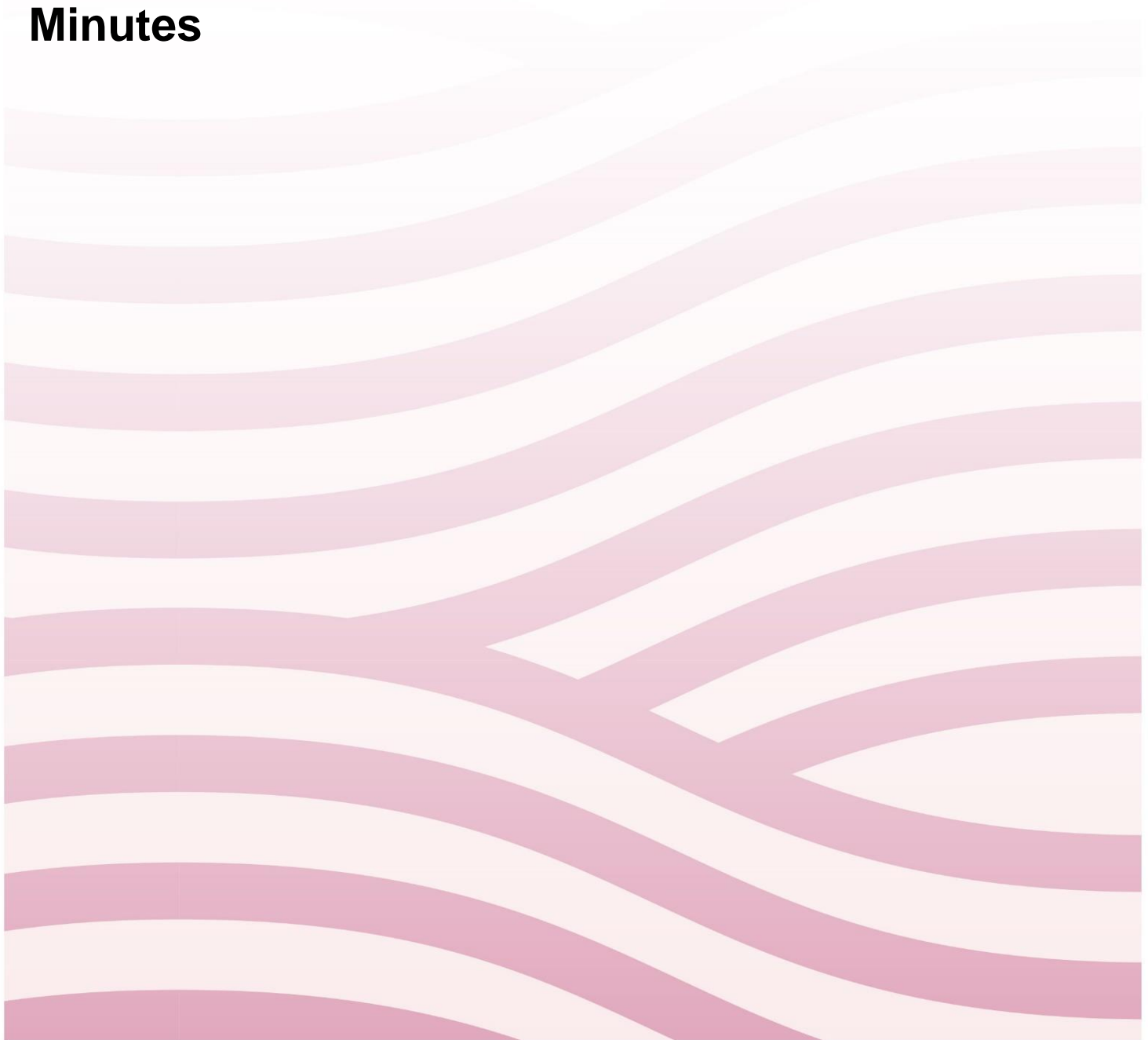




# Finance, Community & Services Committee

Tuesday 2 April 2024  
6.30pm

## Minutes





# Finance, Community & Services Minutes

Tuesday 2 April 2024

## Table of Contents

| <b>Item</b> | <b>Subject</b>   | <b>Pages</b> |
|-------------|--|--------------|
| D1          | Confirmation of Minutes of Meeting held on 4 March 2024 .....  | 151          |
| D2          | Woollahra Local Traffic Committee Minutes - 5 March 2024 .....   | 151          |
| Y1          | Victoria Road, Bellevue Hill - Traffic Calming<br>Measures and Cycleway Treatments Design<br>Plan.....                     | 152          |
| Y2          | Adelaide Lane, Woollahra - No Stopping<br>Restrictions .....   | 152          |
| Y3          | Etham Avenue, Darling Point - No Stopping,<br>Australia Post Vehicles Excepted Restrictions .....                          | 153          |
| R1          | Update on the Woollahra Domestic and Family Violence Accommodation and<br>Support Program .....                            | 154          |
| R2          | Proposed Outgoing Sponsorship Program to support the Arts, Commerce,<br>Events and other Cultural Activities.....          | 155          |
| R3          | Holdsworth Community Funding Agreement for 2024/25 .....   | 156          |
| R4          | Watsons Bay Library - Access Hours Project.....  | 157          |
| R5          | Monthly Financial Report - 29 February 2024 Investment held as at 31 March<br>2024 .....                                   | 157          |
| R6          | Request for Tenders for the lease and operation of Watsons Bay Tea Rooms<br>at 8 Marine Parade, Watsons Bay .....          | 158          |
| R7          | Consideration of Tender Responses for the Lease and Operation of the<br>Cooper Park Tennis Centre - Tender No. SC7818..... | 159          |

# Finance, Community & Services Minutes

## Minutes of the Meeting held on 2 April 2024 at 6.30pm.

Present: Councillors: Toni Zeltzer (Chair)  
Mary-Lou Jarvis (Deputy Chair)  
Luise Elsing  
Nicola Grieve  
Harriet Price  
Mark Silcocks

|       |                   |  |
|-------|-------------------|--|
| Staff | Jim Allison       | (Senior Property Officer)                    |
|       | Emilio Andari     | (Manager – Engineering Services)             |
|       | Jennifer Chenhall | (Manager – Governance & Risk)                |
|       | Rhys Johnson      | (Governance Coordinator)                     |
|       | Patricia Occelli  | (Director – Community & Customer Experience) |
|       | Zubin Marolia     | (Manager – Property & Projects)              |
|       | Sue Meekin        | (Director – Corporate Performance)           |
|       | Vicki Munro       | (Manager – Community & Cultural)             |
|       | Tom O’Hanlon      | (Director – Infrastructure & Sustainability) |
|       | Jodi Rodas        | (Manager – Libraries)                        |
|       | Helen Tola        | (Manager – Governance & Risk)                |

Also in Attendance: Councillor Sarah Swan (Items R7 to end of meeting)

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**Note:** Item R3 (Holdsworth Community Funding Agreement for 2024/25) was considered after Item R1 (Update on the Woollahra Domestic and Family Violence Accommodation and Support Program).

**Note:** Item R7 (Consideration of Tender Responses for the Lease and Operation of the Cooper Park Tennis Centre - Tender No. SC7818) was considered after Item R3 (Holdsworth Community Funding Agreement for 2024/25).

## **1. Opening**

The Chair declared the Finance, Community & Services Committee of 2 April 2024 open and welcomed Councillors, staff and members of the public who are watching and listening to this evenings meeting.

## **2. Acknowledgement of Country (Gadigal People and Birrabirragal People)**

The Chair read the following Acknowledgement of Country:

*I would like to acknowledge that we are here today on the land of the Gadigal and Birrabirragal people, the traditional custodians of the land. On behalf of Woollahra Council, I acknowledge Aboriginal or Torres Strait Islander people attending today and I pay my respects to Elders past, present and emerging.*

## **3. Acknowledgement of the Sovereign of the Day (King Charles III)**

The Chair read the following Acknowledgement of the Sovereign of the Day (King Charles III):

*I also acknowledge King of Australia King Charles III.*

## **4. Leave of Absence and Apologies**

An apology was received and accepted from Councillor Cavanagh and leave of absence granted.

## **5. Late Correspondence**

Late correspondence was submitted to the Committee in relation to items R5 & R7.

## **6. Disclosures of Interest**

Councillor Jarvis declared a Non-Significant, Non-Pecuniary interest in Item R7 (Consideration of Tender Responses for the Lease and Operation of the Cooper Park Tennis Centre - Tender No. SC7818) as Councillor Jarvis knows a number of the persons named in the late correspondence submissions. Councillor Jarvis remained in the meeting, participated in debate and voted on the matter.

The Chair, Councillor Zeltzer declared a Non-Significant / Non-Pecuniary interest in Item R7 (Consideration of Tender Responses for the Lease and Operation of the Cooper Park Tennis Centre - Tender No. SC7818) as Councillor Zeltzer knows a number of the persons named in the late correspondence submissions. Councillor Zeltzer remained in the meeting, participated in debate and voted on the matter.

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**Items to be Decided by this Committee using its Delegated Authority**

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**Item No:** D1 Delegated to Committee  
**Subject:** **CONFIRMATION OF MINUTES OF MEETING HELD ON 4 MARCH 2024**  
**Author:** Sue O'Connor, Governance Officer  
**File No:** 24/44243  
**Purpose of the Report:** The Minutes of the Finance, Community & Services Committee of 4 March 2024 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.  
**Alignment to Delivery Program:** Strategy 11.3: Ensure effective and efficient governance and risk management.

**(Silcocks/Grieve)**

**Resolved:**

THAT the Minutes of the Finance, Community & Services Committee Meeting of 4 March 2024 be taken as read and confirmed.

*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

**For the Motion**

Councillor Elsing  
Councillor Grieve  
Councillor Jarvis  
Councillor Price  
Councillor Silcocks  
Councillor Zeltzer

**Against the Motion**

Nil

6/0

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**Item No:** D2 Delegated to Committee  
**Subject:** **WOOLLAHRA LOCAL TRAFFIC COMMITTEE MINUTES - 5 MARCH 2024**  
**Author:** Emilio Andari, Manager Engineering Services  
**Approver:** Tom O'Hanlon, Director Infrastructure & Sustainability  
**File No:** 24/51089  
**Purpose of the Report:** For the Committee to consider the recommendations of the Woollahra Local Traffic Committee  
**Alignment to Delivery Program:** Strategy 11.3: Ensure effective and efficient governance and risk management.

**(Jarvis/Grieve)**

**Resolved:**

THAT the Recommendations Y1-Y3 contained in the minutes of the Woollahra Local Traffic Committee held on Tuesday 5 March 2024 be adopted.

*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

**For the Motion**

**Against the Motion**

Councillor Elsing  
Councillor Grieve  
Councillor Jarvis  
Councillor Price  
Councillor Silcocks  
Councillor Zeltzer

Nil

**6/0**

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**Item No:** Y1  
**Subject:** **VICTORIA ROAD, BELLEVUE HILL - TRAFFIC CALMING MEASURES AND CYCLEWAY TREATMENTS DESIGN PLAN**  
**Author:** Ever Fang, Traffic & Transport Engineer  
**Approver:** Emilio Andari, Manager Engineering Services  
**File No:** 24/30711  
**Purpose of the Report:** To improve traffic conditions, pedestrian and cyclist safety and local amenity  
**Alignment to Delivery Program:** Strategy 6.1: Facilitate an improved network of accessible and safe active transport options.

**(Elsing/Jarvis)**

**Resolved:**

THAT the design plan for the proposed traffic calming measures and cycleway treatments in Victoria Road, between Rivers Street and Bundarra Road, Bellevue Hill (as per attached Attachment 1 – Design Plan) be approved, subject to the triangular chevron painted island at the intersection of Rivers Street be removed.

*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

**For the Motion**

**Against the Motion**

Councillor Elsing  
Councillor Grieve  
Councillor Jarvis  
Councillor Price  
Councillor Silcocks  
Councillor Zeltzer

Nil

**6/0**

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**Item No:** Y2  
**Subject:** **ADELAIDE LANE, WOOLLAHRA - NO STOPPING RESTRICTIONS**  
**Author:** Ever Fang, Traffic & Transport Engineer  
**Approver:** Emilio Andari, Manager Engineering Services  
**File No:** 24/34725  
**Purpose of the Report:** To respond to request from local residents  
**Alignment to Delivery Program:** Strategy 6.2: Management of public parking on-street and off-street.



**(Jarvis/Silcocks)**

**Resolved:**

THAT 'No Stopping' restrictions be installed on eastern side of Adelaide Lane, at its intersection with Carroll Lane, Woollahra, for a section of 6 metres, as shown in Attachment 1, in order to deter illegal parking, increase sightlines and improve access and traffic safety at this location.

*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

**For the Motion**

Councillor Elsing  
Councillor Grieve  
Councillor Jarvis  
Councillor Price  
Councillor Silcocks  
Councillor Zeltzer

**Against the Motion**

Nil

**6/0**

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**Item No:** Y3  
**Subject:** **ETHAM AVENUE, DARLING POINT - NO STOPPING, AUSTRALIA POST VEHICLES EXCEPTED RESTRICTIONS**  
**Author:** Frank Rotta, Traffic & Transport Engineer  
**Approvers:** Ever Fang, Traffic & Transport Engineer  
Emilio Andari, Manager Engineering Services  
**File No:** 24/35150  
**Purpose of the Report:** To respond to a request from Australia Post  
**Alignment to Delivery Program:** Strategy 6.2: Management of public parking on-street and off-street.

**(Jarvis/Elsing)**

**Resolved:**

THAT the 'No Stopping, Australia Post Vehicles Excepted' restrictions be deferred for further investigation to consider an alternate location.

*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

**For the Motion**

Councillor Elsing  
Councillor Grieve  
Councillor Jarvis  
Councillor Price  
Councillor Silcocks  
Councillor Zeltzer

**Against the Motion**

Nil

**6/0**

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**Items to be Submitted to the Council for Decision with Recommendations  
from this Committee**

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**Item No:** R1 Recommendation to Council  
**Subject:** **UPDATE ON THE WOOLLAHRA DOMESTIC AND FAMILY VIOLENCE ACCOMMODATION AND SUPPORT PROGRAM**  
**Author:** Vicki Munro, Manager Community & Culture  
**Approver:** Patricia Occelli, Director Community & Customer Experience  
**File No:** 24/45501  
**Purpose of the Report:** To provide an update on the Woollahra Domestic and Family Violence Accommodation and Support Program provided by Women's Housing Company.  
**Alignment to Delivery Program:** Strategy 2.2: Understand needs of our community so that we can facilitate access to support and services.

**Note:** Christina Hough of The Women's Housing Company, in Support addressed the Committee.

**(Jarvis/Grieve)**

**Recommendation:**

THAT Council:

- A. Receive and note the Update on the Woollahra Domestic and Family Violence Accommodation and Support Program – 2023/24 report.
- B. Request the Mayor write to NSW Government Minister of Communities and Justice to advocate on behalf of women escaping domestic and family violence that the rental subsidy applied under the Rent Choice Start Safely Program be increased to better reflect current rental prices, especially for the Eastern Suburbs.

*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

***For the Motion***

Councillor Elsing  
Councillor Grieve  
Councillor Jarvis  
Councillor Price  
Councillor Silcocks  
Councillor Zeltzer

***Against the Motion***

Nil

**6/0**

**Item No:** R2 Recommendation to Council  
**Subject:** **PROPOSED OUTGOING SPONSORSHIP PROGRAM TO SUPPORT THE ARTS, COMMERCE, EVENTS AND OTHER CULTURAL ACTIVITIES**  
**Authors:** Vicki Munro, Manager Community & Culture  
Helen Tola, Manager Governance & Risk  
**Approver:** Patricia Occelli, Director Community & Customer Experience  
**File No:** 24/48683  
**Purpose of the Report:** To present a draft Outgoing Sponsorship Program to support the arts, commerce, events and other cultural activities for Council's consideration responding to the Notice of Motion adopted 12 February 2024.  
**Alignment to Delivery Program:** Strategy 1.1: Provide, promote and facilitate a range of community projects, programs and events that support an inclusive, thriving and sustainable community.

**(Grieve/Elsing)**

**Recommendation:**

THAT Council:

- A. Notes the report detailing how Council could establish a mechanism for the granting of outgoing sponsorship to organisations and/or events that meet certain criteria.
- B. Considers the endorsement of the creation of an Outgoing Sponsorship Program including appropriate resourcing.
- C. Endorses the draft changes to Council's existing Donations and Sponsorship Policy **Attachment 1** and proposed draft Outgoing Sponsorship Program **Attachment 2** in order to establish an Outgoing Sponsorship Program and that these documents be placed on public exhibition for 28 days with a further report to be presented to the Finance, Community & Services Committee and Council following the exhibition period.
- D. Notes the financial and resource implications as detailed in the report including \$50,000 for program funding and \$6,578 for casual staff resources to administer the program.
- E. Supports the budget to deliver the Outgoing Sponsorship Program be considered by Council as part of the development of the 2024-2025 budget, noting that due to the timing of the budget process this will be post public exhibition of the draft budget and as part of final budget consideration in June 2024.

*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

**For the Motion**

Councillor Elsing  
Councillor Grieve  
Councillor Jarvis  
Councillor Silcocks  
Councillor Zeltzer

**Against the Motion**

Councillor Price

**5/1**

**Item No:** R3 Recommendation to Council  
**Subject:** **HOLDSWORTH COMMUNITY FUNDING AGREEMENT FOR 2024/25**  
**Authors:** Emma Rodgers-Wilson, Development Officer, Community & Culture  
Maya Jankovic, Coordinator Community & Culture  
**Approvers:** Vicki Munro, Manager Community & Culture  
Patricia Occelli, Director Community & Customer Experience  
**File No:** 24/19477  
**Purpose of the Report:** This report is to consider Holdsworth Community's 2024/25 funding proposal.  
**Alignment to Delivery Program:** Strategy 2.1: Build strong and respectful connections with partners so that we can enhance and protect our local area and quality of life.

**Note:** Lynette Ainsworth of the Holdsworth Foundation, in Support addressed the Committee.

**(Grieve/Silcocks)**

**Recommendation:**

THAT Council:

- A. Notes the Holdsworth accountability report for the period of 18 months (2022-23 and 6 month July 2023-December 2024), and funding proposal for 2024 -25 Financial year.
- B. Endorses the 2024/25 funding proposal for Holdsworth Community, totalling \$ 935,272 to be considered in the draft 2024/25 budget as follows:
  - i. Navigating the MAC System \$ 227,327
  - ii. Aged Care Wellness Hub trial \$ 250,475
  - iii. Woollahra Dementia Alliance – Action Plan \$ 54,524
  - iv. Woollahra Connect Program \$ 198,220
  - v. Family Services \$ 204,726.

**Note:** *In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

***For the Motion***

***Against the Motion***

Councillor Elsing  
Councillor Grieve  
Councillor Jarvis  
Councillor Price  
Councillor Silcocks  
Councillor Zeltzer

**6/0**

**Item No:** R4 Recommendation to Council  
**Subject:** **WATSONS BAY LIBRARY - ACCESS HOURS PROJECT**  
**Author:** Jody Rodas, Manager Woollahra Libraries  
**Approver:** Patricia Occelli, Director Community & Customer Experience  
**File No:** 24/47070  
**Purpose of the Report:** To seek support for installation of equipment that will allow community access to Watsons Bay Library during unstaffed times.  
**Alignment to Delivery Program:** Strategy 1.1: Provide, promote and facilitate a range of community projects, programs and events that support an inclusive, thriving and sustainable community.  
**(Jarvis/Silcocks)**

**Recommendation:**

THAT Council:

- A. Note the results of the community engagement carried out from 5 November 2023 - 11 December 2023 to implement community access hours at Watsons Bay Library in accordance with the Special Rates Variation funding granted.
- B. Agree for staff to proceed with the installation of equipment to enable extended community access to Watsons Bay Library during non-staffed times for a further 19 hours per week within the framework of the current development consent.
- C. Request a report be brought to Council following the operational trial between the period June 2024 – December 2024, to consider any further need for extension of community access hours beyond those proposed in this report.

*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

**For the Motion**

Councillor Elsing  
Councillor Grieve  
Councillor Jarvis  
Councillor Price  
Councillor Silcocks  
Councillor Zeltzer

**Against the Motion**

Nil

**6/0**

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**Item No:** R5 Recommendation to Council  
**Subject:** **MONTHLY FINANCIAL REPORT - 29 FEBRUARY 2024  
INVESTMENT HELD AS AT 31 MARCH 2024**  
**Author:** Abdullah Rayhan, Team Leader Financial Services  
**Approvers:** Paul Ryan, Chief Financial Officer  
Sue Meekin, Director Corporate Performance  
**File No:** 24/49873  
**Purpose of the Report:** To present the monthly financial report for February 2024 and to present a list of investments held as of 31 March 2024.  
**Alignment to Delivery Program:** Strategy 11.2: Secure Council's financial position.

**Note:** Late correspondence was tabled by Paul Ryan, Council's Chief Financial Officer.

**(Jarvis/Elsing)**

**Recommendation:**

THAT Council:

- A. Receive and note the Monthly Financial Report – February 2024.
- B. Note that the Council's 12-month weighted average return for February 2024 on its direct investment portfolio of 5.14% (LM: 5.12%, LY: 3.69%) exceeds the benchmark 90-day AusBond Bank Bill Index of 4.43%.
- C. Note that the interest revenue for the year to date February 2024 is \$3.44M, exceeding our revised year to date budget of \$1.96M for the same period.
- D. Receive and note the list of Council's investments held as of 31 March 2024 (provided as late correspondence).

*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

**For the Motion**

Councillor Elsing  
Councillor Grieve  
Councillor Jarvis  
Councillor Price  
Councillor Silcocks  
Councillor Zeltzer

**Against the Motion**

Nil

6/0

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**Item No:** R6 Recommendation to Council  
**Subject:** **REQUEST FOR TENDERS FOR THE LEASE AND OPERATION OF WATSONS BAY TEA ROOMS AT 8 MARINE PARADE, WATSONS BAY**  
**Author:** Jim Allison, Senior Property Officer  
**Approvers:** Zubin Marolia, Manager Property & Projects  
Tom O'Hanlon, Director Infrastructure & Sustainability  
**File No:** 24/53427  
**Purpose of the Report:** To inform Council of Officers' intention to invite Tenders for the lease and operation of Watsons Bay Tea Rooms  
**Alignment to Delivery Program:** Strategy 11.2: Secure Council's financial position.

**(Jarvis/Elsing)**

**Recommendation:**

THAT Council resolves to initiate a Request for Tenders for the lease and operation of Watsons Bay Tea Rooms at 8 Marine Parade, Watsons Bay as a café.

*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

**For the Motion**

Councillor Elsing  
Councillor Grieve

**Against the Motion**

Nil

Councillor Jarvis  
Councillor Price  
Councillor Silcocks  
Councillor Zeltzer

6/0

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**Item No:** R7 Recommendation to Council  
**Subject:** **CONSIDERATION OF TENDER RESPONSES FOR THE LEASE AND OPERATION OF THE COOPER PARK TENNIS CENTRE - TENDER NO. SC7818**  
**Author:** Jim Allison, Senior Property Officer  
**Approvers:** Zubin Marolia, Manager Property & Projects  
Tom O'Hanlon, Director Infrastructure & Sustainability  
**File No:** 24/46698  
**Purpose of the Report:** To consider the tender for the Lease and Operation of the Cooper Park Tennis Courts, tender no. SC 7818  
**Alignment to Delivery Program:** Strategy 11.2: Secure Council's financial position.

**Note:** Late correspondence was tabled by Diana Olsberg – Cooper Park Tennis (2 pieces), Friends of Cooper Park, Beverley Downs, Sharon Huston, Melissa Bruce & Ravi Proctor, Phil Mendsoza-Jones, Jeremy Resnick, Adam Dinte, Ilana Kresner, Russell Aboud, Brittany Bloom, Sanda Bills, Bev Cherterman, Isman Family, Tracey O'Dea, Martin Goldstein, Danny Nemeny, Anthony Pridgeon, Evelyn Mike, Belinda Haines, Michael MacMahon, Michele Brooks, Alison McKenzie, Brian Knox, Michael Fabian, Mark Sheldon, Jonathan Ortner, Alex Ortner, Michael Bodey, Sally Goodchild, Nicholas Lucas, Olive Templeman, Annie Iredale, Ed Miles, Antonia Miles, Sarah Colquhoun, Sharon Ortner, Carrie Roberts, Nithan Thiru, Pip Wilson, Rosemary Bridge, Margot Toll, Augustin Chauvet, Graham Kam, Rebecca Koerber, Nina Murray, Jeremy Fabinyi, Liz Gregory, Tim Hirshman, Sally Goodchild, Sue & Gary Inberg, Doran Argaman (4 pieces), Rebecca Bridger, Peter Ortner, Marjorie Freeman, Michael Parker & Charlotte Thornton.

**Note:** Richard Price, Christina Hough & Lynette Ainsworth via zoom in Support, Doron Argaman, Jeremy Fabinyi, Lisa Gaitz, Apollo Kanakis, Brian Knox, Sean Masters, Nick O'Sullivan, Michael Rundle & William Skeggs in Objection, addressed the Committee.

**Note:** Councillor Jarvis declared a Non-Significant, Non-Pecuniary interest in this item as Councillor Jarvis knows a number of the persons named in the late correspondence submissions. Councillor Jarvis remained in the meeting, participated in debate and voted on the matter.

**Note:** The Chair, Councillor Zeltzer declared a Non-Significant, Non-Pecuniary interest in this item as Councillor Zeltzer knows a number of the persons named in the late correspondence submissions. Councillor Zeltzer remained in the meeting, participated in debate and voted on the matter.

**Note:** The Committee amended Part A of the Recommendation.

**(Jarvis/Grieve)**

THAT the Committee resolve to enter into closed session with the press and public excluded to consider the confidential attachment on this matter in accordance with the provisions of Section 10A of the Local Government Act 1993.

**Adopted**

**In closed session**

**Note:** The Committee discussed that confidential attachment, the time being 8.53pm.

**(Grieve/Elsing)**

THAT the Committee move into "Open Session".

**Adopted**

**In Open Session**

**Motion moved by Councillor Jarvis  
Seconded by Councillor Silcocks**

THAT Council rejects the tender submitted by SSMG Voyager Operations Pty Ltd and enters into negotiations with Young Aces Tennis, with a view to enter into a contract for the lease and operation of the Cooper Park Tennis Centre.

**The Motion was put and carried.**

**Foreshadowed Motion advised by Councillor Price.**

**(Jarvis/Grieve)**

**Recommendation:**

THAT Council rejects the tender submitted by SSMG Voyager Operations Pty Ltd and enters into negotiations with Young Aces Tennis, with a view to enter into a contract for the lease and operation of the Cooper Park Tennis Centre.

*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

***For the Motion***

Councillor Elsing  
Councillor Grieve  
Councillor Jarvis  
Councillor Silcocks

***Against the Motion***

Councillor Price  
Councillor Zeltzer

**4/2**



There being no further business the meeting concluded at 9.54pm.

**We certify that the pages numbered 147 to 161 inclusive are the Minutes of the Finance, Community & Services Committee Meeting held on 2 April 2024 and confirmed by the Finance, Community & Services Committee on 6 May 2024 as correct.**

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**Chairperson**

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**Secretary of Committee**