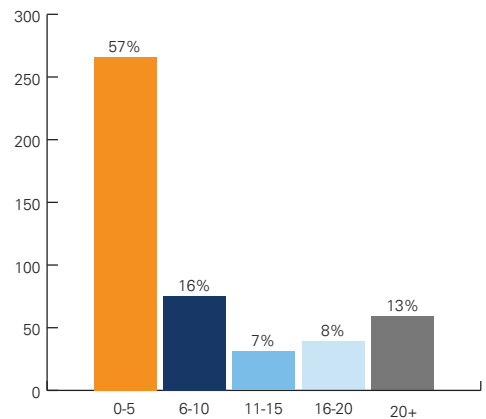
Age (Headcount)



Workforce Tenure

Length of service is directly correlated with age at Woollahra Council. Employees aged between 56 and 77 averaged 14 years of service, while those aged between 36 and 55 years had an average of 7 years of service. Those aged under 35 averaged 2 years of service.

Length of Service (Years)

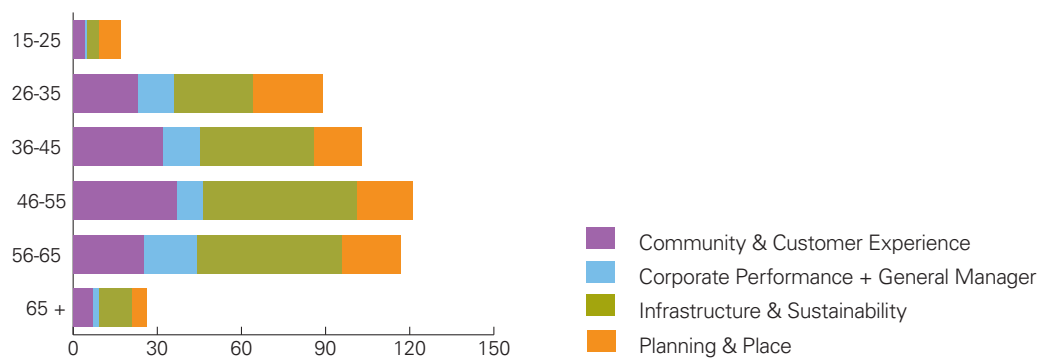


Aging workforce

Changing social and economic factors continue to shape our workforce. Current financial climate and rising household debt can have impacts on retirement decisions. We are experiencing a trend in retention of staff particularly in operational positions with significant manual labour involved.

Safety and wellbeing issues need to be accommodated through job design and other strategies including phased retirement, our health and wellbeing program, financial advice program and a strong workplace health and safety culture.

Age (Headcount) by Division



Age (Years)	Community & Customer Experience		Corporate Performance + General Manager		Infrastructure & Sustainability		Planning & Place		Grand Total	
	# of Staff	% of Total	# of Staff	% of Total	# of Staff	% of Total	# of Staff	% of Total	# of Staff	% of Total
15-25	4	3%	0	0%	4	2%	8	8%	16	3%
26-35	20	16%	12	21%	28	15%	27	28%	87	19%
36-45	32	26%	14	25%	41	21%	17	18%	104	22%
46-55	37	29%	9	16%	54	28%	20	21%	120	26%
56-65	25	20%	19	34%	54	28%	20	21%	118	25%
65 +	7	6%	2	4%	11	6%	5	5%	25	5%
Total	125	26%	56	12%	192	41%	97	21%	470	100%

As at March 2024.

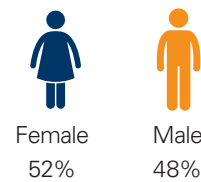
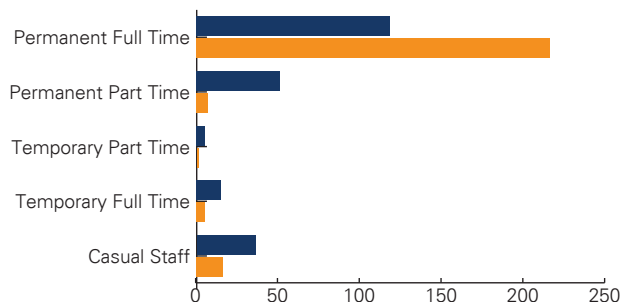
Gender

Council's workforce comprises 52% female and 48% male staff. Whilst this is Council's overall gender mix, the proportion of females employed in the Community and Customer Experience division is 85% (mostly across the Library, Preschool and Community and Culture), with the proportion of males working in the Infrastructure and Sustainability division (i.e. in outdoor operational roles) being 80%.



Staff at Cooper Park

Employment Type by Gender



Employment Type	# of Staff' (Headcount)	% of Total (Headcount)	# Female	# Male	% Female	% Male
Permanent Full Time	334	71%	118	216	35%	65%
Permanent Part Time	58	12%	51	7	88%	12%
Temporary Part Time	6	1%	5	1	83%	17%
Temporary Full Time	20	4%	15	5	75%	25%
Casual Staff	52	11%	36	16	69%	31%
Total	470	100%	225	245	52%	48%

1. As at March 2024

Employment

The majority of workers who work less than a standard 35 or 38 hour week are female. Women accounted for 88% of our part time employees and 69% of casuals. The number of women in part time, casual or temporary employment has steadily increased from 21% in 2021-22 to 23% as at 31 March 2024.

The post pandemic trends are continuing with flexible work arrangements being a key factor in attracting and retaining staff. We are seeing the following:

- More women have entered the workforce
- Older workers have tended to remain in the workforce
- More flexible working arrangements have enabled people to better balance their work with their caring responsibilities.

These trends will have implications for the culture and diversity of our workforce.

Division	% Females in Division	% Males in Division
Community & Customer Experience	85%	15%
Corporate Performance + General Manager	56%	44%
Infrastructure & Sustainability	20%	80%
Planning & Place	51%	49%
Total	52%	48%

1. As at March 2024



Open Space staff member on site

Employment Type	Total ¹	Median ²
Permanent (Full Time and Part Time)	392	380
Fixed-Term (Temporary Contract Full and Part Time)	26	23
Casual and Labour Hire Staff	52 11.06%	n/a 17.11%

1. As at March 2024

2. Median as vs Local Government Management Solutions Urban Medium 2022-2023 benchmark (14 NSW councils)

Attracting and retaining talent

The recent labour market has seen robust competition for skills and experience that are typically in demand across our sector. We have seen increasing competition for construction and trades staff, horticulturists, engineers and building and compliance officers.

The cost of living in the Eastern Suburbs sees a large portion of our workforce commute to work, with only 8% of our staff living in the municipality.

To meet the challenges of recruitment and retention we need to implement strategies to differentiate ourselves from competitors with a genuine Employee Value Proposition (EVP) which offers fair and competitive salaries and benefits, generous learning and development, leadership and an appealing workplace culture. We also need to invest more time on internal mentoring and succession planning to share skills and knowledge across the organisation.



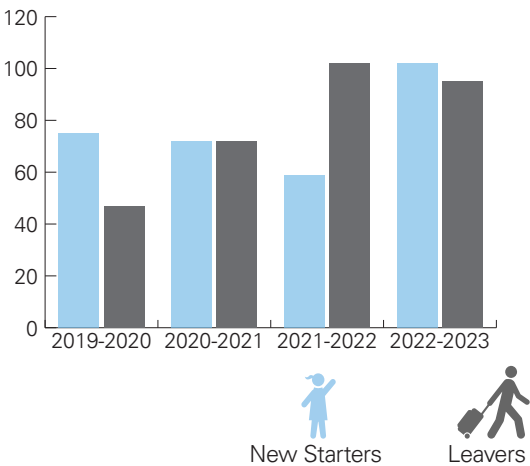
Development Assessment staff

Year	New Starters	Leavers
2019-2020	75	47
2020-2021	72	72
2021-2022	59	102
2022-2023	102	95

Voluntary Turnover 2022-23

Year	Voluntary Staff Turnover	Median ¹
2022-2023	12.80%	14.86%

1. Median as vs Local Government NSW benchmarking survey 2022-2023 benchmark (All urban NSW councils)



Resourcing our workforce

Priority areas of investment over the next 4 years include:

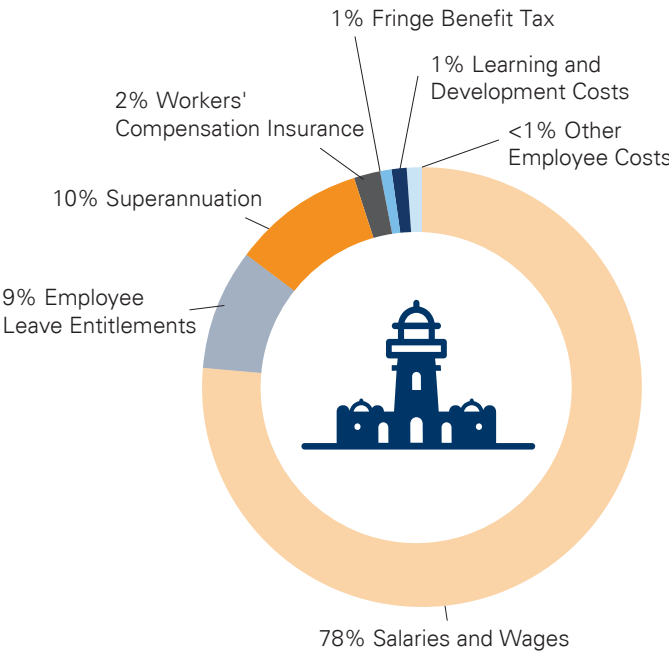
- Leadership development including for our aspiring leaders
- “Growing our own” to support our employees’ continuous development and career goals
- Workplace safety and wellness initiatives to strengthen our staff wellbeing
- Strengthening our performance management framework and capabilities
- Succession planning to ensure Council has the resources required for continued service delivery.

In financial year 2022-2023 Council’s voluntary turnover was 12.8% in comparison to 14.86% median voluntary turnover across urban councils in NSW.

We recruit, train and support our workforce to have the right skills to meet changing community needs.

Council develops its annual budget as part of its Operating Plan which sets out the projects and activities Council will undertake in that year. Council’s budget for 2024-25 includes \$53.22m in total Employee (Resourcing) Costs. A breakdown of these is detailed below:

Resourcing in 2024/25



Our Employee Value Proposition

We believe that our people are our greatest asset and we foster personal and professional growth for our staff.

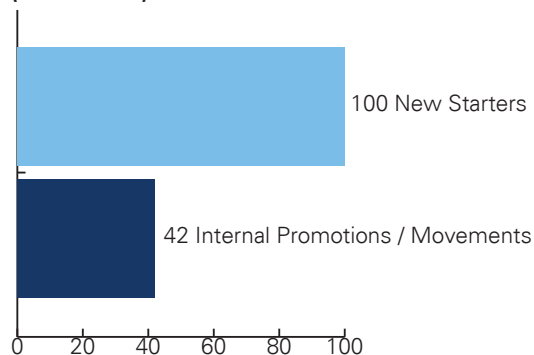
We provide:

- fair and competitive pay and benefits,
- strong leadership, and
- ample learning opportunities.

Through our staff survey we know that we have a strong culture and our employees feel empowered. We pride ourselves on our engaged and dedicated workforce.

We invest in our staff. Our commitment to growing our own and preparing them for a new career is illustrated by the proportion of our people who were promoted – whether it was a step up, being the best candidate for a permanent role or moving into a new exciting opportunity in a different department.

Opportunities filled in 2023 (30% Internal)



But what truly sets us apart is the people we work with and the sense of comradery that surrounds us.



Preschool staff celebrating at our annual staff awards

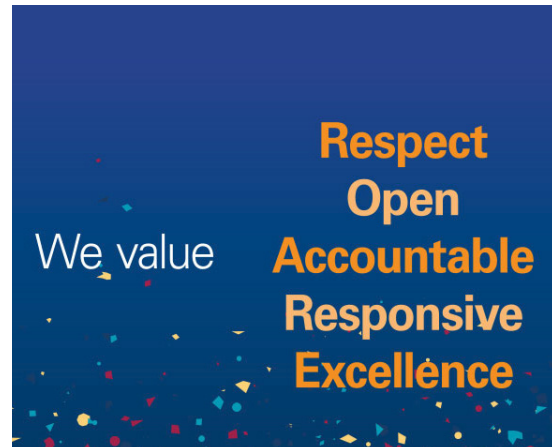


Civil Operations staff on a street sweeping shift

Values

We are creating a high performing culture by using these constructive behaviours which align with our Values:

- **Respect:** People are at the heart of everything we do. Communicate with honesty and display empathy. Treat others as you would like to be treated
- **Open:** Be open minded and clear in your communications; be accessible to the community; explain the process as well as the outcome and be transparent in all your dealings.
- **Accountable:** Take responsibility for your actions. Own your mistakes and don't pass the buck. Follow through on what you say you are going to do.
- **Responsive:** Always close the loop in a timely and productive way, even if you don't have all answers. Be helpful at all times and anticipate the needs of residents upfront.
- **Excellence:** Strive to be the best at what you do; care about quality and outcomes at every step of the way. Work at the forefront of continuous improvements in service delivery for our community.



Our Council values



Civil Operations staff providing assistance at recycling event

Diversity and inclusion

Woollahra Council is committed to promoting a diverse and inclusive environment for our staff and its community. To achieve this we require a workforce that reflects the community we serve and workplaces that empower every person to be their best.

This Workforce Management Strategy is underpinned by our commitment to continue to develop a workplace culture that fosters respect, inclusiveness, promotes diversity and embraces the unique skills and qualities of all our people.

Having a diverse and inclusive workplace is one of our business imperatives; therefore, all staff play a role in achieving this. We will do this by fostering understanding, by reviewing our policy and processes to ensure we promote inclusion and to the best of our ability, we will remove inhibitors to participation in our workplace.

Workforce diversity data is a known gap in respect to some information including ethnicity and gender identity. We plan to address this by capturing this data in an optional workplace census survey to be undertaken in 2026.

Equal Employment Opportunity (EEO) is the absence of bullying, harassment and discrimination in the workplace. Council is committed to ensuring our workplace is free of bullying, discrimination and harassment and providing a positive working environment which encourages good working relationships between all employees.



Staff celebrating National Reconciliation Week 2024

Council has a separate EEO Plan which forms part of the overall approach in building and sustaining the Workforce Management Strategy. Its objectives aim to achieve:

- A diverse and skilled workforce
- A workplace culture displaying fair workplace practices and behaviours
- Improved employment access and participation by EEO groups.
- Council's commitment to promoting and sustaining a workforce which reflects the practical application of the highest ideals of diversity and inclusion is reflected in the establishment of the Disability Inclusion Action Plan and the Reconciliation Action Plan in 2022. These plans will impact on the development of our workplace.

Engagement

We periodically survey all staff to identify areas where we can do better as an employer and focus our efforts. The last survey held in July 2022 showed that staff's overall engagement was 76% which is 4% higher than the previous survey.

The survey also identified some key areas where staff wanted Council to focus on improving: Leadership, Recognition, Performance Feedback, Career Opportunities, Cross Unit Cooperation, Process and Technology.

We listened and have commenced significant work in two of these areas with further work planned for all areas as part of this Workforce Management Strategy.

Commencing in 2022 we focussed on building our leadership capabilities by investing in training for our staff with 70 staff completing a leadership program. Rollout of this program will continue into 2024/25 with the introduction of an Aspiring Leaders program.

47% of respondents to the 2022 survey outlined that we need to make more of an effort to recognise staff and celebrate successes. In 2023 we relaunched our refreshed Reward and Recognition program with a new peer to peer values driven reward program called "Thanks, you made my day". In November 2023 we held our first Council wide rewards and recognition event at Randwick Racecourse with 300 people attending.

Following the event, a feedback survey was sent to all staff. Overall, the feedback on the event and revamped framework has been very positive. 76% of respondents to the survey outlined that they feel that



Our peer to peer recognition cards encourage all staff to celebrate success together.

Council celebrates success and they feel valued by the organisation.

The peer to peer recognition program has seen an impressive adoption rate. 45% of employees reported that they have sent a "Thanks, you made my day" card. Over 250 electronic Thanks, you made my day cards were sent since the launch of the initiative on top of the hard copy cards handed out.

Over the next four years we will take actions to improve Performance Feedback, Career Opportunities, Cross Unit Cooperation, Process and technology. These actions are detailed under Staff Voice and Consultation and within the Action Plan.

The next staff engagement survey will be undertaken in 2025.

Staff voice and consultation

The 2022 staff survey of all employees has shaped this Strategy. Below are improvement areas highlighted by staff through their survey responses which we will focus on through our Action Plan.

The full Action Plan is outlined from page 20.



Customer Experience staff receiving calls

Focus Area	Staff Feedback	Action
Career Opportunities	Ensure employees see our commitment to their development and progress.	1.1.5, 3.1.1, 3.3.1
	Ensure our staff are supported to take up development and progression opportunities.	1.1.3, 3.1.2, 3.4.1
Performance Feedback	Support our managers to provide regular feedback and conduct meaningful career planning and development discussions, with clear guidelines for improvement.	3.2.1
	Strengthen our processes to identify and improve poor performance in a timely, fair and effective manner.	3.2.2, 4.1.2
Cross-Unit Cooperation	Foster an environment of cooperation between different sections of the Council by creating simple and clear processes of information and knowledge sharing.	4.1.1, 4.2.2
	Instill a culture of helping and supporting other work units to achieve shared success.	4.3.1
Processes and Technology	Create opportunities for processes and procedures to be reviewed and challenged.	4.2.1, 5.1.2, 5.1.3
	Focus on developing more efficient ways to work with clear responsibilities and handovers.	5.1.1, 5.1.3
	Look to incorporate technology where it will help achieve this outcome.	5.1.1, 5.1.4, 5.2.1

Challenges

To deliver our 46 services, we need a workforce that has the skill and the will to provide great service and meet our community's needs. Global and local trends are contributing factors to the challenges we face.

Our trends, challenges and opportunities include:

Competition for skills and expertise	<p>The cost of living and lack of affordable housing in the Eastern Suburbs sees a large portion of our workforce commute long distances daily to our locations.</p> <p>Our diversity of services offer many opportunities for skill development, but the size of our organisation provides less pathways to senior roles.</p>
Skills shortages	<p>Increasingly hard to fill roles for Trades (mechanic, carpenter, plumber), Horticulturists, Development Assessment Engineers, Building and Compliance Officers.</p> <p>We need to invest more time in coaching and mentoring and develop succession plans to share skills and knowledge.</p>
Ageing workforce	<p>With 26 per cent of the workforce aged 60 years or older, Council is highly reliant on mature age workers. We value the commitment and experience our diverse workforce offers and need to create ways that we can support workers transition to retirement whilst capturing valuable knowledge.</p>
Technology	<p>We must consider that the way we deliver services today may not be the way we do so in 3-5 years' time, and prepare to support employees with automation and information to better help them do their job.</p> <p>A customer experience that is improved by new technology requires significant investment in IT infrastructure, software and training.</p>
Workplace Health & Safety	<p>The physical and mental health, resilience and wellbeing of our people is always a top priority.</p>
Politics	<p>The impact of cost-shifting from state and federal governments on available resources.</p> <p>We will maintain healthy industrial relations by working cooperatively with industrial organisations whilst ensuring responsible management.</p>

Action Plan

Priority 1: A strong Employee Value Proposition that attracts and retains our capable and high performing workforce.						
1.1	What: Promote council as an employer of choice providing the skills and pathways to facilitate lateral career opportunities.	Why: To attract and retain top talent by promoting our strong culture of supporting employee growth through continuous learning and development opportunities.				
#	Action	Who	24/25	25/26	26/27	27/28
1.1.1	Promote Council's Employee Value Proposition (EVP).	ELT	✓	✓	✓	✓
1.1.2	Review and update (as required) recruitment marketing material to enhance our EVP.	PS&P, Comms Team	✓			
1.1.3	Enhance our traineeships and entry level development to 'Grow our own'.	Managers, PS&P		✓	✓	✓
1.1.4	Develop relationships with schools, graduate programs and appropriate institutions to promote Council particularly for our most hard to fill roles.	PS&P, Managers			✓	
1.1.5	Provide development and training opportunities to support the professional growth of our aspiring leaders.	Managers, PS&P	✓	✓	✓	✓
1.2	What: New employees are supported with a structured induction plan and experience their first day, corporate induction and onboarding in a welcoming environment.	Why: To create an on-boarding experience that supports and retains our new recruits.				
#	Action	Who	24/25	25/26	26/27	27/28
1.2.1	Enhance our induction framework to strengthen department specific induction and onboarding.	PS&P	✓			
1.2.2	Implement department specific inductions.	Managers, Supervisors		✓	✓	✓
1.2.3	Implement a targeted Buddy framework for identified roles and pair new employees with a suitable staff member to support their induction.	PS&P, Managers		✓		
1.3	What: Employees who choose to leave have a positive, sincere and thorough exit experience.	Why: Creating a positive experience for exiting employees will encourage them to be brand advocates of Woollahra Council and provide us with meaningful feedback to help inform our retention strategies.				

#	Action	Who	24/25	25/26	26/27	27/28
1.3.1	Review exit interview format and questions to increase engagement in the process and use the information to inform our future actions/ strategies.	PS&P, Managers	✓			
1.4	What: Maintain our commitment to regularly assess the market so Council remains fair and competitive.	Why: To remain attractive to prospective employees and retain current staff by offering salaries and benefits that are fair and competitive in the market.				
#	Action	Who	24/25	25/26	26/27	27/28
1.4.1	Review the salary structure in line with the award and organisational needs.	PS&P	✓			
1.4.2	Maintain a rolling program of market comparison for salaries and benefits as required to meet department needs.	PS&P	✓	✓	✓	✓
1.5	What: Continue to prioritise offering flexible working arrangements where operationally viable.	Why: Offering flexibility where operationally viable not only aids in attracting top-tier candidates but also supports our employees in maintaining a healthy work-life balance.				
#	Action	Who	24/25	25/26	26/27	27/28
1.5.1	Remain aware of industry trends and ensure our Flexible Work Policy is contemporary by reviewing at least every 2 years.	PS&P		✓		✓
Priority 2: Workplace Health & Safety including mental health, resilience and wellbeing.						
2.1	What: Ensure organisational structure supports Delivery program.	Why: A review of the organisational structure to ensure the organisation is adequately resourced to deliver agreed services.				
#	Action	Who	24/25	25/26	26/27	27/28
2.1.1	Through Workforce Planning, review organisational structure and resourcing requirements.	ELT, Managers		✓		
2.2	What: Continuously review and improve our workplace wellness focusing on four pillars of wellbeing: • mental and emotional, • physical, • social and • financial wellbeing.	Why: To enhance our culture of safety and to support our employees by prioritising their wellbeing.				

#	Action	Who	24/25	25/26	26/27	27/28
2.2.1	Develop and implement a Health and Wellbeing Strategy.	ELT, Managers, PS&P	✓	✓	✓	✓
2.2.2	Continue to offer and promote Council's flu vaccination program to staff.	Coord Health, Safety & Injury Management	✓	✓	✓	✓
2.2.3	Promote Fitness Passport.	PS&P	✓	✓	✓	✓
2.2.4	Increase support for staff who are planning their retirement to ensure a successful transition.	PS&P	✓	✓	✓	✓
2.2.5	Continue to promote and increase awareness of council's EAP program to support staff mental health and wellbeing.	PS&P	✓	✓	✓	✓
2.2.6	Staff overtime levels are monitored for wellbeing.	Managers	✓	✓	✓	✓
2.3	What: Provide a variety of responsive communication channels for staff to give voice to wellbeing or other concerns.	Why: Develop, inspire and motivate staff to increase their engagement with the organisation that will in turn contribute to improved wellbeing outcomes.				
#	Action	Who	24/25	25/26	26/27	27/28
2.3.1	Continue to provide staff with a variety of discussion forums to participate in including The Health & Wellbeing Group, Workplace Health & Safety Committee, Consultative Committee and the OFI Program.	PS&P, Health & Wellbeing Group, Consultative Committee, Managers	✓	✓	✓	✓
2.3.2	Regular updates and communication from the Wellness Hub (our wellbeing Newsletter) and relevant internal communications (e.g. Staff News, General Manager Messages).	HR Officer, Comm-unications	✓	✓	✓	✓
2.4	What: Deliver early intervention initiatives for physical injuries.	Why: Our Early Intervention program helps our staff with minor injuries and prevents their escalation into more serious issues.				
#	Action	Who	24/25	25/26	26/27	27/28
2.4.1	Continue to develop and promote the Early Intervention program for physical injuries.	Workers Compensation Advisor	✓	✓	✓	✓

2.4.2	Biennial audiometric testing delivered.	Coord Health, Safety & Injury Management		✓		✓
2.4.3	Delivery of periodic skin cancer checks for at risk roles.	Coord Health, Safety & Injury Management	✓	✓	✓	✓
2.5	What: Build resilience and improve our workplace wellness.	Why: To enhance our culture of safety and to support our employees by prioritising their wellbeing.				
#	Action	Who	24/25	25/26	26/27	27/28
2.5.1	Continue to deliver support and training to frontline community facing staff (e.g. conflict resolution; dealing with difficult customers) to build resilience and conflict resolution.	Learning & Development Advisor, Coord Health, Safety & Injury Management	✓	✓	✓	✓
2.5.2	Staff actively participate in Health Day assessments and October Safety month activities.	L&D Advisor, Coord Health, Safety & Injury Management Management / Staff	✓	✓	✓	✓
2.5.3	Undertake maturity assessments against the Safe Work of Australia Code of Practice for managing psychosocial hazards at work and implement action plans.	Coord Health, Safety & Injury Management		✓		✓
Priority 3: Meaningful pathways and performance feedback.						
3.1	What: Continue to develop our people to have the appropriate skills to deliver quality services and outcomes for the community.	Why: Our people are our greatest asset and by continuously investing in them we ensure that we grow and adapt, we increase employee engagement and we deliver the best service we can.				
#	Action	Who	24/25	25/26	26/27	27/28
3.1.1	Offer a fit for purpose training calendar that meets the needs of our diverse workforce.	L&D Advisor	✓	✓	✓	✓
3.1.2	Maintain a Learning Management System (LMS) that delivers innovative self-paced learning opportunities.	L&D Advisor	✓	✓	✓	✓

3.2	What: Provide our leaders and staff with opportunities for meaningful two way performance feedback to continuously develop and celebrate successes.	Why: We recognise the important role two way feedback plays in building strong relationships, enhancing performance, driving engagement and maintaining a positive culture.				
#	Action	Who	24/25	25/26	26/27	27/28
3.2.1	Develop resources and provide training to support people leaders and staff in having constructive performance-based discussions.	PS&P, Managers/ Supervisors	✓	✓	✓	✓
3.2.2	Review the Performance Management Framework.	PS&P, All Staff I&DT		✓		
3.3	What: Support our employees with opportunities for professional growth and career development.	Why: We want our people to succeed and achieve their career goals.				
#	Action	Who	24/25	25/26	26/27	27/28
3.3.1	Provide development opportunities for our staff including: <ul style="list-style-type: none"> acting in higher positions, accessing Council's study assistance program participating in secondment opportunities. 	L&D Advisor, Managers	✓	✓	✓	✓
3.4	What: Build upon the strengths of our leaders.	Why: Good leaders drive engagement and support our staff to deliver high performance.				
#	Action	Who	24/25	25/26	26/27	27/28
3.4.1	Continue to develop leadership skills across the organisation by providing leadership and personal development opportunities such as coaching, mentoring or professional development.	L&D Advisor	✓	✓	✓	✓
3.5	What: Improve succession planning.	Why: Succession planning strategies support business continuity and offer employees the chance to grow and develop.				
#	Action	Who	24/25	25/26	26/27	27/28
3.5.1	Develop bespoke succession plans to ensure Council has the resources required for continued service delivery.	PS&P, Managers		✓	✓	✓
3.5.2	Continue Council's process mapping initiative to capture corporate knowledge and support new and existing employees in undertaking their role.	PS&P, Managers	✓	✓	✓	✓
3.6	What: Develop strategies to ensure Council has the right people with the right skills at the right time to deliver services to the community.	Why: We need to identify and bridge gaps between current and future workforce requirements to support our staff and the delivery of operational objectives				
#	Action	Who	24/25	25/26	26/27	27/28
3.6.1	Undertake annual workforce planning with Managers.	PS&P, Managers	✓	✓	✓	✓

Priority 4: Organisational culture of Respect, Openness, Accountability, Responsiveness and Excellence.						
4.1	What: Foster a positive, supportive and values driven culture.	Why: A strong values based culture helps to ensure that all employees work together towards a common goal.				
#	Action	Who	24/25	25/26	26/27	27/28
4.1.1	Continue to promote council's values to embed the culture of teamwork and the sense of unity across the organisation.	All Staff	✓	✓	✓	✓
4.1.2	Improve capabilities in conflict resolution for supervisors to prevent escalation of issues.	PS&P, Managers	✓	✓	✓	✓
4.1.3	Promote our transparent, merit-based recruitment and selection to have shared vision to recruit the right people with the right attitude for our workplace.	All Staff	✓	✓	✓	✓
4.1.4	Undertake a workplace census to understand our diverse workforce and help inform our future strategies.	PS&P			✓	
4.1.5	Strengthen our culture of diversity and inclusion and review and adapt our policies as needed to remove roadblocks to participation in our workplace.	ELT, PS&P, Managers	✓	✓	✓	✓
4.2	What: Actively seek feedback from our staff to continuously improve what we do and how we do it.	Why: When employees feel listened to, they become more empowered and engaged.				
#	Action	Who	24/25	25/26	26/27	27/28
4.2.1	Undertake biennial engagement surveys to provide insights into areas of strength and identify opportunities for improvement.	PS&P, All Staff	✓		✓	
4.2.2	Develop and implement action plans in response to the biennial engagement survey outcomes.	All Managers	✓		✓	
4.3	What: Celebrate success at the individual, team and organisational levels.	Why: Achievement is recognised at all levels of the organisation so that everyone feels valued and motivated and their contributions are recognised.				
4.3	What: Celebrate success at the individual, team and organisational levels.	Why: Achievement is recognised at all levels of the organisation so that everyone feels valued and motivated and their contributions are recognised.				
#	Action	Who	24/25	25/26	26/27	27/28
4.3.1	Promote and monitor the Rewards and Recognition framework including our whole of Council end of year reward and recognition event.	PS&P, ELT, Managers	✓	✓	✓	✓

Priority 5: Technology and process improvements, including modernising our tools and systems.						
5.1	What: Focus on developing more efficient ways to work.	Why: Streamlined processes support efficient service delivery and an improved customer experience.				
#	Action	Who	24/25	25/26	26/27	27/28
5.1.1	Prioritised program of process mapping to identify opportunities for improvement.	Process Improvement Team	✓	✓	✓	✓
5.1.2	Continue to promote and improve Council's OFI program to give people a voice to drive positive changes in their workplace.	Process Improvement Team	✓	✓	✓	✓
5.1.3	Deliver the Service Review program and support implementation of recommendations.	Coordinator Strategy and Performance	✓	✓	✓	✓
5.1.4	Deliver a prioritised program of Customer Experience initiatives as per the adopted Customer Experience Strategy.	Customer Design Coordinator	✓	✓	✓	✓
5.2	What: Support the delivery of Council's Information & Communication Technology (ICT) Strategic Plan.	Why: Digital transformation will build a forward-thinking and modern organisation.				
#	Action	Who	24/25	25/26	26/27	27/28
5.2.1	Provide digital skills development opportunities for employees with the aim to build skills and abilities for today and for the future.	I&DT Team, L&D Advisor	✓	✓	✓	✓
5.2.2	Consider future role and technical skill requirements in workforce planning and as new roles are established and advertised.	Managers	✓	✓	✓	✓

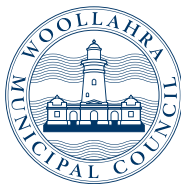
Measures

In addition to quarterly operational reporting to the Executive Leadership Team, progress will be reported in the biannual progress reports on the achievement of strategic outcomes in the Delivery Program and Operational Plan as below.

Priority	Measure	Baseline	Target
A strong Employee Value Proposition that attracts and retains our capable and high performing workforce.	Turnover	12.8% (2022/23 result)	Turnover less than 14.86% ¹
	Recruitment statistics		
Workplace Health & Safety including mental health, resilience and wellbeing.	Implementation of a Health and Wellbeing Strategy		Implemented
Meaningful pathways and performance feedback.	2027 staff satisfaction survey results	Career Opportunities (career planning) 35% (2022 result)	>35%
		Career Opportunities (developing skills needed for career progression) 46% (2022 result)	>46%
		Performance Feedback 47% (2022 result)	>47%
Organisational culture of Respect, Openness, Accountability, Responsiveness and Excellence.	2025 staff satisfaction survey results	76% staff engagement (2022 result)	>76%
Technology and process improvements, including modernising our tools and systems.	2027 staff satisfaction survey results	Technology Council makes good use of technology 46% (2022 result)	>46%
		Progress (Council is innovative) 45% (2022 result)	>45%

1. Median as vs Local Government NSW benchmarking survey 2022-2023 benchmark (All urban NSW councils)

Woollahra
Municipal
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Adopted by Woollahra Council
XX Month 20XX



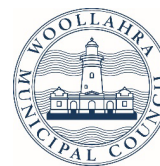
Public Submissions Received
Operational Plan 2024/25 and Long Term Financial Plan 2024/25 – 2033/34

1 public submission received from:

- 1. Pierre Mars.

Submission 1	
Received from:	Pierre Mars
Date received:	Friday, 3 May 2024, 4:53PM
Subject:	Submission - Page 6 - Operating Performance Ratio - Operating Income / Operating Expenses - Pierre Mars

Hi,
The only comment I have is on page 6, if the Operating Performance Ratio is Operating Income/Operating expenses then this is $\$129.6M/\$128.3M = 1.1\%$, not 1.4% as stated in the LTFP.
Regards,



Woollahra
Municipal
Council

Research into Male Violence within the Woollahra LGA – June 2024

This information outlines the current state of domestic, family and sexual violence (DFSV) and the services which address it as well as providing some illuminating insights from local experts.

To assist in preparing this information, Council staff have undertaken research into the current state of DFSV and have consulted with local agencies including the Eastern Suburbs Domestic Violence Network (ESDVN). The key findings are:

What is domestic, family and sexual violence (DFSV)?

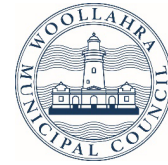
Domestic and family violence (also often referred to as domestic abuse) is the misuse of power and control by one person over another in a relationship such as marriage, dating, family (including children towards a parent/carer) or cohabitation. It is a pattern of physical, sexual, emotional, economic, social and/or psychological actions (or threat of actions) that harm another person. This includes any behaviours that control, frighten, intimidate, terrorise, manipulate, hurt, humiliate, blame, injure, or wound someone. The neglect of children and other dependents is also domestic abuse. Sexual violence includes a variety of acts, including any kind sexual act that is non-consensual, distributing explicit media without consent, tricking or coercing someone into engaging in a sexual act that they don't want to, and using sexually degrading insults and criticisms.

DFSV in Australia, NSW and Woollahra LGA

Unfortunately domestic, family and sexual violence is a prevalent issue in Australia. There is key data regarding violence against women nationally from the 2021-22 Personal Safety Survey, conducted by the Australian Bureau of Statistics. This survey gathered data about the types of violence Australians experienced within a specified time frame. Unless otherwise specified, the data in the table below refers to the violence women have experienced since the age of 15. In Australia, almost 4 million women have experienced violence. Our Watch notes that "it is widely accepted that rates of violence against women are underreported and there are gaps in data collection" (from <https://www.ourwatch.org.au/quick-facts/>).

Table 1: Prevalence of DFSV in Australia

Form of violence	Percentage (%) of women from age 15 who experienced violence
Physical violence	31% [3.1 million women]
Sexual violence	22% [2.2 million women]
Stalking	20% [2 million women]
Emotional abuse by cohabitating partner (marriage or de facto relationship)	23% [2.3 million women]
Economic abuse by cohabitating partner (marriage or de facto relationship)	16% [1.6 million women]
Physical or sexual violence by intimate partner (includes violence by a cohabitating partner, boyfriend/girlfriend, date, or ex-partner)	23% [2.3 million women]
Physical or sexual violence by family member (includes violence by immediate family, step-family, extended family, and in-laws)	8.1% [806,000 women]
Childhood sexual abuse (before age of 15)	11% [1.1 million women]
Childhood physical abuse (before age of 15)	10% [988,600 women]
Witnessed parental violence (before age of 15)	16% [1.6 million women]
Violence by a known person	35% [3.5 million women]
Violence by a stranger	11% [1.1 million women]



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These statistics also do not reflect every form of violence. While there tends to be overlap between the different 'forms' of domestic violence, these statistics do not clearly show the prevalence of coercive control, verbal abuse, intimidation, religious/spiritual abuse, technology-facilitated abuse, systems-facilitated abuse, social abuse, and elder abuse.

In Australia, domestic, family and sexual violence is predominantly perpetrated by men (from Our Watch, <https://www.ourwatch.org.au/quick-facts/>). Most recent local data stipulates that of all recorded domestic and family violence crimes in 2022-23, 79% of perpetrators (aged 10+) were men (from Australian Bureau of Statistics, Recorded Crime – Offenders).

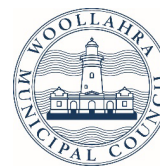
In the 2022-23 financial year, the number of women murdered (34 women) in Australia as a result of intimate partner homicide increased by 8 from the previous year (26 women). Eleven of these women were murdered in NSW, more than in any other Australian state or territory. The sex of the offenders in these specific crimes is not disclosed, though a majority (87%) of all homicides were committed by men in 2022-23 (from the Australian Institute of Criminology 'Homicide in Australia 2022-23' report, pages 10-11). According to What Were You Wearing (the organisation which recently organised the nationwide rallies against men's violence), 43 women have died predominantly as a result of men's violence in 2024 as of 5 June 2024.

The NSW Council of Social Services (NCOSS) assert that, as of 2021, about 2,500 reports of domestic violence are made to police each month. NCOSS estimates that this only represents 40% of actual domestic violence crimes occurring in NSW. Allegra Spender recently stated that local police commanders stipulate that "domestic violence is responsible for around half of the police work" in the Wentworth area (see 'Statement by Members – Domestic and Family Violence' in House of Representatives on 19 March 2024). Further, the NSW Bureau of Crime Statistics and Research (BOSCAR) notes a 16.2% increase in domestic violence-related assault incidents in Sydney's Eastern Suburbs in the past two years, a rate increase which is the fifth highest in all of NSW, and second highest in Sydney. Perhaps even more concerning, BOSCAR has identified that whilst rates of domestic violence-related assault incidents in Sydney's Eastern Suburbs have remained stable when considering data from the past five years, Woollahra LGA has seen a 9.8% increase.

Existing Services

The following DFSV services operate in Woollahra LGA, excluding NSW Police, NSW Health and Department Community and Justice, who also play a role in service provision. Please note that they provide a variety of services, and some provide very limited support (e.g. the Red Cross specifically provides the Family and Domestic Violence Financial Assistance program to people on temporary or uncertain visas):

Bondi Beach Cottage Inc.	Lokahi	Red Cross
The Benevolent Society	The Equanimity Project	Women's Housing Company
Two Good	Arise Foundation	JewishCare
Open Window Counselling	Kingsford Legal Centre	Inner City Legal Centre
The Deli Women and	St Vincent de Paul Society	Salvation Army
Children's Centre	NSW	
Staying Home Leaving	Legal Aid:	
Violence (based at Junction	<ul style="list-style-type: none">• Sydney Women's Domestic Violence Advocacy Service	
Neighbourhood Centre)	<ul style="list-style-type: none">• Domestic Violence Unit	
	<ul style="list-style-type: none">• Family Advocacy and Support Service	



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Other than local services, a number of national resources exist to address DFSV:

- NSW Domestic Violence Line: provides counselling and referrals to women experiencing domestic and family violence.
- 1800 RESPECT: the national domestic, family and sexual violence counselling, information and support service.
- Full Stop: national service which provides counselling, education, and engages in advocacy regarding DFSV.
- Men's Referral Service (by No to Violence): the national counselling, information and referral service for men who use violence and abuse to change their behaviour.
- Our Watch: national leader in primary prevention of violence against women and children.

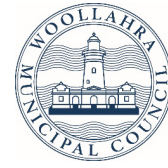
Insight from Local Experts

As a response to Council's resolution, Council staff have undertaken research by consulting the Eastern Suburbs Domestic Violence Network (ESDVN) via a survey. The ESDVN is a network of services which address domestic violence within the Eastern Suburbs, including representatives from NSW Police, NSW Health and local Councils. Not all these services are available to Woollahra LGA, but all have valuable insight into the needs of men, women, and children in regards to DFSV in the local area.

Sixteen organisations responded to the survey, and 13 of these provide services to the Woollahra LGA. Five of the key specialist casework/counselling organisations (Staying Home Leaving Violence, Bondi Beach Cottage Inc., Open Window Counselling, The Deli Women and Children's Centre, and Lokahi) surveyed indicated that they have the collective capacity for approximately 350 clients at a time. Each of these services also reports being over capacity (i.e. they support more clients than they technically have funding or staff capacity for, to try and meet demand for their service).

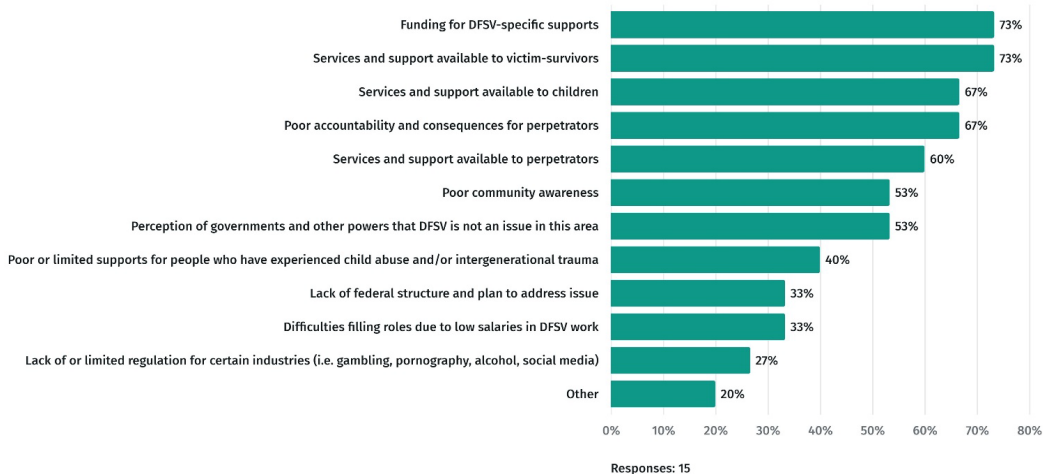
Only two services identified as having any additional capacity - NSW Police (given the nature of their work) and the Equanimity Project (who are currently expanding). Several local services reported to Council's Development Officer, Community & Culture in an external meeting on 5 June 2024 that in the past month their referral numbers have at least doubled, which is having a significant impact on these services and on their staff's wellbeing.

The survey respondents provided invaluable insight into the key barriers to addressing DFSV specifically in Sydney's Eastern Suburbs. The results can be found in Graph 1 below.



Graph 1: Feedback from survey disseminated to ESDVN

Which of the following are barriers to addressing DFSV in Eastern Sydney?



Notably, one of the 'other' responses was NSW Police citing every option available as being barriers to addressing DFSV.

When asked about what is most needed to address DFSV in Woollahra LGA, survey respondents overwhelmingly referenced the need for more specialist DFSV services (some commented on the need to increase capacity of existing services, others stated the need for more services which address particular issues, like men's behaviour change programs and services for adolescents who use violence in the home). Three respondents noted that increased community awareness is required, and three also stipulated the need for increased access to safe and affordable accommodation.

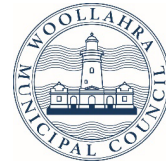
The identified key community education topics include:

- Financial Abuse
- Coercive Control and new legislation
- System-facilitated Abuse

All of this feedback from local experts is especially concerning in light of the fact that 8 of the 13 organisations which provide services to the Woollahra LGA are partially, if not fully, reliant on grants and donations to provide support. State and Federal Government funding for services in the area are clearly insufficient to meet the demand and needs of the community.

Recent Federal and State Funding Commitments

The Federal budget has allocated \$925.2 million over five years from 2023/24 to provide support for victim-survivors leaving a violent intimate partner relationship. Under this program, victim-survivors can access up to \$5,000 in financial support, which will be indexed annually to ensure the payment meets the rising cost of living. Additional support services will be available through the program including safety planning, risk assessment and referrals to other services for up to 12 weeks. It is strongly recommended that Council should not compete in the area of specialist services.



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The Federal Government has also committed \$3.4 billion total investment for women's safety and support the pre-existing National Plan to End Violence Against Women and Children 2022–2032, which includes the formation of an independent National Student Ombudsman to address gender-based violence in higher education.

The State Government has also recently committed \$111.8 million to mental health support following the Bondi Junction stabbings (<https://www.nsw.gov.au/media-releases/1118-million-to-support-community-mental-health>). This funding will be focused on:

- Expanding community mental health teams;
- Expanding the Pathways to Community Living Initiative (which provides alternatives to long-term hospital stays for those living with chronic mental illness);
- Establishing a new Mental Health Single Front Door service (delivered by Healthdirect);
- And the digitisation of Mental Health Review Tribunal records.

