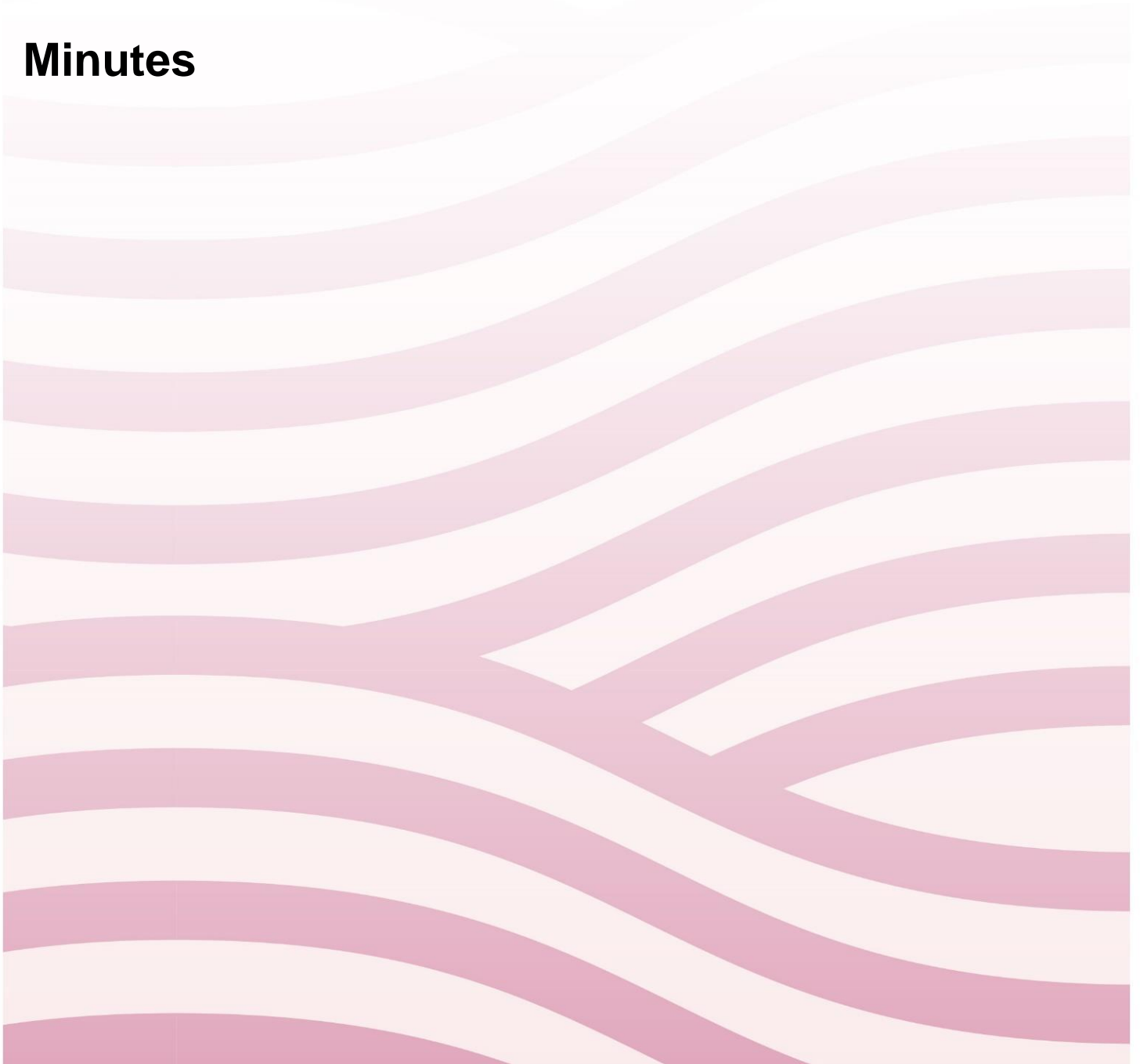




Finance, Community & Services Committee

Monday 5 February 2024
6.30pm

Minutes



Finance, Community & Service Committee Minutes

Monday 5 February 2024

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Finance, Community & Services Committee

Minutes of the Meeting held on Monday 5 February 2024 at 6.30pm.

Present: His Worship the Mayor, Councillor Richard Shields ex-officio
Councillors: Toni Zeltzer (Chair)
Mary-Lou Jarvis
Peter Cavanagh (via Zoom)
Luise Elsing (via Zoom)
Nicola Grieve
Harriet Price
Mark Silcocks

Staff	Emilio Andari	(Manager – Engineering Services)
	Anthony Crimmings	(Manger – Customer Experience)
	Petrina Duffy	(Coordinator – Strategy & Performance)
	Roger Faulkner	(Team Leader -Open Space & Recreation Planning)
	Maya Jankovic	(Coordinator – Community & Culture)
	Richard Ladlow	(Manager – Capital Projects)
	Zubin Marolia	(Manager – Property & Projects)
	Alison McNamee	(Meetings Officer)
	Sue Meekin	(Director – Corporate Performance)
	Vicki Munro	(Manager – Community & Culture)
	Patricia Occelli	(Director – Community & Customer Experience)
	Tom O’Hanlon	(Director – Infrastructure & Sustainability)
	Helen Tola	(Manager – Governance & Risk)

Also in Attendance: Councillor Shapiro (Item D3 & Item D6)

Note: Item D6 (Confirmation of Minutes of the Woollahra Small Sculpture Prize Committee Meeting held on 8 August 2023) was considered after Item D3 (Confirmation of Minutes of Arts and Culture Advisory Committee Meeting held on 21 November 2023).

1. Opening

The Chair declared the Finance, Community & Services Committee of 5 February 2024 open and welcomed Councillors, staff and members of the public who are watching and listening to this evenings meeting.

2. Acknowledgement of Country (Gadigal People and Birrabirragal People)

The Chair read the following Acknowledgement of Country:

I would like to acknowledge that we are here today on the land of the Gadigal and Birrabirragal people, the traditional custodians of the land. On behalf of Woollahra Council, I acknowledge Aboriginal or Torres Strait Islander people attending today and I pay my respects to Elders past, present and emerging.

3. Acknowledgement of the Sovereign of the Day (King Charles III)

The Chair read the following Acknowledgement of the Sovereign of the Day (King Charles III):

I also acknowledge King of Australia King Charles III.

4. Apologies and Applications for a Leave of Absence or Attendance by Audio-Visual Link by Councillors

General Item No: 4.1 Audio-Visual Link

(Grieve/Jarvis)

Resolved:

THAT in accordance with clause 5.23 of Council's Code of Meeting Practice, Council approves the following Councillors participation in the Finance, Community & Services Committee of 5 February 2024 via Audio-Visual Link:

- Councillor Cavanagh
- Councillor Elsing.

Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.

For the Motion

Councillor Cavanagh
Councillor Elsing
Councillor Grieve
Councillor Jarvis
Councillor Price
Councillor Shields
Councillor Silcocks
Councillor Zeltzer

Against the Motion

Nil

8/0

5. Late Correspondence

Late correspondence was submitted to the committee in relation to Item R3.

6. Disclosures of Interest

Councillor Grieve declared a Non-Significant, Non-Pecuniary Interest in Item R5 (Capital Works Program – Quarterly Progress Report December 2023) due to her long participation in the Bush Regeneration Program and a member of the Rose Bay Community Garden. Councillor Grieve remained in the meeting, participated in debate and voted on the matter.

Items to be Decided by this Committee using its Delegated Authority

Item No: D1 Delegated to Committee
Subject: **CONFIRMATION OF MINUTES OF MEETING HELD ON 4 DECEMBER 2023**
Author: Sue O'Connor, Governance Officer
File No: 23/224500
Purpose of the Report: The Minutes of the Finance, Community & Services Committee of 4 December 2023 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.
Alignment to Delivery Program: Strategy 11.3: Ensure effective and efficient governance and risk management.

(Silcocks/Jarvis)

Resolved:

THAT the Minutes of the Finance, Community & Services Committee Meeting of 4 December 2023 be taken as read and confirmed.

Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.

For the Motion

Against the Motion

Councillor Cavanagh
Councillor Elsing
Councillor Grieve
Councillor Jarvis
Councillor Price
Councillor Shields
Councillor Silcocks
Councillor Zeltzer

Nil

8/0

Item No: D2 Delegated to Committee
Subject: **WOOLLAHRA LOCAL TRAFFIC COMMITTEE MINUTES - 5 DECEMBER 2023**
Author: Emilio Andari, Manager Engineering Services
Approver: Tom O'Hanlon, Director Infrastructure & Sustainability
File No: 24/14532
Purpose of the Report: For the Committee to consider the recommendations of the Woollahra Local Traffic Committee.
Alignment to Delivery Program: Strategy 11.3: Ensure effective and efficient governance and risk management.

(Silcocks/Grieve)

Resolved:

THAT the Recommendations Y1-Y4 contained in the minutes of the Woollahra Local Traffic Committee held on Tuesday 5 December 2023 be adopted.

Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.

For the Motion

Against the Motion

Councillor Cavanagh
Councillor Elsing
Councillor Grieve
Councillor Jarvis
Councillor Price
Councillor Shields
Councillor Silcocks
Councillor Zeltzer

Nil

8/0

Item No: Y1
Subject: **DARLING POINT ROAD, DARLING POINT - REMOVAL OF REDUNDANT BUS STOP**
Author: Ever Fang, Traffic & Transport Engineer
Approver: Emilio Andari, Manager Engineering Services
File No: 23/218760
Purpose of the Report: To seek approval to adjust parking restrictions adjacent to a redundant bus stop.
Alignment to Delivery Program: Strategy 6.2: Management of public parking on-street and off-street.

(Silcocks/Grieve)

Resolved:

THAT:

- A. The existing bus stop (J-stem) on the western side of Darling Point Road, near property No.56 Darling Point Road, Darling Point, be removed; and
- B. The existing 'No Stopping' restrictions at this location, be reduced to a 10 metre distance on approach to the existing pedestrian refuge islands, as shown in Attachment 1, and as per the TfNSW Technical Directions TDT 2011/01a, in order to improve car parking opportunities in this area.

Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.

For the Motion

Against the Motion

Councillor Cavanagh
Councillor Elsing
Councillor Grieve
Councillor Jarvis
Councillor Price
Councillor Shields
Councillor Silcocks
Councillor Zeltzer

Nil

8/0

Item No: Y2
Subject: **VICTORIA ROAD, BELLEVUE HILL - BICYCLE ROUTE SAFETY TREATMENTS AT MARCH STREET**
Author: Ever Fang, Traffic & Transport Engineer
Approver: Emilio Andari, Manager Engineering Services
File No: 23/219341
Purpose of the Report: To improve traffic conditions and cyclist safety.
Alignment to Delivery Program: Strategy 6.1: Facilitate an improved network of accessible and safe active transport options.

(Grieve/Silcocks)

Resolved:

THAT the design plan for the proposed bicycle route safety treatments including installation of a median island and realignment of the existing bicycle lane in Victoria Road, Bellevue Hill, at March Street (as per attached Attachment 1 – Design Plan) be approved.

Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.

For the Motion

Against the Motion

Councillor Cavanagh
Councillor Elsing
Councillor Grieve
Councillor Jarvis
Councillor Price
Councillor Shields
Councillor Silcocks
Councillor Zeltzer

Nil

8/0

Item No: Y3
Subject: **VICTORIA ROAD, BELLEVUE HILL - BICYCLE ROUTE SAFETY TREATMENTS AT FOSTER AVENUE**
Author: Ever Fang, Traffic & Transport Engineer
Approver: Emilio Andari, Manager Engineering Services
File No: 23/219357
Purpose of the Report: To improve traffic conditions and cyclist safety.
Alignment to Delivery Program: Strategy 6.1: Facilitate an improved network of accessible and safe active transport options.

(Grieve/Silcocks)

Resolved:

THAT the design plan for the proposed bicycle route safety treatments including installation of a median island and realignment of the existing bicycle lane in Victoria Road, Bellevue Hill, at Foster Avenue (as per attached Attachment 1 – Design Plan) be approved.

Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.

For the Motion

Against the Motion

Councillor Cavanagh
Councillor Elsing
Councillor Grieve
Councillor Jarvis
Councillor Price
Councillor Shields
Councillor Silcocks
Councillor Zeltzer

Nil

8/0

Item No: Y4
Subject: **FLETCHER STREET, WOOLLAHRA - MOBILITY PARKING SPACE**
Author: Frank Rotta, Traffic & Transport Engineer
Approvers: Ever Fang, Traffic & Transport Engineer
Emilio Andari, Manager Engineering Services
File No: 23/219951
Purpose of the Report: To create reasonable access for a Mobility Permit holder to their residence
Alignment to Delivery Program: Strategy 6.2: Management of public parking on-street and off-street.

(Jarvis/Price)

Resolved:

THAT:

- A. A 'Mobility Parking' space be installed on the northern side of Fletcher Street, Woollahra, from 5.4 metres east of the existing driveway to property No.3 Fletcher Street for a distance of 6 metres in an easterly direction, as shown in Attachment 1.
- B. The applicant be advised of Council's Procedure and Conditions for Mobility Parking Zones, including the requirement to renew these zones annually.

Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.

For the Motion

Against the Motion

Councillor Cavanagh
Councillor Elsing
Councillor Grieve
Councillor Jarvis
Councillor Price
Councillor Shields
Councillor Silcocks
Councillor Zeltzer

Nil

8/0

Item No: D3 Delegated to Committee
Subject: **CONFIRMATION OF MINUTES OF ARTS AND CULTURE ADVISORY COMMITTEE MEETING HELD ON 21 NOVEMBER 2023**
Author: Maya Jankovic, Coordinator Community & Culture
File No: 24/1660
Purpose of the Report: The Minutes of the Arts and Culture Advisory Committee of 21 November 2023 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.
Alignment to Delivery Program: Strategy 11.3: Ensure effective and efficient governance and risk management.

Note: Councillor Shapiro attended the meeting at 6.40pm to speak to Item D3 (Confirmation of Minutes of Arts and Culture Advisory Committee Meeting Held on 21 November 2023).

Note: Councillor Shapiro left the meeting at 6.53pm.

(Jarvis/Grieve)

Resolved:

THAT the Minutes of the Arts and Culture Advisory Committee Meeting held on 21 November 2023 be taken as read and confirmed.

Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.

For the Motion

Councillor Cavanagh
Councillor Elsing
Councillor Grieve
Councillor Jarvis
Councillor Price
Councillor Shields
Councillor Silcocks
Councillor Zeltzer

Against the Motion

Nil

8/0

(Grieve/Price)

Resolved:

THAT Standing Orders be suspended to allow Item D6 (Confirmation of the Minutes of the Woollahra Small Sculpture Prize Committee Meeting Held on 8 August 2023) to be considered prior to Item D4 (Confirmation of Minutes of the Inclusion (Disability, Aged & Carers) Advisory Committee Meeting held 27 November 2023).

Adopted

Item No: D4 Delegated to Committee
Subject: **CONFIRMATION OF MINUTES OF THE INCLUSION (DISABILITY, AGED & CARERS) ADVISORY COMMITTEE MEETING HELD 27 NOVEMBER 2023**
Author: Grant Cummins, Development Officer, Community & Culture
File No: 24/12275
Purpose of the Report: The Minutes of the Inclusion (Disability, Aged & Carers) Advisory Committee of 27 November 2023 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.
Alignment to Delivery Program: Strategy 11.3: Ensure effective and efficient governance and risk management.

Note: Councillor Shields left the meeting, the time being 6.53pm.

Note: Councillor Shields returned to the meeting, the time being 6.54pm.

(Jarvis/Silcocks)

Resolved:

THAT the Minutes of the Inclusion (Disability, Aged & Carers) Advisory Committee Meeting held on 27 November 2023 be taken as read and confirmed.

Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.

For the Motion

Against the Motion

Councillor Cavanagh
Councillor Elsing
Councillor Grieve
Councillor Jarvis
Councillor Price
Councillor Shields
Councillor Silcocks
Councillor Zeltzer

Nil

8/0

Item No: D5 Delegated to Committee
Subject: **CONFIRMATION OF MINUTES OF THE PUBLIC ART PANEL MEETING HELD ON 22 JANUARY 2024**
Author: Maria Lacey, Public Art Coordinator
Approvers: Vicki Munro, Manager Community & Culture
Patricia Occelli, Director Community & Customer Experience
File No: 24/13456
Purpose of the Report: The Minutes of the Public Art Panel of 22 January 2024 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and noted.
Alignment to Delivery Program: Strategy 3.1: Promote opportunities for innovative, creative and cultural initiatives that support the community.

(Grieve/Price)

Resolved:

THAT the Minutes of the Public Art Panel Meeting of 22 January 2024 be taken as read and confirmed.

Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.

For the Motion

Against the Motion

Councillor Cavanagh
Councillor Elsing
Councillor Grieve
Councillor Jarvis
Councillor Price
Councillor Shields
Councillor Silcocks
Councillor Zeltzer

Nil

8/0

Item No:	D6 Delegated to Committee
Subject:	CONFIRMATION OF MINUTES OF THE WOOLLAHRA SMALL SCULPTURE PRIZE COMMITTEE MEETING HELD ON 8 AUGUST 2023
Author:	Pippa Mott, Director Woollahra Gallery at Redleaf, Community & Culture
File No:	24/13799
Purpose of the Report:	The Minutes of the Woollahra Small Sculpture Prize Committee of 8 August 2023 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.
Alignment to Delivery Program:	Strategy 3.1: Promote opportunities for innovative, creative and cultural initiatives that support the community.

(Price/Silcocks)

Resolved:

THAT the Minutes of the Woollahra Small Sculpture Prize Committee Meeting of 8 August 2023 be taken as read and confirmed.

Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.

For the Motion

Against the Motion

Councillor Cavanagh
Councillor Elsing
Councillor Grieve
Councillor Jarvis
Councillor Price
Councillor Shields
Councillor Silcocks
Councillor Zeltzer

Nil

8/0

**Items to be Submitted to the Council for Decision with
Recommendations from this Committee**

Item No: R1 Recommendation to Council
Subject: **WOOLLAHRA GRANTS PROGRAM 2024/25 ROUND**
Author: Approvers: Emma Rodgers-Wilson, Development Officer, Community & Culture
Maya Jankovic, Coordinator Community & Culture
Vicki Munro, Manager Community & Culture
File No: Patricia Occelli, Director Community & Customer Experience
Purpose of the Report: 23/227735
To endorse the Community and Cultural and Placemaking grant stream themes, to note the proposed dates for the 2024/25 Grants round and to provide feedback on School Citizenship Award program for 2023.
Alignment to Delivery Program: Strategy 2.1: Build strong and respectful connections with partners so that we can enhance and protect our local area and quality of life.

(Jarvis/Price)

Recommendation:

THAT Council:

- A. Endorse the themes relating to the 2024/25 Grants round for the Community and Cultural and Placemaking grant streams.
- B. Notes the proposed dates for the implementation of the 2024/25 Grants program.
- C. Notes the update on the School Citizenship Award Program for 2023.

Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.

For the Motion

Against the Motion

Councillor Cavanagh
Councillor Elsing
Councillor Grieve
Councillor Jarvis
Councillor Price
Councillor Shields
Councillor Silcocks
Councillor Zeltzer

Nil

8/0

Item No: R2 Recommendation to Council
Subject: **MONTHLY FINANCIAL REPORT - 30 NOVEMBER 2023**
Author: Abdullah Rayhan, Team Leader Financial Services
Approvers: Paul Ryan, Chief Financial Officer
Sue Meekin, Director Corporate Performance
File No: 23/233773
Purpose of the Report: To present the monthly financial report for November 2023.
Alignment to Delivery Program: Strategy 11.2: Secure Council's financial position.

(Silcocks/Shields)

Recommendation:

THAT Council:

- A. Receive and note the Monthly Financial Report – November 2023.
- B. Note that the Council’s 12-month weighted average return for November 2023 on its direct investment portfolio of 4.80% (LM: 4.79%, LY: 2.92%) exceeds the benchmark 90-day AusBond Bank Bill Index of 4.18%.
- C. Note that the interest revenue for the year to date November 2023 is \$2.12M, exceeding our revised year to date budget of \$1.06M for the same period.

Note: In accordance with Council’s Code of Meeting Practice a Division of votes is recorded on this matter.

For the Motion

Against the Motion

Councillor Cavanagh
Councillor Elsing
Councillor Grieve
Councillor Jarvis
Councillor Price
Councillor Shields
Councillor Silcocks
Councillor Zeltzer

Nil

8/0

Item No: R3 Recommendation to Council
Subject: **MONTHLY FINANCIAL REPORT - 31 DECEMBER 2023
INVESTMENT HELD AS AT 31 JANUARY 2024**
Author: Abdullah Rayhan, Team Leader Financial Services
Approvers: Paul Ryan, Chief Financial Officer
Sue Meekin, Director Corporate Performance
File No: 24/9285
Purpose of the Report: To present the monthly financial report for December 2023 and to present a list of investments held as of 31 January 2024.
Alignment to Delivery Program: Strategy 11.2: Secure Council’s financial position.

Note: Late correspondence was tabled by Paul Ryan, Council’s Chief Financial Officer.

(Grieve/Silcocks)

Recommendation:

THAT Council:

- A. Receive and note the Monthly Financial Report – December 2023.
- B. Note that the Council’s 12-month weighted average return for December 2023 on its direct investment portfolio of 4.98% (LM: 4.80%, LY: 3.29%) exceeds the benchmark 90-day AusBond Bank Bill Index of 4.26%.

- C. Note that the interest revenue for the year to date December 2023 is \$2.57M, exceeding our revised year to date budget of \$1.36M for the same period.
- D. Receive and note the list of Council's investments held as of 31 January 2024 (provided as late correspondence).

Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.

For the Motion

Against the Motion

Councillor Cavanagh
Councillor Elsing
Councillor Grieve
Councillor Jarvis
Councillor Price
Councillor Shields
Councillor Silcocks
Councillor Zeltzer

Nil

8/0

Item No: R4 Recommendation to Council
Subject: **2023/24 BUDGET REVIEW FOR THE QUARTER ENDED 31 DECEMBER 2023**
Authors: Henrietta McGilvray, Senior Corporate Accountant
Esther Hii, Senior Corporate Accountant
Paul Ryan, Chief Financial Officer
Approvers: Sue Meekin, Director Corporate Performance
Craig Swift-McNair, General Manager
File No: 24/3565
Purpose of the Report: Alignment to Delivery Program: To report on the review of the 2023/24 budget forecast position as at the quarter ended 31 December 2023
Strategy 11.2: Secure Council's financial position.

(Shields/Silcocks)

Recommendation:

THAT Council:

- A. Receive and note the report on the Budget Review for the quarter ended 31 December 2023.
- B. Note the statement from the Responsible Accounting Officer, Council's Chief Financial Officer that the projected financial position at 31 December 2023, based on the forecasts outlined in this report, will remain satisfactory.
- C. Adopt the recommended variations to the 2023/24 budget as outlined in this report titled 2023/2024 Budget Review for the Quarter Ended 31 December 2023, resulting in a net operating result before capital grants and contributions of \$4.470 million, a decrease of \$0.485 million from the Quarter Ended 30 September 2023 revised budget. The original approved 2023/24 budget after revotes for Net Operating Result before Capital Grants & Contributions was \$1.079m.

Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.

For the Motion

Councillor Cavanagh
Councillor Elsing
Councillor Grieve
Councillor Jarvis
Councillor Price
Councillor Shields
Councillor Silcocks
Councillor Zeltzer

Against the Motion

Nil

8/0

Item No: R5 Recommendation to Council
Subject: **CAPITAL WORKS PROGRAM - QUARTERLY PROGRESS REPORT
DECEMBER 2023**
Authors: Petrina Duffy, Coordinator Strategy & Performance
Henrietta McGilvray, Senior Corporate Accountant
Approvers: Tom O'Hanlon, Director Infrastructure & Sustainability
Sue Meekin, Director Corporate Performance
File No: 24/13265
Purpose of the Report: To provide the Committee with an update on the status of the projects in the FY2023-24 Capital Works Program, for the quarter ended 31 December 2023
Alignment to Delivery Program: Strategy 11.2: Secure Council's financial position.

Note: Councillor Grieve declared a Non-Significant, Non-Pecuniary Interest in this Item due to her long participation in the Bush Regeneration Program and a member of the Rose Bay Community Garden. Councillor Grieve remained in the meeting, participated in debate and voted on the matter.

Note: Councillor Elsing left the meeting, the time being 7.17pm.

Note: Councillor Elsing returned to the meeting, the time being 7.22pm.

(Price/Silcocks)

Recommendation:

THAT the Capital Works Program – Quarterly Progress Report for the quarter ended 31 December 2023 be received and noted.

Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.

For the Motion

Councillor Cavanagh
Councillor Elsing
Councillor Grieve
Councillor Jarvis
Councillor Price
Councillor Shields
Councillor Silcocks
Councillor Zeltzer

Against the Motion

Nil

8/0

Item No: R6 Recommendation to Council
Subject: **DELIVERY PROGRAM 2022/23 - 2025/26 & OPERATIONAL PLAN 2023/24 PROGRESS REPORT - DECEMBER 2023**
Author: Petrina Duffy, Coordinator Strategy & Performance
Approvers: Sue Meekin, Director Corporate Performance
Tom O'Hanlon, Director Infrastructure & Sustainability
Scott Pedder, Director Planning & Place
Patricia Occelli, Director Community & Customer Experience
File No: 24/13266
Purpose of the Report: To review the status of the Priorities and Actions in Council's Delivery Program 2022/23 – 2025/26 and Operational Plan 2023/24 for the six months ending 31 December 2023.
Alignment to Delivery Program: Strategy 11.1: Build an efficient organisation that places customers and the community at the heart of service delivery.

(Shields/Grieve)

Recommendation:

THAT the December 2023 Progress Report on Council's Delivery Program 2022/23 to 2025/26 and Operational Plan 2023/24 be received and noted.

Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.

For the Motion

Against the Motion

Councillor Cavanagh
Councillor Elsing
Councillor Grieve
Councillor Jarvis
Councillor Price
Councillor Shields
Councillor Silcocks
Councillor Zeltzer

Nil

8/0

There being no further business the meeting concluded at 8.20pm.

We certify that the pages numbered 8 to 23 inclusive are the Minutes of the Finance, Community & Services Committee Meeting held on 5 February 2024 and confirmed by the Finance, Community & Services Committee on 4 March 2024 as correct.

Chairperson

Secretary of Committee