



# Finance, Community & Services Committee Meeting

Monday 3 June 2024  
6.30pm

## Audio Recording

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#### Extract from Council's Code of Meeting Practice

##### Webcasting of Meetings

5.33 All Meetings of the Council and Committees of the Council are to be webcast via Council's website. Each meeting of the Council or a Committee of the Council is to be recorded by means of an audio or audio-visual device.

Note: Clause 5.33 does not apply to parts of a meeting that have been closed to the public under Section 10A of the Local Government Act 1993.

5.34 Members of the Public may address by audio-visual link.

5.35 At the start of each meeting of the Council or a Committee of the Council, the chairperson must inform the persons attending the meeting that: (a) the meeting is being recorded and made publicly available on the Council's website, and (b) persons attending the meeting should refrain from making any defamatory statements.

5.36 The recording of a meeting is to be made publicly available on the Council's website: (a) at the same time as the meeting is taking place, or (b) as soon as practicable after the meeting.

5.37 The recording of a meeting is to be made publicly available on the Council's website for at least 12 months after the meeting.

5.38 Clauses 5.36 and 5.37 do not apply to any part of a meeting that has been closed to the public in accordance with section 10A of the Act.

Note: Clauses 5.33, 5.35 – 5.38 reflect section 236 of the Regulation.

5.39 Recordings of Meetings may be disposed of in accordance with the State Records Act 1998.